

WD 15-5641 (Rev.-2) was first posted on www.wdol.gov on 01/03/2017

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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210

Daniel W. Simms	Division of		Wage Determination No.: 2015-5641
Director	Wage Determinations		Revision No.: 2
			Date Of Revision: 12/30/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: California

Area: California County of Santa Clara

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		18.38
01012 - Accounting Clerk II		20.63
01013 - Accounting Clerk III		23.08
01020 - Administrative Assistant		32.25
01035 - Court Reporter		26.02
01041 - Customer Service Representative I		17.18
01042 - Customer Service Representative II		19.31
01043 - Customer Service Representative III		21.08
01051 - Data Entry Operator I		15.38
01052 - Data Entry Operator II		16.78
01060 - Dispatcher, Motor Vehicle		29.13
01070 - Document Preparation Clerk		17.34
01090 - Duplicating Machine Operator		17.34
01111 - General Clerk I		15.87
01112 - General Clerk II		17.31
01113 - General Clerk III		19.37
01120 - Housing Referral Assistant		28.83
01141 - Messenger Courier		15.75
01191 - Order Clerk I		18.68
01192 - Order Clerk II		20.38
01261 - Personnel Assistant (Employment) I		19.80
01262 - Personnel Assistant (Employment) II		22.18
01263 - Personnel Assistant (Employment) III		24.69
01270 - Production Control Clerk		30.42
01290 - Rental Clerk		17.70
01300 - Scheduler, Maintenance		23.12
01311 - Secretary I		23.12
01312 - Secretary II		25.86
01313 - Secretary III		28.83

01320 - Service Order Dispatcher	23.54
01410 - Supply Technician	32.25
01420 - Survey Worker	23.16
01460 - Switchboard Operator/Receptionist	17.21
01531 - Travel Clerk I	15.41
01532 - Travel Clerk II	17.34
01533 - Travel Clerk III	19.53
01611 - Word Processor I	20.77
01612 - Word Processor II	23.32
01613 - Word Processor III	26.09
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	24.25
05010 - Automotive Electrician	23.54
05040 - Automotive Glass Installer	21.54
05070 - Automotive Worker	22.33
05110 - Mobile Equipment Servicer	19.83
05130 - Motor Equipment Metal Mechanic	24.76
05160 - Motor Equipment Metal Worker	22.33
05190 - Motor Vehicle Mechanic	24.76
05220 - Motor Vehicle Mechanic Helper	18.56
05250 - Motor Vehicle Upholstery Worker	21.10
05280 - Motor Vehicle Wrecker	22.33
05310 - Painter, Automotive	23.54
05340 - Radiator Repair Specialist	22.33
05370 - Tire Repairer	14.48
05400 - Transmission Repair Specialist	24.76
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.58
07041 - Cook I	16.43
07042 - Cook II	18.65
07070 - Dishwasher	10.27
07130 - Food Service Worker	11.29
07210 - Meat Cutter	19.49
07260 - Waiter/Waitress	10.65
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	20.21
09040 - Furniture Handler	14.58
09080 - Furniture Refinisher	20.21
09090 - Furniture Refinisher Helper	16.64
09110 - Furniture Repairer, Minor	18.45
09130 - Upholsterer	20.21
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	12.92
11060 - Elevator Operator	14.10
11090 - Gardener	21.60
11122 - Housekeeping Aide	14.10
11150 - Janitor	14.10
11210 - Laborer, Grounds Maintenance	17.52
11240 - Maid or Houseman	13.23
11260 - Pruner	15.75
11270 - Tractor Operator	20.48
11330 - Trail Maintenance Worker	17.52
11360 - Window Cleaner	15.68
12000 - Health Occupations	
12010 - Ambulance Driver	23.48
12011 - Breath Alcohol Technician	23.48
12012 - Certified Occupational Therapist Assistant	30.35
12015 - Certified Physical Therapist Assistant	28.01
12020 - Dental Assistant	24.18
12025 - Dental Hygienist	39.49
12030 - EKG Technician	33.99

