2010 National Contract Agenda and Worksheets
Using the
VHA Boiler Plant Safety Device Testing Manual
Third Edition

By

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1 Kickoff Meeting (30-60 min)

Purpose
This introductory meeting is to get acquainted with the VISN POC, Chief Engineer, Boiler Plant Supervisor and Boiler Plant Champions and to inform them of the intent and purpose of the visit. The objectives of the training will be explained and the expectations of staff involvement will be discussed.

Kickoff Meeting Topics of Discussion

- Describe the evolution of this program

Day 1, 2, 3 – Hands-On Training for Boiler Plant Champions (~2 hrs on day 3)
The primary purpose of our visit is to train this facilities' Boiler Plant Champions. The hands-on training will include coaching and instruction from the contractor but the actual testing is expected to be conducted by the site personnel. The emphasis of this training is to help the participants to understand how to properly conduct the safety testing and why it will be done that way. This will be a very interactive training between the contractor and the participants.

- The intent of our visit is not to collect the boiler safety data. The intent is to train the Boiler Plant Champions. However, all tests that are performed will be fully documented by the BEI team and the results communicated to local personnel.
- The testing will be performed by the Boiler Plant Champions. The BEI team will be overseeing or assisting in the testing.
- The qualification of this site's Boiler Plant Champion is to be verified by the Chief Engineer. As a minimum, this individual must be a qualified VA Boiler Plant Operator with several years of operating experience.
- Training priority will be determined by the issues that are most important to this facility. Attendees will choose training topics to best fit their needs.

Combustion Analysis (~1 hr) – Performed on the primary fuel
Analysis of the combustion data, tuning, and potential efficiency improvements will be discussed.

Water Chemistry Analysis (~1 hr)
The water chemistry in one boiler, soft water and condensate will be analyzed and evaluated. The various tests, their meaning and the results will be discussed. Testing will be performed using the test equipment provided by the site.

Overview of Plant Layout and Emergency Workarounds (~1 hr)
Access to valves and equipment, bypasses needed for emergency operation, and ability to maintain operations during normal repairs and inspections will be evaluated and the importance of each discussed.

Site Assessment Preparation (~1 hr) – This is Onsite Writing and Investigation Time.
During this time the contractor will develop the site assessment that will become part of the site report. This assessment will be done based on the information gathered throughout the three days. The site will be assessed at a minimum on the following criteria:

- BP Supervisor engagement in safety device testing, willingness to learn and participation at training session
- Knowledge of the proper safety device testing methods
- Ability to test the safety devices correctly
- Plant equipment being set up for proper device testing
- Proper test equipment is available
- Ability/knowledge to use the testing equipment
- Boiler Plant overall score as related to Boiler Plant Safety Device testing
- Whether the Safety Device Testing should be accomplished in-house or via contract

The above questions will be evaluated by the following scale:

5 – Excellent / Good, progressing in the correct manner and has or will meet the VA goals if they continue in this manner
3 – Fair, Progressing in the correct manner, but more is needed in this area to meet VA goals in a timely manner.
1 – Poor, Progress is not going well and at this pace will not accomplish VA goals in a timely manner.

- **This information is intended to be used by VACO to help determine how best to spend its "National" resources for boiler safety training.**

- **If additional training is necessary, the BEI team will estimate the amount of training necessary to bring that Boiler Plant Champion up to a proficient level.**

Site specific testing procedures

A review of the site specific testing procedure will be done. If none is available, a discussion on how to develop a site specific testing procedure will be done.

What is the status of the site specific testing procedures*? assessment 1-5*_____

Comments_____

_____

_____

What are some specific safety training issues that this facility would like to address.

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

2 SITE ASSESSMENT

A single number assessment must be assigned for each question.

Questions – To be answered for the facility being visited only.	**Contractor Assessment (1- 5)**
BP Supervisor engagement in safety device testing, willingness to learn and participation at training session. **Comments:**	
Facility knowledge of the proper safety device testing methods • Using the latest version of the safety training manual. • Can follow and understand written test procedure. • Demonstrates knowledge of the major steps required to test as outlined in the testing manual without reading from the manual. • Comprehensive understanding of generic safety control logic • Understands the function of each device and the hazards associated with device failure. **Comments:**	
Ability to test the safety devices correctly • Proficiency with a multimeter and verifying circuit is "dead". • Comfortable accessing and testing the circuitry in various switch types. • Comfortable using mechanical and electrical measurements during a test to determine switch functionality. **Comments:**	
Plant equipment being set up for proper device testing **Comments:**	
Proper test equipment is available **Comments:**	
Boiler Plant overall score as related to Boiler Plant Safety Device testing **Comments:**	

Whether the Safety Device Testing should be accomplished in-house or via contract **Comments:**	
Is any additional training necessary for this Boiler Plant Champion to begin boiler safety testing in-house. If so what is an estimated amount of training time to accomplish this goal.	**Estimated hours**

3 Exit Survey

Name (optional):_____

Site where you work:_____

Job Title:_____

1. **My understanding of the safety devices and their functions**
   (Rate on a scale of 1-10, with 10 indicating high level)

   a. prior to this training was:_____

   b. after this training is:_____

2. **My knowledge of the four pertinent questions to ask to determine safety device functionality**
   (Rate on a scale of 1-10, with 10 indicating high level)

   a. prior to this training was:_____

   b. after this training is:_____

3. **My ability to properly perform safety device testing**
   (Rate on a scale of 1-10, with 10 indicating high level)

   a. prior to this training was:_____

   b. after this training is:_____

4. **Did you perform all safety device testing in house prior to this training?** (circle one)
   yes or no

5. **Do you intend to perform all safety device testing in house following to this training?** (circle one)

   yes or no

6. **Which training environment do you prefer?** (circle one)
   a. all classroom
   b. all boiler plant
   c. mix of classroom and boiler plant

7. **Rate the instructors' ability to communicate and teach this material:**

   On a scale of 1-10 (1 is poor 10 is excellent) _____

IF YOU WERE INVOLVED IN PREVIOUS BEI TESTING, ANSWER THE FOLLOWING 2 QUESTIONS

8. **Was the previous safety device testing program valuable in helping you identify deficiencies in your system?**

   On a scale of 1-10 (1 is not valuable, 10 is very valuable) _____

9. **The training received this week contributed** (circle one)

   a. Much **less** to your learning than the previous program
   b. About the **same** to your learning as the previous program
   c. Much **more** to your learning than the previous program

10. **In order for you to continue to progress in your ability to test the safety devices correctly in house which of the following do you need? Rank needed elements in order with 1 indicating the most needed element. Do not rank unneeded elements.**

_____Additional training in this format

_____Additional training but more individualized

_____A video series and training manual similar to the PAPS example shown this week

_____Assistance in writing a contract to properly plumb the safety devices for testing

_____Funding to make required changes

_____Tools or Equipment

_____No further outside assistance needed

_____Other_____

11. As compared to other VA training videos and manuals, a complete safety device series, similar to the PAPS example shown this week, would contribute

a. **Much more**
b. **More**
c. **About the same**
d. **Less**

to my performance as a Boiler Plant Operator.

12. Optional comments concerning the sample PAPS video and manual shown this week:

_____

_____

_____

_____

_____

_____

13. In your opinion, what are the best things about this training?

_____

_____

_____

_____

_____

_____

_____

14. What suggestions do you have to improve this program?

_____

_____

_____

_____

_____

_____

_____

4 WRAP UP MEETING

VISN POC and Boiler Plant Champions (~1 hr).

This meeting will serve as a final question and answer session as well as an opportunity for the contractor to provide feedback on areas that need improvement. After the training is complete, the contract allows for 2 hours of the contactor's time to answer questions related to Boiler Plant Safety Device Testing via telephone or email; this applies to each champion attending the training.

Deficiencies identified during testing

The contractor will provide a handwritten list that briefly describes deficiencies noted during testing. This list is purely for the convenience of the plant personnel and will not be included in the report or data compiled for VACO.

Q&A Session

- Which safeties are Adequate / Inadequate and why.
- How can this facility improve their safety program
- Ideas Summary Comments
- How can we improve the level of instruction / training ?
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

- _____

5 EXIT Meeting (30-60 min)

VISN POC, Chief Engineer, and Boiler Plant Supervisor

During this meeting, an oral report will be given to management that gives an overview of the major findings during the visit.

- A review of the Site Assessment Preparation Sheet will be done.
- A discussion of the Site Specific Written Report will be done.
- A report for each site will be prepared by the BEI team and that report will be distributed by VACO.

- What is keeping this boiler plant from being in complete safety compliance?

_____

- What are the major issues that this boiler plant is facing?

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

6 Testing Procedures

INTRODUCTION

This appendix presents step by step test procedures for each safety device. The appendix provides forms for obtaining and recording all necessary data for each safety device being tested. It begins with tables that allow a thorough definition of the testing agency/personnel, responsible parties at the site, and boiler/burner data. This base data is followed by overarching requirements for safety testing. This information is then followed by one sheet for each device being tested to be used by the testing agency personnel as a check list and data form.

6.1 NOMENCLATURE

AFOSV	Automatic Fuel Oil Shutoff Valves
ALWCO	Auxiliary Low Water Cutoff
APFGSOV	Automatic Pilot Fuel Gas Shutoff Valves
APFGSVV	Automatic Pilot Fuel Gas Solenoid Vent Valve
CAPI	Control Air Pressure Interlock
CAPS	Combustion Air Pressure Switch
DA	Deaerator
DAODS	Deaerator Overflow Drain System
DASV	Deaerator Safety Valve
FDDWOPS	Forced Draft Damper Wide-Open Pre-Purge Proving Switch
FDMIS	Forced Draft Motor Interlock Switches
FGRDI	Flue Gas Recirculation Damper Interlock
AFGSOV	Automatic Fuel Gas Shutoff Valves and Solenoid Vent Valve
AFGSVV	Automatic Fuel Gas Shutoff Solenoid Vent Valve
FPI	Furnace Pressure Interlock
FSMFO	Flame Scanner-for main flame out
FSNSIS	Flame Scanner Not Sensing Igniter Spark
HFGPCS	High Fuel Gas Pressure Cutoff Switch
HFOPCS	High Fuel Oil Pressure Cutoff Switch
HWAB	High Water Alarm on Boiler
HWACT	High Water Alarm on Condensate Tank
HWADT	High Water Alarm on Deaerator Tank
IT	Igniter Timing
LAMDPS	Low Atomizing Media Differential Pressure Switch
LAMPS	Low Atomizing Media Pressure Switch
LFGOLI	Low Flue Gas Oxygen Level Interlock
LFGPCS	Low Fuel Gas Pressure Cutoff Switch
LFOPCS	Low Fuel Oil Pressure Cutoff Switch
LFPS	Low-Fire Proving Switch
LPFGPCS	Low Pilot Fuel Gas Pressure Cutoff Switch
LRVE	Liquid Relief Valve on Economizer
LRVOPS	Liquid Relief Valve on Oil Pump Set
LWA	Low Water Alarm
LWACT	Low Water Alarm on Condensate Tank
LWADT	Low Water Alarm on Deaerator Tank
LWCO	Low Water Cutoff
MFIT	Main Flame Ignition Timing
MV	Manual Valve
NRBSPLS	Non-Recycle Boiler Steam Pressure Limit Switch
OADI	Outside Air Damper Interlock
OBPS	Oil Burner Position Switch
OSDI	Outlet Stack Damper Interlock Switch
PAPS	Purge Airflow Proving Switch
POC_AFOSV	Proof of Closure on Automatic Fuel Oil Shutoff Valves
POC-AFGSOV	Proof of Closure on Automatic Fuel Shutoff Valves
PPT	Pre-Purge and Post-Purge Timing
PRV	Pressure Reducing Valve
RBSPLS	Recycle Boiler Steam Pressure Limit Switch
SVB	Steam Safety Valves on Boiler
SVFPRV	Safety Valve Following PRV
TP	Test Port

BASIC INFORMATION

VISN: _____
VA Medical Center: _____
Contact Name: _____
Phone: _____
Email: _____
Evaluators: _____
Date: _____

Boiler and Burner Description

Boiler #	
Manufacturer:	
Model and Capacity:	
Serial #: National Board No.:	
Typical Operating Pressure:	
Design Pressure:	
Date of Manufacture:	
Boiler Controls:	
Burner	
Manufacturer:	
Type of burner:	
Fuels:	
Date of Manufacture:	

GENERAL REQUIREMENTS FOR TESTING

The following test procedures make certain assumptions that are listed below.

After each test, equipment should be returned to normal operating condition and the boiler should be fired to confirm its operability.

"Jumping" means disabling the switch electrically

Any electric "jumper" application requires that all power to the device being "jumpered" be shut off.

All pressure gages used in a test must be recently calibrated.

Any valve that disables a safety device should be lockable only in the operating position.

The setpoint is the value at which the switch indicator is set. The trip point is the actual value at which the switch activates. Some language used in the test procedures assumes that the setpoint equals the trip point.

Potentiometers used as safeties should be evaluated to determine if they are also used as the control. This is not acceptable.

THE FOUR QUESTIONS

1. **Location:**
   Is the switch located and plumbed correctly?

2. **Mechanics:**
   Does the switch function mechanically?

