

**SECTION 01 00 00
GENERAL REQUIREMENTS**

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**SECTION 01 00 00
GENERAL REQUIREMENTS**

1.1 SAFETY REQUIREMENTS

Refer to section 01 35 26, SAFETY REQUIREMENTS for safety and infection control requirements.

1.2 GENERAL INTENTION

- A. Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, and furnish labor and materials and perform work for REPLACEMENT OF THE 12kV TRANSFORMER AT BUILDING 90 as required by drawings and specifications.
- B. Visits to the site by Bidders may be made only by appointment with the Medical Center Engineering Officer.
- C. NOT USED.
- D. NOT USED.
- E. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.

1.3 STATEMENT OF BID ITEM(S)

- A. ITEM I, GENERAL CONSTRUCTION: Work includes general construction, alterations, roads, walks, grading, drainage, necessary removal of existing structures and construction and certain other items.

ITEM II, Electrical Work: Work includes all labor, material, equipment and supervision to perform the required electrical construction work on this project including but not limited to transformer installation, wire pulling, wire termination, arc flash study.

1.4 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

- A. Drawings and contract documents may be obtained from the website where the solicitation is posted. Additional copies will be at Contractor's expense.

1.5 CONSTRUCTION SECURITY REQUIREMENTS

- A. Security Plan:

1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.

B. Security Procedures:

1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
2. Before starting work the General Contractor shall give one week's notice to the Contracting Officer so that security escort arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this section.
3. No photography of VA premises is allowed without written permission of the Contracting Officer.
4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. NOT USED.

D. Key Control:

1. The General Contractor shall provide duplicate keys and lock combinations to the Contracting officers representative (COR) for the purpose of security inspections of every area of project including tool boxes and parked machines and take any emergency action.
2. The General Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation. See Section 08 71 00, DOOR HARDWARE and coordinate.

E. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).
 - a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
 - b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

F. Motor Vehicle Restrictions

1. Vehicle authorization request shall be required for any vehicle entering the site and such request shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
2. A limited number of (2 to 5) permits shall be issued for General Contractor and its employees for parking in designated areas only.

1.6 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
 - B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
 - C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- (FAR 52.236-10)**
- D. Working space and space available for storing materials shall be as determined by the COR.

- E. Workmen are subject to rules of Medical Center applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by COR.
 - 1. Do not store materials and equipment in other than assigned areas.
 - 2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by Department of Veterans Affairs in quantities sufficient for not more than two work days. Provide unobstructed access to Medical Center areas required to remain in operation.
 - 3. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.

G. Phasing:

The Medical Center must maintain its operation 24 hours a day 7 days a week. Therefore, any interruption in service must be scheduled and coordinated with the COR to ensure that no lapses in operation occur. It is the CONTRACTOR'S responsibility to develop a work plan and schedule detailing, at a minimum, the procedures to be employed, the equipment and materials to be used, the interim life safety measure to be used during the work, and a schedule defining the duration of the work with milestone subtasks. The work to be outlined shall include, but not be limited to:

To insure such executions, Contractor shall furnish the COR with a schedule of approximate phasing dates on which the Contractor intends to accomplish work in each specific area of site, building or portion thereof. In addition, Contractor shall notify the COR two weeks in advance of the proposed date of starting work in each specific area of

site, building or portion thereof. Arrange such phasing dates to insure accomplishment of this work in successive phases mutually agreeable to Medical Center Director, COR and Contractor.

- I. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, 2.1m (seven feet) minimum height, around the construction area indicated on the drawings. Provide gates as required for access with necessary hardware, including hasps and padlocks. Fasten fence fabric to terminal posts with tension bands and to line posts and top and bottom rails with tie wires spaced at maximum 375mm (15 inches). Bottom of fences shall extend to 25mm (one inch) above grade. Remove the fence when directed by COR.
- J. When a building and/or construction site is turned over to Contractor, Contractor shall accept entire responsibility including upkeep and maintenance therefore:
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (Department of Veterans Affairs or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.
- K. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COR.
1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of COR. Electrical work shall be

accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without a detailed work plan, the Medical Center Director's prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, 27 05 11 REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS and 28 05 11, REQUIREMENTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATIONS for additional requirements.

2. Contractor shall submit a request to interrupt any such services to COR, in writing, 7 days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
 3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.
 4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the COR.
 5. In case of a contract construction emergency, service will be interrupted on approval of COR. Such approval will be confirmed in writing as soon as practical.
 6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- L. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged at the main, branch or panel they originate from. The lines shall not be capped in finished areas, but shall be

removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.

M. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:

1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new utility lines cross existing roads, at least one lane must be open to traffic at all times with approval.
2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the COR.

N. Coordinate the work for this contract with other construction operations as directed by COR. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

O. NOT USED.

1.7 ALTERATIONS

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the COR of buildings and/or all areas of buildings in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by both, to the Contracting Officer. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of buildings.
2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
3. Shall note any discrepancies between drawings and existing conditions at site.

4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and COR.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of COR, to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and COR together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:
1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.
- D. Protection: Provide the following protective measures:
1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
 2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
 3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately

protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.8 DISPOSAL AND RETENTION

A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

1. Reserved items which are to remain property of the Government are identified by attached tags or noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by COR.
2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical Center.
3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.
4. PCB Transformers and Capacitors : The Contractor shall be responsible for disposal of the Polychlorinated Biphenyl (PCB) transformers and capacitors as required by the project specifications. The transformers and capacitors shall be taken out of service and handled in accordance with the procedures of the Environmental Protection Agency (EPA) and the Department of Transportation (DOT) as outlined in Code of Federal Regulation (CFR), Titled 40 and 49 respectively. The EPA's Toxic Substance Control Act (TSCA) Compliance Program Policy Nos. 6-PCB-6 and 6-PCB-7 also apply. Upon removal of PCB transformers and capacitors for disposal, the "originator" copy of the Uniform Hazardous Waste Manifest (EPA Form 8700-22), along with the Uniform Hazardous Waste Manifest Continuation Sheet (EPA Form 8700-22A) shall be returned to

the Contracting Officer who will annotate the contract file and transmit the Manifest to the Medical Center's Chief.

a. Copies of the following listed CFR titles may be obtained from the Government Printing Office:

40 CFR 261.....Identification and Listing of Hazardous Waste

40 CFR 262.....Standards Applicable to Generators of Hazardous Waste

40 CFR 263.....Standards Applicable to Transporters of Hazardous Waste

40 CFR 761.....PCB Manufacturing, Processing, Distribution in Commerce, and use Prohibitions

49 CFR 172.....Hazardous Material tables and Hazardous Material Communications Regulations

49 CFR 173.....Shippers - General Requirements for Shipments and Packaging

49 CFR 173.....Subpart A General

49 CFR 173.....Subpart B Preparation of Hazardous Material for Transportation

49 CFR 173.....Subpart J Other Regulated Material; Definitions and Preparation

TSCA.....Compliance Program Policy Nos. 6-PCB-6 and 6-PCB-7

1.9 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the

careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.

- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

(FAR 52.236-9)

- C. Refer to Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS, for additional requirements on protecting vegetation, soils and the environment. Refer to Articles, "Alterations", "Restoration", and "Operations and Storage Areas" for additional instructions concerning repair of damage to structures and site improvements.

- D. NOT USED.

1.10 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the COR before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or

removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.

- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.11 NOT USED.

1.12 PROFESSIONAL SURVEYING SERVICES

A registered professional land surveyor or registered civil engineer whose services are retained and paid for by the Contractor shall perform services specified herein and in other specification sections. The Contractor shall certify that the land surveyor or civil engineer is not one who is a regular employee of the Contractor, and that the land surveyor or civil engineer has no financial interest in this contract.

1.13 LAYOUT OF WORK

- A. The Contractor shall lay out the work from Government established base lines and bench marks, indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer

may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

(FAR 52.236-17)

- B. Establish and plainly mark center lines for each building and corner of column lines and/or addition to each existing building, and such other lines and grades that are reasonably necessary to properly assure that location, orientation, and elevations established for each such structure and/or addition, roads, parking lots, , are in accordance with lines and elevations shown on contract drawings.
- C. Following completion of general mass excavation and before any other permanent work is performed, establish and plainly mark (through use of appropriate batter boards or other means) sufficient additional survey control points or system of points as may be necessary to assure proper alignment, orientation, and grade of all major features of work. Survey shall include, but not be limited to, location of lines and grades of footings, exterior walls, center lines of columns in both directions, major utilities and elevations of floor slabs:
 - 1. Such additional survey control points or system of points thus established shall be checked and certified by a registered land surveyor or registered civil engineer. Furnish such certification to the COR before any work (such as footings, floor slabs, columns, walls, utilities and other major controlling features) is placed.
- D. During progress of work, and particularly as work progresses from floor to floor, Contractor shall have line grades and plumbness of all major form work checked and certified by a registered land surveyor or registered civil engineer as meeting requirements of contract drawings. Furnish such certification to the COR before any major items of concrete work are placed. In addition, Contractor shall also furnish to the COR certificates from a registered land surveyor or registered civil engineer that the following work is complete in every respect as required by contract drawings.
 - 1. Lines of each building and/or addition.
 - 2. Elevations of bottoms of footings and tops of floors of each building and/or addition.

- 3. Lines and elevations of sewers and of all outside distribution systems.
- 4. NOT USED.
- 5. Lines of elevations of all swales and interment areas.
- 6. Lines and elevations of roads, streets and parking lots.
- E. Whenever changes from contract drawings are made in line or grading requiring certificates, record such changes on a reproducible drawing bearing the registered land surveyor or registered civil engineer seal, and forward these drawings upon completion of work to COR.
- F. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.14 AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the COR review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings in the electronic version (scanned PDF) to the COR within 15 calendar days after each completed phase and after the acceptance of the project by the COR.
- D. Paragraphs A, B, & C shall also apply to all shop drawings.

1.15 USE OF ROADWAYS

- A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the COR, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed and restoration performed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

- B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.
- C. When certain buildings (or parts of certain buildings) are required to be completed in advance of general date of completion, all roads leading thereto must be completed and available for use at time set for completion of such buildings or parts thereof.

1.16 NOT USED.

1.17 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to written approval and compliance with the following provisions:
 - 1. Permission to use each unit or system must be given by COR in writing. If the equipment is not installed and maintained in accordance with the written agreement and following provisions, the COR will withdraw permission for use of the equipment.
 - 2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Installation of temporary electrical equipment or devices shall be in accordance with NFPA 70, National Electrical Code, (2014 Edition), Article 590, *Temporary Installations*. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
 - 3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.

