

Project # 526-09-126



VA New York/New Jersey  
 Network Contracting Office, VISN 3  
 130 West Kingsbridge Road  
 Bronx, New York 10468

**SITE VISIT / WALKTHROUGH**  
 June 7, 2012 10:00 A.M. Local Time

SOLICITATION # VA-243-12-B-1256 / PROJECT # 526-09-126

Upgrade Perimeter Walkways  
 Bronx Campus, VA NY Healthcare System  
 130 West Kingsbridge Road, Bronx N.Y. 10468

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# M i n u t e s   o f   M e e t i n g

<b>Job Meeting:</b>	<b>Pre-Bid Conference</b>	Page 1 of	2
<b>Date:</b>	<b>6/7/12</b>	Project No.	VA 144
<b>Project Location:</b>	<b>130 W. Kingsbridge Rd.</b>	Project Name	<b>Upgrade Perimeter Walkways</b>
	<b>Bronx, NY</b>		

PRESENT			DISTRIBUTION		
Name	Company	Telephone	Name	Company	Fax
(Refer to V.A. sign-in sheet)					

**Notice to attendees and minutes recipients:**

If any of the following items are incomplete or incorrect in any way, please notify the writer. Failure to advise if such correction within five working days constitutes acceptance of all information contained therein as it is represented.

Item	Subject	Action Required	
		By	Date
1.	A Pre-Bid Conference was held at 10:00 in Room 9B-59. Attendees signed attendance sheet provided by the V.A., and a Pre-Bid agenda sheet was distributed by the V.A. A project walk-through was conducted afterwards.		
2.	The walk-through commenced in front of the Medical Center, proceeding towards the Research Building. It then proceeded towards the interior sidewalks shown on Sheet A-6, onto Sedgwick Avenue, then onto West Kingsbridge Road, and ending on Webb Avenue.		
3.	The V.A. noted that there now exists a temporary work shed and a fenced area, in front of the Research Building, related to a separate project, which will be avoided by the Contractor should the conditions remain the same at the time of the commencement of the Perimeter Sidewalks project. The V.A. will clarify this issue in the future.		
4.	The V.A. announced that phasing of the project will be decided by the Contracting Officer after the award of the Contract.		
5.	It was asked by a bidder whether or not the Contractor would be responsible for obtaining permits from the City. The V.A. stated "yes." This requirement is stated on Sheet T-1.		

Item	Subject	Action Required	
		By	Date
6.	It was asked by a bidder whether the new portion of widened sidewalks along Sedgwick Avenue should follow the existing grade, which pitches uphill from the edge of the sidewalks towards the existing retaining walls. David Williams, from Kenneth Irving Architect PC, responded that the work is indicated on the drawings. A later examination of the Drawings indicated that Detail "B" on A-7 explains the intended pitch of the new sidewalks, confirming the statement made in the field.		
7.	It was asked by a bidder whether an expansion joint, or an independent footing should be used to isolate the sidewalk on Webb Avenue from the new retaining wall/ curb. David Williams, from Kenneth Irving Architect PC, answered that the details shown on the Drawings should be followed.		

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 (End of Meeting Minutes)