Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: Illinois

Area: Illinois Counties of Jackson, Williamson

Fringe Benefits Required Follow the Occupational Listing	
OCCUPATION CODE - TITLE FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	14.10
01012 - Accounting Clerk II	15.83
01013 - Accounting Clerk III	18.57
01020 - Administrative Assistant	24.14
01035 - Court Reporter	19.05
01041 - Customer Service Representative I	10.93
01042 - Customer Service Representative II	12.29
01043 - Customer Service Representative III	13.41
01051 - Data Entry Operator I	12.22
01052 - Data Entry Operator II	14.40
01060 - Dispatcher, Motor Vehicle	19.05
01070 - Document Preparation Clerk	13.51
01090 - Duplicating Machine Operator	13.51
01111 - General Clerk I	12.33
01112 - General Clerk II	15.00
01113 - General Clerk III	17.07
01120 - Housing Referral Assistant	20.96
01141 - Messenger Courier	11.61
01191 - Order Clerk I	14.29
01192 - Order Clerk II	15.60
01261 - Personnel Assistant (Employment) I	16.33
01262 - Personnel Assistant (Employment) II	19.05
01263 - Personnel Assistant (Employment) III	20.73
01270 - Production Control Clerk	20.73
01290 - Rental Clerk	16.06
01300 - Scheduler, Maintenance	15.96
01311 - Secretary I	15.96
01312 - Secretary II	17.85
01313 - Secretary III	20.96

	- Service Order Dispatcher	18.12
	- Supply Technician	24.14
	- Survey Worker	19.05
	- Switchboard Operator/Receptionist	15.10
	- Travel Clerk I	12.40
	- Travel Clerk II	13.29
	- Travel Clerk III	14.14
	- Word Processor I	13.51
	- Word Processor II	16.06
	- Word Processor III	19.05
	Automotive Service Occupations	
05005	- Automobile Body Repairer, Fiberglass	22.80
05010	- Automotive Electrician	20.59
05040	- Automotive Glass Installer	19.74
05070	- Automotive Worker	19.74
05110	- Mobile Equipment Servicer	18.01
05130	- Motor Equipment Metal Mechanic	21.46
	- Motor Equipment Metal Worker	19.74
	- Motor Vehicle Mechanic	20.40
05220	- Motor Vehicle Mechanic Helper	16.72
	- Motor Vehicle Upholstery Worker	18.88
	- Motor Vehicle Wrecker	19.74
	- Painter, Automotive	20.59
	- Radiator Repair Specialist	19.74
	- Tire Repairer	15.80
	- Transmission Repair Specialist	21.46
	Food Preparation And Service Occupations	21.10
	- Baker	14.05
	- Cook I	11.00
	- Cook II	12.07
	- Dishwasher	8.92
	- Food Service Worker	10.05
	- Meat Cutter	16.34
	- Waiter/Waitress	8.98
		0.90
	Furniture Maintenance And Repair Occupations	22.62
	- Electrostatic Spray Painter - Furniture Handler	14.69
	- Furniture Refinisher	22.62
	- Furniture Refinisher Helper	18.21
	- Furniture Repairer, Minor	20.72
	- Upholsterer	24.87
	General Services And Support Occupations	
	- Cleaner, Vehicles	12.88
	- Elevator Operator	11.46
	- Gardener	16.03
	- Housekeeping Aide	11.46
	- Janitor	11.46
11210	- Laborer, Grounds Maintenance	12.55
	- Maid or Houseman	9.48
	- Pruner	11.10
	- Tractor Operator	15.03
	- Trail Maintenance Worker	12.55
	- Window Cleaner	13.02
12000 -	Health Occupations	
	- Ambulance Driver	19.90
12011	- Breath Alcohol Technician	18.21
	- Certified Occupational Therapist Assistant	22.51
	- Certified Physical Therapist Assistant	21.62
	- Dental Assistant	16.87
12025	- Dental Hygienist	32.12
	- EKG Technician	24.87
		-