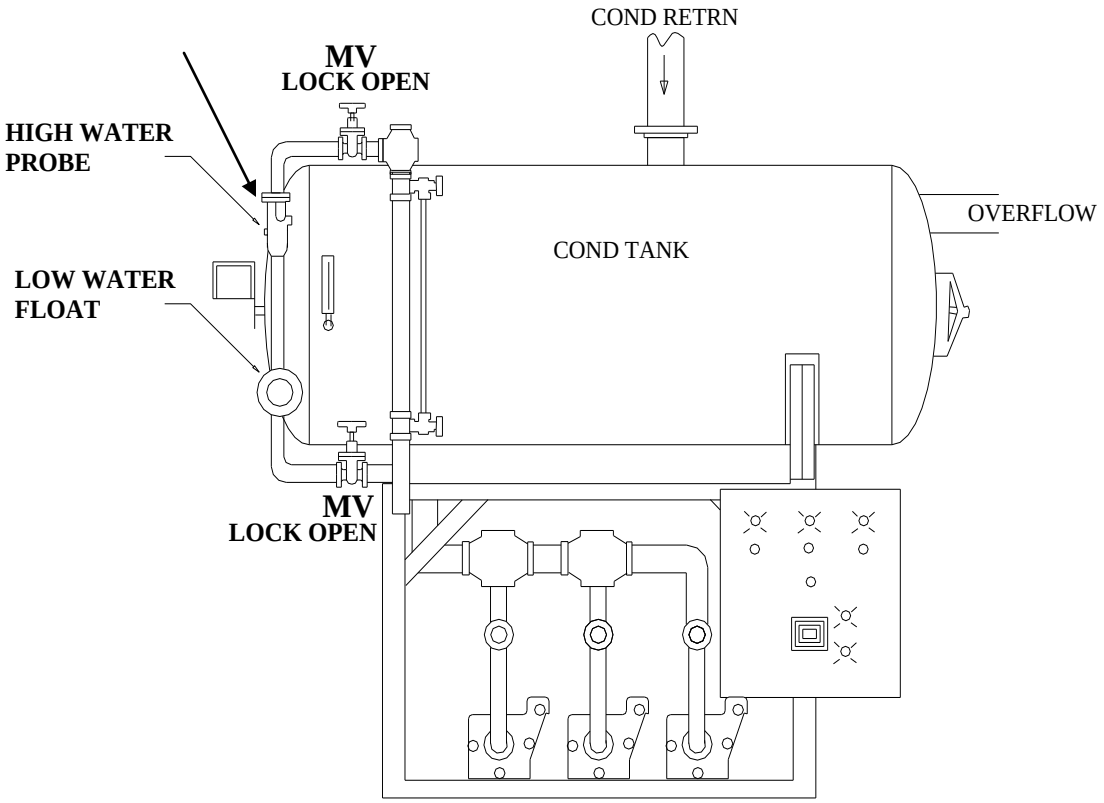
3. **Setpoint:**
   Does the switch activate at the correct point?

4. **Control:**
   Does the switch have the correct impact on control?

Checklist for High Water Alarm on Condensate Tank (HWACT)

Item	Make	Float / Probe	Alarm Setpoint	Correct Device Type Y / N	Correct Location Y / N
HWACT					

*Alarm setpoint should be below 2/3rds of tank height & at least 4" below the overflow.
*Alarm type should be a probe sensor.



- Drain sight glass without draining alarm column and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- Use bypass valve to add water to the condensate tank at a rate not to exceed 1 inch per minute. Use water level sight glass to observe point that alarm sounds. DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS.
- Put maximum water supply to condensate tank and verify overflow is adequate.

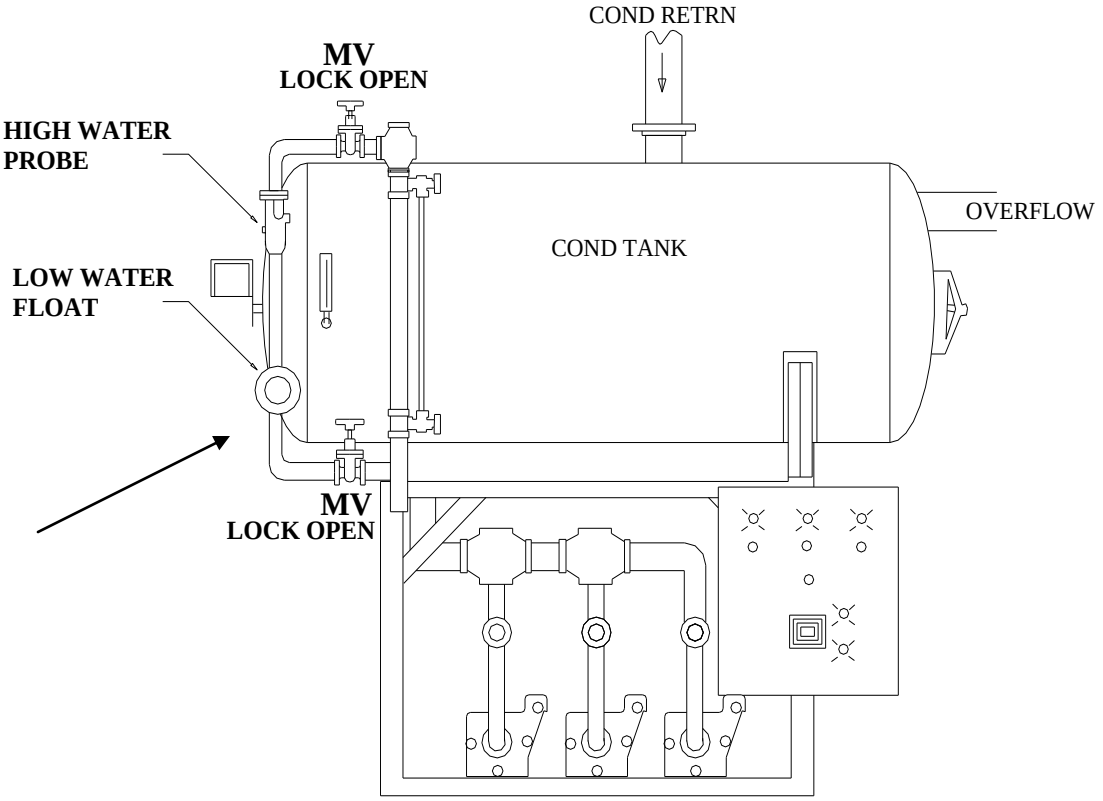
Result	Y/N	Water Level
Did the alarm work correctly?		
What was the water level in sight glass at alarm point?		
Is overflow adequate?		
Can the switch be isolated with manual valves		

Comment:

Checklist for Low Water Alarm on Condensate Tank (LWACT)

Item	Make	Float / Probe	Alarm Setpoint	Correct Device Type Y / N	Correct Location Y / N
LWACT					

*Alarm set point should be above 1/3rd of tank height?



- Drain sight glass without draining alarm column and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- Drain the water from the condensate tank at a rate not to exceeded 1 inch per minute. Use water level sight glass to observe alarm point. DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS

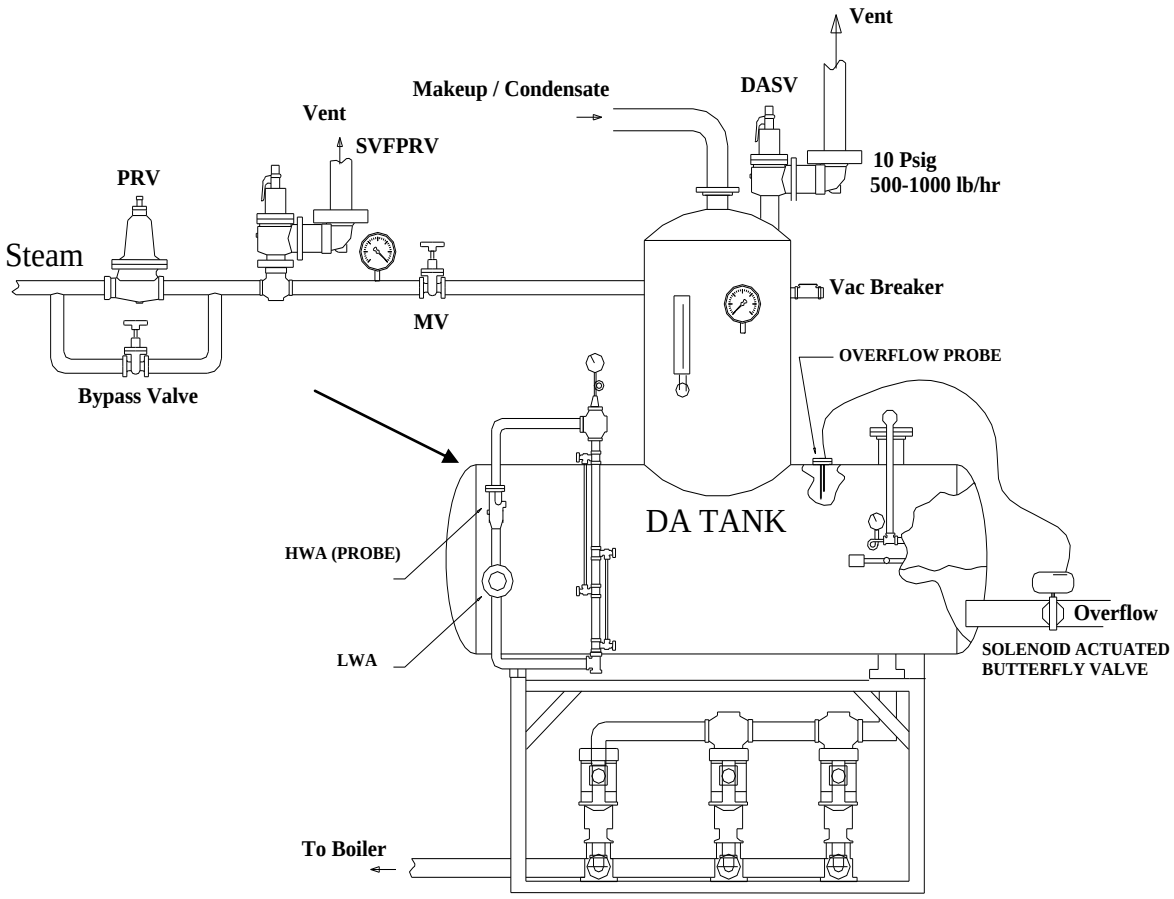
Result	Y/N	Water Level
Did the alarm work correctly?		
What was the water level in sight glass at alarm point?		
Can the switch be isolated with manual valves		

Comment:

Checklist for High Water Alarm on Deaerator Tank (HWADT)

Item	Make	Float / Probe	Alarm Setpoint	Correct Device Type Y / N	Correct Location Y / N
HWADT					

*Alarm setpoint should be below 2/3rds of tank height & at least 4" below the overflow.
*Alarm type should be a probe sensor.



- Drain sight glass without draining alarm column and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- Use bypass valve to add water to the deaerator at a rate not to exceed 1 inch per minute. Use water level sight glass to observe point that alarm sounds. DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS.

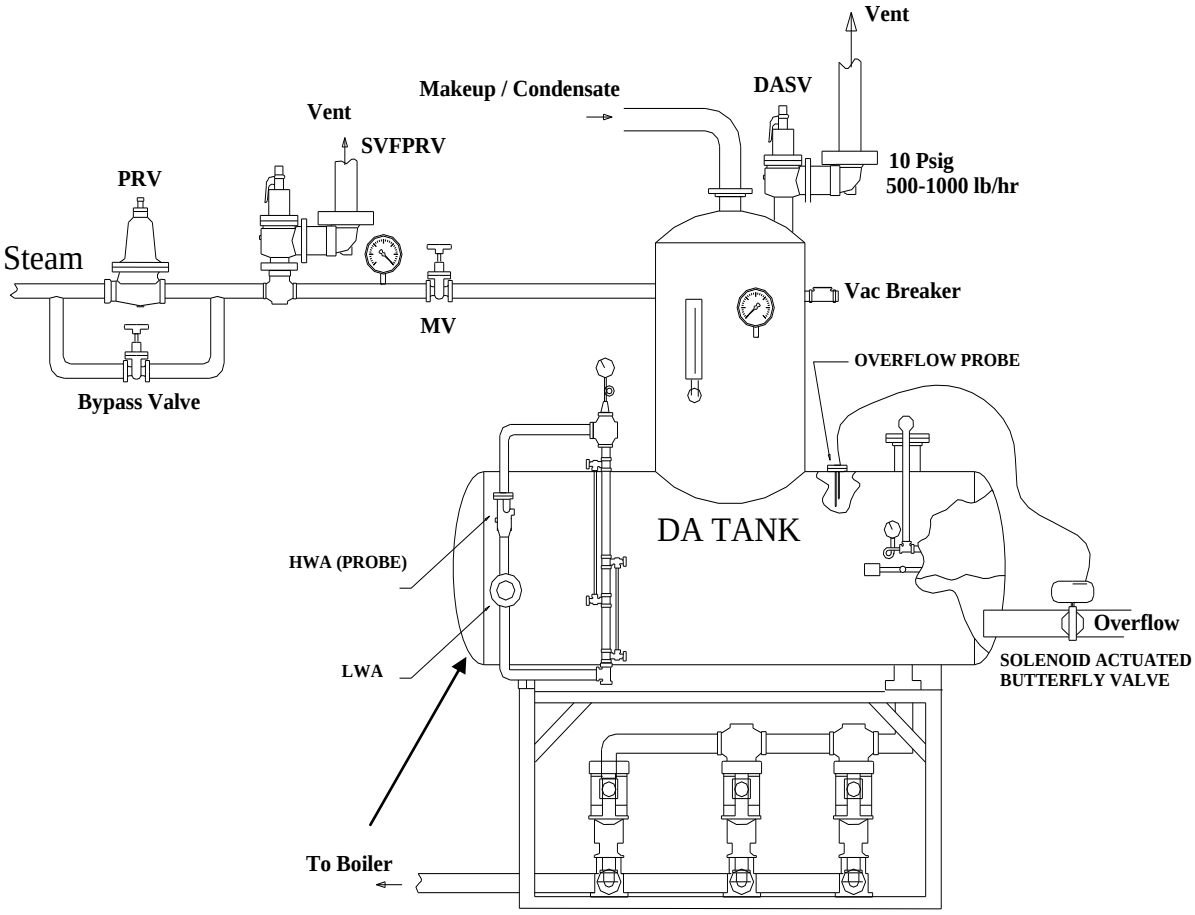
Result	Y/N	Water Level
Did the alarm work correctly?		
What was the water level in sight glass at alarm point?		
Can the switch be isolated with manual valves		

Comment:

Checklist for Low Water Alarm on Deaerator Tank (LWADT)

Item	Make	Float / Probe	Alarm Setpoint	Correct Device Type Y / N	Correct Location Y / N
LWADT					

*Alarm set point should be above 1/3rd of tank height.



- Drain the sight glass and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- Drain the water from the deaerator at a rate not to exceed 1 inch per minute. Use water level sight glass to observe alarm point DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS.

