

**SECTION 00 11 21
REQUEST FOR PROPOSAL TO DESIGN-BUILD**

A. PART I - GENERAL

A1. Scope of Contract

Provide all labor, materials, tools equipment, design and construction services necessary to complete the design and subsequent construction of the project described herein and other specific tasks as further defined by this request for proposal (RFP).

A. Project Number: 664-501

B. Project Title: Relocate & Expand Prosthetics

C. Project Location: 3350 La Jolla Village Drive, San Diego, CA 92161

D. Scope of Work:

The project encompasses the remodel of various areas of the Northeast portion of Building #1 on the existing VA San Diego Medical Center campus as shown/described on the 65% drawings and specifications (See Solicitation VA701-16-R-0077 and all Attachments) prepared by VA Engineering Services.

The VA does NOT warrant or otherwise guarantee that no deviation will occur based on the contractor's efforts to develop the final documents. The project will be developed and constructed under a single, lump-sum Design-Build (D-B).

Description of the Design Scope of work:

The contractor shall conduct review, analysis and further development of the 65% design bridging documents prepared by VA Engineering Services and subsequent preparation of final design/construction drawings and specifications to construct the project within budget. Work will include consulting with VA Engineering Service and applicable VA user groups required to adequately finalize the scope of work and produce the construction documents to the satisfaction of the parties.

NOTE: The 65% documents represent ONLY an initial/general scope on which the D-B contractor may prepare a proposal. The VA does NOT warrant or otherwise guarantee that no deviation will occur based on the contractor's efforts to develop the final documents.

The design shall consist of a thorough review and verification of facility record drawings, as-built drawings, and field investigations necessary to determine actual conditions, and interviews with appropriate engineering and using service personnel (VA Design Team).

The D-B team shall meet with VA staff to review present use of exterior areas for the functions involved, develop site plan and conceptual drawings to meet user identified needs, check validity against VA planning criteria and/or against general industry practices where no specific VA criteria is applicable.

The D-B team shall perform egress analysis of North West quadrant, First floor, Building 1 area as it relates to project area remodel. The design shall follow all applicable codes including but not limited to IBC, NFPA, ADA, etc.

The site is to be located within the boundaries of the property owned by the federal government and be planned with VA coordination and logically placed to support VA master campus plan. Include soils engineering and geotechnical analysis as required to determine applicable foundation and excavation design requirements based on the site improvement location.

Description of the Construction Scope of work:

Provide services to include but not limited to all tools, labor, materials, and supervision necessary to construct all applicable demolition, new construction, hazardous material abatement, fire protection system modifications, security system modifications, utility system modifications (mechanical, plumbing, and electrical), and any other related construction necessary for **Project 664-501, Relocate and Expand Prosthetics** in Building #1 at VA Medical Center, San Diego, CA. Construction shall be in accordance with the VA approved specifications and drawings developed by the design build contractor.

All work shall be designed, constructed and phased to limit disruptions to the existing medical center. Project site and overall medical campus has very limited laydown areas. Project should be executed with close coordination and just-in-time delivery of materials. Ideally, all items

would be included in construction budget. If not, some project elements may be omitted as option items.

Contractor will furnish all necessary materials, labor, tools, and equipment to accomplish this project. Responsibilities include all work per VA San Diego Engineering Services plans and specifications, and all subsequent amendments issued including but not limited to:

Demolition and/or replacement of existing site structures, signage, fencing, roadways, sub-surface plumbing, electrical, etc. shall be included in the scope of work.

Construct new and/or temporary barriers, walkways, finishes, mechanical, plumbing, electrical and all other systems required for a complete project.

Work closely with VA Engineering Service staff to coordinate all work on the existing property.

Contractor's work and responsibility shall include all planning, scheduling, programming, administration, and management necessary to provide all construction and related services as required. The Contractor shall conduct the work in strict accordance with the contract and all applicable Federal, State, and local laws, regulations, codes, or directives. The Contractor shall insure that all work provided meets, or exceeds the scope of work, the project plans, and the contract specifications.

