

(I) This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in [Subpart 12.6](#), as supplemented with additional information included in this notice. This announcement constitutes only the solicitation; quotes are being requested and a written solicitation will not be issued.

(II) This solicitation (VA248-17-Q-1098) is being issued as a Request for Quotation (RFQ).

(III) This solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2005-95 dated 1/19/2017.

(IV) This requirement is a Service Disabled Veteran Owned Small Business (SDVOSB) set-aside with Small Business Set-aside -cascading procedures. The NAICS code for this requirement is NAICS Code 624190 – Other Individual and Family Services (\$11.0 million– SBA Size Standard). To be considered for this requirement, vendors must be registered in the System for Award Management (SAM - <https://www.sam.gov>).

Please complete the Price/Cost Schedule section (V) below:

(V) PRICE/COST SCHEDULE

ITEM INFORMATION

| ITEM NUMBR | DESCRIPTION OF SUPPLIES/SERVES | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|-------------|---|----------|------|------------|-------------|
| 0001 | Guardianship petition service for the Department of Veteran Affairs veterans. Base Year: 7/31/2017 thru 7/30/2018 | 1.00 | YR | _____ | Total:_____ |
| 1001 | Guardianship petition service for the Department of Veteran Affairs veterans. Option Year One: 7/31/2018 - 7/30/2019 | 1.00 | YR | _____ | Total:_____ |
| 2001 | Guardianship petition service for the Department of Veteran Affairs veterans. Option Year Two: 7/31/2019 – 7/30/2020 | 1.00 | YR | _____ | Total:_____ |
| 3001 | Guardianship petition service for the Department of Veteran Affairs veterans. | 1.00 | YR | _____ | Total:_____ |

| | | | | |
|------|--|------|----|--------------------|
| 4001 | Option Year Three: 7/31/2020 – 7/30/2021 | 1.00 | YR | _____ |
| | Guardianship petition service for the Department of Veteran Affairs veterans. | | | Total: _____ |
| | Option Year Four: 7/31/2021 – 7/30/2022 | | | |
| | | | | GRAND TOTAL: _____ |

(VI) Description of requirements for the items to be acquired: This combined synopsis is a requirement to obtain a qualified contractor to provide Guardianship petition service for the Department of Veteran Affairs Veterans. Performance Work Statement (PWS) attached.

(VII) Point of contact for these services will be the James A. Haley Veterans' Hospital, 13000 Bruce B. Downs Blvd., Attn: Social Work Service (122), Guardianship Program, Tampa, FL 33612.

As a part of delivery and acceptance the FOB point is destination.

| ITEM NUMBER | | | QUANTITY | DELIVERY DATE |
|-------------|-------|---|----------|-------------------------------|
| 0001 | ATTN: | Social Work Service (122) Guardianship James A. Haley Hospital 13000 Bruce B Downs Tampa, FL 33612 | 1.00 YR | 07/31/2017 thru 07/30/2018 |
| 1001 | ATTN: | Social Work Service (122) Guardianship James A. Haley Hospital 13000 Bruce B Downs Tampa, FL 33612 | 1.00 YR | 07/31/2018 thru 07/30/2019 |
| 2001 | ATTN: | Social Work Service (122) Guardianship James A. Haley VA Hospital 13000 Bruce B Downs Tampa, FL 33612 | 1.00 YR | 07/31/2019 thru 07/30/2020 |
| 3001 | ATTN: | Social Work Service (122) Guardianship James A. Haley VA Hospital 13000 Bruce B. Downs Blvd Tampa, FL 33612 | 1.00 YR | 07/31/2020 thru 07/30/2021 |
| 4001 | ATTN: | Social Work Service (122) Guardianship James A. Haley VA Hospital 13000 Bruce B. Downs Blvd. Tampa, FL 33612 | 1.00 YR | 07/31/2021 thru 07/30/2022 |

(VIII) The provision at [52.212-1](#), Instructions to Offerors -- Commercial, applies to this acquisition and offers must fill out price/cost. Offerors must submit their technical and management approach that addresses all requirements pertaining to the required services.

(IX) The provision at [52.212-2](#), Evaluation -- Commercial Items, will not be used. See attached comparative evaluation and Small business set-aside cascading procedures.

(X) To be eligible for award offerors must be registered in System for Award Management (SAM) in accordance with the provision at [52.212-3](#), Offeror Representations and Certifications -- Commercial Items.

(XI) The clause at [52.212-4](#), Contract Terms and Conditions -- Commercial Items, applies to this acquisition and no additional addenda to the clause included.

(XII) The clause at [52.212-5](#), Contract Terms and Conditions Required to Implement Statutes or Executive Orders -- Commercial Items, applies to this acquisition and no additional FAR clauses cited in the clause are applicable to the acquisition.

(XIII) The clause at 52.216-18 Ordering, applies to this acquisition and no additional addenda to the clause included.

(XIV) The clause at 52.216-21 Requirements, applies to this acquisition and no additional addenda to the clause included.

(XV) The clause at 52.217-8 Option to Extend Services, applies to this acquisition and no additional addenda to the clause included.

(XVI) The clause at 52.217-9 Option to Extend the Term of the Contract, applies to this acquisition and no additional addenda to the clause included.

(XVII) The following additional contract requirement(s) or terms and conditions determined by the contracting officer to be necessary for this acquisition and consistent with customary commercial practices are as follows:

- IL 001AL-11-15-A
- BAA
- IT CONTRACT SECURITY
- 52.203-98
- 52.203-99
- 52.216-1
- 52.232-19
- 52.252-2
- 852.203-70
- 852.219-10
- 852.232-72
- 852.237-70
- 852.271-70

- Wage Determination WD 15-4571 (Rev.-1) was first posted on www.wdol.gov on 02/07/2017

(XVIII) Defense Priorities and Allocations System (DPAS) and assigned rating, is not applicable to this acquisition.

Interested Vendors

Any qualified vendor interested in this requirement should submit a response to include the following information:

1. Company Information (business name, DUNS number, business size/category, GSA Schedule if applicable, and any pertinent company-related information).
2. Capability Statement describing the firm's ability to provide the full range of services as outlined in the Performance Work statement, (brief background of capabilities and resources)
3. Brief descriptions of recent and relevant transaction activities, and/or purchase orders for similar requirements as listed in the attached PWS. (1 page maximum)
4. Applicable socioeconomic categories to include certifications and verifications of company's socioeconomic status.
5. Contact information (POC name, email, and phone)

The closing time/date for responses is 2:00 PM Eastern Standard Time (EST), July 27, 2017.

Send all responses via e-mail to LaVerne.Astroth@va.gov

The point of contact is LaVerne Astroth (813) 631-2815.