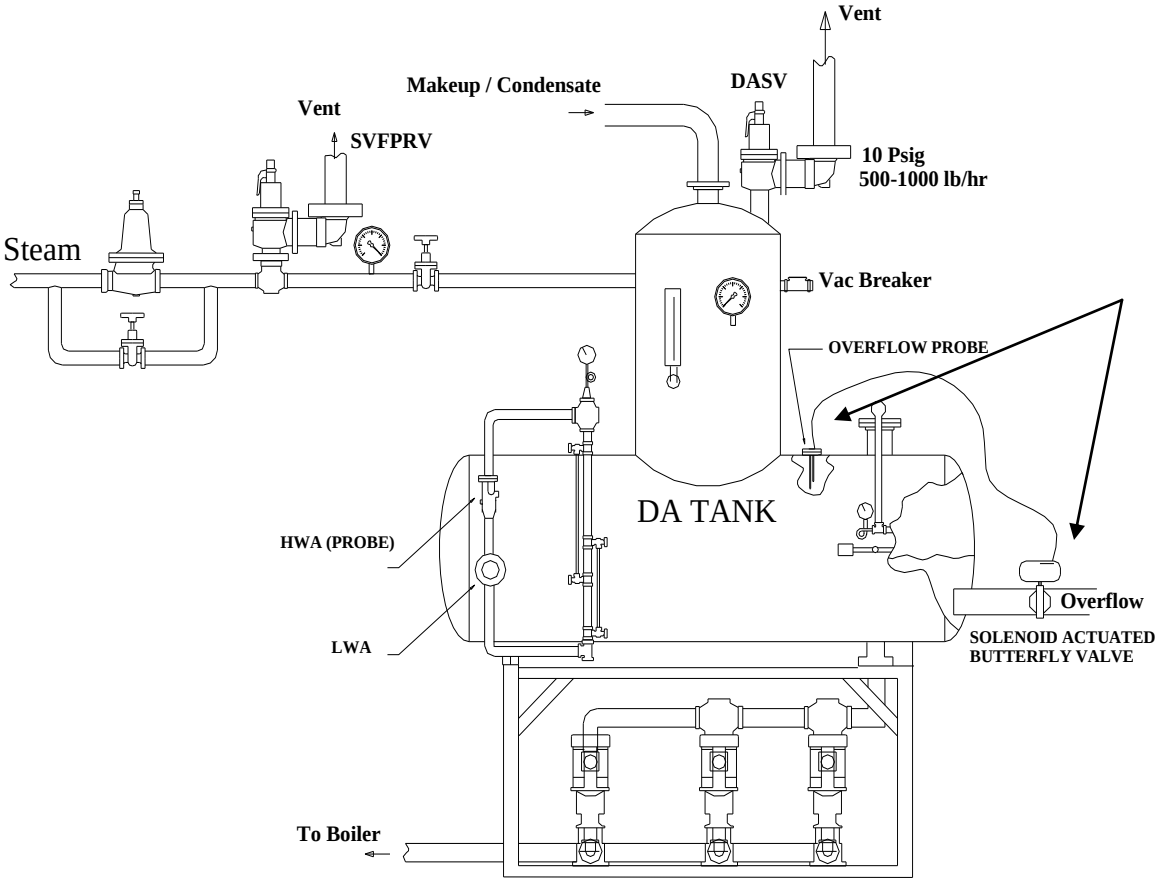
Result	Y/N	Water Level
Did the alarm work correctly?		
What was the water level in sight glass at alarm point?		
Can the switch be isolated with manual valves		

Comment:

Checklist for Deaerator Overflow Drain System (DAODS)

Item	Make	Float / Probe	Overflow Setpoint	Correct Device Type Y / N	Correct Location Y / N
DAODS					

*Overflow type should be a conductivity probe connected to electronic valve.
*Setpoint should be at least 4" below top of tank.



- Drain the sight glass and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- Open manual bypass valve to supply feedwater at maximum rate.
- Use sight glass in drain system to determine that dump valve has opened. Use water level sight glass to observe whether dump valve maintains water level visible in sight glass. DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS.

Result	Y/N	Water Level
Did the overflow valve work correctly?		
Was the water level maintained in sight glass.		
View port in place to view overflow?		

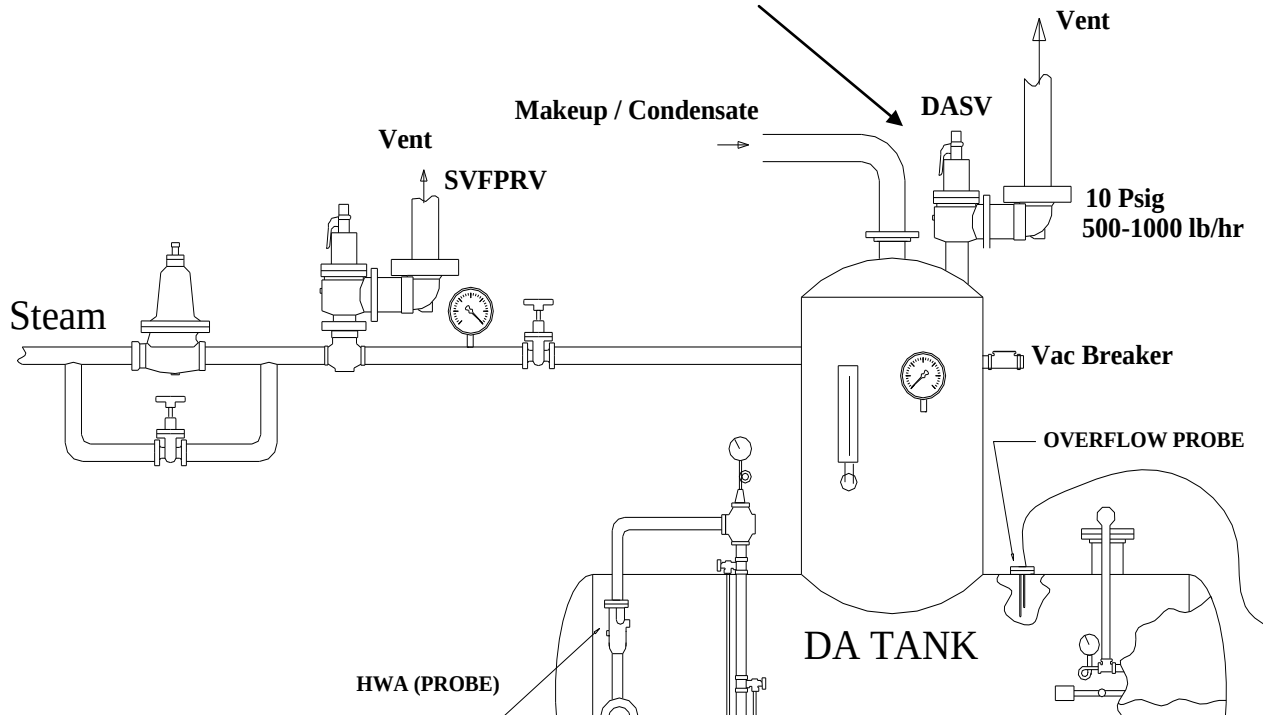
Comment:

Checklist for Deaerator Safety Valve (DASV)

Item	Make	Capacity (lb/hr)	Range	DASV Setpoint	DA PRES (psig)	Correct Installation
DASV						
Pressure Gage						

*Setpoint should be about 5 PSIG higher than DA pressure
*Capacity should be approximately (1000 lb/hr)

Item	Make	Type	MAWP	NDT (date)
Deaerator				



- Abort testing if NDT is not current within six years.
- Pour water into drip pan ell drain and confirm that it is open.
- Slowly open bypass valve to raise pressure until safety lifts. DO NOT RAISE PRESSURE MORE THAN 2 PSIG ABOVE SET POINT PRESSURE.
- Re-seat pressure should be about 6% less than lift pressure.
- After lifting valve, close bypass valve and allow safety to reseat.

Result	Y/N	Pressure
Did the safety valve work correctly?		
What was the safety valve relief pressure?		
What is the re-seat pressure?		
Is vacuum breaker present (VA requirement)?		

Comment:

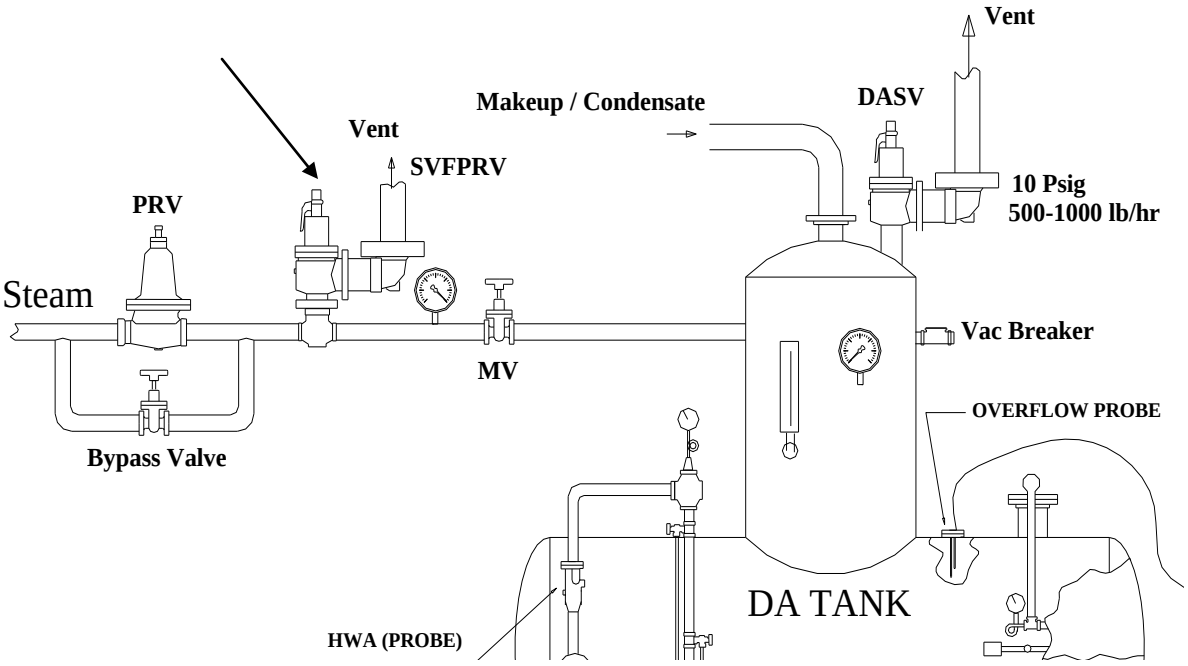
Checklist for Safety Valve Following PRV (SVFPRV) - Steam

Item	Make	Capacity (lb/hr)	Range	SVFPRV Setpoint	DA PRES (psig)	Correct Installation
SVFPRV						
Pressure Gage						

*Setpoint should be about 5 PSIG higher than DA safety lift point.

Item	Make/ Type	Size (in)	Pressure upstream	Pressure downstream	Wide Open Flow Capacity lb/hr
PRV					
Bypass					

*SVFPRV must relieve largest wide open flow capacity, PRV or bypass valve.



- Pour water into drip pan ell drain and confirm that it is open.
- Close the manual valve in steam line following the safety valve.
- Slowly open bypass valve to raise pressure until safety lifts. DO NOT RAISE PRESSURE MORE THAN 2 PSIG ABOVE SETPOINT PRESSURE.
- Re-seat pressure should be about 6% less than lift pressure.
- Open lager of the bypass valve or PRV completely and perform accumulation test. The pressure should rise no more than 6% above the setpoint pressure.
- After lifting valve, close bypass valve, open manual valve in steam line after PRV and allow safety to reseat.

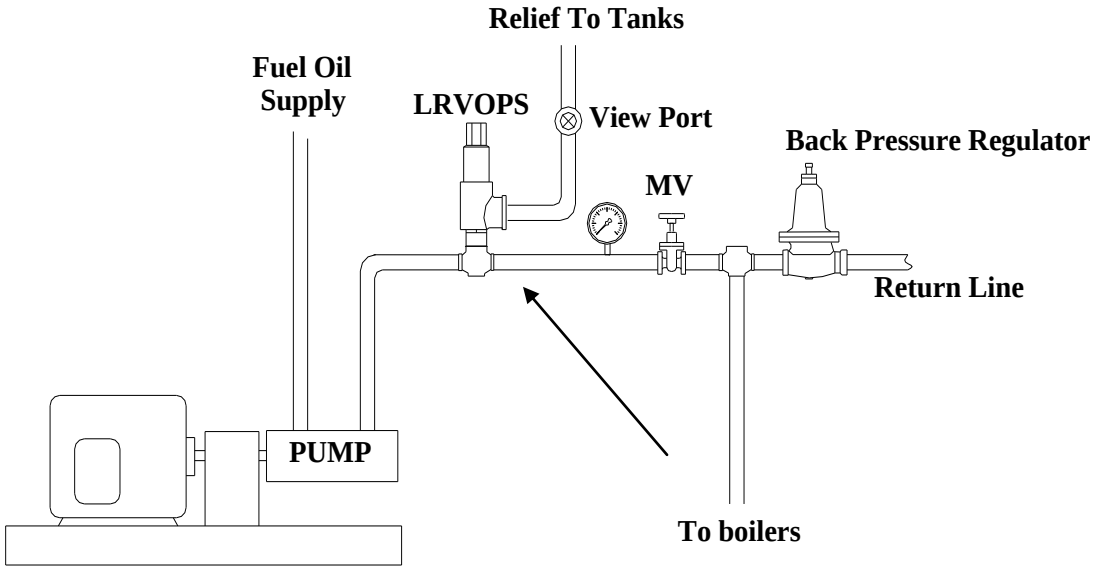
Result	Y/N	Pressure
Did the safety valve work correctly?		
What was the safety valve relief pressure?		
What is the re-seat pressure?		

Comment:

Checklist for Liquid Relief Valve on Oil Pump Set (LRVOPS)

Item	Make	Capacity (gal/hr)	Range	LRVOPS Setpoint	Oil Supply Pressure	Correct Installation
LRVOPS						
Pressure Gage						

*Setpoint should be less than the max allowable pump pressure and less than 10 psig above normal regulated oil supply pressure.
* Liquid relief should not be used as a backpressure regulator.



- Slowly close manual valve in oil line after relief valve or raise pressure regulator set pressure until relief valve lifts (use view port to determine if valve is open).
- The pressure should rise no more than 10 psig above normal regulated oil supply pressure.

Result	Y/N	Pressure
Did the relief valve work correctly?		
What was the safety valve relief pressure?		
Did valve re-seat?		
View port in place to view oil flow thru relief valve?		
Is a back pressure regulator present?		