Before commencement of work, the Contractor shall confer with the VA Contracting Officer's Representative (COR) and agree on construction barrier plan; a sequence of procedures; means of access to site and building(s); space for storage of materials and equipment; delivery of materials and use of approaches; use of existing exterior walkways, roads, and driveways or similar means of communications; location eating spaces and restrooms for Contractor employees; and the like. Delivery of materials and equipment shall be made with a minimum of interference to Government operations and personnel.

The contractor shall comply with all EPA, OSHA, and VA construction & safety regulations. This includes energy management requirements and infection control requirements. The San Diego VAMC is a smoke free campus to include the designated construction site.

The Contractor shall take all precautions to ensure that no damage will result from his operations to private or public property. All damages shall be repaired or replaced by the Contractor at no cost to the Government.

The Contractor shall be responsible for providing all work site protective barriers and site control devices. This includes, but is not limited to: barriers protective tapes, and protective signage. The Contractor shall be responsible for providing all necessary traffic control as required for each specific task/delivery work order, at no additional cost to the VA.

At the beginning of the project, the Contractor project superintendent and alternate shall sign in at Building 1 to obtain visitors badges, barriers and keys.

E. Scope of work common to all tasks is to:

1. Where equipment, temporary installations, ingress/egress restrictions or any other consideration is necessary for infection control purposes such requirements and associated drawings and specifications shall be provided.
2. Provide shop drawings and demolition/installation and operating instructions as appropriate
3. Dispose of old removed parts and components after checking with VA staff if any should be retained by VA as replacement parts.
4. Clean up, return affected work areas to original condition.

F. General Drawing Submission Requirements: Shop Drawing Submission Requirements are available on the internet at the following address: <http://www.cfm.va.gov/>. As-built drawings for the Medical Center are available. (note: these drawings are not completely accurate. A/E shall verify existing conditions.) All drawings will be prepared with the VA Standard Title Block and Border. The current VA CAD software is Autodesk Autocad 2014. The A/E and any sub-consultants shall prepare

drawings using the VASD Electronic Discipline Standard Files as follows: VASD Pen Table (.ctb) file, VASD Drawing Template (.dwt) file, and VASD Title block (.dwg) file, to be provided by VASD Engineering Service, upon request. All line work is to be consistent with the layers assigned by the VASD layering standard (.pdf), provided by VASD Engineering Service, upon request. Sheet layouts shall be tabbed into a single CAD (.dwg) file and are to be submitted via e-transmit in order to maintain reference links. Individual sheet files exported from Revit to CAD shall maintain VASD Electronic Discipline Standards listed above. The A/E component of the D-B team shall provide space planning, conceptual, schematic, design development, construction drawings, details, and specifications, as applicable for the project. Drawings shall be in Autocad format on 30" x 42" size ' E' sheets. All Work to be transferable by means of CD Rom, PDF Format, and Internet. The entire sheet of information is to be provided upon submission(s). Construction drawings shall be prepared separating all plan views e.g. demolition/new, by appropriate discipline and coordinated to minimize changes during the construction phase. Construction details, exterior elevations and appropriate schedules are required e.g. signage schedule, planting schedule, etc. All dimensions are to be in Standard English format. In addition, at final 100% construction drawing delivery a composite cad file of all disciplines is to be created via insert binding. All disciplines are to be aligned on top of a common reference point i.e. cross grid. This file will adhere to the VA Layer assignments with all relative construction notes being removed and will be exploded with no x-references or layers other than the VA Layer Assignment attached. Final payment will be retained until approval of this file. The final design shall conform to the latest editions of the Uniform Building Code, AIA Guidelines for Design and Construction of Hospital and Healthcare Facilities, Zone 4 Seismic Requirements, all local regulatory requirements, and VA criteria. In addition, the latest edition of the National Fire Codes (A compilation of National Fire Protection Association Codes, Standards, Recommended Practices, and Manuals) is adopted for the design of all fire safety features. Fire protection features not included in the National Fire Codes shall be designed in accordance with the requirements of the latest edition of the Uniform Building Code (International Conference of Building Officials). Variances are made to the adopted codes where specific

