

Solicitation VA786-17-Q-0732

Janitorial Services for Fort Mitchell National Cemetery

FY18 Base plus 4 Option Years

Solicitation Questions:

1. Is this a new requirement, or is there an incumbent contractor? If existing, can you provide me the contractor and award amount?

This is a brand-new requirement.

2. Who is the current incumbent and how much was the award amount?

See response to question 1.

3. Were there any changes to the scope of work?

See response to question 1.

4. Can you provide square feet for Administration building & Maintenance Building?

(MEASUREMENTS TAKEN BY CONTRACTOR DURING SITE VISIT AND PROVIDED PROVIDED TO ALL PRESENT ON THAT DAY. AS SUCH, THESE ARE GOOD ESTIMATES; HOWEVER, MAY NOT BE 100% ACCURATE)

MAINTENANCE BUILDING

OFFICE: 11' 11" X 14' 7" TILE

LOBBY 5'3" X 15' 1" TILE

BREAK ROOM: 20' 1" X 20' TILE

ENTRANCE TO BREAK ROOM: 9' 7" X 4' TILE

BATHROOM AND SHOWER: 23' 10" X 13' 10" TILE

BATH ROOM (BR) 9' 7" X 4" TILE

ADMINISTRATION BUILDING

CONFERENCE ROOM 12' 4" X 25' 4" TILE

OFFICE: 12' 4" X 15' 7" CARPET

OFFICE: 14' 3" X 25' CARPET

BR: 6' X 6' TILE

BR: 18' X 8' 3" TILE

BR: 18' X 8' 3" TILE

HONOR GUARD ROOM: 14' X 15' 7" TILE

BR 7' 4" X 5' 10" TILE

5. Can you provide the total cleanable square footage of all the building along with a breakdown of carpet verses tile flooring?

See response to question 4

6. Can you provide what supplies the government provides and what exactly the contractor is responsible for?

Contractor is responsible for all cleaning supplies (mops, buckets, vacuum cleaner, cleaning products, etc.), paper products (toilet paper, paper towels, toilet seat covers) and soap.

7. Can you provide how long the contractor is required to work during the Memorial Day weekend schedule and Memorial Day?

Normally a few hours, clean in the morning before the program and leave.

Each Morning, Sat, Sun, and Mon.

8. The work hours listed are during business hours so is the cemetery asking for a day porter to be on site all day during business hours?

Everything should be cleaned in the morning, then the person is done for the day.

9. Is there a usage report for the janitorial paper products the contractor is responsible for purchasing (paper towels, toilet tissue, toilet seat covers, hand soap etc? If not available, how many employees are working at the Fort Mitchell Cemetery?

No usage report...there are 12 employees and they average about 10 services per week.

10. Are purchasing/supplying the air fresheners the contractor's responsibility?

No, cemetery will continue to purchase the air fresheners.