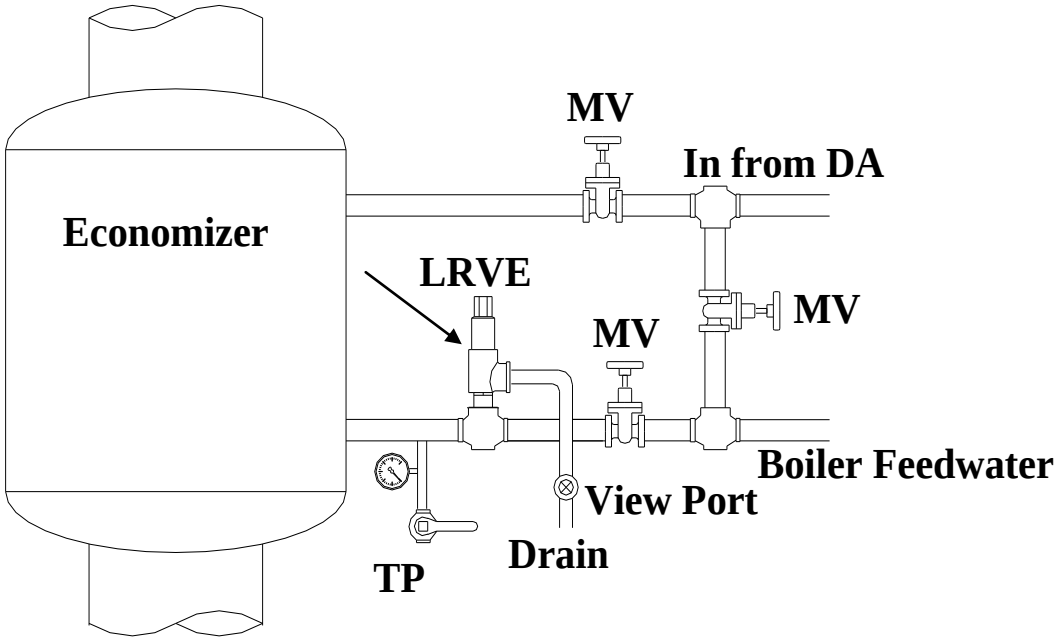
Comment:

Checklist for Liquid Relief Valve on Economizer (LRVE)

Item	Make	Capacity (gal/hr)	Range	LRVE Setpoint	Feedwater Pressure	Correct Installation
LRVE						
Pressure Gage						

*Setpoint should be less than the max allowable economizer pressure and more than maximum feedwater pressure.

Item	Make	Max Stack Temp	MAWP
Economizer			



- With boiler offline use manual valves to isolate economizer and relief valve. Use hydrostatic tester to raise pressure and open relief valve (use view port to determine when valve is open). DO NOT RAISE PRESSURE MORE THAN ALLOWABLE ECONOMIZER PRESSURE!
- An alternate method is to raise economizer pressure by operating boiler with isolation valves closed.

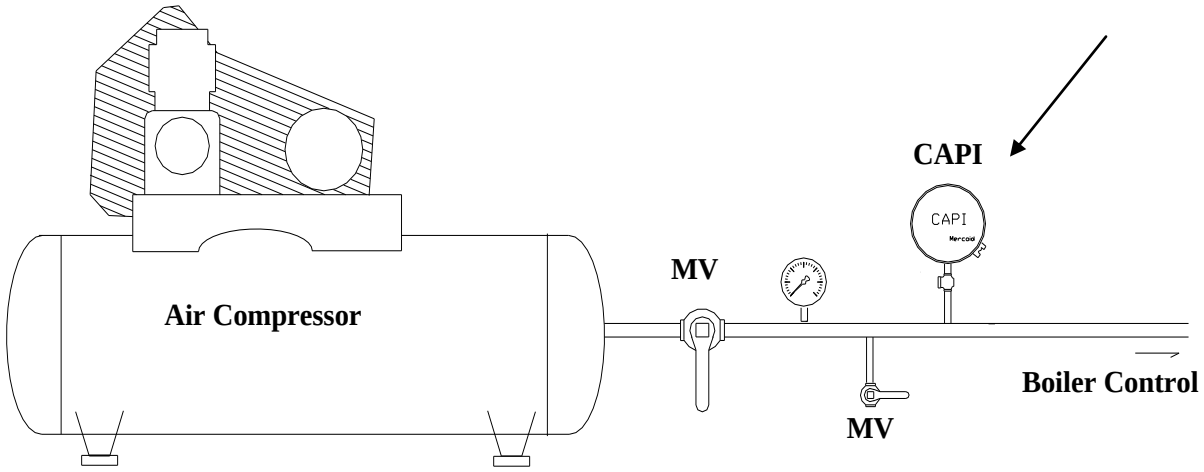
Result	Y/N	Pressure
Did the LRVE work correctly?		
What was the safety valve relief pressure?		
Maximum allowable economizer pressure?		
What is the re-seat pressure?		
View port in place to view water flow thru relief valve?		

Comment:

Checklist for Control Air Pressure Interlock (CAPI)

Item	Make	Range (psig)	Switch Setpoint	Regulated Pressure	Required Pressure	Correct Location Y/ N
CAPI						
Pressure Gage						

*Setpoint should be more than pressure required to actuate any pneumatic control device.



- Slowly close manual test valve to lower air supply pressure. Observe the pressure at which boiler shuts down. DO NOT LOWER PRESSURE BELOW REQUIRED PRESSURE TO ACTUATE ANY PNEUMATIC CONTROL DEVICE!

Result	Y/N	Trip Point
Did the CAPI work correctly?		
Is a lockable manual test valve in place as shown in figure?		
What was the interlock trip point?		
Is the setpoint higher than pressure required to actuate any pneumatic control device		

Comment:

Checklist for Propane Pilot Backup System

- Connect and/or align propane system to boiler.
- Attempt to light boiler FIRING ON FUEL OIL.

Result	Y/N
Is system in place and operable?	

Comment:

Checklist for Carbon Monoxide and Combustible Gas Alarms in the Boiler Plant

Item	Make	Number of Alarms	Alarm Setpoint	Test Gas Y/N	Correct Location Y / N
Combustible Alarm					
CO Alarm					

*CO setpoint should be 50 ppm or less.
*Combustible setpoints should be 10% or less of the LEL.
*Test gasses for CO and combustibles should be 225-250 ppm.
*Location and number of CO and combustible sensors determined by VA directive.

- Supply proper test in accordance with manufacturers recommendation to test alarms.

Result	Y/N
Did the combustibles alarm work correctly?	
Did the CO alarm work correctly?	
Are the number and locations of the sensors adequate?	

Comment:

Checklist for Outside Air Damper Interlock (OADI)

- If OADI exists, close outside air damper and prove that interlock shuts off boiler.
- If OADI does not exist measure fixed air intake area (fixed area required is 1.5 times the total combustion inlet air area for all boilers).

Result	Y/N	Manufacturer
Is there adequate FIXED opening to supply combustion air?		
If there is not adequate fixed opening, is there and OADI?		
If OADI exists, did it work?		

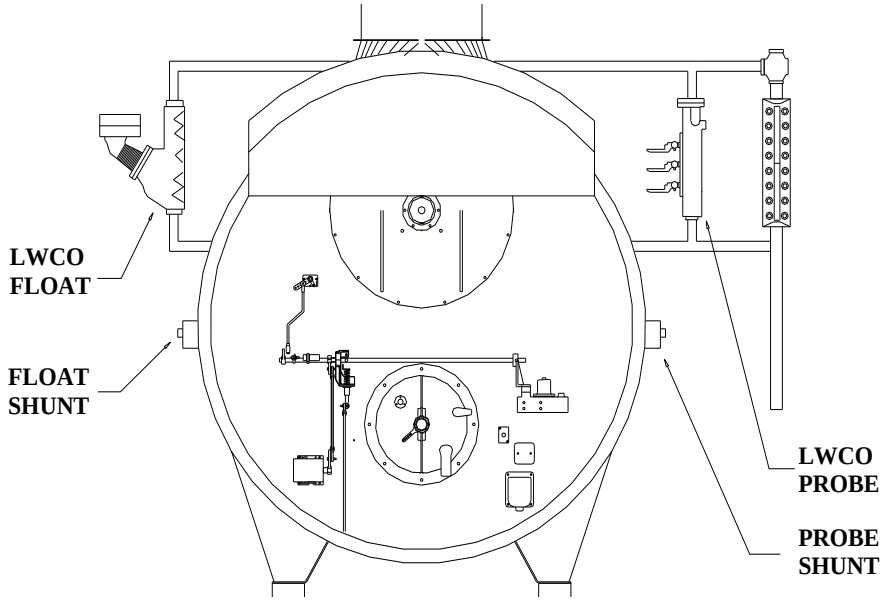
*Fixed intake area should be 1.5 times intake area for all boilers.

Comment:

Checklist for Low Water Alarm and Cutoffs on Boiler (LWA/LWCO/ALWCO)

Item	Make	Float / Probe	Correct Installation
LWA			
LWCO			
ALWCO			

*Independent shunt switches should be installed for each LWCO



- IN PERFORMING TEST NEVER LET WATER LEVEL LEAVE SIGHT GLASS!!!
- Drain sight glass without draining alarm column and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- With boiler in manual at low fire, close the feedwater valve to generate a slow drain. You may "crack" the blowdown valve but do not exceed a drain rate of 1 inch per minute. Use water level in sight glass to observe alarm point. The alarm should sound first.
- Continue to drain until the primary cutoff activates.
- If shunt exists verify that it **ONLY** isolates the LWCO.
- Jumper or shunt the primary cutoff, restart the boiler, and set up drain as described above.
- Continue the drain until the secondary cutoff activates.

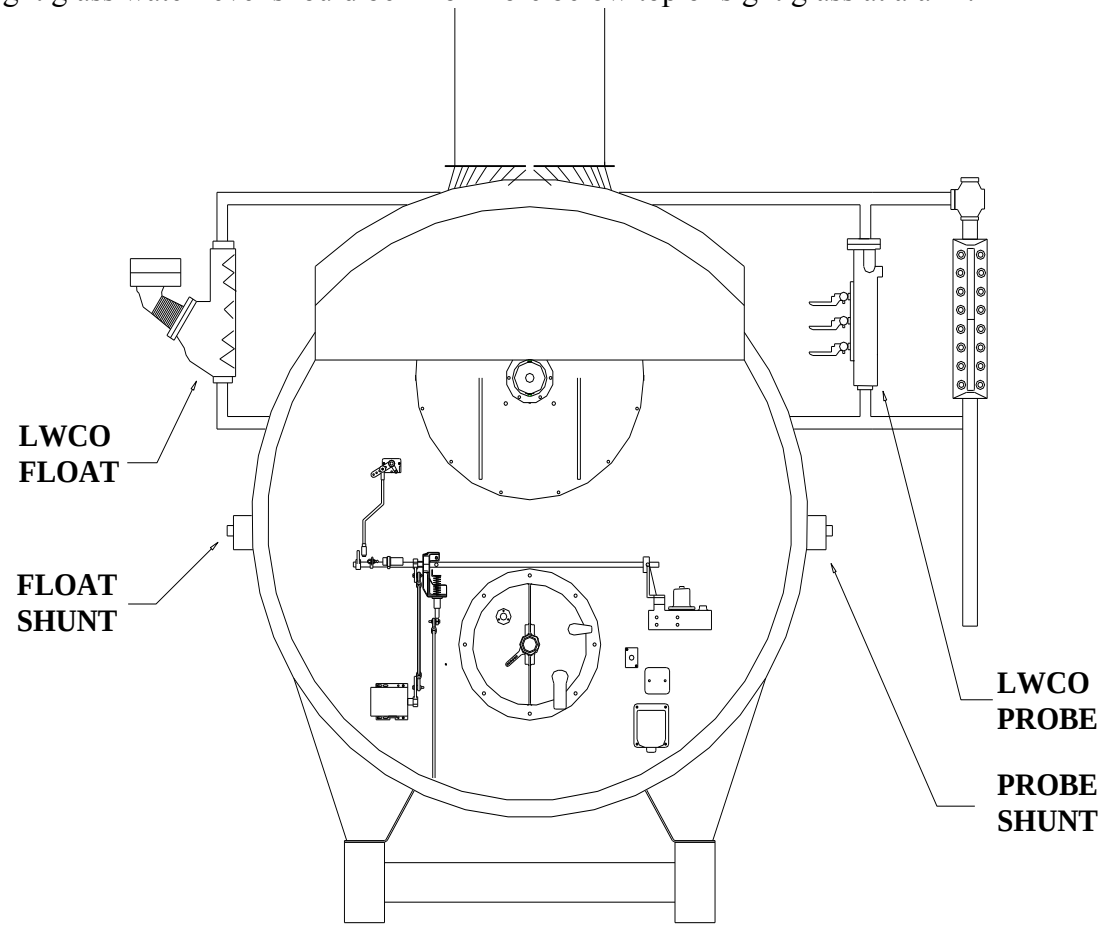
Result	Y/N	Water Level
Did the LWA work correctly? Record Level.		
Did the Primary cutoff work correctly? Record Level.		
Did the secondary cutoff work correctly?		
Was the alarm point above the primary and secondary cutoff point?		
Overall, did alarm and 2 low water cutoffs work correctly?		

Comment:

Checklist for High Water Alarm on Boiler (HWAB)

Item	Make	Float / Probe	Correct Installation
HWA			

*Sight glass water level should be 1" or more below top of sight glass at alarm.



- Drain sight glass without draining alarm column and quickly close drain valve. Water level should quickly rise in sight glass indicating good communication with tank.
- With boiler off, open the bypass feedwater valve to fill the boiler. Use water level in sight glass to observe alarm point. The alarm should sound before water level leaves sight glass. DO NOT ALLOW WATER LEVEL TO LEAVE SIGHT GLASS
- Close the bypass on feedwater line

Result	Y/N	Water Level
Did the alarm work correctly?		
What was the water level in sight glass at alarm point?		

Comment:

Checklist for Recycle and Non-Recycle Boiler Steam Pressure Limit Switches (RBSPLS & NRBSPLS)

Item	Make	Range (psig)	Switch Setpoint	Normal Steam Pressure (psig)	Lowest SVB Setpoint (psig)	Correct Setpoint Y / N
RBSPLS						
NRBSPLS						
Pressure Gage						

*RBSPLS setpoint should be 10 psig or more of normal steam pressure.
*NRBSPLS setpoint should be 5 psig or more of the RBSPLS setpoint & 5 psig or more less than the lowest SVB setpoint.

- Never exceed the boiler MAWP during this test.
- Place boiler in minimum fire and manually close the steam supply valves from the boiler.
- Raise the steam pressure slowly by firing the boiler.
- Raise until RBSPLS activates – record activation pressure in table below.
- Jumper the recycle switch out of the circuit.
- Fire boiler and raise the steam pressure slowly.
- Raise until NRSBPLS activates – record activation pressure in table below .

