

## ATTENDANCE ROSTER

PURPOSE: Pre-Bid Meeting  
PROJECT NUMBER: 589-366  
PROJECT TITLE: MRI & Specialty Care KC VAMC

Solicitation VA255-17-R-0190

DATE/TIME: August 3, 2017 - 1:00PM

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**PRE-PROPOSAL CONFERENCE 589-366 MRI & SPECIALTY CARE ADDITION**  
**KCVA**

**Introduction**

- (a) Good afternoon, thank you for taking the time to attend this pre-bid conference.
- (b) Today we will discuss contractual issues, discuss technical issues, entertain questions, and finally conduct a walk through of the areas. Please sign the attendance roster; this will be published along with any applicable amendments to the solicitation on the FBO website.
- (c) Before we cover the issues, let me first introduce myself and the Government staff.

CO – Matt Finley

COR – Jeff Hernbloom. Alternate- Dennis Powers. The COR is responsible for day-to-day technical oversight of this project. He is not here to be Quality Control. This is the prime contractor's responsibility.

Other VA staff - \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A/E – Junk Architects is the AE of record. Representing today: Toby Gilk, Ken Keith, Larry Riggs.

**I. Contractual Issues**

**1. General:**

- (a) Project No./Project Title: 589-366 MRI & Specialty Care Addition
- (b) Cost Range: Between \$5,000,000 and \$10,000,000 (VAAR 836.204), NAICS Code 232220, General Construction Contractors.
- (c) Completion Time: 480 Calendar days after receipt of notice to proceed for base bid and bid items 2-3, 450 days for bid items 4-8.
- (d) Proposals are due August 31, 2017 at 1:00 PM CT to 3450 S. 4th STREET, LEAVENWORTH, KANSAS 66048. All proposals are required to have a 120-day acceptance period. Questions are due August 17, 2017. This is a quick turn around. Be prompt with your responses. Please ensure that you provide name, company name, phone # where you can be reached, and email address



in the event a clarification is necessary. Questions must be sent via email to the contracting officer at [matthew.finley@va.gov](mailto:matthew.finley@va.gov) and must be from the prime contractor. Please do not have subcontractors submit questions directly or to the AE. Do not post VA employees contact information to public forums as a direct POC.

- (d) The project is 100% set aside for Service Disabled Veteran Owned Small Business. The successful prime contractor will be required to perform no less than 15 percent of the construction labor. (See worksheet in solicitation).
- (e) The selection process for this procurement is based on the Lowest Priced Technically Accepted Offer. Note that offers that are not technically acceptable cannot be selected, regardless of price. Factors are: Relevant Past Performance, Technical Construction Experience of Prime Contractor, Technical Qualifications of Proposed Key Staffing and Contractors Safety Plan.
- (f) Please review and comply with Project Specific Information Instructions outlined in the FBO solicitation. You may be considered nonresponsive if required items are not submitted with your initial proposal. The Government plans to award without discussions. However, we reserve the right to open discussions if necessary.
- (g) There is a base bid amount and 7 additional bid items/bid alternates. Enter bid amounts for base bid and all alternates on the worksheet page 3 of the solicitation.
- (h) Please keep side-bar conversations to a minimum. Pictures may only be taken while being escorted, cannot be taken with people in them and no photos of anything that could be considered VA "sensitive information".

## **2. Disclaimer Statements:**

- (a) Remarks and explanations at the conference shall not qualify the terms of the solicitation
- (b) Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing

## **3. Bonds:**

- (a) A bid Bond in the amount of 20% must accompany your BID.
- (b) After award of the contract a Payment Bond and a Performance Bond in the amount of 100% of the contract value are due prior to a Notice to Proceed Letter being issued.

**4. Buy American Act:** The solicitation is subject to the Buy American Act, and it generally requires the use of American made products. Please keep this in mind when you are providing product submittal data.

**5. Davis-Bacon Act:** All labor performed under this contract is subject to the Davis-Bacon Act and related labor laws, to include the payment of at least the amounts shown in the wage determination in the solicitation. If the wage rate changes prior to the proposal due date, an amendment including the current rates will be issued.

**6. Other Contracting Topics:**

(a) The purchase of material for this project is exempt from state sales tax. A Missouri Tax exempt certificate will be issued after contract award.

(b) The contractor is expected to maintain insurance coverage during the contract period as directed in the specifications.

(c) Progress payments will be made no later than 30 days after receipt of an acceptable invoice.

(e) There are 2 important submittals that we need at contract start-up. They are the Schedule of Values, and a Construction Schedule.

**II. Technical Issues** – I will now turn the conference over to the COR and the AE. Please ensure that you stay together as a group so that information can be presented only once.

## MRI & Silver Clinic Pre-Bid Agenda

3 August, 2017

### Project Description

- Two-story addition, with an additional basement mechanical / interstitial floor, of about 5,390 square feet per floor.
- New structure is cast-in-place concrete, designed to accommodate future vertical expansion.
- Exterior closure is provided on three sides by existing VA structures (building 1 and building 15). South elevation has new exterior closure.
- Site work includes (but is not limited to) removal / relocation of underground utilities (including new duct bank), removal of site structures, excavation, grading, new walks / drives / site structures, and landscaping.
- Within the addition, approximately 10,780 of the square footage of new construction is clinical program, and approximately 5,390 of the square footage of new construction is mechanical / interstitial space.
- Modest quantities of interior architectural renovation to existing buildings will be required, including (but not limited to) infilling windows, creating new interior entrances to the addition, incidental interior renovation for supporting functions, and electrical, plumbing and HVAC services as required to support these changes.
- Existing smoke / fire assemblies are to be preserved, new smoke / fire assemblies will be required for modifications to exit pathways, shaft structures, and hazard enclosure. The boundary between the project addition and Building 15, with indicated modifications, is to result in a two-hour separation.
- The project will involve a revised building exit pathway from existing Stair 3 through the basement of the addition.
- The project includes chilled water lines to the basement level of this project, routed from the east side of Building 1 through the basement / crawlspace, sized to support the future expansion of the building.
- The project provides infrastructure for MRI suite, but since the MRI equipment selection has not been finalized and equipment procurement method has not been set, fit-out of the MRI technical area with shielding and final finishes (southernmost ~1/4 of the second floor interior) is not included in scope of this project.

### Known Life Safety Item

- Stair #3, currently labeled as an exit stair, will have exit to exterior prohibited during periods of construction. Stair #3 is not a code-required exit stair (per KCVA-provided code evaluation). Work that prevents stair #3 from having a building discharge will need to be coordinated with KCVA safety office, and signage for stair #3 will need to be modified for the period that it can not serve as a building exit.

### Coordination

- Numerous elements of the indicated scope of work will involve work in patient care, clinical staff, and research staff areas, or work that disrupts infrastructure / services that serve these functions. Coordination will be required between contractor's forces and KCVA staff to minimize disruption of work on KCVA operations.

Questions re: Scope / Bid Items / Alternative "or equal"

- Per the instructions in the provided bid documents, all questions or requests for clarification or requests for acceptance of alternate materials or systems must be submitted, via email, to the contracting officer, Matthew Finley, by no later than 2:00pm CT, on Thursday, August 17, 2017. No questions can be answered directly by any other person, so please do not directly contact architects, engineers, or COTR.

Walk Through

- We will walk the areas of the project. Photography of the project area is permitted, as long as photographs do not include identifiable patients, staff, or public (other than participants in this pre-bid meeting). Participation in the walk-through will be understood as your consent to appear in photographs.