

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
589-17-3-1793-0107

**1A. PROJECT/TASK
No. SARRTP Bldg.**

1B. ESTIMATED AMOUNT:
\$92,310.23

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The requirement is for furniture for direct patient use in the new SARRTP building for patients recovering from substance abuse. This population has a history of being extremely tough on furniture- wearing it out much faster than what would be considered normal use. The furniture is for all living room, recreation room, dining room, bedroom seating, library and waiting room furniture. These areas receive the most use from the patients.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

Because of the heavy use this furniture receives it must be made of a heavier duty material and construction than furniture that would receive normal use. This furniture is shown to be tested by marking it with permanent marker and using a hammer to try to damage it. All damage done can be removed by steel wool in seconds and the permanent marker wipes right off. It is more likely that the furniture would 'style out' before it wears out. The purchase of furniture that can hold up to such vigorous testing and abuse would pay for itself by lasting longer than other furniture would.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

The Manufacturer is a small business and has several SDVOSB Authorized resellers. An RFQ will be posted using FAR Part 13 procedures set aside for SDVOSBs.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____

Date: _____

Name: Larry Zaritz

Title: Contracting Officer

NCO: _____