Result	Y/N	Pressure
Did the RBSPLS work correctly? Record Pressure.		
Did the NRSBPLS work properly? Record Pressure.		

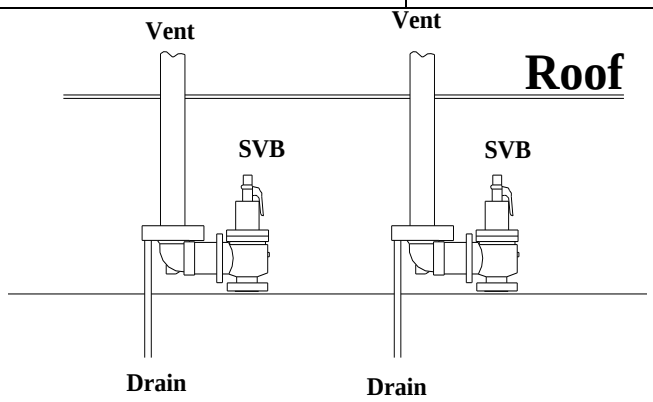
Comment:

Checklist for Steam Safety Valves on Boiler (SVB)

Item	Make	Capacity (Lb/hr)	Range	SVB Setpoint	Normal Steam Pressure	Correct Installation / Capacity
SVB 1						
SVB 2						
SVB 3						
Pressure Gage						

*SVB1 should be set 5 psig higher than NRBSPLS & 10 psig below boiler MAWP.
*SVB2 should be set 5 psig or higher than SVB1 & 5 psig or more below boiler MAWP.

Item	MAWP (psig)	Capacity (lb/hr)
Boiler		



- NEVER ALLOW BOILER PRESSURE TO EXCEEDE MAWP
- With boiler off, jumper recycle and non-recycle steam pressure switches.
- Close the steam supply valves from the boiler and test the drains on the safety valve drip pan ells by pouring water into them and noting that water flows freely. Unstop drains before proceeding.
- Raise the steam pressure slowly by firing the boiler at low fire.
- Note the pressure that the first & second safety valve opened. (may require increasing firing rate).
- Place boiler in high fire and determine if steam pressure rises with both SVB open.
- Shut boiler off and note the pressure that the safety valves close.

Result	Y/N	Lift (P)	Reseat (P)
Did the first SVB correctly? Record Pressure.			
Did the second SVB work correctly? Record Pressure.			
Did the third SVB work correctly? Record Pressure.			
Maximum pressure observed during accumulation test?			
Is SVB vent plumbing adequate?			

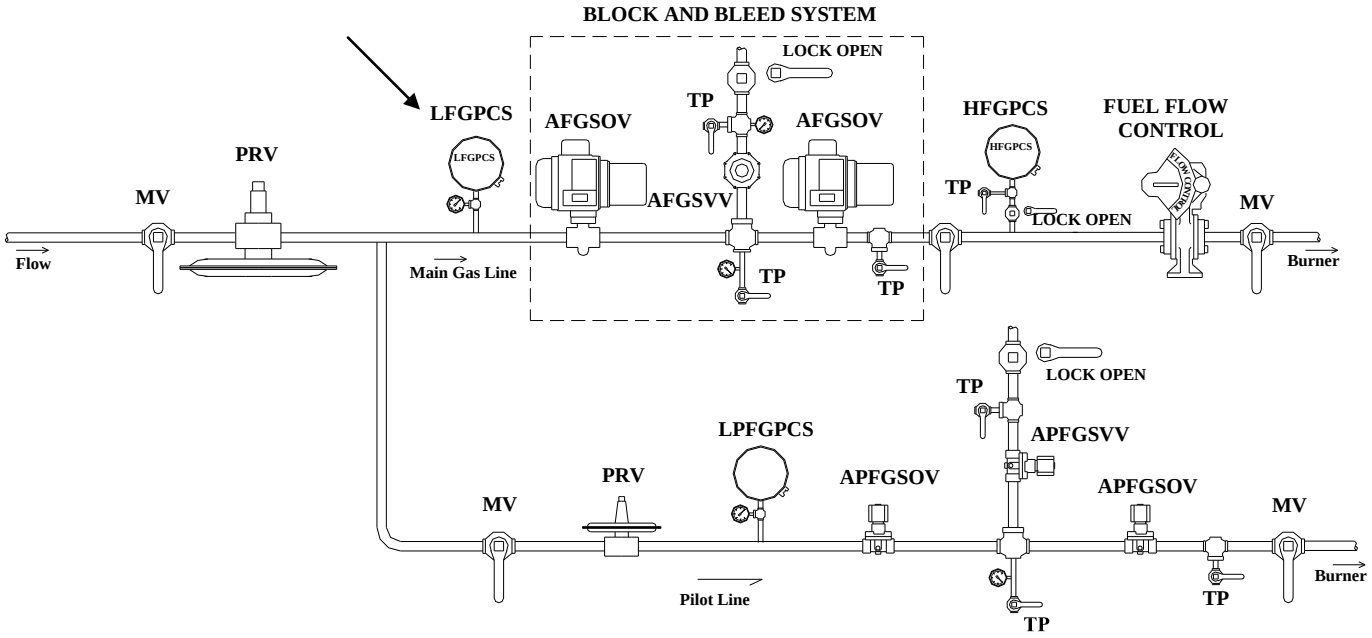
*Max lift pressure of 3% higher than rated lift pressure. Blowdown should be less than the greater of 2 psig or 2% of the set pressure, and shall not exceed 6% of set pressure.
*Maximum accumulation pressure seen should not exceed 110% of highest SVB setpoint and never exceed boiler rated pressure.

Comment:

Checklist for Low Fuel Gas Pressure Cutoff Switch (LFGPCS)

Item	Make	Range (inwc/psig)	Switch Setpoint (inwc/ psig)	Regulated Pressure (inwc/psig)	Correct Location Y / N
LFGPCS					
Pressure Gage					

*LFGPCS must be downstream of PRV and upstream of AFGSOV with a setpoint of 80% or higher than regulated pressure.



In low fire, throttle upstream fuel valve slowly until switch trips the boiler offline due to low fuel pressure but NO LOWER THAN 80% OF REGULATED PRESSURE

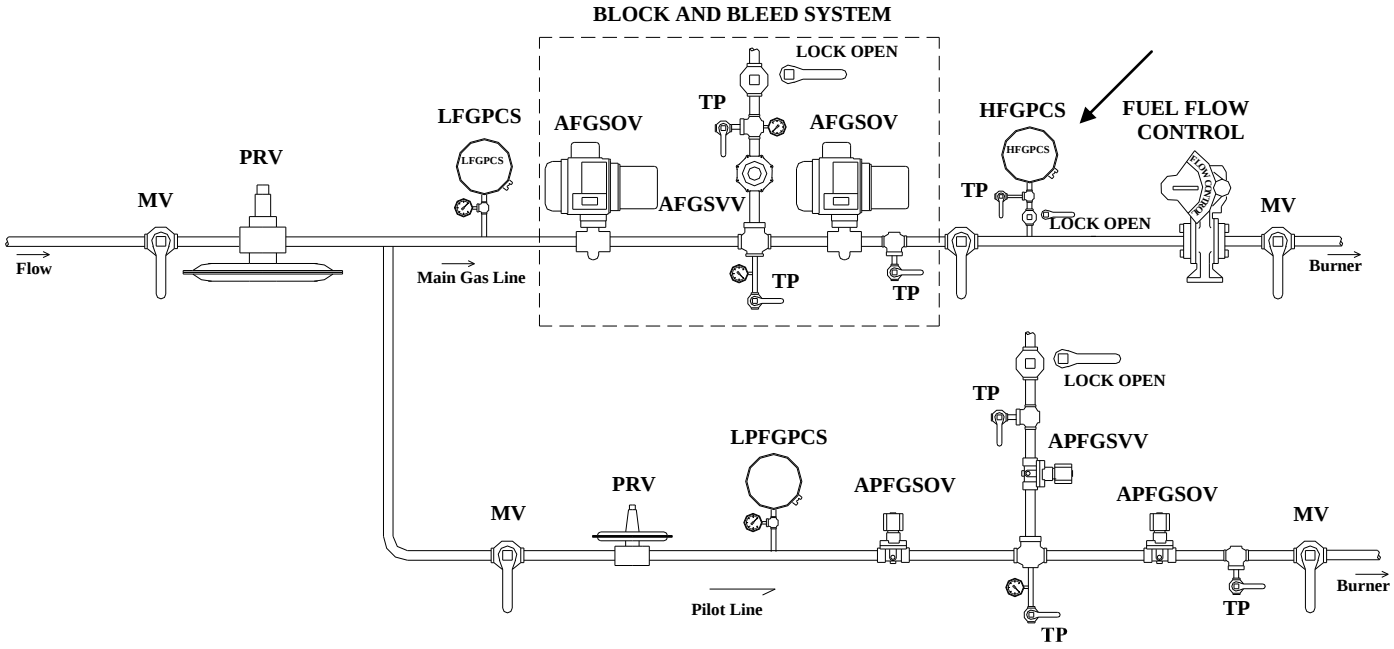
Result	Y/N	Pressure
Did the switch work correctly? Record pressure.		
Is switch trip point 80% or more of regulated pressure?		

Comment:

Checklist for High Fuel Gas Pressure Cutoff Switch (HFGPCS)

Item	Make	Range (inwc/psig)	Switch Setpoint (inwc/ psig)	Regulated Pressure (inwc/psig)	Correct Location Y / N
HFGPCS					
Pressure Gage					

*HFGPCS must be downstream of PRV and upstream of flow control with a setpoint of less than 120% of regulated pressure.



- With boiler in low fire close lockable manual valve isolating the HFGPCS.
- Open test port between lockable manual valve and HFGPCS and pressurize with compressed air or nitrogen.
- Slowly raise pressure until switch trips boiler offline due to high test gas pressure, BUT NO HIGHER THAN 120% OF REGULATED PRESSURE.

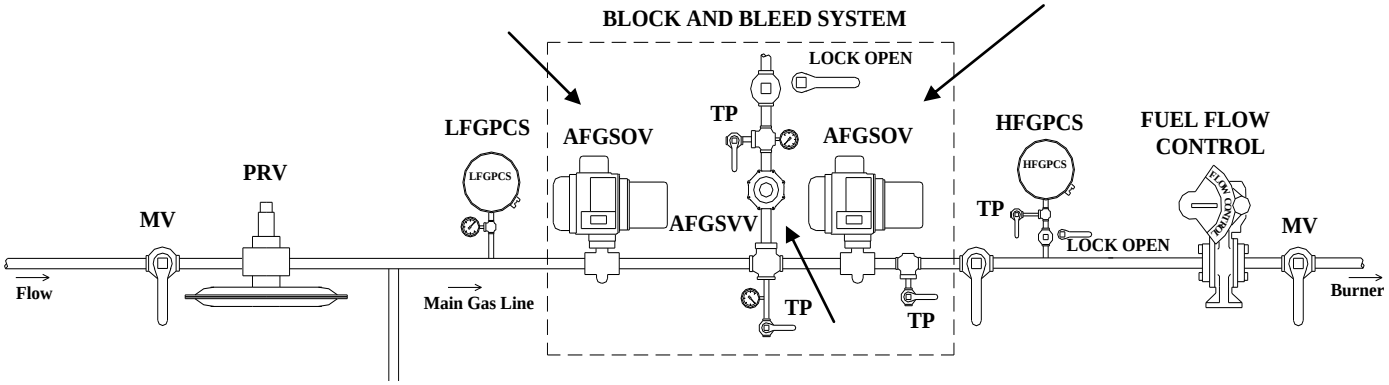
Result	Y/N	Switch Trip Point
Did the switch work correctly?		
Are manual test valves and test port valves in place as shown?		
What was the switch trip point?		
Is switch trip point 120% or less of regulated pressure?		

Comment:

Checklist for Automatic Fuel Gas Shutoff Valves and Solenoid Vent Valve Seat Leakage (AFGSOV & AFGSVV) – Main Gas Line

Item	Make	Range (inwc/psig)	Correct Installation Y/N
AFGSOV			
AFGSVV			
Pressure Gage			

*Maximum allowable leak rate is zero bubbles in 2 minutes.



- Verify all test port valves are closed and manual valve in vent line is open. Connect flexible tubing to the 3 test ports as shown.
- The test utilizes placing the flex line no more than ¼ inch in water. This test can be accelerated by pressurizing the flex line before submerging in water.
- With the boiler in low fire, close manual lockable valve in vent line and open test port valve in vent line. Verify that no bubbles appear.
- Provide regulated gas pressure (or more) before upstream AFGSOV and between AFGSOVs.
- Using the two test ports in the main gas line and the test port in the vent line, open the test port valves and observe water for sign of bubbles for 2 minutes.
- If no bubbles appear, the respective valve is not leaking.
- Open and lock manual vent valve and shut boiler off and verify that the pressure between AFGSOV is atmospheric.

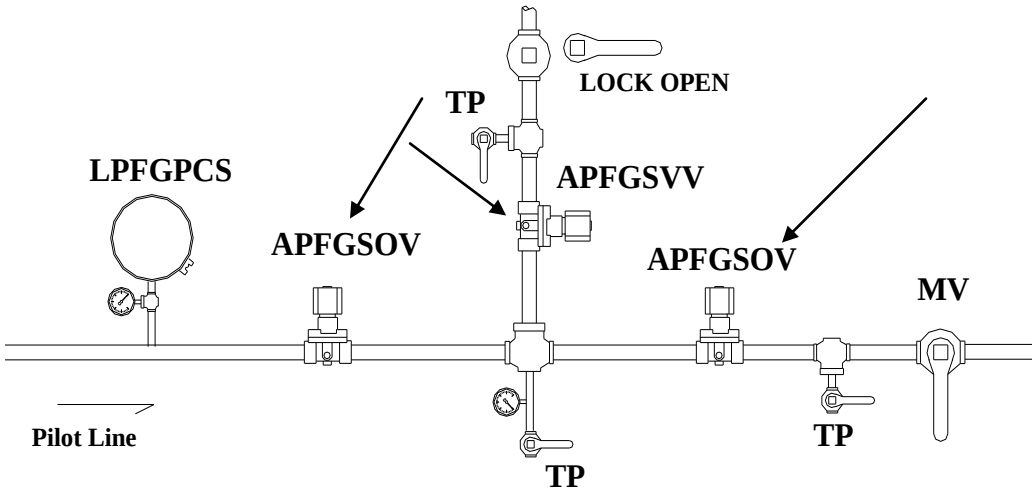
Result	Y/N
Did upstream AFGSOV leak?	
Did downstream AFGSOV leak?	
Did AFGSVV leak?	
Did AFGSVV open with boiler off	

Comment:

Checklist for Automatic Pilot Fuel Gas Shutoff Valves and Automatic Pilot Fuel Gas Solenoid Vent Valve Seat Leakage (APFGSOV & APFGSVV) – Pilot Line

Item	Make	Range (inwc/PSIG)	Correct Installation Y/N
APFGSOV			
APFGSVV			
Pressure Gage			

*Maximum allowable leak rate is zero bubbles in 2 minutes.



