
Fringe Benefits Required Follow the Occupational Listing		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		15.64
01012 - Accounting Clerk II		17.55
01013 - Accounting Clerk III		19.64
01020 - Administrative Assistant		27.50
01035 - Court Reporter		20.39
01041 - Customer Service Representative I		14.49
01042 - Customer Service Representative II		16.28
01043 - Customer Service Representative III		17.77
01051 - Data Entry Operator I		13.85
01052 - Data Entry Operator II		15.12
01060 - Dispatcher, Motor Vehicle		21.98
01070 - Document Preparation Clerk		15.38
01090 - Duplicating Machine Operator		15.38
01111 - General Clerk I		13.78
01112 - General Clerk II		15.04
01113 - General Clerk III		16.87
01120 - Housing Referral Assistant		22.04
01141 - Messenger Courier		12.14
01191 - Order Clerk I		15.58
01192 - Order Clerk II		17.41
01261 - Personnel Assistant (Employment) I		17.69
01262 - Personnel Assistant (Employment) II		19.80
01263 - Personnel Assistant (Employment) III		22.07
01270 - Production Control Clerk		23.85
01290 - Rental Clerk		15.38
01300 - Scheduler, Maintenance		17.30
01311 - Secretary I		17.30
01312 - Secretary II		19.35
01313 - Secretary III		22.04
01320 - Service Order Dispatcher		19.04

01410 - Supply Technician	27.50
01420 - Survey Worker	18.56
01460 - Switchboard Operator/Receptionist	13.67
01531 - Travel Clerk I	13.05
01532 - Travel Clerk II	14.18
01533 - Travel Clerk III	15.34
01611 - Word Processor I	15.07
01612 - Word Processor II	16.92
01613 - Word Processor III	18.93
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	27.60
05010 - Automotive Electrician	26.29
05040 - Automotive Glass Installer	25.45
05070 - Automotive Worker	25.45
05110 - Mobile Equipment Servicer	23.62
05130 - Motor Equipment Metal Mechanic	27.32
05160 - Motor Equipment Metal Worker	25.45
05190 - Motor Vehicle Mechanic	27.32
05220 - Motor Vehicle Mechanic Helper	22.16
05250 - Motor Vehicle Upholstery Worker	24.51
05280 - Motor Vehicle Wrecker	25.45
05310 - Painter, Automotive	26.29
05340 - Radiator Repair Specialist	25.45
05370 - Tire Repairer	22.14
05400 - Transmission Repair Specialist	27.32
07000 - Food Preparation And Service Occupations	
07010 - Baker	15.07
07041 - Cook I	14.22
07042 - Cook II	15.32
07070 - Dishwasher	11.35
07130 - Food Service Worker	11.35
07210 - Meat Cutter	17.36
07260 - Waiter/Waitress	12.05
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	25.28
09040 - Furniture Handler	19.18
09080 - Furniture Refinisher	25.28
09090 - Furniture Refinisher Helper	22.13
09110 - Furniture Repairer, Minor	23.71
09130 - Upholsterer	25.28
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	14.91
11060 - Elevator Operator	16.23
11090 - Gardener	17.80
11122 - Housekeeping Aide	16.21
11150 - Janitor	16.23
11210 - Laborer, Grounds Maintenance	14.78
11240 - Maid or Houseman	12.07
11260 - Pruner	13.63
11270 - Tractor Operator	15.88
11330 - Trail Maintenance Worker	14.78
11360 - Window Cleaner	17.23
12000 - Health Occupations	
12010 - Ambulance Driver	17.90
12011 - Breath Alcohol Technician	21.69
12012 - Certified Occupational Therapist Assistant	26.83
12015 - Certified Physical Therapist Assistant	23.43
12020 - Dental Assistant	19.56
12025 - Dental Hygienist	35.19
12030 - EKG Technician	28.77
12035 - Electroneurodiagnostic Technologist	28.77
12040 - Emergency Medical Technician	17.90