12035 - Electroneurodiagnostic Technologist		24.87
12040 - Emergency Medical Technician		19.90
12071 - Licensed Practical Nurse I		14.80
12072 - Licensed Practical Nurse II		16.55
12073 - Licensed Practical Nurse III		18.46
12100 - Medical Assistant		13.28
12130 - Medical Laboratory Technician		18.85
12160 - Medical Record Clerk		16.38
12190 - Medical Record Technician		17.41
12195 - Medical Transcriptionist		16.10
12210 - Nuclear Medicine Technologist		34.35
12210 - Nuclear Medicine recimologist 12221 - Nursing Assistant I		10.78
12222 - Nursing Assistant I		12.12
12222 - Nursing Assistant II 12223 - Nursing Assistant III		13.23
-		
12224 - Nursing Assistant IV		14.85
12235 - Optical Dispenser		16.07
12236 - Optical Technician		15.99
12250 - Pharmacy Technician		15.52
12280 - Phlebotomist		14.77
12305 - Radiologic Technologist		27.29
12311 - Registered Nurse I		26.36
12312 - Registered Nurse II		29.18
12313 - Registered Nurse II, Specialist		29.18
12314 - Registered Nurse III		35.30
12315 - Registered Nurse III, Anesthetist		35.30
12316 - Registered Nurse IV		42.33
12317 - Scheduler (Drug and Alcohol Testing)		20.32
12320 - Substance Abuse Treatment Counselor		20.32
13000 - Information And Arts Occupations		20.02
13011 - Exhibits Specialist I		18.31
13012 - Exhibits Specialist II		22.69
13012 - Exhibits Specialist II 13013 - Exhibits Specialist III		27.76
13041 - Illustrator I		20.80
13042 - Illustrator II		25.56
13043 - Illustrator III		30.15
13047 - Librarian		26.36
13050 - Library Aide/Clerk		12.34
13054 - Library Information Technology Systems		23.81
Administrator		
13058 - Library Technician		14.61
13061 - Media Specialist I		17.18
13062 - Media Specialist II		19.21
13063 - Media Specialist III		21.43
13071 - Photographer I		16.71
13072 - Photographer II		18.69
13073 - Photographer III		23.16
13074 - Photographer IV		27.91
13075 - Photographer V		33.77
13090 - Technical Order Library Clerk		15.74
13110 - Video Teleconference Technician		17.77
14000 - Information Technology Occupations		± / • / /
14041 - Computer Operator I		17.04
14041 - Computer Operator I 14042 - Computer Operator II		19.04
		21.26
14043 - Computer Operator III		
14044 - Computer Operator IV		23.61
14045 - Computer Operator V	(aar 1)	26.16
14071 - Computer Programmer I	(see 1)	22.01
14072 - Computer Programmer II	(see 1)	26.17
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	

1 4 1 0 2	Computor Custome Applust II	(222, 1)	
	– Computer Systems Analyst II – Computer Systems Analyst III	(see 1) (see 1)	
	- Peripheral Equipment Operator	(366 1)	18.26
	- Personal Computer Support Technician		25.31
	- System Support Specialist		21.24
	Instructional Occupations		
	- Aircrew Training Devices Instructor (Non-Rated)		34.92
	- Aircrew Training Devices Instructor (Rated)		42.25
15030	- Air Crew Training Devices Instructor (Pilot)		50.64
15050	- Computer Based Training Specialist / Instructor		34.92
	- Educational Technologist		28.74
	- Flight Instructor (Pilot)		50.64
	- Graphic Artist		21.87
	- Maintenance Test Pilot, Fixed, Jet/Prop		50.64
	- Maintenance Test Pilot, Rotary Wing		50.64
	- Non-Maintenance Test/Co-Pilot		50.64
	- Technical Instructor - Technical Instructor/Course Developer		20.66 25.27
	- Test Proctor		16.67
	- Tutor		16.67
	Laundry, Dry-Cleaning, Pressing And Related Occur	pations	10.07
	- Assembler		9.50
	- Counter Attendant		9.50
	- Dry Cleaner		11.70
	- Finisher, Flatwork, Machine		9.50
16090	- Presser, Hand		9.50
	- Presser, Machine, Drycleaning		9.50
	- Presser, Machine, Shirts		9.50
	- Presser, Machine, Wearing Apparel, Laundry		9.50
	- Sewing Machine Operator		12.42
	- Tailor		13.18
	- Washer, Machine		10.29
	Machine Tool Operation And Repair Occupations		24.26
	- Machine-Tool Operator (Tool Room) - Tool And Die Maker		24.20
	Materials Handling And Packing Occupations		20.29
	- Forklift Operator		19.14
	- Material Coordinator		20.64
	- Material Expediter		20.64
	- Material Handling Laborer		19.18
	- Order Filler		12.91
21080	- Production Line Worker (Food Processing)		19.14
	- Shipping Packer		13.96
	- Shipping/Receiving Clerk		13.96
	- Store Worker I		12.45
	- Stock Clerk		18.05
	- Tools And Parts Attendant		19.14
	- Warehouse Specialist		19.14
	Mechanics And Maintenance And Repair Occupations - Aerospace Structural Welder		27.94
	- Aircraft Logs and Records Technician		27.94
	- Aircraft Mechanic I		26.77
	- Aircraft Mechanic II		27.94
	- Aircraft Mechanic III		29.15
	- Aircraft Mechanic Helper		19.40
	- Aircraft, Painter		25.49
	- Aircraft Servicer		22.61
	- Aircraft Survival Flight Equipment Technician		25.49
	- Aircraft Worker		24.17
	- Aircrew Life Support Equipment (ALSE) Mechanic		24.17
I			