- Verify all test port valves are closed and manual valve in vent line is open. Connect flexible tubing to the 3 test ports as shown.
- The test utilizes placing the flex line no more than ¼ inch in water. This test can be accelerated by pressurizing the flex line before submerging in water.
- With the boiler in low fire, close manual lockable valve in vent line and open test port valve in vent line. Verify that no bubbles appear.
- Provide regulated gas pressure (or more) before upstream APFGSOV and between APFGSOVs.
- Using the two test ports in the main gas line and the test port in the vent line, open the test port valves and observe water for sign of bubbles for 2 minutes.
- If no bubbles appear, the respective valve is not leaking.
- Open and lock manual vent valve and shut boiler off and verify that the pressure between APFGSOV is atmospheric.

Result	Y/N
Did upstream APFGSOV leak?	
Did downstream APFGSOV leak?	
Did APFGSVV leak?	
Did APFGSVV open with boiler off	

Comment:

Checklist for Proof of Closure on Automatic Fuel Shutoff Valves (POC-AFGSOV) – Natural Gas

Item	Make
POC-AFGSOV	

*Switch should open with a very slight opening of the valve.
*Switches should be wired in series.

- Close manual fuel valve downstream of AFGSOV. Perform the following test on each AFGSOV separately.
- Remove cover on both automatic shut off valves to provide access to two wires connected across proof of closure switch. Can also access wires in appropriate junction box. Disconnect both leads from switch going to control circuit.
- Temporarily connect the two wires that were disconnected from the POC switch in order to electrically bypass the switch.
- Start boiler and verify that switch opens with a very slight opening of the valve by measuring resistance across switch.
- Shut boiler down and disconnect two wires going to control circuit. Try to start boiler and verify that the boiler does not allow ignition sequence to begin.
- Repeat procedure for switch on 2nd valve.

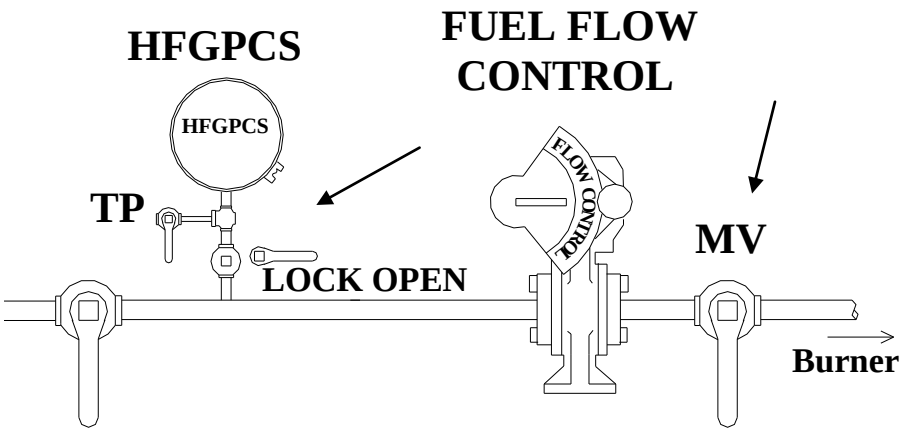
Result	Y/N
Is POC present in both valves?	
Did either valve being open allow the boiler to fire?	
Did both switches open with very slight opening of valve?	

Comment:

Checklist for Flame Scanner-for main flame out (FSMFO)

Item	Make	Model	UV or IR	Self-Checking Y/N	Correct Scanner Y/N
Flame Scanner					

*Maximum allowable timing is 4 sec.
*Only a UV– Self checking scanner is allowed. If scanner is IR, system must be replaced.



- Close the lockable manual valve between the fuel line and the HFGPCS.
- Quickly close the manual valve in fuel line before burner.
- Observe the time required for the flame scanner to close the automatic fuel safety shutoff valves. (Valves should close within 3 to 4 seconds from the time the flame goes out in the firebox).

Result	Y/N	Time (seconds)
Did the scanner work correctly?		
Time to close fuel valves?		

Comment:

Checklist for Flame Scanner Not Sensing Igniter Spark (FSNSIS)

Item	Make	Model	Rebuilt Y/N
Programmer			

*The scanner should not indicate a voltage-voltage indicates that scanner senses spark.

- Close manual valves in main fuel line and pilot gas line.
- Attempt to start boiler.
- Determine if the scanner output indicates a voltage.

Result	Y/N
Did the scanner work correctly?	

Comment:

Checklist for Igniter Timing (IT)

Item	Make	Model
Programmer		

* Maximum allowable duration is 10 sec.

- Close manual valves in main fuel line and pilot gas line.
- Start boiler.
- View igniter by means of furnace front or back view port and time the ignition spark. (You can hear the igniter click on and off so that it may not be necessary to view the spark if not easily visible).
- Observe the duration of the ignition spark with a stop watch.

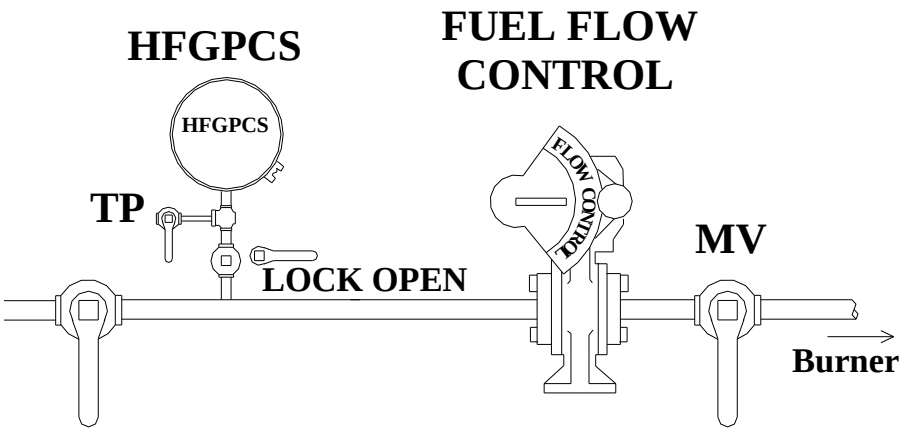
Result	Y/N	Time (seconds)
Did the scanner work correctly?		
Igniter timing?		

Comment:

Checklist for Main Flame Ignition Timing (MFIT)

Item	Make	Model
Programmer		

* Maximum timing should be 14 seconds.



- Close the lockable manual valve between the fuel line and the HFGPCS..
- Close manual valves in main fuel line.
- Attempt to start boiler.
- Time the AFGSOV from the time they begin to open until they close with a stopwatch.

Result	Y/N	Time (seconds)
Did the programmer work correctly?		
Time to AFGSOVs?		

Comment:

Checklist for Pre-Purge and Post-Purge Timing (PPT)

Item	Make	Model	Adjustable Timing Y/N
Purge Timer			

Boiler make	Fire Tube / Water tube	Boiler Fireside Volume (ft^3)

* Eight air changes are required for a water tube boiler and 4 air changes for a fire tube boiler.

- Begin firing boiler and record the pre-purge time in the table below.
- Repeat this step for post purge cycle.

Result	Time (sec)	Y/N
Low fire to high fire?		
Time in high fire?		
High fire to low fire?		
Time in post purge?		
Equivalent High Purge Time?		
Is purge adequate?		

*Equivalent purge is all time spent at high fire plus half of the time spent in getting to high fire and returning to low fire.

Comment:

Checklist for Low-Fire Proving Switch (LFPS)

Item	Make	Model
LFPS		

*Should not be made above a 5% point load increase above low fire.
*LFPS must be separate from the control system that modulates the firing rate.

- Measure the voltage across the switch during the purge cycle. (The switch should be closed at start up (no voltage) and should open with less than a 5% point increase in load).
- Disconnect one electrical lead from switch. Allow boiler to complete the purge cycle and return to low fire. Boiler should not start.

Result	Y/N	Switch Trip point
Did the switch work correctly?		
What was the switch trip point?		

Comment:

Checklist for Forced Draft Damper Wide-Open Pre-Purge Proving Switch (FDDWOPS)

Item	Make	Model
FDDWOPS		

* Must be open at positions lower than 90% of wide open (damper vanes).

- Measure the voltage across the switch during the purge cycle to determine if the switch is open or closed. Note load that switch closes.
- Disconnect one electrical lead from switch. Let boiler go through purge cycle. (Boiler should stay at high purge).

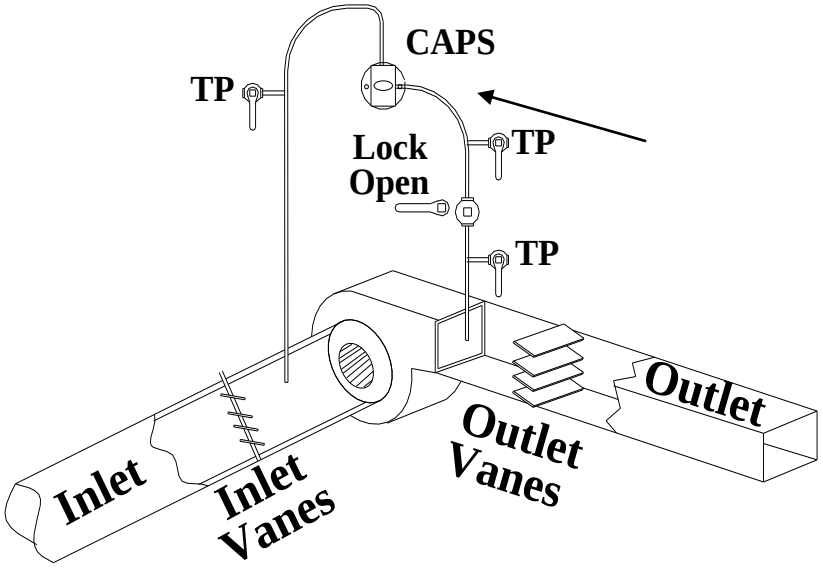
Result	Y/N	Load that switch closes.
Did the switch work correctly?		

Comment:

Checklist for Combustion Air Pressure Switch (CAPS)

Item	Make	Low Pressure Tap Location	High Pressure Tap Location	Switch Range (inwc)	Switch Setpoint (inwc)
CAPS					

*CAPS should open if pressure drops to 80% of minimum pressure difference.
* If the switch senses the correct pressure difference, the variation in pressure difference from low to high fire will vary only a few percent.



- Install appropriate flex tubing to a manometer from the test ports closest to CAPS to measure the pressure difference that the switch senses by opening the lockable test ports across the switch.
- Start the boiler and record the pressure difference read by manometer from the low fire to high fire position.
- Slowly allow the pressure to drop in the high pressure leg by using the test port closest to the fan outlet and observe the pressure at which the switch opens and shuts off boiler.
- It may be necessary to partially close the Lock Open valve to actuate the switch.
- Record value of pressure difference at which switch tripped.

Firing Rate	Pressure Difference (inwc)	Minimum Pressure Difference (inwc)	Switch Trip (Break) Point (inwc)
Low			
Med			
High			

*Switch trip point should be 80% of the minimum pressure difference.

Result	Y/N	Switch Trip (Break) point (inwc)
Did the switch work correctly?		

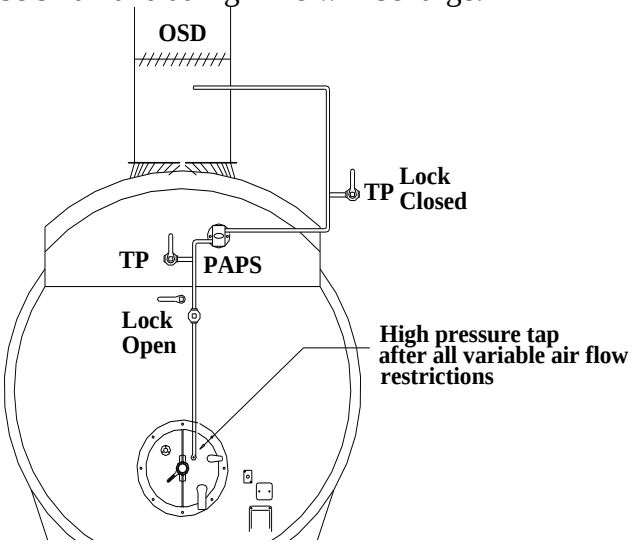
Comment:

Checklist for Purge Airflow Proving Switch (PAPS)

Item	Make	Low Pressure Tap Location	High Pressure Tap Location	Switch Range (inwc)	Switch Setpoint (inwc)
PAPS					

*Should make at 80% maximum pressure signal.

* If the switch senses the correct pressure difference, the variation in pressure difference at low fire will be small and at high fire will be large.



- Connect a manometer to measure the pressure difference that the switch senses by opening the test ports across the switch and installing appropriate flex tubing to the manometer from the test ports.
- Start the boiler and record the pressure difference indicated by manometer from low fire to high fire positions.
- With boiler offline disconnect one lead from the PAPS.
- Close lock open valve and slowly pressurize the high pressure leg with air. Determine switch trip point using a manometer and measuring electrical resistance across the switch.
- With lock open valve open and high pressure leg test port open attempt to restart boiler. Boiler should hold in purge.
- Open lock open valve and close test port. Boiler should light.

