

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:** VA250-17-AP-10171

**1A. PROJECT/TASK No. N/A**

**1B. ESTIMATED AMOUNT:** \$30,692.50

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:** Firm-fixed priced contract for biopotential channels, HD-S starter kit, receivers, and on-site training for the Research Department at the Detroit VAMC from Data Sciences International, 119 14<sup>th</sup> Street NW, Ste. 100, Saint Paul, MN 55112, 651-481-7400 for an estimated amount of \$30,692.50 and a period of performance of July 1, 2017.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:** A search of GSA Advantage, NAC, VIP, and the Internet was conducted with no other sources located. A similar requirement was solicited on FBO on May 30, 2017 with only the original equipment manufacturer (OEM) providing a quote. Data Sciences International is a small business and the OEM for the required equipment. They do not currently authorize any third-party distributors and no similar equipment could be located.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:** A search of GSA Advantage, NAC, VIP, and the Internet was conducted with no other sources located. A similar requirement was solicited on FBO on May 30, 2017 with only the original equipment manufacturer (OEM) providing a quote. Data Sciences International is a small business and the OEM for the required equipment. They do not currently authorize any third-party distributors and no similar equipment could be located.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

**Signature:** \_\_\_\_\_

**Date:** 06/12/2017

**Name:** Calynda C Baines

**Title:** Contracting Officer **NCO:** 10