4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.
 5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
 6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government. Boilers, pumps, feedwater heaters and auxiliary equipment must be operated as a complete system and be fully maintained by operating personnel. Boiler water must be given complete and continuous chemical treatment.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.
- D. Any damage to the equipment or excessive wear due to prolonged use will be repaired replaced by the contractor at the contractor's expense.

1.18 TEMPORARY USE OF EXISTING ELEVATORS

- A. Use of existing elevators for handling building materials and Contractor's personnel will be permitted subject to following provisions:
1. Contractor makes all arrangements with the COR for use of elevators. The COR will ascertain that elevators are in proper condition. Contractor may use elevators for special nonrecurring time intervals when permission is granted. Personnel for operating elevators will not be provided by the Department of Veterans Affairs.

2. Contractor covers and provides maximum protection of following elevator components:
 - a. Entrance jambs, heads soffits and threshold plates.
 - b. Entrance columns, canopy, return panels and inside surfaces of car enclosure walls.
 - c. Finish flooring.
3. Government will accept hoisting ropes of elevator and rope of each speed governor if they are worn under normal operation. However, if these ropes are damaged by action of foreign matter such as sand, lime, grit, stones, etc., during temporary use, they shall be removed and replaced by new hoisting ropes at the contractors expense.

1.19 TEMPORARY USE OF NEW ELEVATORS

- A. The Contractor and his personnel shall be permitted use of new elevator(s) subject to the following provisions:
 1. Contractor shall make arrangements with the COR for use of elevator(s). Contractor may obtain elevator(s) for exclusive use.
 2. Prior to the use of elevator(s), the Contractor shall have the elevator(s) inspected and accepted by an ASME accredited, certified elevator safety inspector. The acceptance report shall be submitted to the COR.
 3. Submit to the COR the schedule and procedures for maintaining equipment. Indicate the day or days of the week and total hours required for maintenance. A report shall be submitted to the COR monthly indicating the type of maintenance conducted, hours used, and any repairs made to the elevator(s).
 4. The Contractor shall be responsible for enforcing the maintenance procedures as per VA and manufacturers recommendations and requirements.
 5. During temporary use of elevator(s) all repairs, equipment replacement and cost of maintenance shall be the responsibility of the Contractor.

6. Personnel for operating elevator(s) shall not be provided by the Department of Veterans Affairs.
7. Contractor shall cover and provide maximum protection of the entire elevator(s) installation.
8. The Contractor shall arrange for the elevator company to perform operation of the elevator(s) so that an ASME accredited, certified elevator safety inspector can evaluate the equipment. The Contractor shall be responsible for any costs of the elevator company.
9. All elevator(s) parts worn or damaged during temporary use shall be removed and replaced with new parts at the contractors expense. This shall be determined by an ASME accredited certified elevator safety inspector after temporary use and before acceptance by the Government. Submit report to the COR for approval.
10. Elevator shall be tested as required by the testing section of the elevator(s) specifications before acceptance by the Department of Veterans Affairs. The Contractor shall be responsible for all cost associated with testing and inspection.

1.20 TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by COR, provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.
- A*. Contractor may have for use of Contractor's workmen, such toilet accommodations as may be assigned to Contractor by Medical Center. Contractor shall keep such places clean and be responsible for any damage done thereto by Contractor's workmen. Failure to maintain satisfactory condition in toilets will deprive Contractor of the privilege to use such toilets.

1.21 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for

chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.

- B. The Contractor, at Contractor's expense and in a workmanlike manner, in compliance with code and as satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia and repair restore the infrastructure as required.
- C. Contractor shall install meters at Contractor's expense and furnish the Medical Center a monthly record of the Contractor's usage of electricity as hereinafter specified.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
 - 1. Obtain heat by connecting to Medical Center heating distribution system.
 - a. Steam is available at no cost to Contractor.
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
 - 1. Obtain electricity by connecting to the Medical Center electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
- F. NOT USED.
- G. NOT USED.

1.22 NOT USED.**1.23 TESTS**

- A. As per specification section 23 05 93 the contractor shall provide a written testing and commissioning plan complete with component level, equipment level, sub-system level and system level breakdowns. The plan will provide a schedule and a written sequence of what will be tested, how and what the expected outcome will be. This document will be submitted for approval prior to commencing work. The contractor shall document the results of the approved plan and submit for approval with the as built documentation.
- B. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- C. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- D. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire system which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a system which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.
- E. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonable period of time during which operating and environmental

conditions remain reasonably constant and are typical of the design conditions.

- F. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.24 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals (hard copies and electronic) and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and operating manuals and one compact disc (four hard copies and one electronic copy each) for each separate piece of equipment shall be delivered to the COR coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.
- C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed training to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of

equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the COR and shall be considered concluded only when the COR is satisfied in regard to complete and thorough coverage. The contractor shall submit a course outline with associated material to the COR for review and approval prior to scheduling training to ensure the subject matter covers the expectations of the VA and the contractual requirements. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the COR, does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.25 GOVERNMENT-FURNISHED PROPERTY

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the Schedule.
 - B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the Medical Center.
 - C. Contractor shall be prepared to receive this equipment from Government and store or place such equipment not less than 90 days before Completion Date of project.
 - D. Notify Contracting Officer in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.
1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with a representative of the Government. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Government representative with a written statement as to its condition or shortages.

2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Government.

- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard commercial practices, complete with all fittings, fastenings, and appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells, tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the contractor at no additional cost to the Government.
- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

1.26 RELOCATED EQUIPMENT

- A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated by symbol "R" or otherwise shown to be relocated by the Contractor.
- B. Perform relocation of such equipment or items at such times and in such a manner as directed by the COR.
- C. Suitably cap existing service lines, such as steam, condensate return, water, drain, gas, air, vacuum and/or electrical, at the main whenever such lines are disconnected from equipment to be relocated. Remove abandoned lines in finished areas and cap as specified herein before under paragraph "Abandoned Lines".
- D. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.

- E. Contractor shall employ services of an installation engineer, who is an authorized representative of the manufacturer of this equipment to supervise assembly and installation of existing equipment, required to be relocated.
- F. All service lines such as noted above for relocated equipment shall be in place at point of relocation ready for use before any existing equipment is disconnected. Make relocated existing equipment ready for operation or use immediately after reinstallation.

1.27 NOT USED.

1.28 NOT USED.

1.29 NOT USED.

1.30 NOT USED.

1.31 FINAL ELEVATION DIGITAL IMAGES

- A. A minimum of four (4) images of each elevation shall be taken with a minimum 6 MP camera, by a professional photographer with different settings to allow the COR to select the image to be printed. All images are provided to the RE on a CD.
- B. Photographs shall be taken upon completion, including landscaping. They shall be taken on a clear sunny day to obtain sufficient detail to show depth and to provide clear, sharp pictures. Pictures shall be 400 mm x 500 mm (16 by 20 inches), printed on regular weight paper, matte finish archival grade photographic paper and produced by a RA4 process from the digital image with a minimum 300 PPI. Identifying data shall be carried on label affixed to back of photograph without damage to photograph and shall be similar to that provided for final construction photographs.
- C. Furnish six (6) 400 mm x 500 mm (16 by 20 inch) color prints of the following buildings constructed under this project (elevations as selected by the RE from the images taken above). Photographs shall be artistically composed showing full front elevations. All images shall become property of the Government. Each of the selected six prints shall be place in a frame with a minimum of 2 inches of appropriate matting as a border. Provide a selection of a minimum of 3 different frames from which the SRE will select one style to frame all six

prints. Photographs with frames shall be delivered to the COR in boxes suitable for shipping.

1.32 HISTORIC PRESERVATION

Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the COR verbally, and then with a written follow up.

1.33 NOT USED.

- - - E N D - - -

SECTION 01 35 26
SAFETY REQUIREMENTS

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**SECTION 01 35 26
SAFETY REQUIREMENTS**

1.1 APPLICABLE PUBLICATIONS:

A. Latest publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

B. American Society of Safety Engineers (ASSE):

A10.1-2011.....Pre-Project & Pre-Task Safety and Health
Planning

A10.34-2012.....Protection of the Public on or Adjacent to
Construction Sites

A10.38-2013.....Basic Elements of an Employer's Program to
Provide a Safe and Healthful Work Environment
American National Standard Construction and
Demolition Operations

C. American Society for Testing and Materials (ASTM):

E84-2013.....Surface Burning Characteristics of Building
Materials

D. The Facilities Guidelines Institute (FGI):

FGI Guidelines-2010Guidelines for Design and Construction of
Healthcare Facilities

E. National Fire Protection Association (NFPA):

10-2013.....Standard for Portable Fire Extinguishers

30-2012.....Flammable and Combustible Liquids Code

51B-2014.....Standard for Fire Prevention During Welding,
Cutting and Other Hot Work

70-2014.....National Electrical Code

70B-2013.....Recommended Practice for Electrical Equipment
Maintenance

70E-2012Standard for Electrical Safety in the Workplace

99-2012.....Health Care Facilities Code

241-2013.....Standard for Safeguarding Construction,
Alteration, and Demolition Operations

F. The Joint Commission (TJC)

TJC ManualComprehensive Accreditation and Certification
Manual

G. U.S. Nuclear Regulatory Commission

10 CFR 20Standards for Protection Against Radiation

H. U.S. Occupational Safety and Health Administration (OSHA):

29 CFR 1904Reporting and Recording Injuries & Illnesses

29 CFR 1910Safety and Health Regulations for General
Industry

29 CFR 1926Safety and Health Regulations for Construction
Industry

CPL 2-0.124.....Multi-Employer Citation Policy

I. VHA Directive 2005-007

1.2 DEFINITIONS:

A. OSHA "Competent Person" (CP). One who is capable of identifying existing and predictable hazards in the surroundings and working conditions which are unsanitary, hazardous or dangerous to employees, and who has the authorization to take prompt corrective measures to eliminate them (see 29 CFR 1926.32(f)).

B. "Qualified Person" means one who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training and experience, has successfully demonstrated his ability to

solve or resolve problems relating to the subject matter, the work, or the project.

- C. High Visibility Accident. Any mishap which may generate publicity or high visibility.
- D. Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.
- E. Recordable Injuries or Illnesses. Any work-related injury or illness that results in:
 - 1. Death, regardless of the time between the injury and death, or the length of the illness;
 - 2. Days away from work (any time lost after day of injury/illness onset);
 - 3. Restricted work;
 - 4. Transfer to another job;
 - 5. Medical treatment beyond first aid;
 - 6. Loss of consciousness; or
 - 7. A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.