Firing Rate	Pressure Difference	Maximum Pressure Difference (inwc)	Switch Trip (Make) Point (inwc)
Low			
Med			
High			

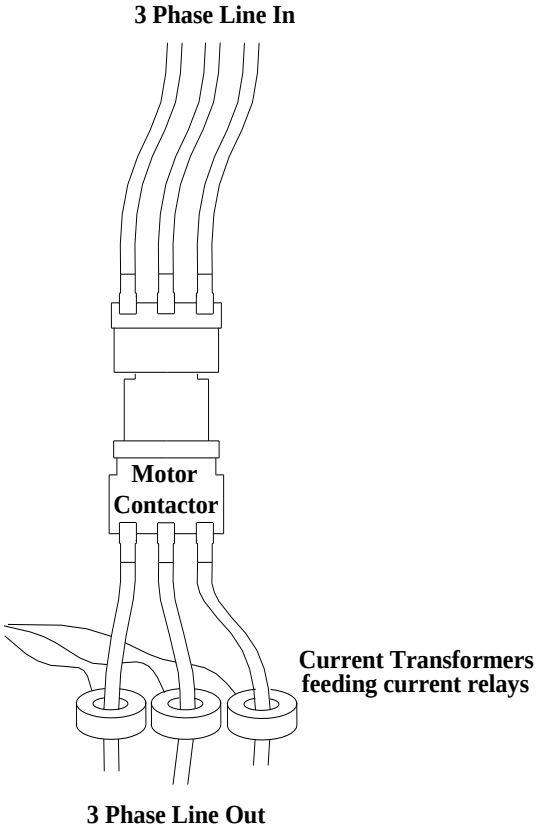
Result	Y/N	Switch Trip (Make) point (inwc)
Did the switch work correctly?		

Comment:

Checklist for Forced Draft Motor Interlock Switches (FDMIS)

Item	Make	Type of Switch: Aux. Contact Phase Monitor Current Relays
FDMIS		

*Current relays are the only acceptable FDMIS



- If current relays are not in place, abort test.
- With power to fan off, remove one electrical power lead to fan from terminal block and slip power lead out of the current transformer ring. Reconnect power lead to fan. (Note some "donut" rings are in form of a clamp and can be removed without disconnecting power lead).
- Attempt to start boiler. Boiler should shut down quickly.
- Repeat above process for each of three power leads to fan.

Result	Y/N
Did the switch work correctly?	

Comment:

Checklist for Outlet Stack Damper Interlock Switch (OSDI)

Item	Make
OSDI	

*Must be open if dampers are not at least 80% open.
*Not required if damper is welded in the wide open position and there are no other potential obstructions.

- Connect a multimeter across the switch and measure voltage.
- Start the boiler and monitor voltage across the switch. The switch should be open (no voltage) until the damper opens to wide open position.
- Stop boiler and turn off power to controls.
- Disconnect one lead from switch.
- Start boiler. The boiler should not complete purge sequence.

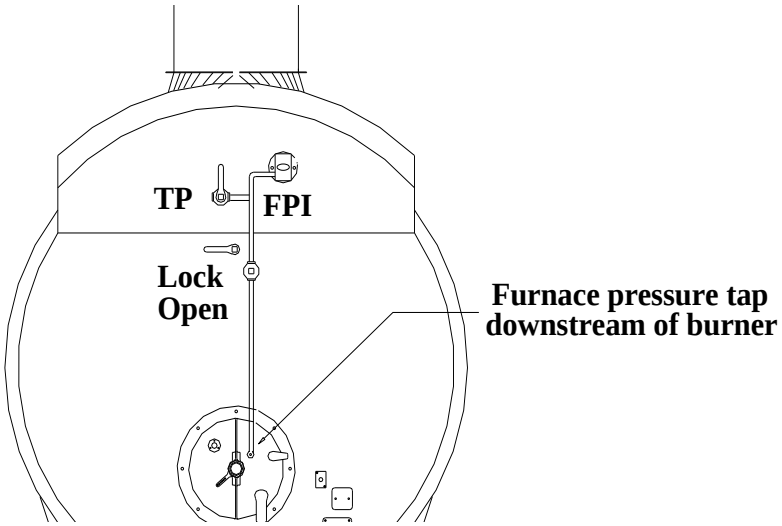
Result	Y/N
Did the switch work correctly?	

Comment:

Checklist for Furnace Pressure Interlock (FPI)

Item	Make	Low Pressure Tap Location	High Pressure Tap Location	Switch Setpoint (inwc)
FPI				

*Not required on boilers with no outlet stack damper or other possible obstructions in the flue gas outlet system.
*Required trip point is the greater of 1"wc or 20% above maximum boiler furnace pressure.



- Open the test port valve and connect a manometer using appropriate flex tubing to the high pressure test port with other side of manometer open to atmosphere.
- Start the boiler and record the pressure sensed by the switch over the entire firing rate.
- Return the boiler to low fire.
- Open the TP valve.
- Close manual lockable valve in high pressure leg.
- Connect flex tubing to TP.
- Slowly pressurize the switch.
- Note the pressure that the boiler trips off line.

Firing Rate	Pressure Difference	Maximum Pressure Difference (inwc)	Switch Trip Point (inwc)
High			
Mid			
Low			

* The boiler should trip off line at less than 120% of furnace pressure at high fire.

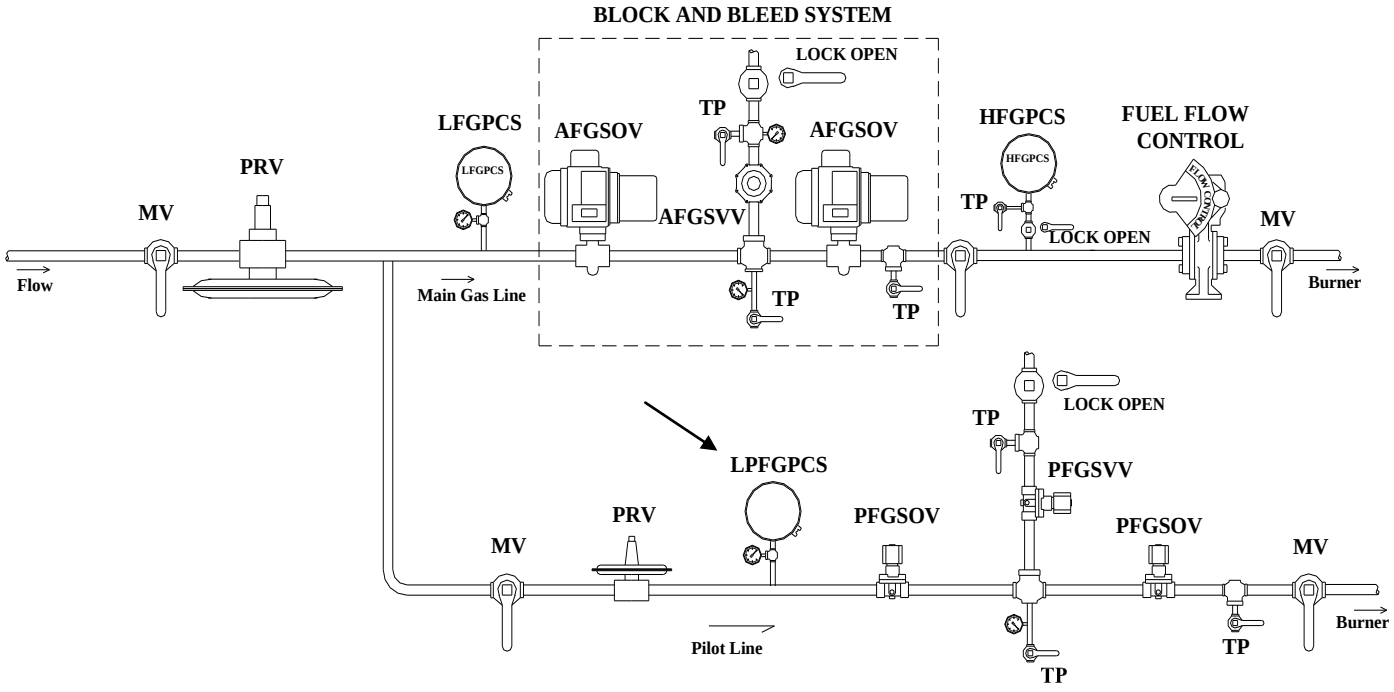
Result	Y/N	Switch Trip point
Did the switch work correctly?		

Comment:

Checklist for Low Pilot Fuel Gas Pressure Cutoff Switch (LPFGPCS)

Item	Make	Range (inwc/psig)	Switch Setpoint	Regulated Pressure	Correct Location Y/N
LPFGPCS					
Pressure Gage					

*Switch setpoint should be 80% of regulated pressure.



- Close the main fuel valve and allow the pilot burner to light and place programmer in check mode while holding in the pilot cycle.
- In low fire throttle manual valve upstream of the LPFGPCS slowly until switch trips the boiler offline due to low pilot fuel pressure.
- Open the pilot gas valve and again put boiler in check mode with pilot lit. Slowly close the pilot gas valve and regulate the pilot gas pressure to a value just above the trip point.
- Open the main gas valve, place the programmer in the "run" mode, and carefully observe that the main burner ignites immediately and smoothly.
- Be prepared to stop the burner immediately if this does not occur.

Result	Y/N	Switch Trip point
Did the boiler light smoothly with low pilot gas pressure?		

Comment:

Checklist for Flue Gas Recirculation Damper Interlock (FGRDI)

Item	Make
FGRDI	

*Open switch should prevent completion of the pre purge cycle.
*Dampers should be at least 80% open to close the switch.

- Connect a multimeter across the switch and measure voltage.
- Start the boiler and monitor voltage across the switch. The switch should be open (no voltage) until the damper opens to wide open position.
- Stop boiler and turn off power to controls
- Disconnect one lead from switch
- Start boiler. The boiler should not complete the purge sequence.

Result	Y/N	Switch Trip Point
Did the switch work correctly?		

Comment:

Checklist for Low Flue Gas Oxygen Level Interlock (LFGOLI)

Item	Make	Alarm or Interlock
LFGOLI		

*Low oxygen alarm only is inadequate and should be replaced with interlock and alarm.
*Interlock should prevent boiler from operating with more than 200 ppm CO or combustibles in the flue gass.
Measure the property values listed in the table below.

% Load	Steam P (psig)	O_2(%)	CO (ppm)	EFF (%)	T-Stack	NOx	Economizer Temp IN	OUT
Low								
Med								
High								

- Use an flue gas analyzer to measure % O_2 and CO with the boiler at approximately 30% load.
- Slowly block the boiler air intake or increase fuel without increasing air. USE EXTREME CARE NOT TO CREATE A DANGEROUS CONDITION. NEVER ALLOW THE CO CONTENT OF FLUE GAS TO EXCEED 200 PPM!

Item	O_2% where interlock activated	CO (ppm) where interlock activates
LFGOLI		

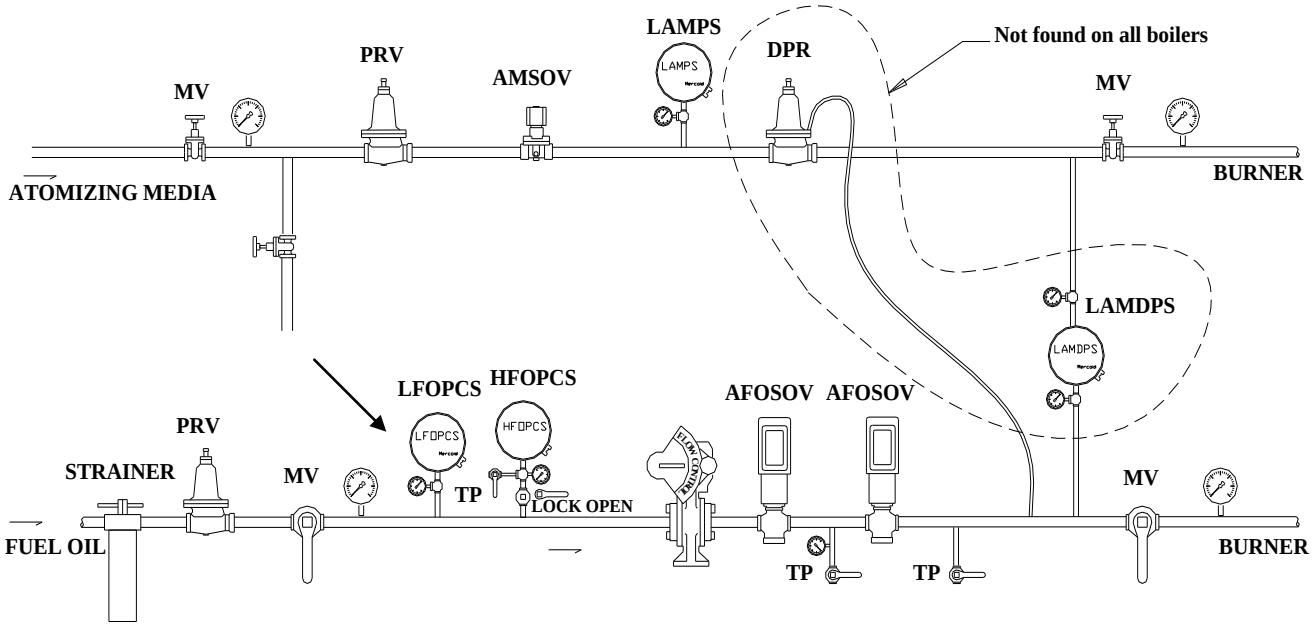
Result	Y/N
Did the interlock work correctly?	
Did the LFGOLI activate with less than 200 ppm of CO?	

Comment:

Checklist for Low Fuel Oil Pressure Cutoff Switch (LFOPCS)

Item	Make	Range (inwc/psig)	Switch Setpoint	Regulated Pressure	Correct Location Y/N
LFOPCS					
Pressure Gage					

*The LFOPCS location must be downstream of PRV and upstream of flow control valve.
*Trip point of LFOPCS should be equal to or greater than 90% of regulated pressure.



In low fire, throttle upstream fuel valve slowly until switch trips the boiler offline due to low fuel pressure but NO LOWER THAN 80% OF REGULATED PRESSURE.