requirements have been adopted by the VA and are called for in the VA Construction Standards or design criteria documents. Up to date information is available via the web at:<http://www.cfm.va.gov/cfm/TIL/>. Each individual file on a DVD shall be named by numbers corresponding **to the construction documents (i.e. the specs shall be named 00 11 22, 33 44 55, etc. and the drawings shall be E1, E2, etc.)and the final AutoCAD/specifications files shall be exactly as submitted in the final submission.**

G. Incorporated References: The following Department of Veterans Affairs, Office of Construction and Facilities Management, information is incorporated within the Scope of Work by reference, and can be found on the VA web site at <http://www.cfm.va.gov/> Master Specifications; Design Guides; Design Manuals; Standard Details; Design Alerts; and Quality Alerts.

A2. Definitions

- A. Design-Build (D-B) as defined by the Department of Veterans Affairs (VA) is the procurement by the Government, under one contract, with one firm or Joint Venture (JV) for both design and construction services for a specific project.
 - 1. Contracting Officer (CO): A person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the contracting officer acting within the limits of their authority as delegated by the contracting officer. "Administrative contracting officer (ACO)" refers to a contracting officer who is administering contracts. "Termination contracting officer (TCO)" refers to a contracting officer who is settling terminated contracts. A single contracting officer may be responsible for duties in any or all of these areas.
 - 2. Contracting Officer's Representative (COR): The Contracting Officer's written designation of a representative responsible for administering contracts under the immediate direction of the Contracting Officer. For the purposes of this contract the term "COR" will be used herein.
 - 3. Technical Monitor (TM): This term, as used herein, refers to the person(s) assisting the COR in administering contracts under the immediate direction of the Contracting Officer.

4. Design-Build Contract: This term, as used herein, refers to the Contract(s) to perform the design and construction of the project.
 5. Contractor: This term, as used herein, refers to the contractor under this contract or the D-B team. The contractor or D-B team is solely responsible for the management (planning, supervision, and contract coordination), design, and (professional) services and installation (including all labor, equipment, materials, tools, and inspections) to meet the requirements of this contract.
 6. Architect-Engineer (A/E): This term, as used herein, refers to the A/E firm(s) that is a part of the D-B team, also referred to as D-B A/E.
 7. Project Management: The contractor shall provide an individual in the capacity of a contractor project manager. The contractor project manager shall have legal (on-site signature) authority to represent the Contractor. The Project Manager shall be the initial point of contact for coordinating with the VA.
- B. Period of Performance - The anticipated completion of this project is 690 calendar days after issuance of the "Notice to Proceed" (NTP).

A3. Permit Requirements

- A. The D-B Contractor is responsible for obtaining all permits and approvals necessary to complete the project, prior to starting Construction.

A4. Selection Criteria

- A. In accordance with FAR part 15 The Government intends to award a contract resulting from this solicitation to the responsible Offeror whose proposal represents the best value after evaluation in accordance with the factors in the Two-Phase Design-Build solicitation. Responsibility determination will be made in accordance with **FAR 9.1, Responsible Prospective Contractors.**
- B. Evaluations: All Phase I and Phase II proposals shall be subject to evaluation by a team of Government personnel. In Phase I of the Two-Phase Design-Build process, Offerors will submit a Phase I proposal in accordance with the three (3) evaluation factors listed in C.3. Upon receipt of the Phase I proposals, the VA team will evaluate and determine the highest qualified Offerors based on their Phase I proposal submissions. The Phase I proposals will only be evaluated on the three (3) evaluation factors listed. A maximum of four (4) Offerors will be selected to provide a proposal for Phase II. The

Phase II proposals will consist of both technical and price factors, which are listed in D.4. The Government reserves the right to award without discussions based on the initial evaluation of the Phase II proposals. Using the tradeoff process under best value, it may be in the Government's best interest to consider award to other than the lowest price Offeror or other than the highest Technically rated Offeror in Phase II. All Phase II Technical evaluation factors, when combined are approximately equal to price.

