ATTACHMENT 3B

WORK SUMMARY & PROGRESS REPORT	Period Covered:	From:	To:

Cemetery Location: Fort Smith National Cemetery	Contractor Information:
Project Title: Turf Renovation, Topsoil Removal/Installation	
Contract No:	

Inspection / Acceptance: The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test some or all of the services that have been tendered for acceptance. The Government may require re-performance of nonconforming services at no increase in contract price. The Government shall exercise its post-acceptance rights:
 1. Within a reasonable time after the defect was discovered or should have been discovered; and
 2. Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

WORK COMPLETED & SUBMITTED FOR ACCEPTANCE
(This form is not to be used as an Invoice)

#	Description		
1	Contractor shall inventory, remove, and store all irrigation heads and cap head risers within the limits of work with a copy of the inventoried equipment and materials provided to the COR. Exposed components, risers, valve boxes, quick couplers, etc. have been protected.	Quantity & Section #'s:	
		Date Completed:	
2	The entire vegetated area has been treated with an application of a non-selective herbicide by a licensed pesticide applicator. A minimum of 10 to 14 days has elapsed for the herbicide to fully translocate throughout all plant parts. The COR confirms that all vegetation in the treated area is completely dead.	Quantity & Section #'s:	
		Date Completed:	
3	The entire treated area has been power raked or verti-cut and all residual plant debris including thatch has been removed.	Quantity & Section #'s:	
		Date Completed:	
4	Roto-tilled to a minimum depth of 6 inches to uniformly mix topsoil and to loosen top surface for re-grading and leveling.	Quantity & Section #'s:	
		Date Completed:	
5	Topsoil has been graded, leveled, and compacted to achieve a finished appearance that is smooth, uniformly level, and free of all surface ripples, depressions, high spots, low areas, and ridges. The finish grade is a maximum of 1 inch below the adjoining grade of any surfaced area and is nominally 25 inches below the top of all upright headstones unless otherwise approved by the COR.	Quantity & Section #'s:	
		Date Completed:	
6	All irrigation components and sprinkler heads have been re-installed to finish grade and adjusted to provide full coverage with the best distribution uniformity.	Quantity & Section #'s:	
		Date Completed:	
7	All turfgrass sod has been installed using certified sod as specified. Sod pieces are not stretched or overlapped and that all joints are butted tightly to prevent voids that would cause air drying of the roots and to prevent weed growth.	Quantity & Section #'s:	
		Date Completed:	
8	Apply turf fertilizer after sod is fully rooted; established and has been mowed at least 2 times. Provide and apply a 3:1:2 ratio (preferably analysis of 21:7:14) or similar; the fertilizer shall have a 50% of nitrogen in a slow release form. Fertilizing shall be approved by the COR prior to application.	Quantity & Section #'s:	
		Date Completed	

9	All turfgrass is completely established and ready for final acceptance. All turfgrass is uniform in color, leaf texture, and shoot density. Turfgrass is reasonably free of weeds, diseases and other visible imperfections. The turfgrass has been mowed at least three times. Areas void of turfgrass greater than one square foot and larger have been replanted and re-established.	Quantity & Section #'s:	
		Date Completed:	

Report below any circumstances which may have adversely affected work progress such as weather, strikes, delays by the Government, etc.

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Signature of Contractor:	**Date Signed**	**Signature of Cemetery Director / COR**	**Date Signed**

Note: Contractor shall sign confirming that services indicated have been completed. Government shall also sign in acknowledgment of receipt of the Progress Report.

Duplicate Form as Necessary