

## **SCHEDULE OF DELIVERABLES**

Note: Days used in the table below refer to calendar days unless otherwise stated. Deliverables with due dates falling on a weekend or holiday shall be submitted the following Government work day after the weekend or holiday.

<b>Task</b>	<b>Deliverable ID</b>	<b>Deliverable Description</b>
5.1.1	A	<p><b>Contractor Project Management Plan</b>            Due Thirty (30) days after contract (DAC) and updated monthly thereafter.            Electronic submission to: VA PM, COR, CS.            Inspection: destination            Acceptance: destination</p>
5.1.2	A	<p><b>Bi-Weekly Progress Report</b>            Due second Friday ARO and updated every two (2) weeks throughout the PoP.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
5.1.3	A	<p><b>Contractor Implementation Schedule</b>            Due second Friday ARO and updated every two (2) weeks throughout the PoP.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
5.1.4	A	<p><b>TMS Training Certificates (if applicable – applies only to new employees)</b>            Due ten days ARO (and/or one (1) week after onboarding of new employee) and updated annually as required.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
5.1.4	B	<p><b>Signed Contractor Rules of Behavior (if applicable – applies only to new employees)</b>            Due ten days ARO (and/or one (1) week after onboarding of new employee) and updated annually as required.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
5.1.6	A	<p><b>Onboarding Status Report (if applicable – applies only to new employees)</b>            Due one (1) week ARO and updated weekly throughout the PoP for all Contractor employees.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
5.2.2	A	<p><b>Test Results</b>            Due 5 days after completion of testing.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>

Task	Deliverable ID	Deliverable Description
5.2.3	A	<p><b>Release Notes</b>            Due 10 days before implementation.            Electronic submission to: VA PM, COR, CO            Inspection: destination            Acceptance: destination</p>
6.2.2	A	<p><b>Contractor Staff Roster</b>            Due 3 days after contract award and updated throughout the PoP.            Electronic submission to: VA PM, COR, CO.            Inspection: destination            Acceptance: destination</p>

VA PM - VA Project Manager  
 COR - Contracting Officers Representative  
 CS - Contract Specialist