B. PART II - RESPONSIBILITIES

B1. VA Team

- A. The VA team is comprised of the VHA-PCAC Contracting Officer, the COR who will be located at the construction site and VA Medical Center staff.

B2. Use of Advisors

- A. Contractors are advised that VA contractor personnel may assist the Government during the Government's evaluation of Proposals. The persons shall be authorized access to only those portions of the proposal and discussions that are necessary to enable them to provide specific technical advice on specialized matters or on particular problems. These individuals will be required to protect the confidentiality of any specifically identified trade secrets and/or privileged or confidential commercial or financial information obtained as a result of their participation in this evaluation. They shall be expressly prohibited from scoring, ranking or recommending the selection of a Vendor.

B3. Design-Build Team:

- A. The D-B team includes all J/V partners, consultants and sub-contractors to the one firm. The D-B team shall provide Architectural and Engineering disciplines for the preparation of construction documents, and construction contractor capabilities for construction of the project.
- B. If the D-B Team A/E and contractor are a J/V (not one and the same firm) engineering and other technical consultants shall be subcontractors of the J/V Architect - not the Design-Build construction contractor or sub-contractors. If the D-B Team A/E and contractor are one and the same firm (not a J/V) those consultants shall be subcontractors of D-B firm not the construction subcontractors.

C. The RFP documents are intended to define existing conditions, certain required items, and design parameters to be included in the project. It is the contractor's responsibility to visit the site or ascertain the conditions at each site. In addition, the Contractor acknowledges that it has taken steps reasonably necessary to ascertain the nature and location of the work, and that it has investigated and satisfied itself as to the general and local conditions which can affect the work or its cost, the existing conditions, certain required items, and design parameters to be included in the project. It is the D-B Team's responsibility to complete the documents and construction in a manner consistent with the intent of the RFP documents within the required period of performance.

C. PART III - PROPOSAL REQUIREMENTS

PHASE I

C1. General

- A. Phase I proposals shall be based on the solicitation documents issued for RFP Solicitation Number VA701-16-R-0077. Phase I proposals will be in the format stipulated elsewhere in Section C2. Phase I Proposal Format.
- B. Phase I proposals shall be received on or before the date listed in Block 13a of the SF 1442. There will be no public opening of the proposals.
- C. Submit Phase I proposals via email to:
 - 1. Donald.marsh2@va.gov
 - 2. Emails are limited to five (5) MB.
 - 3. Phase I proposals will only be accepted via email.

C2. PHASE I Proposal Format

- A. The Offeror shall submit the Phase I proposal in one (1) PDF document. The proposal shall be labeled with the Offeror's organization, business address and VA solicitation number. The Offeror shall not include any price or price related material in the Phase I proposal.
- B. The Offeror shall submit the Phase I proposal in electronic format only. Include page numbers and the company name in the header or footer of each page.
- C. The Offer, including title page, detailed table of contents, preface, for the Phase I proposal shall not exceed a total of 20 (twenty) pages in Microsoft Arial size 12 font. Use graphic presentations where such use will contribute to the compactness and clarity of the proposal.

D. A page is defined as each face of an 8.5 X 11 inch sheet of paper containing information. All information (except for document numbers, page numbers, etc.) shall be provided in an image area of 7 X 9 inches. The background color of each page of the submission shall be white or ivory stock only. Excess pages will not be evaluated. Text lines will be single-spaced. A smaller font size for any graphics presented in a proposal is permitted as long as the information is legible to the human eye. Fonts other than Arial are permissible in the presentation of graphic material only.