1.3 REGULATORY REQUIREMENTS:

- A. In addition to the detailed requirements included in the provisions of this contract, comply with 29 CFR 1926, comply with 29 CFR 1910 as incorporated by reference within 29 CFR 1926, comply with ASSE A10.34, and all applicable [federal, state, and local] laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements govern except with specific approval and acceptance by the

Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

1.4 ACCIDENT PREVENTION PLAN (APP):

- A. The APP (aka Construction Safety & Health Plan) shall interface with the Contractor's overall safety and health program. Include any portions of the Contractor's overall safety and health program referenced in the APP in the applicable APP element and ensure it is site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all worksite safety and health of each subcontractor(s). Contractors are responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out.
- B. The APP shall be prepared as follows:
1. Written in English by a qualified person who is employed by the Prime Contractor articulating the specific work and hazards pertaining to the contract (model language can be found in ASSE A10.33). Specifically articulating the safety requirements found within these VA contract safety specifications.
 2. Address both the Prime Contractors and the subcontractors work operations.
 3. State measures to be taken to control hazards associated with materials, services, or equipment provided by suppliers.
 4. Address all the elements/sub-elements and in order as follows:
 - a. **SIGNATURE SHEET.** Title, signature, and phone number of the following:

- 1) Plan preparer (Qualified Person such as corporate safety staff person or contracted Certified Safety Professional with construction safety experience);
- 2) Plan approver (company/corporate officers authorized to obligate the company);
- 3) Plan concurrence (e.g., Chief of Operations, Corporate Chief of Safety, Corporate Industrial Hygienist, project manager or superintendent, project safety professional). Provide concurrence of other applicable corporate and project personnel (Contractor).

b. BACKGROUND INFORMATION. List the following:

- 1) Contractor;
- 2) Contract number;
- 3) Project name;
- 4) Brief project description, description of work to be performed, and location; phases of work anticipated (these will require an AHA).

c. STATEMENT OF SAFETY AND HEALTH POLICY. Provide a copy of current corporate/company Safety and Health Policy Statement, detailing commitment to providing a safe and healthful workplace for all employees. The Contractor's written safety program goals, objectives, and accident experience goals for this contract should be provided.

d. RESPONSIBILITIES AND LINES OF AUTHORITIES. Provide the following:

- 1) A statement of the employer's ultimate responsibility for the implementation of his SOH program;
- 2) Identification and accountability of personnel responsible for safety at both corporate and project level. Contracts specifically requiring safety or industrial hygiene personnel shall include a copy of their resumes.

- 3) The names of Competent and/or Qualified Person(s) and proof of competency/qualification to meet specific OSHA Competent/Qualified Person(s) requirements must be attached.;
- 4) Requirements that no work shall be performed unless a designated competent person is present on the job site;
- 5) Requirements for pre-task Activity Hazard Analysis (AHAs);
- 6) Lines of authority;
- 7) Policies and procedures regarding noncompliance with safety requirements (to include disciplinary actions for violation of safety requirements) should be identified;

e. SUBCONTRACTORS AND SUPPLIERS. If applicable, provide procedures for coordinating SOH activities with other employers on the job site:

- 1) Identification of subcontractors and suppliers (if known);
- 2) Safety responsibilities of subcontractors and suppliers.

f. TRAINING.

- 1) Site-specific SOH orientation training at the time of initial hire or assignment to the project for every employee before working on the project site is required.
- 2) Mandatory training and certifications that are applicable to this project (e.g., explosive actuated tools, crane operator, rigger, crane signal person, fall protection, electrical lockout/NFPA 70E, machine/equipment lockout, confined space, etc...) and any requirements for periodic retraining/recertification are required.
- 3) Procedures for ongoing safety and health training for supervisors and employees shall be established to address changes in site hazards/conditions.
- 4) OSHA 10-hour training is required for all workers on site and the OSHA 30-hour training is required for Trade Competent Persons (CPs)

g. SAFETY AND HEALTH INSPECTIONS.

- 1) Specific assignment of responsibilities for a minimum daily job site safety and health inspection during periods of work activity: Who will conduct (e.g., "Site Safety and Health CP"), proof of inspector's training/qualifications, when inspections will be conducted, procedures for documentation, deficiency tracking system, and follow-up procedures.
- 2) Any external inspections/certifications that may be required (e.g., contracted CSP or CSHT)

h. ACCIDENT INVESTIGATION & REPORTING. The Contractor shall conduct mishap investigations of all OSHA Recordable Incidents. The APP shall include accident/incident investigation procedure & identify person(s) responsible to provide the following to the // Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority:

- 1) Exposure data (man-hours worked);
- 2) Accident investigations, reports, and logs.

i. PLANS (PROGRAMS, PROCEDURES) REQUIRED. Based on a risk assessment of contracted activities and on mandatory OSHA compliance programs, the Contractor shall address all applicable occupational risks in site-specific compliance and accident prevention plans. These Plans shall include but are not be limited to procedures for addressing the risks associates with the following:

- 1) Emergency response ;
- 2) Contingency for severe weather;
- 3) Fire Prevention ;
- 4) Medical Support;
- 5) Posting of emergency telephone numbers;
- 6) Prevention of alcohol and drug abuse;

- 7) Site sanitation (housekeeping, drinking water, toilets);
- 8) Night operations and lighting ;
- 9) Hazard communication program;
- 10) Welding/Cutting "Hot" work ;
- 11) Electrical Safe Work Practices (Electrical LOTO/NFPA 70E);
- 12) General Electrical Safety
- 13) Hazardous energy control (Machine LOTO);
- 14) Site-Specific Fall Protection & Prevention;
- 15) Excavation/trenching;
- 16) Asbestos abatement;
- 17) Lead abatement;
- 18) Crane Critical lift;
- 19) Respiratory protection;
- 20) Health hazard control program;
- 21) Radiation Safety Program;
- 22) Abrasive blasting;
- 23) Heat/Cold Stress Monitoring;
- 24) Crystalline Silica Monitoring (Assessment);
- 25) Demolition plan (to include engineering survey);
- 26) Formwork and shoring erection and removal;
- 27) PreCast Concrete.

C. Submit the APP to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar

days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP.

- D. Once accepted by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.
- E. Once work begins, changes to the accepted APP shall be made with the knowledge and concurrence of the Project Manager, project superintendent, project overall designated OSHA Competent Person, and facility Safety Officer, Contracting Officer Representative, Government Designated Authority. Should any severe hazard exposure, i.e. imminent danger, become evident, stop work in the area, secure the area, and develop a plan to remove the exposure and control the hazard. Notify the Contracting Officer within 24 hours of discovery. Eliminate/remove the hazard. In the interim, take all necessary action to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public (as defined by ASSE/SAFE A10.34) and the environment.

1.5 ACTIVITY HAZARD ANALYSES (AHAS):

- A. AHAs are also known as Job Hazard Analyses, Job Safety Analyses, and Activity Safety Analyses. Before beginning each work activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or sub-contractor is to perform the work, the Contractor(s) performing that work activity shall prepare an AHA (Example electronic AHA forms can be found on the US Army Corps of Engineers web site)
- B. AHAs shall define the activities being performed and identify the work sequences, the specific anticipated hazards, site conditions, equipment, materials, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level of risk.
- C. Work shall not begin until the AHA for the work activity has been accepted by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority

and discussed with all engaged in the activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.

1. The names of the Competent/Qualified Person(s) required for a particular activity (for example, excavations, scaffolding, fall protection, other activities as specified by OSHA and/or other State and Local agencies) shall be identified and included in the AHA. Certification of their competency/qualification shall be submitted to the Government Designated Authority (GDA) for acceptance prior to the start of that work activity.
2. The AHA shall be reviewed and modified as necessary to address changing site conditions, operations, or change of competent/qualified person(s).
 - a. If more than one Competent/Qualified Person is used on the AHA activity, a list of names shall be submitted as an attachment to the AHA. Those listed must be Competent/Qualified for the type of work involved in the AHA and familiar with current site safety issues.
 - b. If a new Competent/Qualified Person (not on the original list) is added, the list shall be updated (an administrative action not requiring an updated AHA). The new person shall acknowledge in writing that he or she has reviewed the AHA and is familiar with current site safety issues.
3. Submit AHAs to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES for review at least 15 calendar days prior to the start of each phase. Subsequent AHAs as shall be formatted as amendments to the APP. The analysis should be used during daily inspections to ensure the implementation and effectiveness of the activity's safety and health controls.

4. The AHA list will be reviewed periodically (at least monthly) at the Contractor supervisory safety meeting and updated as necessary when procedures, scheduling, or hazards change.
5. Develop the activity hazard analyses using the project schedule as the basis for the activities performed. All activities listed on the project schedule will require an AHA. The AHAs will be developed by the contractor, supplier, or subcontractor and provided to the prime contractor for review and approval and then submitted to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

1.6 PRECONSTRUCTION CONFERENCE:

- A. Contractor representatives who have a responsibility or significant role in implementation of the accident prevention program, as required by 29 CFR 1926.20(b)(1), on the project shall attend the preconstruction conference to gain a mutual understanding of its implementation. This includes the project superintendent, subcontractor superintendents, and any other assigned safety and health professionals.
- B. Discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's representative as to which phases will require an analysis. In addition, establish a schedule for the preparation, submittal, review, and acceptance of AHAs to preclude project delays.
- C. Deficiencies in the submitted APP will be brought to the attention of the Contractor within 14 days of submittal, and the Contractor shall

revise the plan to correct deficiencies and re-submit it for acceptance. Do not begin work until there is an accepted APP.

