

July 18, 2017

In Reply Refer To: 248

From: Jose L. Delgado, Contract Officer

To: See List of Attendees at Attachment 1.

Subject: Meeting Minutes, Pre-Proposal Conference and Organized Site Visit,
Solicitation VA248-17-R-1070, Project 548-18-102, Renovation of Halls and Walls,
VAMC West Palm Beach, FL

1. The organized site visit and pre-bidders conference for subject acquisition was held on July 18, 2017, 10:00 AM EST. Participants met in Bldg 1, room 4B-116/117.
2. Participants:
Jose Delgado, VA Contracting Officer (CO)
Kenneth Vitale, VA Contracting Officer Representative (COR)
Contractors: (See attached complete attendance Register)
3. Jose Delgado began the meeting introducing himself and COR, Kenneth Vitale. Jose highlighted the general requirements of the project and instructed contractors they could ask questions and follow-up with an RFI for each question. All questions are to be emailed to Jose L. Delgado at Jose.Delgado3@va.gov in accordance with solicitation instructions.
4. The conference concluded with a walking tour of project site where work is to be accomplished.


JOSE L. DELGADO
Contracting Officer

1 Attachment
Attendance Register

Site Visit
Renovation of Halls and Walls
Solicitation No: VA248-17-R-1070
Project No: 548-18-102
VA Medical Center, West Palm Beach, FL
July 18, 2017

<u>Name</u>	<u>Organization</u>	<u>Telephone or email</u>
Kenny West	NAPC	kwest@NAPconstructors.com
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David Blitch	Hammer Const.	dblitch@hammer-1GC.com
Ken Vitale	FMS-VA	kenneth.vitale@va.gov
H. LIN RILEY JR.	VALOR CONST. MGMT	linr@VALORMAN.COM
Jose Delgado	CO/VA	jose.delgado3@va.gov
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Juan Martinez	Blue Forge, LLC	jmartinez@blueforge11.com
Russ Zaharion	Zaharion's Flooring	Russ@Zaharions.com
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