C4. PHASE I Proposal Evaluation Factors

A. The Phase I proposal shall address the following evaluation factors. The factors are listed in descending priority of importance.

1. **Factor 1, Experience:** Provide a minimum of one (1) and a maximum of three (3) projects completed or ongoing within the last three (3) years in which the Offeror's proposed design-build team has worked together on previous design-build contracts similar in size, complexity and scope to this project. The Offeror's submission should include at a minimum:

- Provide the Project Title and Description, Project Location (Physical Address); Contract Type (Example: Design-Build, Design Bid Build).
- Provide the project owner name and telephone number of the owner's contact person.
- Provide a brief description of the scope of work.
- Provide project prime contractor and major subcontractors.
- Provide project statistics including start and completion dates (original vs actual) and project cost (original vs actual). If original vs actual completion dates and project cost differ, please explanation as to why they differ.

2. **Factor 2, Technical Approach:** Provide a brief narrative (page limitation: one page for brief narrative) describing the Offeror's method to manage the project to achieve design and construction design objectives as described in the solicitation. If the page limits are exceeded, the pages in excess of the limit will not be read or considered. Include at minimum all aspects covered in the scope of work. The following shall be included in the narrative:

1. Design Approach: Describe the techniques and methods for an efficient, effective design and;
2. Construction Approach: Describe the techniques and methods for this construction project to include coordination with the design packages, projected timelines and coordination of work.
3. **Factor 3, Past Performance**: Each proposal shall provide current and relevant information regarding an Offeror's actions under previously awarded contracts referenced under Factor 1, Experience. If a completed past performance evaluation is available in the Past Performance Information Retrieval System (PPIRS), it shall be submitted with the proposal for each project referenced in Factor 1, Experience. If there is not a completed past performance evaluation available in PPIRS, then the Offeror shall submit a Past Performance Questionnaire (PPQ) (reference ATTACHMENT 09) for each project referenced in Factor 1, Experience. The Offeror shall notify their client that they PPQ shall be submitted via email to the Government's point of contact Donald.marsh2@va.gov. If the Offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the Offeror shall complete and submit with the proposal the first page of the PPQ, which will provide contract and client information for the respective project(s). The Government may make reasonable attempts to contact the client noted for that project(s) to obtain the PPQ information. However, Offerors should follow-up with clients/references to help ensure timely submittal of questionnaires.

C6 Evaluation of Offers (Phase I)

The Phase I evaluations will be conducted in accordance with the Two-Phase Design-Build Evaluation process and the methodologies provided below. The factors are listed in descending order of importance.

- A. Factor 1, Experience**: Will be evaluated on relevant and recent experience of design-build contracts and/ or contracts of comparable size, complexity and scope within the last three (3) years.
- B. Factor, 2 Technical Approach**: Will be evaluated based on the Offeror's proposed technical approach for this design-build project as defined in the solicitation submittal requirements. The assessment of the Offeror's method to manage the project shall be used as a means of evaluating the Offeror's ability to successfully meet the requirements of the solicitation.

C. Factor 3, Past Performance: Will be evaluated on the quality of the Offeror's past performance within the last three (3) years with respect to the construction projects listed in Evaluation Factor 1, Experience. This includes, timeliness of contract completion, adherence to contract schedules and timely submission of data deliverables; the contractor's ability to comply with the terms and conditions of the contract; the overall quality of the work performed on the contract; the Offeror's managerial performance' and whether or not the reference would enter into a contract with the contractor again. Contractors without relevant past performance or for whom past performance information is not available, will be rated neither favorably nor unfavorably on past performance. In the event that the prime contractor does not have relevant past performance, surveys submitted for key personnel will be evaluated. In accordance with VA Information Letter (IL) 049-03-9, past performance evaluations may also be conducted using information obtained from CPS or PPIRS and any other sources deemed appropriate by the CO. Other sources may include, but are not limited to, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the Offeror.