12035	-	Electroneurodiagnostic Technologist	33.99
12040	-	Emergency Medical Technician	23.48
12071	-	Licensed Practical Nurse I	23.14
12072	-	Licensed Practical Nurse II	25.96
12073	-	Licensed Practical Nurse III	29.04
12100	-	Medical Assistant	20.98
12130	-	Medical Laboratory Technician	25.36
12160	-	Medical Record Clerk	23.10
12190	-	Medical Record Technician	25.83
12195	-	Medical Transcriptionist	22.61
12210	-	Nuclear Medicine Technologist	47.26
12221	-	Nursing Assistant I	13.66
12222	-	Nursing Assistant II	15.35
12223	-	Nursing Assistant III	16.75
12224	-	Nursing Assistant IV	18.81
12235	-	Optical Dispenser	21.46
12236	-	Optical Technician	20.04
12250	-	Pharmacy Technician	21.25
12280	-	Phlebotomist	18.81
12305	-	Radiologic Technologist	36.43
12311	-	Registered Nurse I	38.63
12312	-	Registered Nurse II	47.23
12313	-	Registered Nurse II, Specialist	47.23
12314	-	Registered Nurse III	57.12
12315	-	Registered Nurse III, Anesthetist	57.12
12316	-	Registered Nurse IV	68.53
12317	-	Scheduler (Drug and Alcohol Testing)	34.02
12320	-	Substance Abuse Treatment Counselor	16.32
13000	-	Information And Arts Occupations	
13011	-	Exhibits Specialist I	22.87
13012	-	Exhibits Specialist II	28.33
13013	-	Exhibits Specialist III	34.65
13041	-	Illustrator I	27.87
13042	-	Illustrator II	34.27
13043	-	Illustrator III	41.92
13047	-	Librarian	37.85
13050	-	Library Aide/Clerk	20.80
13054	-	Library Information Technology Systems Administrator	34.17
13058	-	Library Technician	26.04
13061	-	Media Specialist I	24.66
13062	-	Media Specialist II	27.59
13063	-	Media Specialist III	30.76
13071	-	Photographer I	19.48
13072	-	Photographer II	21.80
13073	-	Photographer III	27.00
13074	-	Photographer IV	33.02
13075	-	Photographer V	38.43
13090	-	Technical Order Library Clerk	24.08
13110	-	Video Teleconference Technician	22.90
14000	-	Information Technology Occupations	
14041	-	Computer Operator I	19.80
14042	-	Computer Operator II	22.18
14043	-	Computer Operator III	24.69
14044	-	Computer Operator IV	27.43
14045	-	Computer Operator V	30.39
14071	-	Computer Programmer I	(see 1) 27.62
14072	-	Computer Programmer II	(see 1)
14073	-	Computer Programmer III	(see 1)
14074	-	Computer Programmer IV	(see 1)
14101	-	Computer Systems Analyst I	(see 1)

14102	- Computer Systems Analyst II	(see 1)	
14103	- Computer Systems Analyst III	(see 1)	
14150	- Peripheral Equipment Operator		19.80
14160	- Personal Computer Support Technician		27.43
14170	- System Support Specialist		42.52
15000	- Instructional Occupations		
15010	- Aircrew Training Devices Instructor (Non-Rated)		37.36
15020	- Aircrew Training Devices Instructor (Rated)		45.21
15030	- Air Crew Training Devices Instructor (Pilot)		54.18
15050	- Computer Based Training Specialist / Instructor		37.36
15060	- Educational Technologist		33.47
15070	- Flight Instructor (Pilot)		54.18
15080	- Graphic Artist		29.34
15085	- Maintenance Test Pilot, Fixed, Jet/Prop		54.18
15086	- Maintenance Test Pilot, Rotary Wing		54.18
15088	- Non-Maintenance Test/Co-Pilot		54.18
15090	- Technical Instructor		28.74
15095	- Technical Instructor/Course Developer		35.31
15110	- Test Proctor		24.42
15120	- Tutor		24.42
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010	- Assembler		12.38
16030	- Counter Attendant		12.38
16040	- Dry Cleaner		15.02
16070	- Finisher, Flatwork, Machine		12.38
16090	- Presser, Hand		12.38
16110	- Presser, Machine, Drycleaning		12.38
16130	- Presser, Machine, Shirts		12.38
16160	- Presser, Machine, Wearing Apparel, Laundry		11.78
16190	- Sewing Machine Operator		15.86
16220	- Tailor		17.13
16250	- Washer, Machine		13.21
19000	- Machine Tool Operation And Repair Occupations		
19010	- Machine-Tool Operator (Tool Room)		23.66
19040	- Tool And Die Maker		28.26
21000	- Materials Handling And Packing Occupations		
21020	- Forklift Operator		18.44
21030	- Material Coordinator		28.67
21040	- Material Expediter		28.67
21050	- Material Handling Laborer		15.36
21071	- Order Filler		15.60
21080	- Production Line Worker (Food Processing)		18.44
21110	- Shipping Packer		16.56
21130	- Shipping/Receiving Clerk		16.56
21140	- Store Worker I		15.25
21150	- Stock Clerk		20.01
21210	- Tools And Parts Attendant		18.44
21410	- Warehouse Specialist		18.44
23000	- Mechanics And Maintenance And Repair Occupations		
23010	- Aerospace Structural Welder		31.48
23019	- Aircraft Logs and Records Technician		25.32
23021	- Aircraft Mechanic I		29.95
23022	- Aircraft Mechanic II		31.48
23023	- Aircraft Mechanic III		32.81
23040	- Aircraft Mechanic Helper		22.31
23050	- Aircraft, Painter		29.14
23060	- Aircraft Servicer		25.32
23070	- Aircraft Survival Flight Equipment Technician		29.14
23080	- Aircraft Worker		26.97
23091	- Aircrew Life Support Equipment (ALSE) Mechanic		26.97