1.7 "SITE SAFETY AND HEALTH OFFICER" (SSHO) AND "COMPETENT PERSON" (CP):

- A. The Prime Contractor shall designate a minimum of one SSHO at each project site that will be identified as the SSHO to administer the Contractor's safety program and government-accepted Accident Prevention Plan. Each subcontractor shall designate a minimum of one CP in compliance with 29 CFR 1926.20 (b)(2) that will be identified as a CP to administer their individual safety programs.
- B. Further, all specialized Competent Persons for the work crews will be supplied by the respective contractor as required by 29 CFR 1926 (i.e. Asbestos, Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder, Rigging, Scaffolds, and Trenches/Excavations).
- C. These Competent Persons can have collateral duties as the subcontractor's superintendent and/or work crew lead persons as well as fill more than one specialized CP role (i.e. Asbestos, Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder, Rigging, Scaffolds, and Trenches/Excavations).
- D. The SSHO or an equally-qualified Designated Representative/alternate will maintain a presence on the site during construction operations in accordance with FAR Clause 52.236-6: *Superintendence by the Contractor*. CPs will maintain presence during their construction activities in accordance with above mentioned clause. A listing of the designated SSHO and all known CPs shall be submitted prior to the start of work as part of the APP with the training documentation and/or AHA as listed in Section 1.8 below.
- E. The repeated presence of uncontrolled hazards during a contractor's work operations will result in the designated CP as being deemed incompetent and result in the required removal of the employee in accordance with FAR Clause 52.236-5: Material and Workmanship, Paragraph (c).

1.8 TRAINING:

- A. The designated Prime Contractor SSHO must meet the requirements of all applicable OSHA standards and be capable (through training, experience, and qualifications) of ensuring that the requirements of 29 CFR 1926.16 and other appropriate Federal, State and local requirements are met for the project. As a minimum the SSHO must have completed the OSHA 30-hour Construction Safety class and have five (5) years of construction industry safety experience or three (3) years if he/she possesses a Certified Safety Professional (CSP) or certified Construction Safety and Health Technician (CSHT) certification or have a safety and health degree from an accredited university or college.
- B. All designated CPs shall have completed the OSHA 30-hour Construction Safety course within the past 5 years.
- C. In addition to the OSHA 30 Hour Construction Safety Course, all CPs with high hazard work operations such as operations involving asbestos, electrical, cranes, demolition, work at heights/fall protection, fire safety/life safety, ladder, rigging, scaffolds, and trenches/excavations shall have a specialized formal course in the hazard recognition & control associated with those high hazard work operations. Documented "repeat" deficiencies in the execution of safety requirements will require retaking the requisite formal course.
- D. All other construction workers shall have the OSHA 10-hour Construction Safety Outreach course and any necessary safety training to be able to identify hazards within their work environment.
- E. Submit training records associated with the above training requirements to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar days prior to the date of the preconstruction conference for acceptance.
- F. Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the SSHO or his/her designated representative. As a minimum, this briefing shall include information on the site-specific hazards, construction limits, VAMC safety guidelines, means of egress, break areas, work hours,

locations of restrooms, use of VAMC equipment, emergency procedures, accident reporting etc... Documentation shall be provided to the Resident Engineer that individuals have undergone contractor's safety briefing.

- G. Ongoing safety training will be accomplished in the form of weekly documented safety meeting.

1.9 INSPECTIONS:

- A. The SSHO shall conduct frequent and regular safety inspections (daily) of the site and each of the subcontractors CPs shall conduct frequent and regular safety inspections (daily) of their work operations as required by 29 CFR 1926.20(b)(2). Each week, the SSHO shall conduct a formal documented inspection of the entire construction areas with the subcontractors' "Trade Safety and Health CPs" present in their work areas. Coordinate with, and report findings and corrective actions weekly to Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

- B. A Certified Safety Professional (CSP) with specialized knowledge in construction safety or a certified Construction Safety and Health Technician (CSHT) shall randomly conduct a monthly site safety inspection. The CSP or CSHT can be a corporate safety professional or independently contracted. The CSP or CSHT will provide their certificate number on the required report for verification as necessary.
 - 1. Results of the inspection will be documented with tracking of the identified hazards to abatement.
 - 2. The Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority will be notified immediately prior to start of the inspection and invited to accompany the inspection.
 - 3. Identified hazard and controls will be discussed to come to a mutual understanding to ensure abatement and prevent future reoccurrence.

4. A report of the inspection findings with status of abatement will be provided to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority within one week of the onsite inspection.

1.10 ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS:

- A. Notify the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority as soon as practical, but no more than four hours after any accident meeting the definition of OSHA Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$5,000, or any weight handling equipment accident. Within notification include contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority determine whether a government investigation will be conducted.
- B. Conduct an accident investigation for recordable injuries and illnesses, for Medical Treatment defined in paragraph DEFINITIONS, and property damage accidents resulting in at least \$20,000 in damages, to establish the root cause(s) of the accident. Complete the VA Form 2162, and provide the report to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority within 5 calendar days of the accident. The Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority will provide copies of any required or special forms.
- C. A summation of all man-hours worked by the contractor and associated sub-contractors for each month will be reported to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority monthly.

- D. A summation of all OSHA recordable accidents experienced on site by the contractor and associated sub-contractors for each month will be provided to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority monthly. The contractor and associated sub-contractors' OSHA 300 logs will be made available to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority as requested.

1.11 PERSONAL PROTECTIVE EQUIPMENT (PPE):

- A. PPE is governed in all areas by the nature of the work the employee is performing. For example, specific PPE required for performing work on electrical equipment is identified in NFPA 70E, Standard for Electrical Safety in the Workplace.
- B. Mandatory PPE includes:
1. Hard Hats - unless written authorization is given by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority in circumstances of work operations that have limited potential for falling object hazards such as during finishing work or minor remodeling. With authorization to relax the requirement of hard hats, if a worker becomes exposed to an overhead falling object hazard, then hard hats would be required in accordance with the OSHA regulations.
 2. Safety glasses - unless written authorization is given by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority appropriate safety glasses meeting the ANSI Z.87.1 standard must be worn by each person on site.
 3. Appropriate Safety Shoes - based on the hazards present, safety shoes meeting the requirements of ASTM F2413-11 shall be worn by each person on site unless written authorization is given by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

4. Hearing protection - Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks.

1.12 INFECTION CONTROL

- A. Infection Control is critical in all medical center facilities. Interior construction activities causing disturbance of existing dust, or creating new dust, must be conducted within ventilation-controlled areas that minimize the flow of airborne particles into patient areas. Exterior construction activities causing disturbance of soil or creates dust in some other manner must be controlled.

- B. An AHA associated with infection control will be performed by VA personnel in accordance with FGI Guidelines (i.e. Infection Control Risk Assessment (ICRA)). The ICRA procedure found on the American Society for Healthcare Engineering (ASHE) website will be utilized. Risk classifications of Class II or lower will require approval by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority before beginning any construction work. Risk classifications of Class III or higher will require a permit before beginning any construction work. Infection Control permits will be issued by the Resident Engineer. The Infection Control Permits will be posted outside the appropriate construction area. More than one permit may be issued for a construction project if the work is located in separate areas requiring separate classes. The primary project scope area for this project is: **Class [_____]**, however, work outside the primary project scope area may vary. The required infection control precautions with each class are as follows:

1. Class I requirements:

- a. During Construction Work:
 - 1) Notify the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority
 - 2) Execute work by methods to minimize raising dust from construction operations.
 - 3) Ceiling tiles: Immediately replace a ceiling tiles displaced for visual inspection.
 - b. Upon Completion:
 - 1) Clean work area upon completion of task
 - 2) Notify the Project Manager // and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority
2. Class II requirements:
- a. During Construction Work:
 - 1) Notify the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority
 - 2) Provide active means to prevent airborne dust from dispersing into atmosphere such as wet methods or tool mounted dust collectors where possible.
 - 3) Water mist work surfaces to control dust while cutting.
 - 4) Seal unused doors with duct tape.
 - 5) Block off and seal air vents.
 - 6) Remove or isolate HVAC system in areas where work is being performed.
 - b. Upon Completion:
 - 1) Wipe work surfaces with cleaner/disinfectant.

- 2) Contain construction waste before transport in tightly covered containers.
- 3) Wet mop and/or vacuum with HEPA filtered vacuum before leaving work area.
- 4) Upon completion, restore HVAC system where work was performed
- 5) Notify the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority

3. Class III requirements:

a. During Construction Work:

- 1) Obtain permit from the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority
- 2) Remove or Isolate HVAC system in area where work is being done to prevent contamination of duct system.
- 3) Complete all critical barriers i.e. sheetrock, plywood, plastic, to seal area from non work area or implement control cube method (cart with plastic covering and sealed connection to work site with HEPA vacuum for vacuuming prior to exit) before construction begins. Install construction barriers and ceiling protection carefully, outside of normal work hours.
- 4) Maintain negative air pressure, 0.01 inches of water gauge, within work site utilizing HEPA equipped air filtration units and continuously monitored with a digital display, recording and alarm instrument, which must be calibrated on installation, maintained with periodic calibration and monitored by the contractor.
- 5) Contain construction waste before transport in tightly covered containers.
- 6) Cover transport receptacles or carts. Tape covering unless solid lid.

b. Upon Completion:

- 1) Do not remove barriers from work area until completed project is inspected by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority and thoroughly cleaned by the VA Environmental Services Department.
- 2) Remove construction barriers and ceiling protection carefully to minimize spreading of dirt and debris associated with construction, outside of normal work hours.
- 3) Vacuum work area with HEPA filtered vacuums.
- 4) Wet mop area with cleaner/disinfectant.
- 5) Upon completion, restore HVAC system where work was performed.
- 6) Return permit to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority

4. Class IV requirements:

a. During Construction Work:

- 1) Obtain permit from the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority
- 2) Isolate HVAC system in area where work is being done to prevent contamination of duct system.
- 3) Complete all critical barriers i.e. sheetrock, plywood, plastic, to seal area from non work area or implement control cube method (cart with plastic covering and sealed connection to work site with HEPA vacuum for vacuuming prior to exit) before construction begins. Install construction barriers and ceiling protection carefully, outside of normal work hours.
- 4) Maintain negative air pressure within work site utilizing HEPA equipped air filtration units.

