

## **PEST CONTROL SERVICE**

### **SCOPE OF WORK**

Contractor shall furnish all labor, supervision, transportation, tools, materials and supplies necessary to perform pest control services in accordance with the guidelines established by Federal, State and Local Government laws, rules and regulations. Any and all applicable EPA regulations and rules shall be followed (www.epa.gov). The contractor shall respond to routine calls within twelve (12) hours. Emergency calls shall be responded within four (4) hours of notification. Notification will be made by the Contracting Officer's Representative (COR) to the contractor for routine and emergency service. All services provided are to be completed by a certified, trained and licensed pest control operators in any and all categories as required by the State of Pennsylvania. The terms, conditions, provisions, specifications, and the schedule of this proposal is listed below.

#### **The locations to be covered in this task order are:**

1. Department of Veterans Affairs (Main Facility); 1400 Blackhorse Hill Road, Coatesville, Pa 19320
2. Department of Veterans Affairs (CBOC); 11 Independence Drive, Spring City, Pa 19475
3. Department of Veterans Affairs, (CBOC); 190 West Sproul Road, Springfield, PA 19064

**Period of Performance:** Base + four, one year options.

**Base:** October 1, 2017 – September 30, 2018

**Option 1:** October 1, 2018 – September 30, 2019

**Option 2:** October 1, 2019 – September 30, 2020

**Option 3:** October 1, 2020 – September 30, 2021

**Option 4:** October 1, 2021 – September 30, 2022

#### **CALLS FOR WEEKLY AND EMERGENCY SERVICES:**

Contractor shall respond only to calls for services placed by the following VA personnel:

Contracting Officer (CO)

Contracting Officer's Representative (COR)

Service Chief, Environmental Management Service (EMS)

#### **SCHEDULED WEEKLY VISITS/AND FOLLOW-UP SERVICES**

During each scheduled weekly visits to the Medical Center, the Contractor shall conduct inspections for potential pest infestations, check the pest control log located in Building 38, Room 129D, check with the COR for further instructions and take immediate action to eradicate pests as they are encountered. The areas to be inspected and serviced during the scheduled visits (Tuesdays & Thursdays) will be posted in designated log book and outlined.

Weekly Treatment: Community Living Center in building #138 (Every Tuesday)

Weekly Treatment: Community Living Center in building #139 (Every Thursday)

Weekly Treatment: Food preparation areas in building #9 (Every Tuesday)

Monthly Treatment: SPS area in building #4 (First Tuesday of Each Month)

Monthly Treatment: Primary Care area in building #2 (First Thursday of Each Month)  
Monthly Treatment: In-patient area in building #39 (Second Tuesday of Each Month)  
Monthly Treatment: Mental Health area in building #57 (Second Thursday of Each Month)  
Monthly Treatment: Dental Clinic in building #1 (Third Tuesday of Each Month)  
Monthly Treatment: Mental Health area in building #58 & #59 (Third Thursday of Each Month)  
Monthly Treatment: Administrative areas throughout the medical Center (Fourth Tuesday and Thursday of the Month)  
Monthly Treatment:

## **REQUIRED TASKS**

**Inspecting** and **controlling** all vermin, such as, but not restricted to: rats, mice, roaches, bedbugs, fleas, stinkbugs, ants, wasp, bees etc., on campus grounds, inside Medical Center buildings and two CBOC Clinics. Number of buildings range from 25 - 30 however most of the weekly services will be done in buildings 1, 2, 3, 4, 6, 7, 8, 9, 38, 39, 57, 138 and 139. The Integrated Pest Management (IPM) tasks shall be used in all treatment plans.

**Spraying** of all outside entranceways (outside frames) into approximately 22 buildings (see attach schedule) and all entrance ways to connecting corridors six (6) times a year during the months of April, May, June, July, August and September.

**Trapping** of skunks, ground hogs and raccoons to be accomplished 2 times per year during the following months: April, May, September or October when requested. Vendor required having a Wild Life Permit of the State (PA). Only live trapping – no poison. Animals are to be disposed of in accordance with state regulations.

## **EMERGENCY VISITS/SERVICES AND FOLLOW-UP**

The Contractor shall within 4 hours after receipt of notification by the COR, perform Integrated Pest Management (IPM) services to correct the emergent condition. This call back service shall be accomplished at no additional charge to the Government. The contractor shall submit a written report of all activities following each visit, with the signature of the COR.

