

SCOPE OF WORK

DELIVERIES: Deliveries to the Cincinnati VAMC shall be made to:

Cincinnati VAMC
Nuclear Medicine Service
3200 Vine Street
Cincinnati, OH, 45220

1. Contractor shall provide routine delivery and pick-up of Radiopharmaceutical items during the hours of 8:00 A.M to 4:30 P.M., Monday through Friday, excluding holidays. During non-business hours, deliveries are to be made through VA Police Service, and the driver will be escorted to Nuclear Medicine. Orders can be placed via telephone, fax or computer by staff nuclear medicine technologists or physicians assigned to the Nuclear Medicine Service at the Cincinnati VAMC and will indicate the required calibration time. Delivery personnel will be required to display a photo ID badge at all times.
2. All routine deliveries of radiopharmaceuticals, ordered by 4:30 P.M. the previous day, shall be at the VA facility by at least 0.5 hours before the requested calibration time the next business day. All standing orders shall be delivered as routine.
3. Emergency and additional request orders may be made, and shall delivered within one (1) hour of placement of the order, 24 hours a day, 7 days a week. Orders placed after 4:30 P.M. weekdays, and on weekends shall be considered an emergency. Emergencies are defined for the purpose of delivery timeframe requirements only, and should not include a separate charge.
4. Stat Orders (emergency doses ordered during normal business hours: 8:00A.M. – 4:30 P.M.) shall delivered within one (1) hour of placement of the order.
5. Pre-calibrated doses should not expire within 4 hours of calibration time requested by the Nuclear Medicine Service. Pre-calibrated doses of F-18 and F-18 compounded doses shall not expire within 2 hours of the calibration time.
6. The 10 Federal Holidays observed by the Federal Government are:

New Year's Day	January 1
Martin Luther King's Birthday	3 rd Monday in January
Presidents Day	3 rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	1 st Monday in September
Columbus Day	2 nd Monday in October
Veterans Day	November 11
Thanksgiving Day	4 th Thursday in November
Christmas Day	December 25 th

The President of the United States of America may declare additional days as a Federal holiday, and if so, this holiday will automatically be added to the list above. When a holiday falls on a Sunday, the following Monday shall be observed as a Federal holiday. When a holiday falls on a Saturday, the preceding Friday shall be observed as a Federal Holiday.

7. All products provided under this contract shall meet all requirements of the Nuclear Regulatory Commission (NRC). All products provided under this contract shall be packaged and shipped in accordance with the requirements of the NRC and Department of Transportation (DOT). All products returned will also be packaged in accordance with the requirements of the NRC and DOT. All products provided under this contract shall be from an FDA approved source with an available NDC number from the manufacturer.
8. Compliance with all OSHA manufacturing, packaging and shipping regulations is required. **The awardee shall provide a copy of Type A package certification and certificates of DOT and OSHA training for couriers prior to the commencement of this contract.**
9. The contractor shall guarantee the quality of all radiopharmaceuticals. Quality control shall include percent tag and MO99 breakthrough as appropriate. The Contractor shall provide Quality Control on each agent dispensed. Only those products that pass quality control may be sent to the VA. The Contractor shall provide complete documentation on Quality Control within five days after contract award.
10. The contractor shall label all products to indicate the amount of radiopharmaceutical, preparation time, expiration time, and date to comply with specific facility requirements.
11. The contractor shall invoice at least once a month in accordance with VAAR 852.232-72, indicating the purchase order number, period covered, billing date, name of preparation, quantity, and dollar amount. Each radiopharmaceutical dose should be identified as a line item on the invoice, and hard copies of invoices shall be sent to: VAMC Cincinnati, 3200 Vine Street, Mail Location 115, Cincinnati, Ohio, 45220.
12. The contractor shall not add to the invoice the cost of overages or damaged products. Any costs incurred as a result of overages, or to replace damaged products will be at expense to the contractor. Replacements shall be received within 48 hours of notification by the Cincinnati VAMC.
13. The Contractor shall provide upon request, documentation of inventory, disposal and patient dose records, which documents compliance with NRC.

14. **RECALLED AND DEFECTIVE PRODUCTS:** the Contractor will immediately notify the Contracting Officer of any recalls of product or other important product safety issues. As appropriate, the Contractor will replace and/or reimburse recalled /defective products at no cost to the Government. The Contractor shall be liable for costs of processing recalls, i.e. administrative and clinical services to replace recalled /defective products.
15. The contractor shall provide Low Enriched Uranium (LEU) sourced Tc products to the Cincinnati VAMC beginning no later than Nov 24, 2017 (contract start date), and continue throughout the remainder of the term of the contract.
16. Performance Period will begin on the date of contract award, and extend for twelve (12) months with four (4), one (1) year option periods to extend the term of the contract.