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23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	29.95
23110 - Appliance Mechanic	23.84
23120 - Bicycle Repairer	16.98
23125 - Cable Splicer	29.26
23130 - Carpenter, Maintenance	27.32
23140 - Carpet Layer	25.50
23160 - Electrician, Maintenance	35.53
23181 - Electronics Technician Maintenance I	25.55
23182 - Electronics Technician Maintenance II	26.94
23183 - Electronics Technician Maintenance III	29.21
23260 - Fabric Worker	23.39
23290 - Fire Alarm System Mechanic	27.03
23310 - Fire Extinguisher Repairer	23.14
23311 - Fuel Distribution System Mechanic	27.91
23312 - Fuel Distribution System Operator	22.36
23370 - General Maintenance Worker	22.50
23380 - Ground Support Equipment Mechanic	29.95
23381 - Ground Support Equipment Servicer	25.32
23382 - Ground Support Equipment Worker	26.97
23391 - Gunsmith I	23.14
23392 - Gunsmith II	26.27
23393 - Gunsmith III	29.26
23410 - Heating, Ventilation And Air-Conditioning Mechanic	31.25
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	32.86
23430 - Heavy Equipment Mechanic	29.83
23440 - Heavy Equipment Operator	32.71
23460 - Instrument Mechanic	29.32
23465 - Laboratory/Shelter Mechanic	27.75
23470 - Laborer	14.73
23510 - Locksmith	25.62
23530 - Machinery Maintenance Mechanic	29.72
23550 - Machinist, Maintenance	27.28
23580 - Maintenance Trades Helper	18.99
23591 - Metrology Technician I	29.32
23592 - Metrology Technician II	30.75
23593 - Metrology Technician III	32.04
23640 - Millwright	29.26
23710 - Office Appliance Repairer	22.89
23760 - Painter, Maintenance	24.45
23790 - Pipefitter, Maintenance	32.29
23810 - Plumber, Maintenance	30.80
23820 - Pneudraulic Systems Mechanic	29.26
23850 - Rigger	29.26
23870 - Scale Mechanic	26.27
23890 - Sheet-Metal Worker, Maintenance	29.68
23910 - Small Engine Mechanic	20.58
23931 - Telecommunications Mechanic I	29.47
23932 - Telecommunications Mechanic II	30.91
23950 - Telephone Lineman	29.99
23960 - Welder, Combination, Maintenance	23.20
23965 - Well Driller	31.89
23970 - Woodcraft Worker	29.26
23980 - Woodworker	23.14
24000 - Personal Needs Occupations	
24550 - Case Manager	18.65
24570 - Child Care Attendant	14.16
24580 - Child Care Center Clerk	17.66
24610 - Chore Aide	11.92