- 5) Seal holes, pipes, conduits, and punctures.
- 6) Construct anteroom and require all personnel to pass through this room so they can be vacuumed using a HEPA vacuum cleaner before leaving work site or they can wear cloth or paper coveralls that are removed each time they leave work site.
- 7) All personnel entering work site are required to wear shoe covers. Shoe covers must be changed each time the worker exits the work area.

b. Upon Completion:

- 1) Do not remove barriers from work area until completed project is inspected by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority with thorough cleaning by the VA Environmental Services Dept.
- 2) Remove construction barriers and ceiling protection carefully to minimize spreading of dirt and debris associated with construction, outside of normal work hours.
- 3) Contain construction waste before transport in tightly covered containers.
- 4) Cover transport receptacles or carts. Tape covering unless solid lid.
- 5) Vacuum work area with HEPA filtered vacuums.
- 6) Wet mop area with cleaner/disinfectant.
- 7) Upon completion, restore HVAC system where work was performed.
- 8) Return permit to the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority

C. Barriers shall be erected as required based upon classification (Class III & IV requires barriers) and shall be constructed as follows:

1. Class III and IV - closed door with masking tape applied over the frame and door is acceptable for projects that can be contained in a single room.
2. Construction, demolition or reconstruction not capable of containment within a single room must have the following barriers erected and made presentable on hospital occupied side:
 - a. Class III & IV (where dust control is the only hazard, and an agreement is reached with the Resident Engineer and Medical Center) - Airtight plastic barrier that extends from the floor to ceiling. Seams must be sealed with duct tape to prevent dust and debris from escaping
 - b. Class III & IV - Drywall barrier erected with joints covered or sealed to prevent dust and debris from escaping.
 - c. Class III & IV - Seal all penetrations in existing barrier airtight
 - d. Class III & IV - Barriers at penetration of ceiling envelopes, chases and ceiling spaces to stop movement air and debris
 - e. Class IV only - Anteroom or double entrance openings that allow workers to remove protective clothing or vacuum off existing clothing
 - f. Class III & IV - At elevators shafts or stairways within the field of construction, overlapping flap minimum of two feet wide of polyethylene enclosures for personnel access.

D. Products and Materials:

1. Sheet Plastic: Fire retardant polystyrene, 6-mil thickness meeting local fire codes
2. Barrier Doors: Self Closing Two-hour fire-rated solid core wood in steel frame, painted
3. Dust proof two-hour fire-rated drywall
4. High Efficiency Particulate Air-Equipped filtration machine rated at 95% capture of 0.3 microns including pollen, mold spores and dust

- particles. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Maintenance of equipment and replacement of the HEPA filters and other filters will be in accordance with manufacturer's instructions.
5. Exhaust Hoses: Heavy duty, flexible steel reinforced; Ventilation Blower Hose
 6. Adhesive Walk-off Mats: Provide minimum size mats of 24 inches x 36 inches
 7. Disinfectant: Hospital-approved disinfectant or equivalent product
 8. Portable Ceiling Access Module
- E. Before any construction on site begins, all contractor personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- F. A dust control program will be establish and maintained as part of the contractor's infection preventive measures in accordance with the FGI Guidelines for Design and Construction of Healthcare Facilities. Prior to start of work, prepare a plan detailing project-specific dust protection measures with associated product data, including periodic status reports, and submit to Project Engineer and Facility CSC for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.
- G. Medical center Infection Control personnel will monitor for airborne disease (e.g. aspergillosis) during construction. A baseline of conditions will be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality with safe thresholds established.
- H. In general, the following preventive measures shall be adopted during construction to keep down dust and prevent mold.
1. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building

- openings. HEPA filtration is required where the exhaust dust may reenter the medical center.
2. Exhaust hoses shall be exhausted so that dust is not reintroduced to the medical center.
 3. Adhesive Walk-off/Carpet Walk-off Mats shall be used at all interior transitions from the construction area to occupied medical center area. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.
 4. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as it is created. Transport these outside the construction area in containers with tightly fitting lids.
 5. The contractor shall not haul debris through patient-care areas without prior approval of the Resident Engineer and the Medical Center. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
 6. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
 7. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.

I. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new air ducts shall be cleaned prior to final inspection.

J. Exterior Construction

1. Contractor shall verify that dust will not be introduced into the medical center through intake vents, or building openings. HEPA filtration on intake vents is required where dust may be introduced.
2. Dust created from disturbance of soil such as from vehicle movement will be wetted with use of a water truck as necessary
3. All cutting, drilling, grinding, sanding, or disturbance of materials shall be accomplished with tools equipped with either local exhaust ventilation (i.e. vacuum systems) or wet suppression controls.

1.13 TUBERCULOSIS SCREENING

- A. Contractor shall provide written certification that all contract employees assigned to the work site have had a pre-placement tuberculin screening within 90 days prior to assignment to the worksite and been found have negative TB screening reactions. Contractors shall be required to show documentation of negative TB screening reactions for any additional workers who are added after the 90-day requirement before they will be allowed to work on the work site. NOTE: This can be the Center for Disease Control (CDC) and Prevention and two-step skin testing or a Food and Drug Administration (FDA)-approved blood test.

1. Contract employees manifesting positive screening reactions to the tuberculin shall be examined according to current CDC guidelines prior to working on VHA property.
2. Subsequently, if the employee is found without evidence of active (infectious) pulmonary TB, a statement documenting examination by a physician shall be on file with the employer (construction contractor), noting that the employee with a positive tuberculin screening test is without evidence of active (infectious) pulmonary TB.
3. If the employee is found with evidence of active (infectious) pulmonary TB, the employee shall require treatment with a subsequent statement to the fact on file with the employer before being allowed to return to work on VHA property.

1.14 FIRE SAFETY

- A. Fire Safety Plan: Establish and maintain a site-specific fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES. This plan may be an element of the Accident Prevention Plan.
- B. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- C. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).

D. Temporary Construction Partitions:

1. Install and maintain temporary construction partitions to provide smoke-tight separations between construction areas the areas that are described in phasing requirements and adjoining areas. Construct partitions of gypsum board or treated plywood (flame spread rating of 25 or less in accordance with ASTM E84) on both sides of fire retardant treated wood or metal steel studs. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, ¾ hour fire/smoke rated doors with self-closing devices.
2. Install two-hour fire-rated temporary construction partitions as shown on drawings to maintain integrity of existing exit stair enclosures, exit passageways, fire-rated enclosures of hazardous areas, horizontal exits, smoke barriers, vertical shafts and openings enclosures.
3. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00, FIRESTOPPING.

E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.

F. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.

H. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.

- I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- J. Standpipes: Install and extend standpipes up with each floor in accordance with 29 CFR 1926 and NFPA 241. Do not charge wet standpipes subject to freezing until weather protected.
- K. Sprinklers: Install, test and activate new automatic sprinklers prior to removing existing sprinklers.
- L. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the Resident Engineer.
- M. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.
- N. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Facility Safety Office. Obtain permits from facility Safety Officer at least 24 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.
- O. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to Project Manager and Facility Safety

Officer or Contracting Officer Representative or Government Designated Authority.

- P. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.
- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.
- R. If required, submit documentation to the COR or other Government Designated Authority that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.15 ELECTRICAL

- A. All electrical work shall comply with NFPA 70 (NEC), NFPA 70B, NFPA 70E, 29 CFR Part 1910 Subpart J - General Environmental Controls, 29 CFR Part 1910 Subpart S - Electrical, and 29 CFR 1926 Subpart K in addition to other references required by contract.
- B. All qualified persons performing electrical work under this contract shall be licensed journeyman or master electricians. All apprentice electricians performing under this contract shall be deemed unqualified persons unless they are working under the immediate supervision of a licensed electrician or master electrician.
- C. All electrical work will be accomplished de-energized and in the Electrically Safe Work Condition (refer to NFPA 70E for Work Involving Electrical Hazards, including Exemptions to Work Permit). Any Contractor, subcontractor or temporary worker who fails to fully comply with this requirement is subject to immediate termination in accordance with FAR clause 52.236-5(c). Only in rare circumstance where achieving an electrically safe work condition prior to beginning work would increase or cause additional hazards, or is infeasible due to equipment design or operational limitations is energized work permitted. The Chief of Facilities Management and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority

with approval of the Medical Center Director will make the determination if the circumstances would meet the exception outlined above. An AHA specific to energized work activities will be developed, reviewed, and accepted prior to the start of that work.

1. Development of a Hazardous Electrical Energy Control Procedure is required prior to de-energization. A single Simple Lockout/Tagout Procedure for multiple work operations can only be used for work involving qualified person(s) de-energizing one set of conductors or circuit part source. Task specific Complex Lockout/Tagout Procedures are required at all other times.
 2. Verification of the absence of voltage after de-energization and lockout/tagout is considered "energized electrical work" (live work) under NFPA 70E, and shall only be performed by qualified persons wearing appropriate shock protective (voltage rated) gloves and arc rate personal protective clothing and equipment, using Underwriters Laboratories (UL) tested and appropriately rated contact electrical testing instruments or equipment appropriate for the environment in which they will be used.
 3. Personal Protective Equipment (PPE) and electrical testing instruments will be readily available for inspection by the The Chief of Facilities Management and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority.
- D.** Before beginning any electrical work, an Activity Hazard Analysis (AHA) will be conducted to include Shock Hazard and Arc Flash Hazard analyses (NFPA Tables can be used only as a last alternative and it is strongly suggested a full Arc Flash Hazard Analyses be conducted). Work shall not begin until the AHA for the work activity has been accepted by the Project Manager and Facility Safety Officer or Contracting Officer Representative or Government Designated Authority and discussed with all engaged in the activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.
- E.** Ground-fault circuit interrupters. All 120-volt, single-phase 15- and 20-ampere receptacle outlets on construction sites shall have approved

ground-fault circuit interrupters for personnel protection. "Assured Equipment Grounding Conductor Program" only is not allowed.

1.16 FALL PROTECTION

- A. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) for ALL WORK, unless specified differently or the OSHA 29 CFR 1926 requirements are more stringent, to include steel erection activities, systems-engineered activities (prefabricated) metal buildings, residential (wood) construction and scaffolding work.
 - 1. The use of a Safety Monitoring System (SMS) as a fall protection method is prohibited.
 - 2. The use of Controlled Access Zone (CAZ) as a fall protection method is prohibited.
 - 3. A Warning Line System (WLS) may ONLY be used on floors or flat or low-sloped roofs (between 0 - 18.4 degrees or 4:12 slope) and shall be erected around all sides of the work area (See 29 CFR 1926.502(f) for construction of WLS requirements). Working within the WLS does not require FP. No worker shall be allowed in the area between the roof or floor edge and the WLS without FP. FP is required when working outside the WLS.
 - 4. Fall protection while using a ladder will be governed by the OSHA requirements.

1.17 SCAFFOLDS AND OTHER WORK PLATFORMS

- A. All scaffolds and other work platforms construction activities shall comply with 29 CFR 1926 Subpart L.
- B. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) as stated in Section 1.16.
- C. The following hierarchy and prohibitions shall be followed in selecting appropriate work platforms.
 - 1. Scaffolds, platforms, or temporary floors shall be provided for all work except that can be performed safely from the ground or similar footing.

