

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements *explaining the absence of competition* (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**

675-17-3-6540-1109

**1A. PROJECT/TASK  
No.**

**1B. ESTIMATED AMOUNT:**

\$33,000.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:** This is a ‘**BRAND NAME ONLY**’ justification. The Orlando VAMC has a bona fide need to replace exterior glass panels, which match the current building’s aesthetic appearance. The only glass manufacturer with the ability to provide matching glass panels is VIRACON, 800 Park Drive, Owatonna, MN 55060.

The Contractor shall provide all labor, tools, and equipment to remove and dispose of three (3) damaged exterior glass panels, measure, order, and install three (3) replacement glass panels to the exterior façade of the Orlando VAMC. This project will require aerial lift equipment capable of reaching up to 4 stories high. The glass is high performance, acoustical impact insulated glass; vision units as follows: 2 3/8” Double laminated insulated glass unit, 1/4” clear FT with HP coating #2, .060 clear PVB, 1/2” clear FT, 3/4” airspace black silicone, 1/2” clear FT, .060 clear PVB, 1/4” clear FT, approximate size – 59” x 68 x 2 3/8”.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:** Each glass manufacturer uses a unique mixture of raw materials in the manufacturing process. These compositions are engineered to include network formers, fluxing agents, property modifiers, fining agents, and colorants. The chemical formulation dictates the physical properties and characteristics of the formed glass. The chemical makeup and the techniques used in the manufacturing process by Viracon produces a unique glass panel no other manufacturer can duplicate.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:** Market research revealed each glass manufacturer engineers glass compositions to exhibit different physical, chemical, and optical properties. Glass of the same size and thickness from different manufacturers may look the same on the ground before installation; however, may reflect sunlight differently after installation 3 stories up. This was the scenario experienced by the Orlando VAMC in 2016, reference VA248-16-P-2153.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

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**Kurt Kramer**  
**Contracting Officer, NCO 8**