12071 - Licensed Practical Nurse I	19.37
12072 - Licensed Practical Nurse II	21.69
12073 - Licensed Practical Nurse III	24.12
12100 - Medical Assistant	15.43
12130 - Medical Laboratory Technician	22.29
12160 - Medical Record Clerk	19.51
12190 - Medical Record Technician	23.56
12195 - Medical Transcriptionist	19.34
12210 - Nuclear Medicine Technologist	37.10
12221 - Nursing Assistant I	11.98
12222 - Nursing Assistant II	13.46
12223 - Nursing Assistant III	14.69
12224 - Nursing Assistant IV	16.48
12235 - Optical Dispenser	19.36
12236 - Optical Technician	19.37
12250 - Pharmacy Technician	17.43
12280 - Phlebotomist	16.02
12305 - Radiologic Technologist	28.05
12311 - Registered Nurse I	29.83
12312 - Registered Nurse II	32.20
12313 - Registered Nurse II, Specialist	32.20
12314 - Registered Nurse III	44.14
12315 - Registered Nurse III, Anesthetist	44.14
12316 - Registered Nurse IV	52.92
12317 - Scheduler (Drug and Alcohol Testing)	26.80
12320 - Substance Abuse Treatment Counselor	32.01
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	24.43
13012 - Exhibits Specialist II	30.26
13013 - Exhibits Specialist III	37.02
13041 - Illustrator I	23.37
13042 - Illustrator II	28.95
13043 - Illustrator III	35.42
13047 - Librarian	33.51
13050 - Library Aide/Clerk	13.49
13054 - Library Information Technology Systems Administrator	30.26
13058 - Library Technician	18.56
13061 - Media Specialist I	21.83
13062 - Media Specialist II	24.43
13063 - Media Specialist III	27.23
13071 - Photographer I	19.42
13072 - Photographer II	22.61
13073 - Photographer III	29.56
13074 - Photographer IV	34.28
13075 - Photographer V	39.82
13090 - Technical Order Library Clerk	17.19
13110 - Video Teleconference Technician	21.04
14000 - Information Technology Occupations	
14041 - Computer Operator I	16.74
14042 - Computer Operator II	19.20
14043 - Computer Operator III	21.16
14044 - Computer Operator IV	23.46
14045 - Computer Operator V	25.58
14071 - Computer Programmer I	(see 1) 22.60
14072 - Computer Programmer II	(see 1)
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	16.74

14160 - Personal Computer Support Technician	23.46
14170 - System Support Specialist	31.29
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	32.52
15020 - Aircrew Training Devices Instructor (Rated)	39.35
15030 - Air Crew Training Devices Instructor (Pilot)	45.62
15050 - Computer Based Training Specialist / Instructor	32.52
15060 - Educational Technologist	30.30
15070 - Flight Instructor (Pilot)	45.62
15080 - Graphic Artist	25.87
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	44.74
15086 - Maintenance Test Pilot, Rotary Wing	44.74
15088 - Non-Maintenance Test/Co-Pilot	44.74
15090 - Technical Instructor	24.59
15095 - Technical Instructor/Course Developer	32.69
15110 - Test Proctor	21.80
15120 - Tutor	21.80
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	10.64
16030 - Counter Attendant	10.64
16040 - Dry Cleaner	14.35
16070 - Finisher, Flatwork, Machine	10.64
16090 - Presser, Hand	10.64
16110 - Presser, Machine, Drycleaning	10.64
16130 - Presser, Machine, Shirts	10.64
16160 - Presser, Machine, Wearing Apparel, Laundry	10.64
16190 - Sewing Machine Operator	15.62
16220 - Tailor	16.84
16250 - Washer, Machine	11.86
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	26.95
19040 - Tool And Die Maker	30.60
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	20.65
21030 - Material Coordinator	24.54
21040 - Material Expediter	24.54
21050 - Material Handling Laborer	15.24
21071 - Order Filler	15.25
21080 - Production Line Worker (Food Processing)	20.65
21110 - Shipping Packer	17.34
21130 - Shipping/Receiving Clerk	17.34
21140 - Store Worker I	18.14
21150 - Stock Clerk	23.06
21210 - Tools And Parts Attendant	20.65
21410 - Warehouse Specialist	20.65
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	27.20
23019 - Aircraft Logs and Records Technician	22.27
23021 - Aircraft Mechanic I	26.35
23022 - Aircraft Mechanic II	27.20
23023 - Aircraft Mechanic III	28.07
23040 - Aircraft Mechanic Helper	19.65
23050 - Aircraft, Painter	25.57
23060 - Aircraft Servicer	22.27
23070 - Aircraft Survival Flight Equipment Technician	25.57
23080 - Aircraft Worker	23.38
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	23.38
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	26.35
23110 - Appliance Mechanic	23.56
23120 - Bicycle Repairer	21.31