2. Ladders less than 20 feet may be used as work platforms only when use of small hand tools or handling of light material is involved.
 3. Ladder jacks, lean-to, and prop-scaffolds are prohibited.
 4. Emergency descent devices shall not be used as working platforms.
- D. Contractors shall use a scaffold tagging system in which all scaffolds are tagged by the Competent Person. Tags shall be color-coded: green indicates the scaffold has been inspected and is safe to use; red indicates the scaffold is unsafe to use. Tags shall be readily visible, made of materials that will withstand the environment in which they are used, be legible and shall include:
1. The Competent Person's name and signature;
 2. Dates of initial and last inspections.
- E. Mast Climbing work platforms: When access ladders, including masts designed as ladders, exceed 20 ft (6 m) in height, positive fall protection shall be used.

1.18 EXCAVATION AND TRENCHES

- A. All excavation and trenching work shall comply with 29 CFR 1926 Subpart P.
- B. All excavations and trenches 5 feet in depth or greater shall require a written trenching and excavation permit (NOTE - some States and other local jurisdictions require separate state/jurisdiction-issued excavation permits). The permit shall be completed and provided to the Project Manager and/or Facility Safety Officer and/or other Government Designated Authority prior to commencing work for the day. At the end of the day, the permit shall be closed out and provided to the Project Manager and/or Facility Safety Officer and/or other Government Designated Authority. The permit shall be maintained onsite and include the following:
1. Determination of soil classification
 2. Indication that utilities have been located and identified. If utilities could not be located after all reasonable attempt, then excavating operations will proceed cautiously.

3. Indication of selected excavation protective system.
 4. Indication that the spoil pile will be stored at least 2 feet from the edge of the excavation and safe access provided within 25 feet of the workers.
 5. Indication of assessment for a potential toxic, explosive, or oxygen deficient atmosphere.
- C. If not using an engineered protective system such as a trench box, shielding, shoring, or other Professional Engineer designed system and using a sloping or benching system, soil classification cannot be Solid Rock or Type A. All soil will be classified as Type B or Type C and sloped or benched in accordance with Appendix B of 29 CFR 1926.

1.19 CRANES

- A. All crane work shall comply with 29 CFR 1926 Subpart CC.
- B. Prior to operating a crane, the operator must be licensed, qualified or certified to operate the crane. Thus, all the provisions contained with Subpart CC are effective and there is no "Phase In" date of November 10, 2014.
- C. A detailed lift permit shall be submitted 14 days prior to the scheduled lift complete with route for truck carrying load, crane load analysis, siting of crane and path of swing. The lift will not be allowed without approval of this document.
- D. Crane operators shall not carry loads
1. over the general public or VAMC personnel
 2. over any occupied building unless
 - a. the top two floors are vacated
 - b. or overhead protection with a design live load of 300 psf is provided

1.20 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)

- A. All installation, maintenance, and servicing of equipment or machinery shall comply with 29 CFR 1910.147 except for specifically referenced operations in 29 CFR 1926 such as concrete & masonry equipment [1926.702(j)], heavy machinery & equipment [1926.600(a)(3)(i)], and process safety management of highly hazardous chemicals (1926.64). Control of hazardous electrical energy during the installation, maintenance, or servicing of electrical equipment shall comply with Section 1.15 to include NFPA 70E and other VA specific requirements discussed in the section.

1.21 CONFINED SPACE ENTRY

- A. All confined space entry shall comply with 29 CFR 1910.146 except for specifically referenced operations in 29 CFR 1926 such as excavations/trenches [1926.651(g)].
- B. A site-specific Confined Space Entry Plan (including permitting process) shall be developed and submitted to the Project Manager and/or Facility Safety Officer and/or other Government Designated Authority.

1.22 WELDING AND CUTTING

As specified in section 1.14, Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Project Manager and/or Facility Safety Officer and/or other Government Designated Authority. Obtain permits from Project Manager and/or Facility Safety Officer and/or other Government Designated Authority at least 24 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.

1.23 LADDERS

- A. All Ladder use shall comply with 29 CFR 1926 Subpart X.
- B. All portable ladders shall be of sufficient length and shall be placed so that workers will not stretch or assume a hazardous position.
- C. Manufacturer safety labels shall be in place on ladders
- D. Step Ladders shall not be used in the closed position
- E. Top steps or cap of step ladders shall not be used as a step

F. Portable ladders, used as temporary access, shall extend at least 3 ft (0.9 m) above the upper landing surface.

1. When a 3 ft (0.9-m) extension is not possible, a grasping device (such as a grab rail) shall be provided to assist workers in mounting and dismounting the ladder.
2. In no case shall the length of the ladder be such that ladder deflection under a load would, by itself, cause the ladder to slip from its support.

G. Ladders shall be inspected for visible defects on a daily basis and after any occurrence that could affect their safe use. Broken or damaged ladders shall be immediately tagged "DO NOT USE," or with similar wording, and withdrawn from service until restored to a condition meeting their original design.

1.24 FLOOR & WALL OPENINGS

A. All floor and wall openings shall comply with 29 CFR 1926 Subpart M.

B. Floor and roof holes/openings are any that measure over 2 in (51 mm) in any direction of a walking/working surface which persons may trip or fall into or where objects may fall to the level below. See 21.F for covering and labeling requirements. Skylights located in floors or roofs are considered floor or roof hole/openings.

C. All floor, roof openings or hole into which a person can accidentally walk or fall through shall be guarded either by a railing system with toeboards along all exposed sides or a load-bearing cover. When the cover is not in place, the opening or hole shall be protected by a removable guardrail system or shall be attended when the guarding system has been removed, or other fall protection system.

1. Covers shall be capable of supporting, without failure, at least twice the weight of the worker, equipment and material combined.
2. Covers shall be secured when installed, clearly marked with the word "HOLE", "COVER" or "Danger, Roof Opening-Do Not Remove" or color-coded or equivalent methods (e.g., red or orange "X"). Workers must be made aware of the meaning for color coding and equivalent methods.

3. Roofing material, such as roofing membrane, insulation or felts, covering or partly covering openings or holes, shall be immediately cut out. No hole or opening shall be left unattended unless covered.
4. Non-load-bearing skylights shall be guarded by a load-bearing skylight screen, cover, or railing system along all exposed sides.
5. Workers are prohibited from standing/walking on skylights.

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SECTION 01 42 19
REFERENCE STANDARDS

PART 1 - GENERAL

1.1 DESCRIPTION

This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to - GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

The specifications and standards cited in this solicitation can be examined at the following location:

DEPARTMENT OF VETERANS AFFAIRS

Office of Construction & Facilities Management

Facilities Quality Service (00CFM1A)

425 Eye Street N.W, (sixth floor)

Washington, DC 20001

Telephone Numbers: (202) 632-5249 or (202) 632-5178

Between 9:00 AM - 3:00 PM

1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)

The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA Aluminum Association Inc.

<http://www.aluminum.org>

AABC Associated Air Balance Council
<http://www.aabchq.com>

AAMA American Architectural Manufacturer's Association
<http://www.aamanet.org>

AAN American Nursery and Landscape Association
<http://www.anla.org>

AASHTO American Association of State Highway and Transportation Officials
<http://www.aashto.org>

AATCC American Association of Textile Chemists and Colorists
<http://www.aatcc.org>

ACGIH American Conference of Governmental Industrial Hygienists
<http://www.acgih.org>

ACI American Concrete Institute
<http://www.aci-int.net>

ACPA American Concrete Pipe Association
<http://www.concrete-pipe.org>

ACPPA American Concrete Pressure Pipe Association
<http://www.acppa.org>

ADC Air Diffusion Council
<http://flexibleduct.org>

AGA American Gas Association
<http://www.aga.org>

AGC Associated General Contractors of America
<http://www.agc.org>

AGMA American Gear Manufacturers Association, Inc.
<http://www.agma.org>

AHAM Association of Home Appliance Manufacturers
<http://www.aham.org>

AISC American Institute of Steel Construction
<http://www.aisc.org>

AISI American Iron and Steel Institute
<http://www.steel.org>

AITC American Institute of Timber Construction
<http://www.aitc-glulam.org>

AMCA Air Movement and Control Association, Inc.
<http://www.amca.org>

ANLA American Nursery & Landscape Association
<http://www.anla.org>

ANSI American National Standards Institute, Inc.
<http://www.ansi.org>

APA	The Engineered Wood Association http://www.apawood.org
ARI	Air-Conditioning and Refrigeration Institute http://www.ari.org
ASAE	American Society of Agricultural Engineers http://www.asae.org
ASCE	American Society of Civil Engineers http://www.asce.org
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers http://www.ashrae.org
ASME	American Society of Mechanical Engineers http://www.asme.org
ASSE	American Society of Sanitary Engineering http://www.asse-plumbing.org
ASTM	American Society for Testing and Materials http://www.astm.org
AWI	Architectural Woodwork Institute http://www.awinet.org
AWS	American Welding Society http://www.aws.org
AWWA	American Water Works Association http://www.awwa.org
BHMA	Builders Hardware Manufacturers Association http://www.buildershardware.com
BIA	Brick Institute of America http://www.bia.org
CAGI	Compressed Air and Gas Institute http://www.cagi.org
CGA	Compressed Gas Association, Inc. http://www.cganet.com
CI	The Chlorine Institute, Inc. http://www.chlorineinstitute.org
CISCA	Ceilings and Interior Systems Construction Association http://www.cisca.org
CISPI	Cast Iron Soil Pipe Institute http://www.cispi.org
CLFMI	Chain Link Fence Manufacturers Institute http://www.chainlinkinfo.org
CPMB	Concrete Plant Manufacturers Bureau http://www.cpmc.org

CRA	California Redwood Association http://www.calredwood.org
CRSI	Concrete Reinforcing Steel Institute http://www.crsi.org
CTI	Cooling Technology Institute http://www.cti.org
DHI	Door and Hardware Institute http://www.dhi.org
EGSA	Electrical Generating Systems Association http://www.egsa.org
EEI	Edison Electric Institute http://www.eei.org
EPA	Environmental Protection Agency http://www.epa.gov
ETL	ETL Testing Laboratories, Inc. http://www.etl.com
FAA	Federal Aviation Administration http://www.faa.gov
FCC	Federal Communications Commission http://www.fcc.gov
FPS	The Forest Products Society http://www.forestprod.org
GANA	Glass Association of North America http://www.cssinfo.com/info/gana.html/
FM	Factory Mutual Insurance http://www.fmglobal.com
GA	Gypsum Association http://www.gypsum.org
GSA	General Services Administration http://www.gsa.gov
HI	Hydraulic Institute http://www.pumps.org
HPVA	Hardwood Plywood & Veneer Association http://www.hpva.org
ICBO	International Conference of Building Officials http://www.icbo.org
ICEA	Insulated Cable Engineers Association Inc. http://www.icea.net
\ICAC	Institute of Clean Air Companies http://www.icac.com