23092 - Aircrew Life Support Equipment (ALSE) Mechanic	26.77
II 22110 - Appliance Machania	24 95
23110 - Appliance Mechanic 23120 - Bicycle Repairer	24.85 17.38
23125 - Cable Splicer	29.05
23130 - Carpenter, Maintenance	26.52
23140 - Carpet Layer	20.32
23160 - Electrician, Maintenance	33.89
23181 - Electronics Technician Maintenance I	24.18
23182 - Electronics Technician Maintenance II	25.38
23183 - Electronics Technician Maintenance III	26.95
23260 - Fabric Worker	22.14
23290 - Fire Alarm System Mechanic	25.53
23310 - Fire Extinguisher Repairer	20.43
23311 - Fuel Distribution System Mechanic	24.82
23312 - Fuel Distribution System Operator	19.70
23370 - General Maintenance Worker	20.67
23380 - Ground Support Equipment Mechanic	26.77
23381 - Ground Support Equipment Servicer	22.61
23382 - Ground Support Equipment Worker	24.17
23391 - Gunsmith I	20.43
23392 - Gunsmith II	23.67
23393 - Gunsmith III	25.94
23410 - Heating, Ventilation And Air-Conditioning	24.63
Mechanic	22.24
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	23.24
23430 - Heavy Equipment Mechanic	25.17
23440 - Heavy Equipment Operator	27.93
23460 - Instrument Mechanic	23.28
23465 - Laboratory/Shelter Mechanic	24.85
23470 - Laborer	17.17
23510 - Locksmith	24.45
23530 - Machinery Maintenance Mechanic	27.80
23550 - Machinist, Maintenance	26.32
23580 - Maintenance Trades Helper	18.89
23591 - Metrology Technician I	23.28
23592 - Metrology Technician II	24.16
23593 - Metrology Technician III	25.07
23640 - Millwright	27.07
23710 - Office Appliance Repairer	24.45
23760 - Painter, Maintenance	24.60
23790 - Pipefitter, Maintenance	33.13
23810 - Plumber, Maintenance	31.74
23820 - Pneudraulic Systems Mechanic	25.94
23850 - Rigger	25.94
23870 - Scale Mechanic	23.67
23890 - Sheet-Metal Worker, Maintenance 23910 - Small Engine Mechanic	29.21 23.50
23910 - Small Engine Mechanic 23931 - Telecommunications Mechanic I	23.50
23931 - Telecommunications Mechanic II	27.03
23950 - Telephone Lineman	25.91
23960 - Welder, Combination, Maintenance	23.21
23965 - Well Driller	25.53
23970 - Woodcraft Worker	25.94
23980 - Woodworker	20.43
24000 - Personal Needs Occupations	
24550 - Case Manager	13.20
24570 - Child Care Attendant	10.57
24580 - Child Care Center Clerk	13.61
24610 - Chore Aide	9.28

