

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1**  
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, **brand-name** or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1\(b\)\(1\)\(i\)](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. PURCHASE REQUEST OR REQUISITION NUMBER:**  
557-17-3-2222-0123

**1A. PROJECT/TASK  
NUMBER**

**1B. ESTIMATED AMOUNT:**  
74,848.56

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Request the purchase of brand name Swift Space furniture to maintain the conformity and appearance throughout our community clinics. This purchase will fulfill the Carl Vinson VAMC's requirements for standardization of equipment as per the VHA Handbook 1761.1. This will significantly improve the ability to provide a consistent quality of care to our Veterans across the organization and will improve the organizations ability to be able to provide routine maintenance and repairs to equipment.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The VA is seeking to purchase brand name Swift Space Unified Work Centers. Complete integrated workstation mobile desks that ship fully assembled and can be delivered by one single individual. Accessories are packed separately and placed in the field. Workstations are compact in their unused storage position and require no tools to assemble. These are work centers that are folded up into a 3" x 66" to 72" box shaped footprint. Easily stored and delivered within 10 minutes. No other manufacture has ever been known to be on the market that equal the capability of the brand name Swift Space.

Warranty: Other than casters and hinges which have a minimum warranty of five years, the remainder of the product shall have a limited lifetime warranty.

Construction: Frame is constructed of 40mm lightweight grey recycled content aluminum, clear polycarbonate upper panels are made of 4mm twin wall construction, lower panels are made from 4mm melamine panels, fabric panels are constructed of 100% recycled PET, tops are 25mm thick high pressure laminate with a 45lb density particle board core and 2mm edging, casters are 63.5mm in diameter with grey rubber wheels that swivel and lock, tackable fabric panels are enhanced for acoustics and made from 100% post consumable materials.

Carl Vinson VA Medical Center will standardize on a large percentage of work areas throughout with Swift Space integrated work centers where possible to provide a cost effective solution to support on time needs and demands.

**4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:**

This brand name item is found on GSA Advantage. Can easily be purchased on the open market without modification. There are multiple vendors that carry this equipment.

**5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

Interior Design provided hands on product demonstrations twice at the Carl Vinson VA Medical Center once on March 22, 2017 which included representatives from different service lines as our Safety dept., CBOC Administrative Mgmt., Utilities Foreman, HAS program manager, Quality Mgmt., Engineering dept., Environmental Care, Associate Director, Nursing service primary care. Prior to demonstration took place on Jan 3, 2017 in the Engineering conference room with representation by Engineering project managers and staff. Information was obtained by Swift Space regarding several other VA facilities that have made prior purchases which included Charleston, Nashville, Decatur, San Francisco, Tuson, Augusta, Seattle.

**6. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

**Signature:** \_\_\_\_\_

**Date:** 07/25/2017

**Name:** Sheryl Harris

**Title:** Contracting Officer

**Facility:** Dublin Site Team