PHASE II

D1. General

- A. Phase II proposals shall be based on solicitation documents issued for RFP Solicitation Number VA701-16-R-0077 and the instructions provided by the Contracting Officer in the Phase II Notice of Offerors that they were selected as one of the most qualified Offerors in Phase I. Proposals will be in the format stipulated in Section D2. Phase II Proposal Format.
- B. Proposals shall be received on or before the date specified in the Phase II Notice of Offerors.
- C. Submit Phase II proposals via email to:
 - 1. Donald.marsh2@va.gov
 - 2. Emails are limited to five (5) MB.
 - 3. Phase II proposals will only be accepted via email.
- D. Submit the original Bid Bond by mail to:
 - 1. US Postal Service Deliveries:
 - Donald A. Marsh III
 - Veterans Health Administration

Program Contracting Activity Central (VHA-PCAC)
6150 Oaktree Blvd Suite 300
Independence, OH 44131

2. Commercial Delivery Services / Hand Carry (Monday- Friday, 8:00 AM to 4:30 PM (EDT))

Donald A. Marsh III
Veterans Health Administration
Program Contracting Activity Central (VHA-PCAC)
6150 Oaktree Blvd Suite 300
Independence, OH 44131

3. Failure to furnish the required bid guarantee in the proper form and amount, by the time specified in Block 13 of the SF 1442, may result in rejection of the Phase II proposal. SEE FAR Provision 52.228-1, Bid Guarantee, of this solicitation.

D2. Proposal Format

- A. Technical and Price sections of the Offerors Phase II proposals will be evaluated independently; therefore, the Offeror shall submit the Phase II proposal in two (2) Volumes (Volume I: Technical and Volume II: Price). In order that the Volume I Technical may be evaluated strictly on the merit of the material submitted, the contractor shall include **NO** price information in Volume I. Offeror shall separately bind Volumes I and II. Both Technical and Price volumes, therefore, must be labeled with the Offeror's organization, business address, and VA Solicitation Number.
- B. The Offeror shall submit Volumes I and II in electronic format only. No hard copies will be accepted. Include page numbers and the company name in the header or footer of each page.
- C. The Offer, including title page, detailed table of contents, preface, for Volume I Technical shall not exceed a total of 30 (Thirty) pages in Microsoft Arial size 12 font. Volume II Price Proposal shall not exceed a total of 20 (Twenty) pages in Arial size 12 font. Use graphic presentations where such use will contribute to the compactness and clarity of the proposal. The SF 1442, Representations and Certifications and acknowledged amendments shall all be part of Volume II and will not count against the page limitations. The J/V documentation, if applicable, will not be counted in the page limit.
- D. A page is defined as each face of an 8.5 X 11 inch sheet of paper containing information. All information (except for document numbers,

page numbers, etc.) shall be provided in an image area of 7 X 9 inches. The background color of each page of the submission shall be white or ivory stock only. Excess pages will not be evaluated. Text lines will be single-spaced. A smaller font size for any graphics presented in a proposal is permitted as long as the information is legible to the human eye. Fonts other than Arial are permissible in the presentation of graphic material only.

E. Offeror shall include all required Representations and Certifications; and acknowledge receiving amendments by filling out section 19 of the SF 1442 and returning a signed copy of the amendment(s) with the offer.

F. Offeror shall include their Safety or Environmental Violations and Experience Modification Rating Information as part of Volume II, including filling out **Attachment 10** of the solicitation. It will not be evaluated as part of Volume II Price, but will be used as part of the Responsibility Determination. It will also not count against the page limitations for Volume II.

1. All Offerors shall submit information pertaining to their past Safety and Environmental record. The information must contain a certification that the Offeror has no more than three (3) serious, or one (1) repeat or one (1) willful OSHA or any EPA violation(s) in the past three years. If such certification cannot be made, an Offeror shall explain why and submit as much information as possible regarding the circumstances of its past safety and environmental record, including the number of EPA violations and/or the number of serious, repeat, and/or willful OSHA violations, along with a detailed description of those violations.

