

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

1A. PROJECT/TASK
No.629-17-4-722-0380

1B. ESTIMATED AMOUNT:

\$95,630.40

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Locum Tenens contract for Radiologic Technologists is needed to increase staffing temporarily in General Diagnostics, CT, MRI, IR and US. The additional staffing is needed to support the increase in workload anticipated with the opening of Inpatient units, a full-service emergency department and bringing services back into Diagnostic Imaging that have been outsourced over the past 12 years such as interventional radiology and nuclear medicine as well as other specialty exams such as MRI's, CT's and Ultrasounds. Contract staffing is necessary only until permanent staff has been hired in these difficult to fill skilled technologist's positions

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

Without the appropriate technologist staffing levels a potential delay in opening the Inpatient Unit and Emergency Department could occur. Alternatively, with the opening of the two areas, patients would have to be transported to facilities in the community for imaging studies to be performed which poses a risk to patient safety and a delay of care. We are currently in various stages of recruiting these highly skilled technologists. We continue to work with our Human Resources staff to expedite the on-boarding of these key positions however; there have recently been some unforeseen delays in the recruitment process. These delays are being addressed as we continue efforts to hire the appropriate staffing to cover a 24/7 facility.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market Research was conducted using a small female owned business that provides services competitively within the community.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

Signature: _____

Date: _____

Name: _____

Title: _____ **NCO:** _____