23125 - Cable Splicer	30.70
23130 - Carpenter, Maintenance	28.60
23140 - Carpet Layer	25.42
23160 - Electrician, Maintenance	35.26
23181 - Electronics Technician Maintenance I	27.90
23182 - Electronics Technician Maintenance II	28.81
23183 - Electronics Technician Maintenance III	29.83
23260 - Fabric Worker	24.48
23290 - Fire Alarm System Mechanic	27.19
23310 - Fire Extinguisher Repairer	23.59
23311 - Fuel Distribution System Mechanic	29.16
23312 - Fuel Distribution System Operator	25.05
23370 - General Maintenance Worker	23.96
23380 - Ground Support Equipment Mechanic	26.35
23381 - Ground Support Equipment Servicer	22.27
23382 - Ground Support Equipment Worker	23.38
23391 - Gunsmith I	23.59
23392 - Gunsmith II	25.42
23393 - Gunsmith III	27.19
23410 - Heating, Ventilation And Air-Conditioning Mechanic	27.68
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	28.56
23430 - Heavy Equipment Mechanic	29.63
23440 - Heavy Equipment Operator	25.52
23460 - Instrument Mechanic	28.93
23465 - Laboratory/Shelter Mechanic	26.25
23470 - Laborer	16.69
23510 - Locksmith	25.78
23530 - Machinery Maintenance Mechanic	28.66
23550 - Machinist, Maintenance	27.99
23580 - Maintenance Trades Helper	19.99
23591 - Metrology Technician I	28.93
23592 - Metrology Technician II	29.73
23593 - Metrology Technician III	30.69
23640 - Millwright	34.10
23710 - Office Appliance Repairer	24.76
23760 - Painter, Maintenance	26.60
23790 - Pipefitter, Maintenance	31.83
23810 - Plumber, Maintenance	30.74
23820 - Pneudraulic Systems Mechanic	27.19
23850 - Rigger	27.19
23870 - Scale Mechanic	25.42
23890 - Sheet-Metal Worker, Maintenance	29.24
23910 - Small Engine Mechanic	25.42
23931 - Telecommunications Mechanic I	26.78
23932 - Telecommunications Mechanic II	27.49
23950 - Telephone Lineman	27.19
23960 - Welder, Combination, Maintenance	26.46
23965 - Well Driller	27.19
23970 - Woodcraft Worker	27.19
23980 - Woodworker	23.59
24000 - Personal Needs Occupations	
24550 - Case Manager	17.41
24570 - Child Care Attendant	13.85
24580 - Child Care Center Clerk	18.10
24610 - Chore Aide	11.51
24620 - Family Readiness And Support Services Coordinator	17.41
24630 - Homemaker	19.20
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	28.00