2. All Offerors shall submit information regarding their current Experience Modification Rate (EMR). This information shall be obtained from the Offeror's insurance carrier and be furnished on the insurance carrier's letterhead. If an Offeror's EMR is above 1.0, Offeror must submit a written explanation of the EMR from its insurance carrier furnished on the insurance carrier's letterhead, describing the reasons for the elevated EMR and the anticipated date the EMR may be reduced to 1.0 or below.

3. Self-insured contractors or other contractors that cannot provide their EMR rating on insurance letterhead must obtain a rating from the National Council on Compensation Insurance, Inc. (NCCI) by completing/submitting form ERM-6 and providing the rating on letterhead

from NCCI. Note: Self-insured contractors or other contractors that cannot provide EMR rating on insurance letterhead from the states or territories of CA, DE, MI, NJ, ND, OH, PA, WA, WY, and PR shall obtain their EMR rating from their state run worker's compensation insurance rating bureau.

4. If the NCCI cannot issue an EMR because the Offeror lacks insurance history, Offeror shall submit a letter indicating so from its insurance carrier furnished on the insurance carrier's letterhead, and include a letter from the NCCI indicating that it has assigned Offeror a Unity Rating of 1.0.

5. The above information, along with other information obtained from Government systems, such as the OSHA and EPA online inspection history databases, will be used to make an initial Determination of Responsibility. *The above information is not required for subcontractors.

6. Failure to provide **ATTACHMENT 10** of the solicitation containing the above information, may result in a determination that an Offeror is not responsible and therefore ineligible for award.

D3. Final Proposal Revisions (FAR 52.215-1)

- A. If determined to be necessary, Phase II proposal revisions will be requested from the Phase II proposals received. The CO will identify those Offerors, whose Phase II proposals are within the competitive range, considering the selection criteria identified in this section. Negotiations may be conducted with those Offerors falling within the competitive range, after which Phase II proposal revisions will be requested. Sealed Phase II proposal revisions will be submitted as per Part III.D1.D, above, except as noted below and will be due at a time and place to be determined.
- B. Offerors submitting Phase II proposal revisions will not be requested to re-submit any documents which are unchanged from their initial Phase II proposals. They should provide necessary changes to individual paragraphs, as briefly as possible, together with a table of contents, which clarifies where within the initial Phase II proposal the additional information or changed documents would be placed. Phase II proposal revisions shall include a completed **SF 1442** that acknowledges receiving all amendments, by number. A new bid bond shall be submitted only if the final Phase II proposal revisions Offeror's price proposal is greater than its initial price proposal.

D4. PHASE II - Technical Proposal Requirements (Volume I)

A. The Phase II proposal shall address the following evaluation factors. The factors are listed in descending priority of importance.

1. **Volume I, Factor 1, Scope of Work:** The firm shall demonstrate their understanding of the project and the description of services to be performed in accordance with the SOW and all Attachments. At a minimum, the firm shall submit the following:

- Provide a narrative demonstrating the design build teams approach to design.
- Provide a narrative explaining how the project will be phased to limit disruptions to the existing medical center
- Provide a narrative the design build team will manage just in time delivery due to limited laydown area.
- Provide a Draft Project Schedule:

The progress schedule shall be in a time scaled bar graph format. The horizontal axis will be scaled for time beginning with the Notice to Proceed and concluding with contract completion. The vertical axis will show the milestones and major portions of the contract work. All schedule items will show a start date and a completion date. The detailed schedule will indicate specific tasks with dates for each step of the process including:

a. Design Period: The design period sub periods (i.e., first and second reviews, other meetings, internal QUALITY ASSURANCE /QUALITY CONTROL plan reviews, etc.) The Government reviewers will be allotted 30 days for each review period.

b. Construction Period: Mobilization; Demolition method and sequencing; Excavation; Structure Completion; Exterior finishing; Procurement and installation of equipment; Provisions for overtime or shift work; Timing of relocation of existing equipment; Site utilities, roadway realignment; and temporary rerouted medical center vehicular and pedestrian routes, Tests and final inspection.

