

Multiple Award Task Order Contract (MATOC)
VA245-17-R-0041

ATTACHMENT 4

PAST PERFORMANCE INFORMATION SHEET

PART 1: Provide the following information requested **in this format** for **each** of the projects/contracts you intend to have considered for evaluation. Projects may be on-going (at least 6 months of performance) and cannot have been completed any later than 4 years prior to the solicitation release date. Provide frank, concise comments regarding **YOUR PERFORMANCE** on the contracts you elect to reference.

A. Offeror (Your) Name (Company/Division):

B. Project/Contract Title:

C. Contract Specifics:

1. Description of Effort as _____ Prime or _____ Subcontractor
2. Contract Number _____
3. Original Contract \$ Value _____ Current/Final Contract \$ Value _____
4. If amounts in 3 above are different, provide a brief description of the reason: _____
5. Completion Date(s):
 - a. Original Date: _____
 - b. Current Schedule _____
 - c. Estimate/Final Completion Date: _____
 - d. Primary cause for Contract Modifications _____

6. Is there a Contractor Performance Assessment Report (CPAR) for this contract? Y or N

NOTE: If the answer to 6 is “NO” ensure there is a Past Performance Questionnaire (Attachment 5) completed and returned to the Contracting Officer by the closing date of this RFP.

D. Provide detailed description of the work performed under the contract and describe why you believe the work is **VERY RELEVANT**, **RELEVANT**, or **SOMEWHAT RELEVANT**. Address the following:

1. Describe the specific elements of the work performed by your firm.
2. Indicate what elements of work were performed by your major subcontractors and indicate if those same subcontractors will be used on projects awarded under this MATOC. Should you intend to use these same subcontractors, please list their company names and describe their principal areas of work that they will perform.
3. Address any technical areas about this project you consider uniquely relevant to this MATOC solicitation.
4. Offerors are strongly encouraged to include with their proposals information on problems encountered on relevant projects and the specific corrective actions taken to remedy the problems.

Multiple Award Task Order Contract (MATOC)
VA245-17-R-0041

E. Point of Contact for Owner/Government agency Contracting Officer and or inspector (COR); include a current phone number, email address and address for each.

Company Name:

Point of Contact: _____ Title: _____ E-mail: _____

Office Phone: _____ Fax: _____

Address of Record: _____

PART 2: Additional offeror information required, but not project specific. This information need only be provided once in your submission package.

A. Other Past Performance Considerations. Information provided, shall be limited to the period starting 4 years prior to the solicitation release date and may include the following:

1. Effectiveness of value engineering (VEC) proposals you submitted on prior contracts. (Provide a brief description; impact on cost, schedule, efficiency or quality; contract number; name and phone number of customer benefiting from the VEC).
2. Professional/Industry awards (Identify award type, date of award and copy of certificate if applicable), Letters of appreciation, recognition or commendations
3. Discuss unique skills and accomplishments (Explain unique skills and/or accomplishments and provide supporting information for verification).

B. Point of Contact for Owner/Government agency Contracting Officer and or inspector (COR); include a current phone number, email address and facsimile number for each.

Company Name:

Point of Contact: _____ Title: _____ E-mail: _____

Office Phone: _____ Fax: _____

Address of Record: _____