

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
VA244-17-AP-7124

**1A. PROJECT/TASK
No.** N/A

1B. ESTIMATED AMOUNT:
\$22,950.00

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The James E. Van Zandt VA Medical Center (Altoona VAMC) is seeking a Contractor to provide emergency shelter services in Clearfield, Jefferson, or Cambria County, Pennsylvania as part of its Community Based Health Care for Homeless Veterans (HCHV) program to referred Veterans.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

No other contractors serving this geographic location were identified through market research.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

A VIP search for SDVOSB/VOSBs returned no results for the geographic location required for this procurement. A search on GSA returned no results for the geographic location required for this procurement. A sources sought, VA244-17-N-1373, was issued on FBO from 7/21/2017 through 7/28/2017, which received no responses. As such, the only contractor found available is the contractor currently performing this requirement – Haven House Shelter.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Prepared by: Laura E. Scott

Signature: _____ **Date:** 08/29/2017 _____

Name: Frederick C Hilliard _____

Title: Branch Chief _____ **NCO:** 4 _____