## **DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS (10)**

### **1. General:**

The Contractor shall provide all supplies, materials, equipment, labor, supervision, management, and transportation to perform all tasks as identified below and in the Log Book (**Attachment A**) provided by the contractor. All work is to be performed in accordance with the guidelines established by Federal, State, and local ordinances.

### **2. Scheduling:**

Contractor shall provide the work schedule of when services will be performed and submit to Environmental Management no later than the contract start date.

Pest management tasks shall be scheduled so as to be performed on definite appointed days and in no event shall the Contractor carry on work outside regular agreed-upon working hours without prior approval of Environmental Management Team.

In the event climate or weather conditions become unsuitable for work or may induce an environmental hazard, then the entire work shall be rescheduled to a date and time satisfactory to the Contractor and Environmental Management Services. Postponement will not reflect any penalties assessed to the Contractor, nor should there be any additional cost to the government.

### **3. Standards:**

All Integrated Pest Management (IPM) tasks shall be executed to meet the guidelines as prescribed by the National Pest Control Association.

### **4. Coverage:**

The contractor shall provide complete IPM Services for buildings and on grounds as shown in **Attachment B**.

### **5. Special Contractor Provisions:**

The following provisions shall be adhered to by the Contractor personnel in performing pesticide applications of the areas specified below;

a. **Food Handling Areas:** Treatment of these areas is limited to **ONLY** times when food is not being held, processed, prepared, served, and when not occupied by facility employees. The Contractor personnel shall at no time enter facility elevators that are occupied by food service equipment while in the possession of pesticides or application equipment.

b. **Patient Occupied Areas:** Contractor personnel shall utilize pesticides with as low volatility and as odor free as possible in order to keep odor levels from affecting patients in these areas.

c. **Critical Areas:** The Contractor shall submit a list of pesticides for intended use in areas listed below for approval by Environmental Management prior to any application. The planned use of pesticides in these areas requires recognition of the attendant hazards to occupants, supplies, equipment, and surfaces. No substitution can be made at any time without approval from **[DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS \(10\)... continued](#)**

Environmental Management. When space treatment is required in the areas listed below, the Ultra Low Volume (ULV) method of pesticide application shall be utilized with approved equipment capable of delivering a particle size range of .5 to 15 microns.

#### **Critical Areas**

Pharmacy  
Food Service Areas  
Clinical Facilities  
Intensive Care Units  
Respiratory Care Areas  
Supply, Processing, and Sterilization (SPS)

Certified applications are required in the performance of the work under the contract. Each applicator designated by the contractor to perform under the contract, will furnish a copy of his/her state certification (showing categories) to the Contracting Officer prior to reporting to work. All applicators must have visible on their uniform the individual's name and the company name so they are easily recognizable at all times. In cases where the contractor has two or more persons reporting to work under contract, one of these will be designated as a supervisor, and must be fully certified in all pest management categories in which work is to be performed. Non-certified employees may only assist the supervisor in the performance of the work, as long as the supervisor assumes responsibility for their work.

**NOTE:** Certification shall mean a current Certificate of Competency in pest management in any and all categories or sub categories, as identified by the state in which work is being performed under the contract. All other definitions are as defined in CFR 40, Subchapter E, and Part 162-180.

## 6. IPM Tasks:

**Services required of the Contractor are as follows:**

- a. **Inspect** to determine which pest management measures are appropriate and required.
- b. **Recommend** environmental sanitation practices that restrict or eliminate food, water, or harborage for pests
- c. **Select** and utilize non-chemical control methods that eliminate, exclude, or repel pests (i.e. insect electrocution devices, traps, caulking, air screens, etc.).
- d. **Select** and use of the most environmentally sound pesticide(s) to control when chemical control methods are necessary.
- e. **Evaluation** effectiveness of control measures through follow-up inspections.

### DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS (10)... continued

#### f. **Control:**

- General structural anthropoid pests (i.e., cockroaches, ants, carpet beetles, spiders, carpenter ants, carpenter bees, etc.).
- Flying insect pests (i.e., house flies, stable flies, fruit flies, blow flies, etc.).
- Predatory pests (i.e., bedbugs, fleas, mites, ticks, bees, wasps, mosquitoes, etc.)
- Stored products pests (i.e., saw-tooth grain beetle, red/confused flour beetles, bromoderma beetles, grain moths, etc.).