IEEE Institute of Electrical and Electronics Engineers
<http://www.ieee.org/>

IMSA International Municipal Signal Association
<http://www.imsasafety.org>

IPCEA Insulated Power Cable Engineers Association

NBMA Metal Buildings Manufacturers Association
<http://www.mbma.com>

MSS Manufacturers Standardization Society of the Valve and Fittings Industry Inc.
<http://www.mss-hq.com>

NAAMM National Association of Architectural Metal Manufacturers
<http://www.naamm.org>

NAPHCC Plumbing-Heating-Cooling Contractors Association
<http://www.phccweb.org.org>

NBS National Bureau of Standards
 See - NIST

NBBPVI National Board of Boiler and Pressure Vessel Inspectors
<http://www.nationboard.org>

NEC National Electric Code
 See - NFPA National Fire Protection Association

NEMA National Electrical Manufacturers Association
<http://www.nema.org>

NFPA National Fire Protection Association
<http://www.nfpa.org>

NHLA National Hardwood Lumber Association
<http://www.natlhardwood.org>

NIH National Institute of Health
<http://www.nih.gov>

NIST National Institute of Standards and Technology
<http://www.nist.gov>

NLMA Northeastern Lumber Manufacturers Association, Inc.
<http://www.nelma.org>

NPA National Particleboard Association
 18928 Premiere Court
 Gaithersburg, MD 20879
 (301) 670-0604

NSF National Sanitation Foundation
<http://www.nsf.org>

NWWDA Window and Door Manufacturers Association
<http://www.nwwda.org>

OSHA Occupational Safety and Health Administration
Department of Labor
<http://www.osha.gov>

PCA Portland Cement Association
<http://www.portcement.org>

PCI Precast Prestressed Concrete Institute
<http://www.pci.org>

PPI The Plastic Pipe Institute
<http://www.plasticpipe.org>

PEI Porcelain Enamel Institute, Inc.
<http://www.porcelainenamel.com>

PTI Post-Tensioning Institute
<http://www.post-tensioning.org>

RFCI The Resilient Floor Covering Institute
<http://www.rfci.com>

RIS Redwood Inspection Service
See - CRA

RMA Rubber Manufacturers Association, Inc.
<http://www.rma.org>

SCMA Southern Cypress Manufacturers Association
<http://www.cypressinfo.org>

SDI Steel Door Institute
<http://www.steeldoor.org>

IGMA Insulating Glass Manufacturers Alliance
<http://www.igmaonline.org>

SJI Steel Joist Institute
<http://www.steeljoist.org>

SMACNA Sheet Metal and Air-Conditioning Contractors
National Association, Inc.
<http://www.smacna.org>

SSPC The Society for Protective Coatings
<http://www.sspc.org>

STI Steel Tank Institute
<http://www.steeltank.com>

SWI Steel Window Institute
<http://www.steelwindows.com>

TCA Tile Council of America, Inc.
<http://www.tileusa.com>

TEMA Tubular Exchange Manufacturers Association
<http://www.tema.org>

TPI Truss Plate Institute, Inc.
 583 D'Onofrio Drive; Suite 200
 Madison, WI 53719
 (608) 833-5900

UBC The Uniform Building Code
 See ICBO

UL Underwriters' Laboratories Incorporated
 <http://www.ul.com>

ULC Underwriters' Laboratories of Canada
 <http://www.ulc.ca>

WCLIB West Coast Lumber Inspection Bureau
 6980 SW Varns Road, P.O. Box 23145
 Portland, OR 97223
 (503) 639-0651

WRCLA Western Red Cedar Lumber Association
 P.O. Box 120786
 New Brighton, MN 55112
 (612) 633-4334

WWPA Western Wood Products Association
 <http://www.wwpa.org>

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MODIFICATION

06-01-12 CONTENT REVISED IN REFERENCE TO REQUIREMENT FOR RECYCLING OF
CONSTRUCTION AND DEMOLITION WASTE.

SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.
- B. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, as much of the waste material as economically feasible shall be salvaged, recycled or reused.
- C. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage and recycle not limited to the following:
 - 1. Waste Management Plan development and implementation.
 - 2. Techniques to minimize waste generation.
 - 3. Sorting and separating of waste materials.
 - 4. Salvage of existing materials and items for reuse or resale.
 - 5. Recycling of materials that cannot be reused or sold.
- D. At a minimum the following waste categories shall be diverted from landfills:
 - 1. Soil.
 - 2. Inerts (eg, concrete, masonry and asphalt).
 - 3. Clean dimensional wood and palette wood.
 - 4. Green waste (biodegradable landscaping materials).
 - 5. Engineered wood products (plywood, particle board and I-joists, etc).
 - 6. Metal products (eg, steel, wire, beverage containers, copper, etc).
 - 7. Cardboard, paper and packaging.
 - 8. Bitumen roofing materials.
 - 9. Plastics (eg, ABS, PVC).
 - 10. Carpet and/or pad.
 - 11. Gypsum board.
 - 12. Insulation.
 - 13. Paint.
 - 14. Fluorescent lamps.

1.2 RELATED WORK

- A. Section 02 41 00, DEMOLITION.
- B. Section 01 00 00, GENERAL REQUIREMENTS.

C. Lead Paint: Section 02 83 33.13, LEAD BASED PAINT REMOVAL AND DISPOSAL.

1.3 QUALITY ASSURANCE

- A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the generation of as little waste as possible. Construction /Demolition waste includes products of the following:
1. Excess or unusable construction materials.
 2. Packaging used for construction products.
 3. Poor planning and/or layout.
 4. Construction error.
 5. Over ordering.
 6. Weather damage.
 7. Contamination.
 8. Mishandling.
 9. Breakage.
- B. Establish and maintain the management of non-hazardous building construction and demolition waste set forth herein. Conduct a site assessment to estimate the types of materials that will be generated by demolition and construction.
- C. Contractor shall develop and implement procedures to recycle construction and demolition waste to a minimum of 50 percent.
- D. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.
- E. Contractor shall provide all demolition, removal and legal disposal of materials. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website <http://www.wbdg.org/tools/cwm.php> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.
- F. Contractor shall assign a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Such areas are to be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.

- G. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties during waste generating stages.
- H. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.

1.4 TERMINOLOGY

- A. Class III Landfill: A landfill that accepts non-hazardous resources such as household, commercial and industrial waste resulting from construction, remodeling, repair and demolition operations.
- B. Clean: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics and like products.
- C. Construction and Demolition Waste: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair and demolition operations.
- D. Dismantle: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.
- E. Disposal: Acceptance of solid wastes at a legally operating facility for the purpose of land filling (includes Class III landfills and inert fills).
- F. Inert Backfill Site: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soil engineering operation.
- G. Inert Fill: A facility that can legally accept inert waste, such as asphalt and concrete exclusively for the purpose of disposal.
- H. Inert Solids/Inert Waste: Non-liquid solid resources including, but not limited to, soil and concrete that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional water board, and does not contain significant quantities of decomposable solid resources.
- I. Mixed Debris: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. Mixed Debris Recycling Facility: A solid resource processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering re-usable and recyclable materials and disposing non-recyclable materials.
- K. Permitted Waste Hauler: A company that holds a valid permit to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal.

- L. Recycling: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
 - 1. On-site Recycling - Materials that are sorted and processed on site for use in an altered state in the work, i.e. concrete crushed for use as a sub-base in paving.
 - 2. Off-site Recycling - Materials hauled to a location and used in an altered form in the manufacture of new products.
- M. Recycling Facility: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of new products. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a solid waste facilities permit or be regulated by the local enforcement agency.
- N. Reuse: Materials that are recovered for use in the same form, on-site or off-site.
- O. Return: To give back reusable items or unused products to vendors for credit.
- P. Salvage: To remove waste materials from the site for resale or re-use by a third party.
- Q. Source-Separated Materials: Materials that are sorted by type at the site for the purpose of reuse and recycling.
- R. Solid Waste: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. Transfer Station: A facility that can legally accept solid waste for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

1.5 SUBMITTALS

- A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:
- B. Prepare and submit to the Resident Engineer a written demolition debris management plan. The plan shall include, but not be limited to, the following information:
 - 1. Procedures to be used for debris management.
 - 2. Techniques to be used to minimize waste generation.
 - 3. Analysis of the estimated job site waste to be generated:

- a. List of each material and quantity to be salvaged, reused, recycled.
 - b. List of each material and quantity proposed to be taken to a landfill.
- 4. Detailed description of the Means/Methods to be used for material handling.
 - a. On site: Material separation, storage, protection where applicable.
 - b. Off site: Transportation means and destination. Include list of materials.
 - 1) Description of materials to be site-separated and self-hauled to designated facilities.
 - 2) Description of mixed materials to be collected by designated waste haulers and removed from the site.
 - c. The names and locations of mixed debris reuse and recycling facilities or sites.
 - d. The names and locations of trash disposal landfill facilities or sites.
 - e. Documentation that the facilities or sites are approved to receive the materials.
- C. Designated Manager responsible for instructing personnel, supervising, documenting and administer over meetings relevant to the Waste Management Plan.
- D. Monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling.

1.6 APPLICABLE PUBLICATIONS

- A. Publications listed below form a part of this specification to the extent referenced. Publications are referenced by the basic designation only. In the event that criteria requirements conflict, the most stringent requirements shall be met.
- B. U.S. Green Building Council (USGBC):
LEED Green Building Rating System for New Construction

1.7 RECORDS

Maintain records to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the quantity of waste disposed by landfill or incineration. Records shall be kept in accordance with the LEED Reference Guide and LEED Template.

PART 2 - PRODUCTS**2.1 MATERIALS**

- A. List of each material and quantity to be salvaged, recycled, reused.
- B. List of each material and quantity proposed to be taken to a landfill.
- C. Material tracking data: Receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices, net total costs or savings.

PART 3 - EXECUTION**3.1 COLLECTION**

- A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.
- C. Hazardous wastes shall be separated, stored, disposed of according to local, state, federal regulations.

