

**LIMITED SOURCES JUSTIFICATION**

**ORDER >\$150,000**

**FAR PART 8.405-6**

**Acquisition Plan Action ID: VA260-16-AP-5667**

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

**Restricted to the following source:** Provide original manufacturer's name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, ALSO provide dealer information.)

Manufacturer/Contractor: Ricoh USA, Inc.

Manufacturer/Contractor POC & phone number: Doug Gifford (360) 269-5057

Mfgr/Contractor Address: 70 Valley Stream Parkway, Malvern, PA 19355-1407

☒ The requested material or service represents the minimum requirements of the Government.

**(1) AGENCY AND CONTRACTING ACTIVITY:**

Department of Veterans Affairs

8524 N Wall

Spokane WA, 99208

VISN: 20

**(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:**

This requirement will be funded by purchase request 663-17-1-458-0007. The request is for other than full and open competition to maintain, service, NSI licenses and provide toner and staples for Ricoh MFD/copiers located at the Puget Sound Health Care System. This contract is combining two requirements into one contract for Puget Sound Healthcare Systems Ricoh MFD/Copiers. This contract will cover both requirements until a permanent solution is put into place.

**(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:**

The Puget Sound Healthcare System requirement is to establish a one year contract for MFD/Copier Services. The current contract expires May 31st, 2017. Services include maintenance, service, and supplied toner and staples, excluding paper. The requirement will include NSI license.

**(b) ESTIMATED DOLLAR VALUE: \$313,560.00**

**(c) REQUIRED DELIVERY DATE: 06/01/2017**

**(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE. (CHECK ALL THAT APPLY AND COMPLETE)**

☒ Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

This is a 1 year contract that will give enough time to implement a long term solution for VISN 20 MFD/Copier needs. NCO 20 Specialized Team is currently working on a VISN wide solution.

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- ☒ A patent, copyright or proprietary data limits competition. The proprietary data is: The NSI license and services are proprietary to Ricoh as the company has no distributor that is authorized to service Ricoh software. Ricoh will not cover a warranty if damage is caused by another contractor. Ricoh is the only company capable of providing the license and MFD/Copier services for Ricoh products and equipment.
- ☒ These are "direct replacements" parts/components for existing equipment. NSI licenses are copy righted and sold by Ricoh for the PIV security systems in place at the Puget Sound Healthcare System; which Ricoh Technicians have already been through the required background checks and screenings.
- ☒ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system. Existing Multi-function Devices and printers already installed at the facility are Ricoh USA Inc. products. NSI licenses are required and Ricoh is a limited source to obtain these licenses. The incumbent is Ricoh USA and while a long term solution is being put in place, a one year sole source to Ricoh USA is in the best interest to the Government at this time. Bringing in new contractor would be resource intensive; requiring the purchase of all new MFD/Copiers.
- ☒ The new work is a logical follow-on to an original Federal Supply Schedule order that was placed in accordance with the applicable Federal Supply Schedule ordering procedures. This is logical follow on from GS-03F-0085U – VA260-16-F-0913.
- ☐ An urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays.

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**(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:**

The price is determined to be fair and reasonable based on comparison of historical data of same/similar contracts and the current GSA pricing schedules. Based on current usage at the facility and previous contracts, such as task order against VA260-16-F-0913 under GSA FSS GS-03F-0085U valued at \$209,708.66. Additionally this is a new FFP contract with price per copier/MFD not by per page printed. This requirement is combining 2 requirements in to one contract VA260-16-F-0913 at \$209,708.66 and VA260-13-F-0196 P00008 was for \$91,000.00. Combining VA260-13-F-0196 P00008 and VA260-16-F-0913 would total \$274,628.66, combined would equal \$300,706.66. This new one year contract, valued at \$313,560.00 is 4.1% more than the combined contract value of the previous contracts.

**(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:**

The incumbent is Ricoh USA. Currently a long term solution is being put in place. A one year sole source to Ricoh USA is the best solution at this current time. Bringing in new contractor would be poor use of time and resources for a 1 year contract and create a hardship on the requesting service line to change vendors for a single year just to have a new contractor put in place for a short amount of time.

**(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:**

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There is a BPA that is being worked on currently to support the current needs of VISN 20 for copiers and MFDs. This follow-on contract will allow enough time to implement the BPA to standardize and produce efficiency for these reoccurring copier/MFD requirements.

**(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:**

A VISN wide solution is currently being worked on to implement a permanent copier/MFD solution so that barriers are removed from subsequent acquisitions for Copiers/MFDs maintenance and service needs.

**(9) REQUIREMENTS CERTIFICATION:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

Linda Hamilton

NAME

DATE

Equipment Manager

TITLE

**(10) APPROVALS IN ACCORDANCE WITH THE [VHAPM, Volume 6, Chapter VI: OFOC SOP](#):**

**a. CONTRACTING OFFICER'S CERTIFICATION (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Daniel A. Szambelan  
693175

Digitally signed by Daniel A. Szambelan 693175  
DN: dc=gov, dc=va, o=internal, ou=people,  
0.9.2342.19200300.100.1.1=daniel.szambelan@va.gov,  
cn=Daniel A. Szambelan 693175  
Date: 2017.05.17 13:29:47 -07'00'

05/17/2017

Daniel A. Szambelan  
Contracting Officer

DATE

**b. Director of Contracting/DESIGNEE:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Mary B. Accomando  
225554

Digitally signed by Mary B. Accomando 225554  
DN: dc=gov, dc=va, o=internal, ou=people,  
0.9.2342.19200300.100.1.1=mary.accomando@va.gov,  
cn=Mary B. Accomando 225554  
Date: 2017.05.19 07:22:53 -07'00'

SIGNATURE

DATE

Mary B. Accomando  
Division 1 Chief