

SCOPE OF CONTRACT/SPECIAL REQUIREMENTS

IMPORTANT FACTORS:

1. The contractor shall provide milk and dairy products to the C.W. Bill Young VA Medical Center of the Bay Pines VA Healthcare System (as listed in Deliveries and Invoicing). The quantities listed are estimated requirements for the Nutrition & Food Services Department. The term of the contract shall be October 1, 2017 through and including September 30, 2022, renewable options every year.
2. The contractor shall contact the Contracting Officer on all administrative matters. Only the Contracting Officer is authorized to make commitments or issue changes which will affect price, quantity, quality, or the delivery terms of this contract.
3. Awardee shall be notified of the Contracting Officer's Representative (COR) appointed by the Contracting Officer and Nutrition and Food Services.
4. NOTE: Estimated Quantities - Actual Quantities Ordered May Vary Among Line Items.
5. Estimated orders will be submitted weekly with the Government reserving the right to adjust orders 24 hours prior to scheduled delivery.
6. FEDERAL HOLIDAYS: New Year's, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas

SANITATION AND WORKMANSHIP

1. All items furnished under this contract shall be prepared, processed and packed under sanitary conditions and in accordance with good commercial practice and approved standards established by the Food and Drug Administration. All containers shall be clean, sound and securely covered or sealed to provide adequate protection from dirt, filth, and all other contamination. Chilled and frozen items shall be maintained at temperatures necessary for the preservation of the product.
2. The VA Contracting Officer or his/her designee reserves the right to inspect the offerors' premises at any time during the life of the contract. A pre-award, on-site visit to inspect the manufacturing plant, personnel, process and packaging equipment and premises in order to verify compliance with all applicable Federal and State mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sales of the products with the commercial marketplace may be performed by the government prior to contract award. If the plant of the apparent low offeror does not meet specification or is not acceptable, the offer will be rejected.

SPECIFICATIONS AND STANDARDS

The delivered products shall comply with all applicable Federal and State mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sales of the products with the commercial marketplace. All deliveries shall conform in every respect to the provisions of the Federal Food, Drug and Cosmetic Act and regulations promulgated there under.

1. Quality Assurance: All raw milk for pasteurization, condensed and dried milk, finished products and the plant in which the products are processed shall comply with all applicable requirements of the “Grade A Pasteurized Milk Ordinance – 1978 Recommendations of the United States Public Health Service” or latest revision thereof, or regulations substantially equivalent thereto. The raw milk for pasteurization, milk plant, and pasteurized milk and milk products each shall have a compliance rating of 90 or more as certified by the State Milk Sanitation Rating Officer and shall be listed in the “Sanitation Compliance and Enforcement Ratings of Interstate Milk Shippers.” All milk products delivered for consumption shall have at least two week’s expiration from the date of delivery. All testing shall only be done by milk laboratories approved by Federal and State agencies and listed in the previously mentioned document.

2. Contractor’s Certification: By submitting an offer, the contractor certifies that the product offered meets the specified salient characteristics and requirements of the Federal Hospital Subsistence Guide; conforms to the producer’s own specifications and standards, including product characteristics, manufacturing procedures, quality control procedures, and storage and handling practices; has national or regional distribution storage facilities located with the United States, its territories, or possessions; and is sold on the commercial market. The Government reserves the right to determine proof of such conformance prior to the first delivery from point of origin and any time thereafter, up to and including delivery at destination as may be necessary to determine conformance with the provisions of the contract.

3. Hurricanes/Disasters/Emergencies: The contractor must have plan for delivery to the C.W. Bill Young Medical Center at all, inclusive to emergency deliveries, and post hurricane, disaster conditions. The C.W. Bill Young Medical Center may place a special order in preparation for, or in response to, a disaster or emergency situation, including but not limited to a hurricane. For anticipatory situations, such orders will be placed 24 hours or more in advance. In an emergency, the contractor will be notified with the amount and type of products required by the C.W. Bill Young Medical Center that shall be delivered within 24 hours of order placement. The order may be placed for larger quantities than the normal weekly order. The contractor shall provide the Contracting Officer and both technical representatives with its designated point of contact and contact information for emergency orders.

FRESHNESS REQUIREMENTS FOR DAIRY PRODUCTS:

Fluid dairy products and other dairy products shall have sufficient remaining shelf life commensurate with good commercial practice and a minimum:

- a. Milk must be delivered within 72 hours after pasteurization.

PACKAGING, PACKING, AND LABELING:

1. Unless otherwise specified, preservation, packaging, and packing shall be to a degree of protection to preclude damage to containers and/or contents thereof under normal shipping conditions, handling, etc., and shall conform to normal commercial practices and applicable carrier rules and regulations involving shipment from the contractor to the receiving activity for storage. Shipping containers shall be in compliance with National Motor Freight Classification and Uniform Freight classification (issue in effect at time of shipment).

NOTE: (a) Gallon Containers – Acceptable packaging = plastic containers
(b) ½ pint Containers – Acceptable packaging = ½ PT cardboard containers measuring 4-1/2" X 2-1/3" OR ½ PT cardboard containers measuring 2-7/8" X 3".

2. All packaging and packing shall be in accordance with good commercial practice. Labeling shall be in accordance with commercial labeling, complying with the Federal Food, drug and Cosmetic Act and regulations promulgated thereunder.

3. All items must be identified with readable dates (open code dates), or coded dates. Contractors who do not use open dating will provide a product code number key listing. The product code number key listing shall explain the actual date of production or processing. The successful offeror shall furnish the COTR and the Contracting Officer with the code of instructions for deciphering the date on which the pasteurization process was completed. This information is to be furnished within five days of award of a contract. Failure to comply with this requirement will render a contract in default and grounds for termination.

4. Source of Manufacture: Items supplied under this contract are required to originate from a sanitarily approved source. The supplier must identify the source of manufacture on the primary container or in the accompanying shipping documents. The identification on the primary container may consist of either the manufacturing plant name and address or a manufacturing plant code. When the manufacturing plant is identified on the shipping documents accompanying the delivery, the plant shall be identified by its complete name, address and plant code.

5. EPA: Should the contractor manufacturer and provide company brand milk products, the contractor should utilize, if possible, recycled materials for containers as long as they meet the FDA sanitary standards for the specified commodity. List recycled materials used in the packaging of the requested products herein:

6. Metric Products: Products manufactured to metric dimensions will be considered on an equal basis with those manufactured using inch/pound units, providing they fall within the tolerances specified using conversion tables contained in the latest revision of Federal Standard No. 376B and all other requirements of this document are met. If a product is manufactured to metric dimensions and those dimensions exceed the tolerances specified in the inch/pound units, a request should be made to the Contracting Officer to determine if the product is acceptable. The Contracting Officer’s Technical Representative, will accept or reject the product.