

This is a source sought notice only. The purpose of this sources sought notice is to gain market knowledge of potential businesses to provide temporary personnel (phlebotomist) on-site as needed at the St. Thomas, Virgin Island Community Based Outpatient Clinics (CBOC). The applicable NAICS Code is 561320, with a small business size standard of \$27.5 million.

All businesses capable of providing this service locally are encouraged to reply, as responses will be used by the Government to make determinations about for the appropriate set-aside and or to Sole Source.

No solicitation is currently available at this time. After review of the responses to this sources sought announcement, a synopsis and/or solicitation announcement may be published at a later time.

Description of Services: Perform on-site phlebotomy services on Tuesday and Thursday (weekly) from 7:30AM to 1:00PM Eastern Standard Time (EST) for the VA St. Thomas CBOC.

- Phlebotomy services consist of the following:

Clinical Personnel Required: The Contractor's Phlebotomist care shall cover the range of Phlebotomy Services as would be provided in a state-of-the-art civilian medical treatment facility. The standard of care shall meet or exceed currently recognized national standards. The phlebotomists shall be highly reliable in providing services and support that meet or exceed customer requirements and expectations. Contractor phlebotomists must have direct work experience working in a healthcare setting. Contractors will be working with:

- Outpatient setting
- Geriatric patient population
- Various behavioral groups who may be disoriented, disabled, or reduced physical function
- Clinically complex group of chronic/mentally ill patients

The phlebotomist shall be responsible for accurately identifying patients, obtaining the proper specimens, reporting problems/inquiries. In addition, the phlebotomist shall be able to recognize adverse patient reaction to venipuncture procedures and immediately report to appropriate VA personnel.

The phlebotomist services is all inclusive and shall include but not limited to the following: urine sample collection, drawing blood, identifying the patient with full social security number and full name (following the Joint Commission (TJC) Patient Safety Goals), processing laboratory specimens, and preparing samples and specimens for transportation to San Juan VA Medical Center Laboratory.

Preparation and packaging shall follow International Air Transport Association (IATA) regulations.

Phlebotomist shall be capable of drawing a minimum of 10 patients per hour.

Phlebotomist shall complete all Medical Center's required mandatory education and confirm all laboratory policies and procedures directly related to their job duties.

Phlebotomist shall follow hospital and laboratory policies and procedures, including safety and

computer policies. San Juan VA Medical Center policies can be viewed online using the following link:

<http://vaww.visn8.portal.va.gov/caribbean/cos/pmls/Shared Documents/Forms/AllItems.aspx>

Standards of Care: The contract personnel (s) shall cover the range of phlebotomy services as would be provided in a state-of-the-art civilian medical treatment facility and the standard of care shall be of a quality, meeting or exceeding currently recognized national standards as established by:

American Board of Cardiovascular Perfusion: <http://www.abcp.org>

VA Standards: VHA Directive 2006-041 “Veterans’ Health Care Service Standards” (expired but still in effect pending revision)

https://www1.va.gov/vhapublications/ViewPublication.asp?pub_ID=1443

The professional standards of The Joint Commission (TJC)

http://www.jointcommission.org/standards_information/standards.aspx

The standards of the American Hospital Association (AHA)

<http://www.hpoe.org/resources?show=100&type=8>

Location: Medical Foundation Building, Suite 101, Saint Thomas, Virgin Islands, 00808

The anticipated duration of the services would be required for one (1) base year plus four (4) option years.

If your firm is capable of providing this service, please respond to this Sources Sought notice by Tuesday July 25, 2017 at 3:30 PM EST.

Responses should include:

- (1) Business Name: GSA contract number (if applicable)
- (2) DUNS
- (3) Point of Contact: Name, Phone Number, and E-mail Address
- (4) Business Size: Small or Large.
- (5) Type of Business or Social Economic Factor: Service Disabled Veteran Owned Small Business (SDVOSB), Veteran Owned Small Business (VOSB), 8A, HUBZone, WOMEN-OWNED etc.
- (6) Description of your firm’s capability in providing these types of services locally in the remote location of St. Thomas, Virgin Islands (Include relevant past performance/contract number and point of contact for services provided)