- Mice and rats (i.e., house mouse, field mouse, roof rat, Norway rat, skunks, raccoons, stray cats etc.)

## **7. Interference to Normal Function:**

Contractor personnel are required to interrupt their work at any time so as not to interfere with the normal functioning of the facility, including utility services, fire protection systems, and passage of facility patients, personnel, equipment, and carts.

## **8. Storage of Pest Control Materials:**

No pest control materials or equipment shall be stored or kept at the Veterans Administration Installation when the operator is not working, without the express approval of Environmental Management Service COR.

## **9. Disposal of Hazardous Wastes:**

The Contractor shall not dispose of any excess pesticide, pesticide containers or any other materials contaminated by pesticides at any location on the medical facility premises except as specified by Environmental Management or the COR.

Conformity to Regulations: The contractor shall conform to all Federal, State and local regulations governing, examining and licensing of pest control operators, performance of pest control, use of approved pest control chemicals and equipment, which may be in effect in the area in which the work under the contract will be performed.

## **DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS (10)... continued**

### **10. Required Contractor Reporting:** Contractor shall:

- a. **Check-in** in at the beginning of their scheduled service and check-out at the end of their service call. This will be done at the Environmental Management Service office, Building 38, Room 129D. Upon checking-in at the **EMS** office, a tentative treatment plan and/or follow-up of pest problems and scheduled inspections will be provided by the COR and followed by the service tech.
- b. **Complete** and **maintain** a Pesticide Log Book ( form on **Attachment A**) containing Material Safety Data Sheets (MSDS) for all pesticides used in conformance with this contract and records listing the following: pesticide name, date/time of application, fluid ounces of pesticide applied, areas treated, equipment used, name of insect, and name of applicator.
- c. **Complete** and **submit** to the COR, the Integrated Pest Management Operations Report provided by the Medical center. All Integrated Pest Management services provided during the work shift will be documented. The document is permanent record and must be maintained indefinitely.

d. Before any services are provided at the beginning of the contract, the Contractor **shall submit** MSDSs for all chemicals in which the Contractor plans on using for the contract. This logbook shall be maintained by the COR at the VA for each application made at the facility.

e. **Is** responsible for supplying, completing, and submitting all reports required or requested by Federal, State or local ordinances that pertain to any duties contained in the contract.