24620 - Family Readiness And Support Services Coordinator	18.65
24630 - Homemaker	18.73
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	38.18
25040 - Sewage Plant Operator	30.56
25070 - Stationary Engineer	38.18
25190 - Ventilation Equipment Tender	27.90
25210 - Water Treatment Plant Operator	30.56
27000 - Protective Service Occupations	
27004 - Alarm Monitor	21.03
27007 - Baggage Inspector	14.34
27008 - Corrections Officer	38.39
27010 - Court Security Officer	39.43
27030 - Detection Dog Handler	17.06
27040 - Detention Officer	38.39
27070 - Firefighter	36.20
27101 - Guard I	14.34
27102 - Guard II	17.06
27131 - Police Officer I	47.21
27132 - Police Officer II	51.93
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	13.13
28042 - Carnival Equipment Repairer	14.07
28043 - Carnival Worker	10.58
28210 - Gate Attendant/Gate Tender	19.84
28310 - Lifeguard	11.70
28350 - Park Attendant (Aide)	20.06
28510 - Recreation Aide/Health Facility Attendant	16.83
28515 - Recreation Specialist	21.13
28630 - Sports Official	15.77
28690 - Swimming Pool Operator	19.13
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	29.33
29020 - Hatch Tender	29.33
29030 - Line Handler	29.33
29041 - Stevedore I	27.65
29042 - Stevedore II	31.00
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	43.83
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	30.22
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	33.29
30021 - Archeological Technician I	22.47
30022 - Archeological Technician II	25.87
30023 - Archeological Technician III	32.49
30030 - Cartographic Technician	34.44
30040 - Civil Engineering Technician	30.55
30051 - Cryogenic Technician I	28.12
30052 - Cryogenic Technician II	31.05
30061 - Drafter/CAD Operator I	25.69
30062 - Drafter/CAD Operator II	28.74
30063 - Drafter/CAD Operator III	32.03
30064 - Drafter/CAD Operator IV	38.48
30081 - Engineering Technician I	18.90
30082 - Engineering Technician II	21.22
30083 - Engineering Technician III	23.73
30084 - Engineering Technician IV	29.40
30085 - Engineering Technician V	35.98
30086 - Engineering Technician VI	43.51
30090 - Environmental Technician	27.74
30095 - Evidence Control Specialist	25.39

30210 - Laboratory Technician	24.42
30221 - Latent Fingerprint Technician I	32.13
30222 - Latent Fingerprint Technician II	35.48
30240 - Mathematical Technician	35.89
30361 - Paralegal/Legal Assistant I	23.18
30362 - Paralegal/Legal Assistant II	28.66
30363 - Paralegal/Legal Assistant III	35.07
30364 - Paralegal/Legal Assistant IV	42.42
30375 - Petroleum Supply Specialist	31.05
30390 - Photo-Optics Technician	35.89
30395 - Radiation Control Technician	31.05
30461 - Technical Writer I	27.92
30462 - Technical Writer II	34.16
30463 - Technical Writer III	41.33
30491 - Unexploded Ordnance (UXO) Technician I	27.85
30492 - Unexploded Ordnance (UXO) Technician II	33.70
30493 - Unexploded Ordnance (UXO) Technician III	40.39
30494 - Unexploded (UXO) Safety Escort	27.85
30495 - Unexploded (UXO) Sweep Personnel	27.85
30501 - Weather Forecaster I	38.48
30502 - Weather Forecaster II	46.80
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2) 32.03
30621 - Weather Observer, Senior	(see 2) 34.44
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	33.70
31020 - Bus Aide	14.91
31030 - Bus Driver	20.71
31043 - Driver Courier	17.76
31260 - Parking and Lot Attendant	10.94
31290 - Shuttle Bus Driver	19.22
31310 - Taxi Driver	13.45
31361 - Truckdriver, Light	19.22
31362 - Truckdriver, Medium	20.55
31363 - Truckdriver, Heavy	21.78
31364 - Truckdriver, Tractor-Trailer	21.78
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	16.43
99030 - Cashier	11.89
99050 - Desk Clerk	11.81
99095 - Embalmer	29.38
99130 - Flight Follower	27.85
99251 - Laboratory Animal Caretaker I	14.38
99252 - Laboratory Animal Caretaker II	15.57
99260 - Marketing Analyst	54.20
99310 - Mortician	29.38
99410 - Pest Controller	17.45
99510 - Photofinishing Worker	14.49
99710 - Recycling Laborer	22.46
99711 - Recycling Specialist	26.99
99730 - Refuse Collector	20.22
99810 - Sales Clerk	14.49
99820 - School Crossing Guard	17.33
99830 - Survey Party Chief	28.75
99831 - Surveying Aide	14.47
99832 - Surveying Technician	18.24
99840 - Vending Machine Attendant	14.98
99841 - Vending Machine Repairer	17.39
99842 - Vending Machine Repairer Helper	14.98

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including



consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### **\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

#### **\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in

those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b) (2) (iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c) (1)).