24620	- Family Readiness And Support Services	13.20
	inator	
	- Homemaker	13.20
	Plant And System Operations Occupations	00 07
	- Boiler Tender	28.27
	- Sewage Plant Operator	23.34
	- Stationary Engineer	28.27
	- Ventilation Equipment Tender	20.28 23.34
	- Water Treatment Plant Operator	23.34
	Protective Service Occupations - Alarm Monitor	18.52
	- Baggage Inspector	12.71
	- Corrections Officer	20.70
	- Court Security Officer	22.13
	- Detection Dog Handler	16.66
	- Detention Officer	20.70
	- Firefighter	25.67
	- Guard I	12.71
	- Guard II	16.66
27131	- Police Officer I	22.39
27132	- Police Officer II	24.88
28000 -	Recreation Occupations	
	- Carnival Equipment Operator	13.65
	- Carnival Equipment Repairer	14.75
	- Carnival Worker	9.76
28210	- Gate Attendant/Gate Tender	13.47
28310	- Lifeguard	11.59
28350	- Park Attendant (Aide)	15.07
28510	- Recreation Aide/Health Facility Attendant	11.30
28515	- Recreation Specialist	19.18
28630	- Sports Official	12.33
28690	- Swimming Pool Operator	18.18
29000 -	Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	26.09
	- Hatch Tender	26.09
	- Line Handler	26.09
	- Stevedore I	24.30
	- Stevedore II	27.39
	Technical Occupations	
	- Air Traffic Control Specialist, Center (HFO) (see 2)	37.52
	- Air Traffic Control Specialist, Station (HFO) (see 2)	25.87
	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.49
	- Archeological Technician I	19.36
	- Archeological Technician II	21.56
	- Archeological Technician III	25.04
	- Cartographic Technician	27.52
	- Civil Engineering Technician	22.72
	- Cryogenic Technician I	24.24
	- Cryogenic Technician II	26.78
	- Drafter/CAD Operator I	19.36
	- Drafter/CAD Operator II	21.56
	- Drafter/CAD Operator III - Drafter/CAD Operator IV	24.15 29.71
	- Engineering Technician I	29.71 17.67
	- Engineering Technician II	19.83
	- Engineering Technician III	22.18
	- Engineering Technician IV	27.48
	- Engineering Technician V	33.62
	- Engineering Technician VI	40.68
	- Environmental Technician	22.06
	- Evidence Control Specialist	21.58
20000		

30210 - Laboratory Technician		22.61
30221 - Latent Fingerprint Technician I		24.24
30222 - Latent Fingerprint Technician II		26.78
30240 - Mathematical Technician		26.82
30361 - Paralegal/Legal Assistant I		20.04
30362 - Paralegal/Legal Assistant II		24.86
30363 - Paralegal/Legal Assistant III		30.37
30364 - Paralegal/Legal Assistant IV		36.75
30375 - Petroleum Supply Specialist		26.78
30390 - Photo-Optics Technician		26.82
30395 - Radiation Control Technician		26.78
30461 - Technical Writer I		23.51
30462 - Technical Writer II		28.76
30463 - Technical Writer III		34.79
30491 - Unexploded Ordnance (UXO) Technician I		23.85
30492 - Unexploded Ordnance (UXO) Technician II		28.85
30493 - Unexploded Ordnance (UXO) Technician III		34.58
30494 - Unexploded (UXO) Safety Escort		23.85
30495 - Unexploded (UXO) Sweep Personnel		23.85
30501 - Weather Forecaster I		29.71
30502 - Weather Forecaster II		36.13
	(see 2)	24.15
Surface Programs	(see 2)	24.13
	(222 2)	26.82
30621 - Weather Observer, Senior	(see 2)	20.02
31000 - Transportation/Mobile Equipment Operation Occupa	ITIONS	
31010 - Airplane Pilot		28.85
31020 - Bus Aide		13.51
31030 - Bus Driver		18.17
31043 - Driver Courier		15.43
31260 - Parking and Lot Attendant		10.84
31290 - Shuttle Bus Driver		16.94
31310 - Taxi Driver		12.35
31361 - Truckdriver, Light		16.94
31362 - Truckdriver, Medium		17.97
31363 - Truckdriver, Heavy		22.87
31364 - Truckdriver, Tractor-Trailer		22.87
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		14.07
99030 - Cashier		9.29
99050 - Desk Clerk		10.58
99095 - Embalmer		27.18
99130 - Flight Follower		23.85
99251 - Laboratory Animal Caretaker I		10.84
99252 - Laboratory Animal Caretaker II		11.89
99260 - Marketing Analyst		26.05
99310 - Mortician		30.54
99410 - Pest Controller		16.01
99510 - Photofinishing Worker		13.06
99710 - Recycling Laborer		19.01
99711 - Recycling Specialist		22.99
99730 - Refuse Collector		17.17
99810 - Sales Clerk		12.95
99820 - School Crossing Guard		10.89
99830 - Survey Party Chief		22.43
99831 - Surveying Aide		14.88
99832 - Surveying Technician		20.39
99840 - Vending Machine Attendant		14.25
99841 - Vending Machine Repairer		16.65
99842 - Vending Machine Repairer Helper		14.25
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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional

specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

** HAZARDOUS PAY DIFFERENTIAL **

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear"

materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

 ** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the

contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).