25040 - Sewage Plant Operator	27.56
25070 - Stationary Engineer	28.00
25190 - Ventilation Equipment Tender	22.13
25210 - Water Treatment Plant Operator	27.56
27000 - Protective Service Occupations	
27004 - Alarm Monitor	20.82
27007 - Baggage Inspector	14.07
27008 - Corrections Officer	26.01
27010 - Court Security Officer	26.62
27030 - Detection Dog Handler	18.96
27040 - Detention Officer	26.01
27070 - Firefighter	23.40
27101 - Guard I	14.07
27102 - Guard II	18.96
27131 - Police Officer I	27.65
27132 - Police Officer II	30.72
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	14.14
28042 - Carnival Equipment Repairer	14.65
28043 - Carnival Worker	12.22
28210 - Gate Attendant/Gate Tender	14.59
28310 - Lifeguard	13.00
28350 - Park Attendant (Aide)	16.32
28510 - Recreation Aide/Health Facility Attendant	11.16
28515 - Recreation Specialist	17.46
28630 - Sports Official	13.00
28690 - Swimming Pool Operator	20.87
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	25.42
29020 - Hatch Tender	25.42
29030 - Line Handler	25.42
29041 - Stevedore I	24.48
29042 - Stevedore II	26.25
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	40.98
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	28.26
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	31.12
30021 - Archeological Technician I	20.08
30022 - Archeological Technician II	22.47
30023 - Archeological Technician III	27.83
30030 - Cartographic Technician	27.83
30040 - Civil Engineering Technician	28.51
30051 - Cryogenic Technician I	25.96
30052 - Cryogenic Technician II	28.67
30061 - Drafter/CAD Operator I	20.08
30062 - Drafter/CAD Operator II	22.47
30063 - Drafter/CAD Operator III	25.05
30064 - Drafter/CAD Operator IV	30.82
30081 - Engineering Technician I	18.36
30082 - Engineering Technician II	21.64
30083 - Engineering Technician III	24.21
30084 - Engineering Technician IV	30.00
30085 - Engineering Technician V	36.70
30086 - Engineering Technician VI	44.38
30090 - Environmental Technician	28.63
30095 - Evidence Control Specialist	23.43
30210 - Laboratory Technician	22.21
30221 - Latent Fingerprint Technician I	25.96
30222 - Latent Fingerprint Technician II	28.67
30240 - Mathematical Technician	27.83
30361 - Paralegal/Legal Assistant I	20.88
30362 - Paralegal/Legal Assistant II	25.86

30363 - Paralegal/Legal Assistant III	31.63
30364 - Paralegal/Legal Assistant IV	38.28
30375 - Petroleum Supply Specialist	28.67
30390 - Photo-Optics Technician	28.08
30395 - Radiation Control Technician	28.67
30461 - Technical Writer I	25.64
30462 - Technical Writer II	31.37
30463 - Technical Writer III	37.95
30491 - Unexploded Ordnance (UXO) Technician I	26.05
30492 - Unexploded Ordnance (UXO) Technician II	31.51
30493 - Unexploded Ordnance (UXO) Technician III	37.77
30494 - Unexploded (UXO) Safety Escort	26.05
30495 - Unexploded (UXO) Sweep Personnel	26.05
30501 - Weather Forecaster I	30.82
30502 - Weather Forecaster II	37.49
30620 - Weather Observer, Combined Upper Air Or	(see 2) 25.05
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 27.55
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	31.51
31020 - Bus Aide	14.35
31030 - Bus Driver	18.31
31043 - Driver Courier	17.03
31260 - Parking and Lot Attendant	13.20
31290 - Shuttle Bus Driver	18.55
31310 - Taxi Driver	13.70
31361 - Truckdriver, Light	18.08
31362 - Truckdriver, Medium	19.61
31363 - Truckdriver, Heavy	21.82
31364 - Truckdriver, Tractor-Trailer	21.82
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	15.36
99030 - Cashier	10.62
99050 - Desk Clerk	10.72
99095 - Embalmer	28.35
99130 - Flight Follower	26.05
99251 - Laboratory Animal Caretaker I	15.15
99252 - Laboratory Animal Caretaker II	16.50
99260 - Marketing Analyst	29.57
99310 - Mortician	28.35
99410 - Pest Controller	24.67
99510 - Photofinishing Worker	15.49
99710 - Recycling Laborer	18.24
99711 - Recycling Specialist	20.06
99730 - Refuse Collector	18.50
99810 - Sales Clerk	12.09
99820 - School Crossing Guard	13.11
99830 - Survey Party Chief	22.62
99831 - Surveying Aide	12.97
99832 - Surveying Technician	19.86
99840 - Vending Machine Attendant	24.70
99841 - Vending Machine Repairer	27.26
99842 - Vending Machine Repairer Helper	24.70

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees

with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.41 per hour or \$176.40 per week or \$764.40 per month

HEALTH & WELFARE EO 13706: \$4.13 per hour, or \$165.20 per week, or \$715.87 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, 4 weeks after 15 years, and 5 weeks after 20 years.

Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).