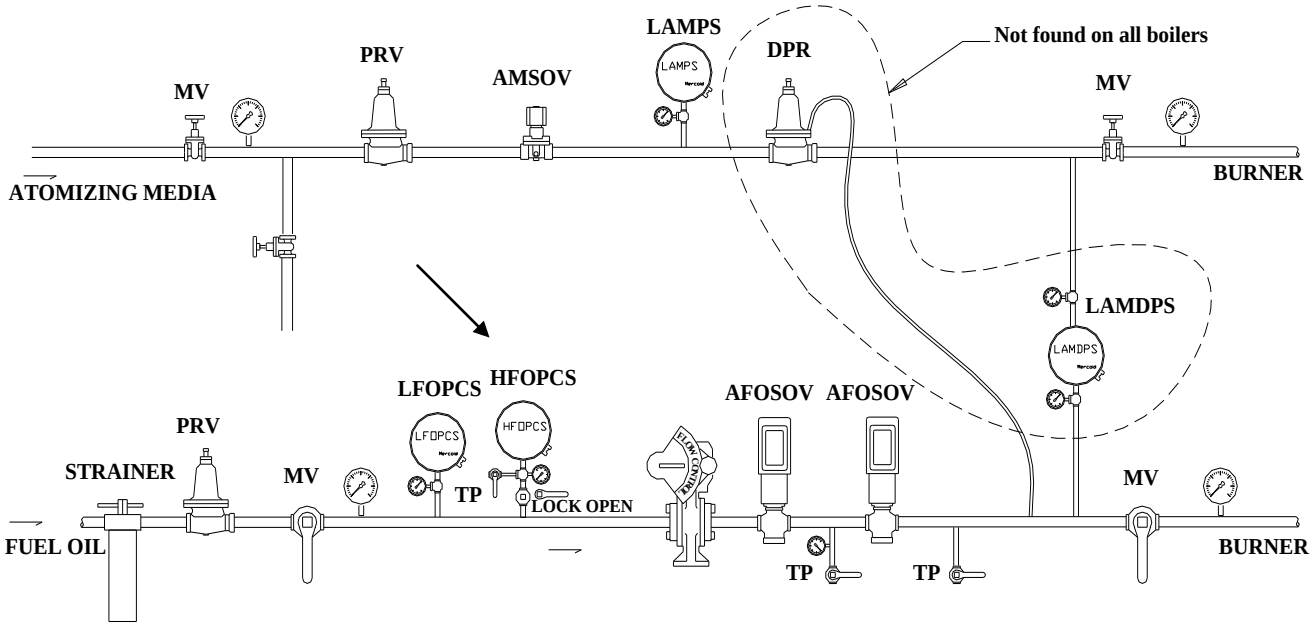
Result	Y/N	Switch Trip point
Did the switch work correctly?		
Is switch setpoint 90% or more of regulated pressure?		

Comment:

Checklist for High Fuel Oil Pressure Cutoff Switch (HFOPCS)

Item	Make	Range (inwc/psig)	Switch Setpoint	Regulated Pressure	Correct Location Y/N
HFOPCS					
Pressure Gage					

*The HFOPCS location must be downstream of PRV and upstream of flow control valve.
*Trip point of HFOPCS should be equal to or less than 110% of regulated pressure.



With boiler in low fire close lock open manual valve isolating the HFOPCS.
Open test port between lockable manual valve and HFOPCS; pressurize switch with compressed air or nitrogen.
Slowly raise pressure until switch trips boiler offline due to high fuel pressure.

Result	Y/N	Switch Trip Point
Did the switch work correctly?		
Is switch setpoint 110% or less of regulated pressure?		

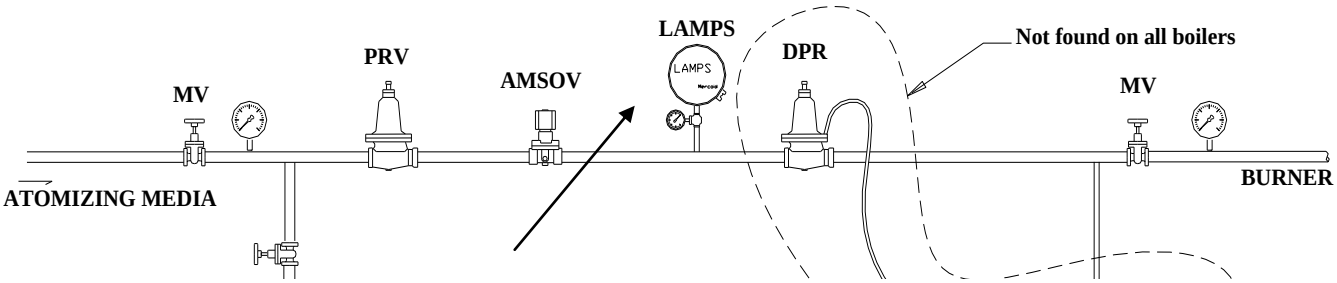
Comment:

Checklist for Low Atomizing Media Pressure Switch (LAMPS)

Item	Pressure
Atomizing media pressure at low fire	

Item	Make	Range (inwc/psig)	Switch Setpoint	Regulated Pressure	Correct Location Y/N
LAMPS					
Pressure Gage					

*Setpoint Should be 80% or more of atomizing media pressure at low fire



- Operate boiler and determine data in following table.

Item	Minimum Fire (psig)	Mid Fire (psig)	High Fire (psig)
Oil pressure at burner			
Atomizing Pressure at burner			
Oil pressure downstream PRV			
Atomizing pressure downstream PRV			

- In low fire throttle manual valve in atomizing media line before the switch slowly until switch trips the boiler offline due to low atomizing media pressure but NO LOWER THAN 80% OF ATOMIZING MEDIA PRESSURE AT LOW FIRE.

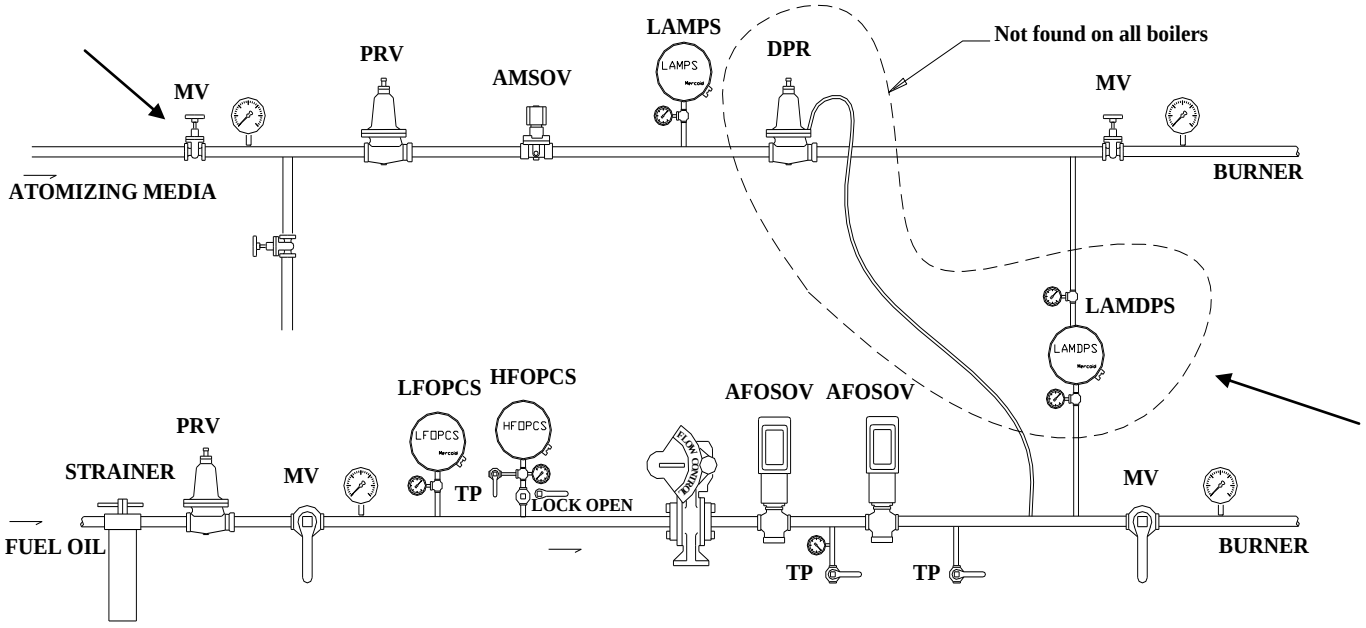
Result	Y/N	Switch Trip Point
Did the switch work correctly?		

Comment:

Checklist for Low Atomizing Media Differential Pressure Switch (LAMDPS)

Item	Make	Range (inwc/PSIG)	Switch Setpoint	Minimum Diff Pressure	Correct Location Y/N
LAMDPS					
Pressure Gage Fuel Oil Burner					
Pressure Gage Atomizing media					

*This switch is not required if oil pressure exceeds atomizing pressure at any firing rate.
*For this case the LOLI is the only protection against inadequate atomizing media.
*Setpoint should be 80% or more of minimum differential pressure between oil and atomizing media.



- Determine the minimum differential pressure from data table in LAMPS checklist and record in above table.
- In low fire throttle manual valve in atomizing media line before the LAMDPS slowly until switch trips the boiler offline due to low differential pressure but NO LOWER THAN 80% OF MINIMUM ATOMIZING MEDIA DIFFERENTIAL PRESSURE.

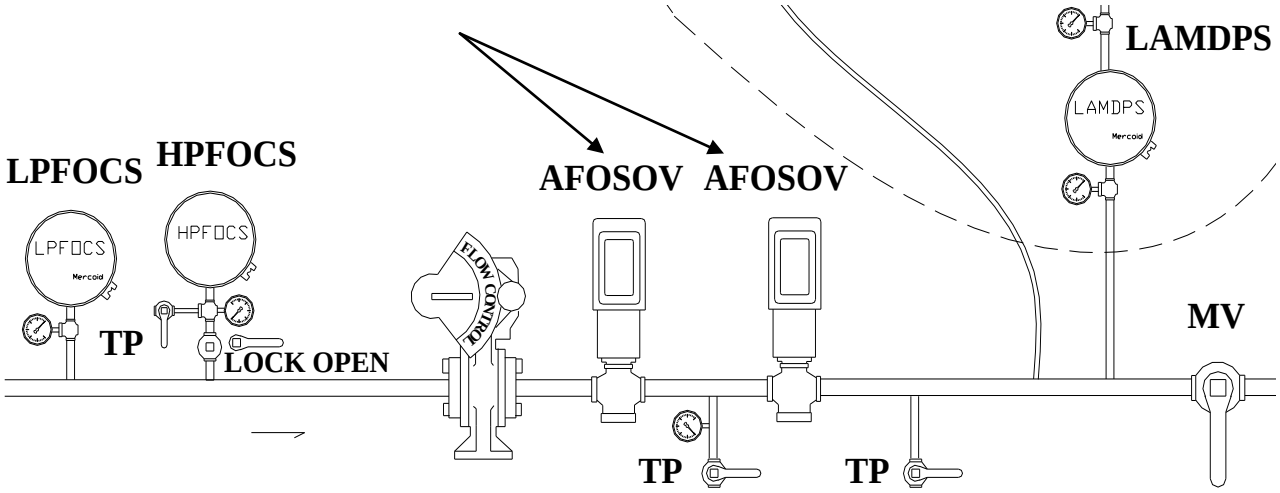
Result	Y/N	Switch Trip point
Did the switch work correctly?		

Comment:

Checklist for Automatic Fuel Oil Shutoff Valves (AFOSV) - for Seat Leakage

Item	Make	Range (inwc/psig)	Correct Installation Y/N
AFOSV			
Pressure Gage			

*After equilibrium is established, leak rate should be less than one drop in 10 seconds.



- While the boiler is firing quickly close the manual valve in oil line located after the automatic shut off valves.
- Place a container under the test port downstream of both automatic shut off valves. Open the downstream test port valve and observe oil flow. In order to consider the valve as not leaking, oil flow should be less than 1 drop in 10 seconds. Some time is needed to establish equilibrium. Make sure that the pressure gage between the 2 auto shut off valves indicates pressure approximately equal to regulated pressure or higher. If downstream shut off valve leaks this pressure will fall.
- Place a container under the test port between the automatic shut off valves. Open the downstream test port valve between the automatic shut off valves and observe oil flow. In order to consider the valve as not leaking, oil flow should be less than 1 drop in 10 seconds. Some time is needed to establish equilibrium.

Result	Y/N
Did upstream AFOSV leak?	
Did downstream AFOSF leak?	

Comment:

Checklist for Proof of Closure on Automatic Fuel Oil Shutoff Valves (POC-AFOSV) – Oil

Item	Make
POC-AFOSV	

*Switch should open with a very slight opening of the valve.
*Switches on the two valves must be wired in series.

- Close manual fuel valve downstream of AFOSOV. Perform the following test on each AFOSOV separately.
- Remove cover on both automatic shut off valves to provide access to two wires connected across proof of closure switch. Can also access wires in appropriate junction box. Disconnect both leads from switch going to control circuit.
- Temporarily connect the wires disconnected from the POC switch in order to bypass the switch.
- Start boiler and verify that switch opens with a very slight opening of the valve by measuring resistance across switch.
- Shut boiler down and disconnect two wires going to control circuit. Try to start boiler and verify that the boiler does not allow ignition sequence to begin.
- Repeat procedure for switch on 2nd valve.

Result	Y/N
Is proof of closure present in both valves?	
Did either valve being open allow the boiler to fire?	
Did both switches open with very slight opening of valve?	

Comment:

Checklist for Oil Burner Position Switch (OBPS)

Item	Make
OBPS	

*If no switch is present this test is not required and test is complete.

- Retract the gun enough to disengage the switch. Attempt to start the boiler. The boiler controls should not allow the purge process to begin. IF BOILER BEGINS TO MOVE TO THE PURGE POSTION SHUT THE BOILER DOWN IMMEDIATELY. IN THIS CASE THE OBPS SWITCH IS DEFECTIVE.

Result	Y/N
Did the switch work correctly?	

Comment:

Checklist for Water Treatment

Sample	TDS ( )	Sulfite (ppm)	Phosphate (ppm)	( )-Alk (ppm)	Hardness (ppm)	pH
Boiler						
Feedwater						
Condensate						
Makeup						

$$\%Makeup = \frac{Conductivity\_of\_Feedwater - Conductivity\_of\_Condensate}{Conductivity\_of\_MU - Conductivity\_of\_Condensate} * 100$$

$$\%Blowdown = \frac{Conductivity\_of\_Feedwater}{Conductivity\_of\_Boiler - Conductivity\_of\_Feedwater} * 100$$

Checklist for General Plant Safety & Reliability

Item	Present Y/N
Deaerator Tank Bypass.	
Condensate Tank Bypass.	
Softener Bypass.	
Auxiliary makeup to Deaerator.	
Emergency water to Boilers.	
High Oil Alarm on Oil Tanks.	
High Gas Pressure Cutout on Main Gas Line Coming into plant.	
Emergency Kill Switch (Oil and Gas) in Office and ALL Points of Egress.	