2. **Volume I, Factor 2, Draft Quality Control Plan:** The plan shall meet the requirements outlined in (**Attachment 3**) and identify personnel, procedures, control, instructions, tests, records, and forms to be used.

3. **Volume I, Factor 3, Key Personnel:** The Offeror shall provide a resume for each of the following key personnel members to include: Overall Project Manager, Design Project Manager, Construction Project Manager, Project Site Superintendent, A-E Field Representative and all of the identified Major Subcontractors. (It is recognized that not all subcontractors may be identified at the time of proposal submission.) For each resume, include name of company, name of individual, relevant listing of experience, qualifications for each person such as specialized training, education, experience. Please delineate approximate % of work the prime contractor will perform on this job and the approximate % of work the subcontractors (collectively) will perform on this job. Also, clearly describe the prime responsible firm (or firms if a J/V) and individuals as well as the roles and responsibilities of individuals proposed as consultants and sub-contractors.

D5. PHASE II Price Proposal Requirements (Volume II)

- A. Carefully follow "Instructions, Conditions, and Notices to Offerors". **Standard form (SF) 1442 Solicitation, Offer and Award** (Construction, Alteration, or Repair) and the pricing schedule located on page 6 when submitting price offers. Submit a bid guarantee as stipulated in the Section "Instructions, Conditions, and Notices to Offerors":
- B. The prices shall be Firm Fixed Price. The Offeror shall take care not to include remarks that take exception to the Government's SOW/Specifications or pricing requirements or otherwise preclude the Government from evaluating the offer or render the offer as non-responsive or unacceptable.
- C. If the Offeror communicates in its proposal any qualifications, exceptions, exclusions, or conditions to the proposed prices not provided for in the Offerors proposal documents, the Contracting Officer may reject the proposal and exclude the Offeror from further discussions.

D6 Evaluation of Offers

The Phase II evaluations will be conducted in accordance with Two-Phase Design-Build Evaluation process and the methodologies provided below. All evaluation factors other than price, when combined are approximately equal to price. The factors are listed in descending order of importance.

- A. Volume I, Factor 1, Scope of Work:** The VA will evaluate and use as an aid to help determine that the Offeror understands and can perform all of the required elements to expand the Prosthetics Service in the time frame specified with limited impact, to the greatest extent possible, to the Medical Center. (The schedule submitted with the offer should not be construed as the agreed upon schedule as per FAR 52.236-15, the contractor shall, within five days after receiving the Notice to Proceed, submit a revised schedule which will supersede the proposed schedule. The revised schedule will be subject to VA approval and must show the project being accomplished within the time frame specified on the SF 1442.)
- B. Volume I, Factor 2, Draft Quality Control Plan:** The VA will evaluate the draft QCP to ensure it meets the requirements outlined in (Attachment 3 of the solicitation) and identifies personnel, procedures, control, instructions, tests, records, and forms to be used.
- C. Volume I, Factor 3, Key Personnel:** The VA will evaluate the relevant management, technical personnel and subcontractor capabilities and qualifications of the team to provide the required planning, implementation and completion of the project. The VA will also evaluate how the Offeror organized personnel for this project, and the lines of authority between the construction firm, design firm, and key subcontractors.
- D. Volume II, Price:** The Contracting Officer will evaluate Offers in accordance with the process identified in the Price Schedule. The total evaluated price will be determined by the Offeror's price for CLINs 0001-0004. The VA reserves the right to award to a higher priced Offeror in accordance with the stated evaluation criteria. The VA also reserves the right to award to a lower priced, lower rated Offeror if it's in the interest of the VA.

E. PART IV - POST AWARD REQUIREMENTS

E.1 See ATTACHMENT 1 SECTION 00 11 21 RFP to DB - PART II for Section E, Post Award requirements.

- - - E N D - - -