

Bath VA Medical Center,  
76 Veterans Avenue  
Bath, NY 14810  
POC: Julie Monagan Barnard, Interior Designer

## **Statement of Work Building 78, CLC2 Interior Greenery**

### **I. INTENT**

This is a Statement of Work for the delivery of VA approved, fire-rated artificial trees to use in our Building 78 Community Living Center, 2<sup>nd</sup> Floor. This will accomplish the facilities continuing effort to provide an aesthetically pleasing and therapeutic environment, while providing “nature” indoors to enliven the resident public spaces.

### **II. PROJECT SCOPE AND DESCRIPTION**

#### **A. Overview**

This project will consist primarily of delivery of fire-rated artificial plants.

Delivery shall be completed during regular business hours.

The Contractor shall submit a delivery schedule for approval.

The Contractor shall be responsible for any damage to the building that occurs due to Contractor error or neglect. The Contractor will be responsible for the coordination for staging areas and parking within the receiving area of the building.

#### **B. Scope**

The project consists of the purchase of artificial trees, bushes and plantings as specified below to enliven various areas of CLC2.

#### **Artificial arrangements shall include:**

- 2 each Cone-shaped 54” cone topiary**
  - Final plant selections to be finalized**
- 2 each Square “Cape Cod” Planter 18” x18” x18”**
  - Color TBD**
- 2 each Flame Retardant application & certificate**



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**1 each Ficus Tree – 7' total height, built on multiple real wood trunks, moss top fill**

**1 each Square "Cape Cod" Planter 18" x 18" x 18"**

- Color TBD

**1 each Flame Retardant application & certificate**



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**4 each Custom planting of Gardenia or other similar plant, moss top fill**

-Final plant selections and arrangement to be finalized

**4 each Rectangular "Cape Cod" Planter 48" x 18" wide x 24" high**

-Color TBD

**4 each Flame Retardant application & certificate**



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- 12 each small grass table centerpiece in container
  - Final plant and container selections to be finalized
  - 12 each Flame Retardant application & certificate



Concept idea (without the eggs)

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Flame Retardant Application shall be with a chemical approved by The State Fire Marshal of California. Certificate of Flame Resistance shall include information on name of flame retardant chemical used and method of application.

**\*\*\*Manufacturer is Make Be-Leaves Artisan Designed Trees, Plant and Flowers or Equal,  
- FAR 52.211-6 Brand Name or Equal \*\*\***

**FOR ALL PRODUCTS:** *Must meet salient characteristics outlined above when quoting an "or equal" item – FAR 52.211-6 Brand Name or Equal. "Or equal" items quoted should be similar to the requested dimensions, color scheme, function, and quality. "Or equal" products must include manufacturer's product brochure including specification information and all proposed finish selections. Actual finish samples if quoting an "or equal" item must be submitted for review by VA Interior Design for technical and aesthetic review. FAILURE TO CLEARLY NOTE THAT THE PRODUCTS BEING QUOTED ARE THE REQUESTED BRAND NAME, OR FAILURE TO SUPPLY "OR EQUAL" PRODUCTS' SPECIFICATIONS AND INFORMATIONAL LITERATURE SHALL CONSTITUTE A "NON-RESPONSIVE" BID AND WILL NOT BE FURTHER EVALUATED FOR AWARD.*

C. DELIVERABLES. See Scope

D. PERIOD OF PERFORMANCE.

Contract shall be coordinated with the completion/activation of the CLC2 renovation project, scheduled to be completed Summer/Fall 2017. **No item shall be put into production without the express permission of the POC Interior Designer.**

E. PLACE OF PERFORMANCE.

Bath VAMC  
76 Veterans Ave.  
Bath, NY 14810

F. OPERATIONAL HOURS. Facility will be available for delivery between the hours of 08:30 and 16:30 M-F, excluding Federal Holidays.

G. GOVERNMENT-FURNISHED EQUIPMENT, BADGE, KEYS AND/OR FACILITIES PROVIDED. N/A

H. CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES. The Contractor shall furnish all supplies, equipment, facilities and services required to perform the service under this contract. The Contractor shall perform all work in accordance with this Performance Work Statement to include the additional new/ refurbished furniture.

I. SECURITY REQUIREMENTS.

A. Installation passes. The contractor will coordinate for the issuance of required installation passes to contractor personnel. Contract personnel shall wear a badge that clearly identifies them as a contract employee. The badge will contain a picture, name of employee, and Contractor's name. Badges shall be worn on the outer garment in full view at all times, attached to the outer shirt or jacket pocket by a button or clip or worn around the neck secured by an appropriate identification card lanyard.

B. The Contractor shall not disclose and must safeguard procurement sensitive information, computer systems and data, Privacy Act data, and Government personnel work products that are obtained or generated in the performance of this contract. This includes dissemination of protocols and papers not generally available through the public literature.

C. Company will return all issued US Government installation badges and passes when the contract is completed.

D. In addition to the changes otherwise authorized by the changes clause of this contract, should the security condition change at any facility, the Government may require changes in contractor security requirements.

J. NON-PERSONAL SERVICE STATEMENT. Contractor employees performing services under this order will be controlled, directed and supervised at all times by management personnel of the contractor. Contractor employees will perform independent of and without the supervision of any Government official. Actions of contractor employees may not be interpreted or implemented in

any manner that results in any contractor employee creating or modifying Federal policy, obligating the appropriated funds of the U.S. Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee or otherwise violating the prohibitions set forth in Parts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR). The Government will control access to the facility and perform the inspection and acceptance of the completed work.

- K. Contract Officer Representative (COR). The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract: perform inspections necessary in connection with contract performance: maintain written and oral communications with the Contractor concerning technical aspects of the contract: issue written interpretations of technical requirements, including Government drawings, designs, specifications: monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies; coordinate availability of government furnished property, and provide site entry of Contractor personnel. **The COR is not authorized to change any of the terms and conditions of the resulting order.**