

FedBizOpps Sources Sought Notice

CLASSIFICATION CODE *	D
SUBJECT *	Enterprise Infrastructure Solution (EIS) Management Software
GENERAL INFORMATION	
CONTRACTING OFFICE'S * ZIP-CODE	07724
SOLICITATION NUMBER *	VA118-17-N-2505
RESPONSE DATE (MM-DD-YYYY)	09-08-2017
ARCHIVE	90 DAYS AFTER THE RESPONSE DATE
RECOVERY ACT FUNDS	
SET-ASIDE	
NAICS CODE *	541519
CONTRACTING OFFICE ADDRESS	Department of Veterans Affairs Technology Acquisition Center 23 Christopher Way Eatontown NJ 07724
DESCRIPTION *	See Attachment
POINT OF CONTACT * (POC Information Automatically Filled from User Profile Unless Entered)	Michael.Frank@va.gov
PLACE OF PERFORMANCE	
ADDRESS	
POSTAL CODE	
COUNTRY	
ADDITIONAL INFORMATION	
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* = Required Field

Enterprise Infrastructure Solution (EIS) Management Software Request for Information (RFI) VA118-17-N-2505

The Department of Veterans Affairs (VA), Office of Information and Technology (OI&T), provides telecommunications services and support VA wide. OI&T uses the Operations Support System (OSS), which is a repository for telecommunication circuit and services orders, inventory, and billing functions and inventory data for the services provided through General Service Administration's (GSA's) Networx Contract. VA requires a software management solution that will support the GSA Enterprise Infrastructure Solutions Contract (EIS) to provide full life-cycle telecommunications asset management to include ordering, billing, inventory monitoring, and purchase order tracking and e-bonding. OI&T also seeks improvement in support, reporting, auditing, analytics and invoicing to provide the level of care required for our Veterans as well as reducing operating expenses. Please reference the attached draft Performance Work Statement (PWS) for further requirement information.

The purpose of this RFI, VA seeks to obtain market information on capable sources of supply, industry practices, and input specific to the information provided in this document. VA is not responsible for any costs incurred by industry in furnishing this information. All costs associated with responding to this RFI will be incurred at vendors' expense. Not responding to this RFI does not preclude participation in any future Request for Proposal (RFP), if any is issued. Any information submitted by respondents to this RFI is strictly voluntary. All submissions become Government property and will not be returned. Do not submit a proposal or quote. It is requested that all companies interested in participating in this effort please note their interest and provide information on their respective capabilities to perform the effort described in the Attachments.

This is a request for information (RFI) only. Do not submit a proposal. It is requested that all contractors interested in participating in this effort please note their interest and provide indication of their respective capabilities to perform the effort described in attached draft Performance Work Statement (PWS) as well as responding to ALL questions contained herein.

This RFI is for planning purposes only and shall not be considered an Invitation for Bid, Request for Task Execution Plan, Request for Quotation or a Request for Proposal. Additionally, there is no obligation on the part of the Government to acquire any products or services described in this RFI. Your response to this RFI will be treated only as information for the Government to consider. You will not be entitled to payment for direct or indirect costs that you incur in responding to this RFI. This request does not constitute a solicitation for proposals or the authority to enter into negotiations to award a contract. No funds have been authorized, appropriated or received for this effort. Interested parties are responsible for adequately marking proprietary, restricted or competition sensitive information contained in their response. The Government does not intend to pay for the information submitted in response to this RFI.

1. VENDOR RESPONSE REQUIREMENTS :

The Contractor shall provide the following:

- a) Company Information
 - i. Name of Company
 - ii. DUNS Number:
 - iii. Cage Code:
 - iv. Address:
 - v. Point of Contact:
 - vi. Phone Number:
 - vii. Fax Numbers:
 - viii. Email Address:
- b) A brief capabilities statement of your technical approach to meet the requirements described in the DRAFT PWS.
- c) Address ALL questions contained in this RFI.
- d) Has the draft PWS provided sufficient detail to describe the technical requirements that encompass the services to be performed under this effort.
_____ YES _____ NO (if No, answer question below)

If "NO", please provide your technical comments/recommendations on elements of the draft PWS that may contribute to a more accurate proposal submission and efficient, cost effective effort.

- e) Any required Service Level Agreement(s) that are applicable to your solution.
- f) Three Customer references, which are of comparable scope to VA OI&T's Telecommunications spending and requirements.
- g) Any information regarding General Services Administration (GSA) contracts, other Government-Wide Acquisition Contract (GWAC) vehicle(s), and/or VA contract vehicles on which you are a contract holder.
- h) Small businesses should also include information as to:
 - i. The intent and ability to meet set-aside requirements for performance of this effort, if applicable
 - ii. information as to available personnel and financial resources
 - iii. Information as to proposed team members, the percentage of work each is to perform and which PWS requirements are planned to be subcontracted
 - iv. SDVOSBs must indicate whether at least 50% of the overall cost is planned to be expended for prime employees or employees of other eligible SDVOSB firms. This should also include the prime planned percentage and if under 50%, the names of the potential team members that may be used to fulfill the 50% SDVOSB requirement.

- i) A Rough Order of Magnitude that considers the following:
 - i. Implementation Services
 - ii. Training Costs
 - iii. Management Fees
 - iv. Licensing Fees
 - v. Other Fees

- j) Describe your companies pricing model so that the Government can estimate the cost per first year and follow on years for this Draft PWS. For example is there an installation charge, a licensing fee, a seat license for the users or administrators or a transaction or usage fee, other fees?

2. RFI Response Instructions

NOTE: The capability package must be clear, concise, and complete. VA is under no obligation to provide feedback to the company, or to contact the company for clarification of any information submitted in response to this RFI.

The Technology Acquisition Center (TAC) point of contact for this RFI is Contract Specialist, Michael Frank, Michael.Frank@va.gov and Contracting Officer, Iris Farrell, Iris.Farrell@va.gov. Responses are requested no later than **3:00PM EST on Friday, September 8 2017**, via email to Michael.Frank@va.gov, and iris.farrell@va.gov. All responsible sources may submit a response which shall be considered by the agency. The maximum file size to be submitted via email is 5MB and limited to five (5) pages. Please note "VA118-17-N-2505" in the subject line of your response.

WARNING: Please do not wait until the last minute to submit your responses! To avoid submission of late responses, we recommend the transmission of your response file 24 hours prior to the required response due date and time. Please be advised that timeliness is determined by the date and time an Offeror's response is received by the Government not when an Offeror attempted transmission. Offerors are encouraged to review and ensure that sufficient bandwidth is available on their end of the transmission.

All proprietary/company confidential material shall be clearly marked on every page that contains such.

See attached document: EIS Management Software PWS Draft for RFI.