

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW FAR 13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements **explaining the absence of competition** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:	1A. PROJECT/TASK NUMBER None	1B. ESTIMATED AMOUNT: \$25,125.94
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

One (1) MIM Encore Single User, Concurrent User License

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

MIM software is the sole company that produces and sells licensing for MIM Encore software, including the MIM Encore. An additional MIM Encore license is being purchased to add to all machines that carry the MIM Encore base software and this license will be used on a separate machine in a different room and connected to the base MIM software via the network.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

MIM software is the sole developer, designer, installer, and licensor for MIM software in the United States. Market research conducted and contact with MIM software reveals that the requested licenses can only be purchased from MIM software. MIM software provided an email statement that only their company provides licensing for their software products.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research was conducted through online research and a sources sought notice in an attempt to determine if another company can provide the MIM Encore and Cardiac add on licensing. Online research determined that MIM software is the sole company in the United States that sells licensing for their MIM software products. An FPDS search also revealed that all MIM software products have only been purchased from MIM Software. Additionally, the Houston VAMC also purchased their original Encore licenses from MIM Software.

MIM software was the only company to respond to the sources sought notice stating that they can provide the requested software, install, and conduct training. An FSS search using keywords of MIM software and MIM Encore did not show any companies that that sell MIM Encore software or the Cardiac add-ons on FSS contract. A search on GSA eBuy also did not locate any companies that sell MIM Encore software licenses for their base Encore product or for their add-ons.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: 

Date: 6/29/2017

Name: Julieann Willie

Title: Contracting Officer

Facility: SAO Central Contracting