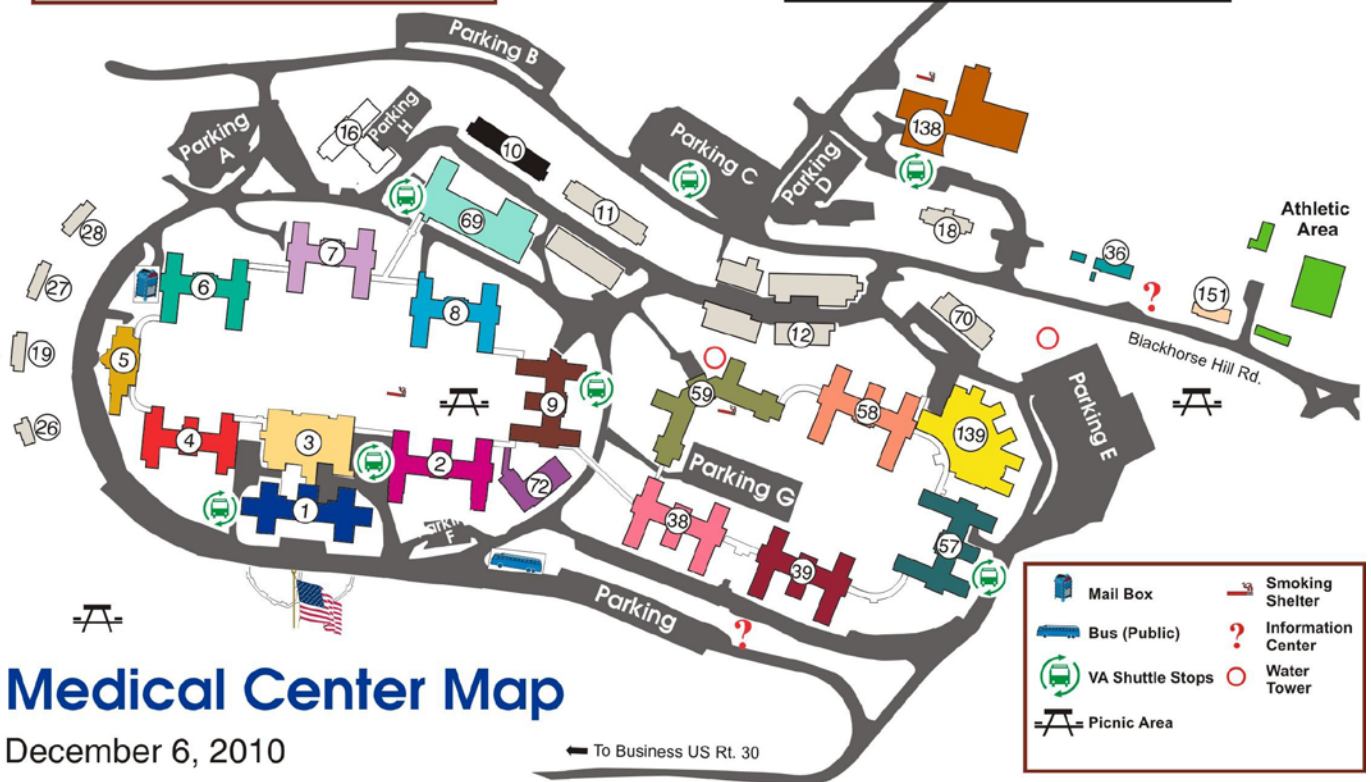
f. **Furnishes** the Veterans Administration, prior to initial application of pesticides, the trade names (if any) and chemical names of the chemicals used and a label showing the contents, the use strength of the chemical as applied and the antidote thereto. Contractor will furnish the same information each time chemicals or products used are changed in the performance of this contract. This information is required by Employee Health for emergency treatment in the event of ingestion of and/or contact with the material by humans.

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# VETERANS MEDICAL CENTER

Bed Units:		
Acute Medicine	Bldg. 1,	2nd Floor
Domiciliary	Bldg. 7,	1st & 2nd Floor
	Bldg. 8,	1st & 2nd Floor
	Bldg. 39,	1st & 2nd Floor
Community Living Center (Nursing Home)	Bldg. 1,	2nd Floor
	Bldg. 59,	2nd Floor
	Bldg. 138,	1st & 2nd Floor
Independence Hall	Bldg. 4,	1st Floor
Mental Health	Bldg. 58,	1st & 2nd Floor
Fresh Start	Bldg. 10,	1st & 2nd Floor
LZII, Transitional Residence	Bldg. 6,	1st & 2nd Floor
Walker House	Bldg. 9,	1st Floor
(Womens Transitional Residence)		


**Coatesville**  
 VA Medical Center  
**Department of Veterans Affairs**  
**Medical Center**  
 1400 Blackhorse Hill Road  
 Coatesville, PA 19320-2096  
 610-384-7711  
 1-800-290-6172  
[www.coatesville.va.gov](http://www.coatesville.va.gov)



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**PEST CONTROL Customer Log**

Date \_\_\_\_\_

CUSTOMER \_\_\_\_\_ CITY \_\_\_\_\_

To assure you that all laws, regulations and rules are followed by the pest control servicing company, this log is established and is to be completed each service. The service technician must indicate on this report pesticides used and where. These records should be kept by a person designated by your company for easy reference when needed.

PESTICIDE USED (Give Brand Name & Active Ingredients)	PERCENTAGE of Pesticide Applied	AREAS TREATED & HOW APPLIED	INFESTATION TREATED	TIME OF APPLICATION	
				A.M.	P.M.
1.				( )	( )
2.				( )	( )
3.				( )	( )
4.				( )	( )
5.				( )	( )

Additional Comments \_\_\_\_\_

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Customer's Signature \_\_\_\_\_

Technician's Signature \_\_\_\_\_

I.D.# \_\_\_\_\_

Attachment A

## **DISCLAIMER**

This RFI is issued solely for information and planning purposes only and does not constitute a solicitation. All information received in response to this RFI that is marked as proprietary will be handled accordingly. In accordance with FAR 15.201(e), responses to this notice are not offers and cannot be accepted by the Government to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI.

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