3.2 DISPOSAL

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state and federal regulations.
- B. Construction or demolition materials with no practical reuse or that cannot be salvaged or recycled shall be disposed of at a landfill or incinerator.

3.3 REPORT

- A. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal including beginning and ending dates of period covered.
- B. Quantify all materials diverted from landfill disposal through salvage or recycling during the period with the receiving parties, dates removed, transportation costs, weight tickets, manifests, invoices. Include the net total costs or savings for each salvaged or recycled material.
- C. Quantify all materials disposed of during the period with the receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices. Include the net total costs for each disposal.

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SECTION 01 91 00**GENERAL COMMISSIONING REQUIREMENTS****PART 1 - GENERAL****1.1 COMMISSIONING DESCRIPTION**

- A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.
- B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 7, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.
- C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.
- D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 7, Division 8, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.
- E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup,

control system calibration, testing and balancing, performance testing and training. Commissioning during the construction and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

1. Verify that the applicable equipment and systems are installed in accordance with the contract documents and according to the manufacturer's recommendations.
 2. Verify and document proper integrated performance of equipment and systems.
 3. Verify that Operations & Maintenance documentation is complete.
 4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
 5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
 6. Document the successful achievement of the commissioning objectives listed above.
- F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.

1.2 CONTRACTUAL RELATIONSHIPS

- A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer and the Resident Engineer as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer.
- B. In this project, only two contract parties are recognized and communications on contractual issues are strictly limited to VA Resident Engineer and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the Resident Engineer and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the Resident Engineer.
- C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to

the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing agencies, etc.) is essential to the success of the Commissioning effort.

D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the Contracting Officer and Resident Engineer. Thus, the procedures outlined in this specification must be executed within the following limitations:

1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
2. Commissioning Issues identified by the Commissioning Agent will be delivered to the Resident Engineer and copied to the designated Commissioning Representatives for the Contractor and subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.
3. In the event that any Commissioning Issues and suggested resolutions are deemed by the Resident Engineer to require either an official interpretation of the construction documents or require a modification of the contract documents, the Contracting Officer or Resident Engineer will issue an official directive to this effect.
4. All parties to the Commissioning Process shall be individually responsible for alerting the Resident Engineer of any issues that they deem to constitute a potential contract change prior to acting on these issues.
5. Authority for resolution or modification of design and construction issues rests solely with the Contracting Officer or Resident Engineer, with appropriate technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 32 16.01 ARCHITECTURAL AND ENGINEERING CPM SCHEDULES
- C. Section 01 32.16 NETWORK ANALYSIS SCHEDULES
- D. Section 01 32.16.15 PROJECT SCHEDULES (SMALL PROJECTS - DESIGN/BID/BUILD)
- E. Section 01 32.16.16 NETWORK ANALYSIS SCHEDULES (SMALL PROJECTS - DESIGN/BID/BUILD)
- F. Section 01 32.16.17 PROJECT SCHEDULES (SMALL PROJECTS- DESIGN/BUILD)
- G. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES
- H. Section 01 81 11 SUSTAINABLE DESIGN REQUIREMENTS
- I. Section 07 08 00 FACILITY EXTERIOR CLOSURE COMMISSIONING.
- J. Section 21 08 00 COMMISSIONING OF FIRE PROTECTION SYSTEMS.
- K. Section 22 08 00 COMMISSIONING OF PLUMBING SYSTEMS.
- L. Section 23 08 00 COMMISSIONING OF HVAC SYSTEMS.
- M. Section 26 08 00 COMMISSIONING OF ELECTRICAL SYSTEMS.
- N. Section 27 08 00 COMMISSIONING OF COMMUNICATIONS SYSTEMS.
- O. Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.
- P. Section 33 08 00 COMMISSIONING OF SITE UTILITIES.

1.4 SUMMARY

- A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Not used.
- D. Not used.

1.5 ACRONYMS

List of Acronyms	
Acronym	Meaning
A/E	Architect / Engineer Design Team
AHJ	Authority Having Jurisdiction
ASHRAE	Association Society for Heating Air Condition and Refrigeration Engineers
BOD	Basis of Design

List of Acronyms	
Acronym	Meaning
BSC	Building Systems Commissioning
CCTV	Closed Circuit Television
CD	Construction Documents
CMMS	Computerized Maintenance Management System
CO	Contracting Officer (VA)
COR	Contracting Officer's Representative (see also VA-RE)
COBie	Construction Operations Building Information Exchange
CPC	Construction Phase Commissioning
Cx	Commissioning
CxA	Commissioning Agent
CxM	Commissioning Manager
CxR	Commissioning Representative
DPC	Design Phase Commissioning
FPT	Functional Performance Test
GBI-GG	Green Building Initiative - Green Globes
HVAC	Heating, Ventilation, and Air Conditioning
LEED	Leadership in Energy and Environmental Design
NC	Department of Veterans Affairs National Cemetery
NCA	Department of Veterans Affairs National Cemetery Administration
NEBB	National Environmental Balancing Bureau
O&M	Operations & Maintenance
OPR	Owner's Project Requirements
PFC	Pre-Functional Checklist
PFT	Pre-Functional Test
SD	Schematic Design
SO	Site Observation
TAB	Test Adjust and Balance
VA	Department of Veterans Affairs
VAMC	VA Medical Center
VA CFM	VA Office of Construction and Facilities Management
VACO	VA Central Office
VA PM	VA Project Manager
VA-RE	VA Resident Engineer
USGBC	United States Green Building Council

1.6 DEFINITIONS

Acceptance Phase Commissioning: Commissioning tasks executed after most construction has been completed, most Site Observations and Static Tests have been completed and Pre-Functional Testing has been completed and accepted. The main commissioning activities performed during this phase are verification that the installed systems are functional by conducting Systems Functional Performance tests and Owner Training.

Accuracy: The capability of an instrument to indicate the true value of a measured quantity.

Back Check: A back check is a verification that an agreed upon solution to a design comment has been adequately addressed in a subsequent design review

Basis of Design (BOD): The Engineer's Basis of Design is comprised of two components: the Design Criteria and the Design Narrative, these documents record the concepts, calculations, decisions, and product selections used to meet the Owner's Project Requirements (OPR) and to satisfy applicable regulatory requirements, standards, and guidelines.

Benchmarks: Benchmarks are the comparison of a building's energy usage to other similar buildings and to the building itself. For example, ENERGY STAR Portfolio Manager is a frequently used and nationally recognized building energy benchmarking tool.

Building Information Modeling (BIM): Building Information Modeling is a parametric database which allows a building to be designed and constructed virtually in 3D, and provides reports both in 2D views and as schedules. This electronic information can be extracted and reused for pre-populating facility management CMMS systems. Building Systems Commissioning (BSC): NEBB acronym used to designate its commissioning program.

Calibrate: The act of comparing an instrument of unknown accuracy with a standard of known accuracy to detect, correlate, report, or eliminate by adjustment any variation in the accuracy of the tested instrument.

CCTV: Closed circuit Television. Normally used for security surveillance and alarm detections as part of a special electrical security system.

COBie: Construction Operations Building Information Exchange (COBie) is an electronic industry data format used to transfer information developed during design, construction, and commissioning into the

Computer Maintenance Management Systems (CMMS) used to operate facilities. See the Whole Building Design Guide website for further information (<http://www.wbdg.org/resources/cobie.php>)

Commissionability: Defines a design component or construction process that has the necessary elements that will allow a system or component to be effectively measured, tested, operated and commissioned

Commissioning Agent (CxA): The qualified Commissioning Professional who administers the Cx process by managing the Cx team and overseeing the Commissioning Process. Where CxA is used in this specification it means the Commissioning Agent, members of his staff or appointed members of the commissioning team. Note that LEED uses the term Commissioning Authority in lieu of Commissioning Agent.

Commissioning Checklists: Lists of data or inspections to be verified to ensure proper system or component installation, operation, and function. Verification checklists are developed and used during all phases of the commissioning process to verify that the Owner's Project Requirements (OPR) is being achieved.

Commissioning Design Review: The commissioning design review is a collaborative review of the design professionals design documents for items pertaining to the following: owner's project requirements; basis of design; operability and maintainability (O&M) including documentation; functionality; training; energy efficiency, control systems' sequence of operations including building automation system features; commissioning specifications and the ability to functionally test the systems.

Commissioning Issue: A condition identified by the Commissioning Agent or other member of the Commissioning Team that adversely affects the commissionability, operability, maintainability, or functionality of a system, equipment, or component. A condition that is in conflict with the Contract Documents and/or performance requirements of the installed systems and components. (See also - Commissioning Observation).

Commissioning Manager (CxM): A qualified individual appointed by the Contractor to manage the commissioning process on behalf of the Contractor.

Commissioning Observation: An issue identified by the Commissioning Agent or other member of the Commissioning Team that does not conform to the project OPR, contract documents or standard industry best practices. (See also Commissioning Issue)

Commissioning Plan: A document that outlines the commissioning process, commissioning scope and defines responsibilities, processes, schedules, and the documentation requirements of the Commissioning Process.

Commissioning Process: A quality focused process for enhancing the delivery of a project. The process focuses upon verifying and documenting that the facility and all of its systems, components, and assemblies are planned, designed, installed, tested, can be operated, and maintained to meet the Owner's Project Requirements.

Commissioning Report: The final commissioning document which presents the commissioning process results for the project. Cx reports include an executive summary, the commissioning plan, issue log, correspondence, and all appropriate check sheets and test forms.

Commissioning Representative (CxR): An individual appointed by a sub-contractor to manage the commissioning process on behalf of the sub-contractor.

Commissioning Specifications: The contract documents that detail the objective, scope and implementation of the commissioning process as developed in the Commissioning Plan.

Commissioning Team: Individual team members whose coordinated actions are responsible for implementing the Commissioning Process.

Construction Phase Commissioning: All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Contract Documents (CD): Contract documents include design and construction contracts, price agreements and procedure agreements. Contract Documents also include all final and complete drawings, specifications and all applicable contract modifications or supplements.

Construction Phase Commissioning (CPC): All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Coordination Drawings: Drawings showing the work of all trades that are used to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances. On mechanical projects, coordination drawings include structural steel,

ductwork, major piping and electrical conduit and show the elevations and locations of the above components.

Data Logging: The monitoring and recording of temperature, flow, current, status, pressure, etc. of equipment using stand-alone data recorders.

Deferred System Test: Tests that cannot be completed at the end of the acceptance phase due to ambient conditions, schedule issues or other conditions preventing testing during the normal acceptance testing period.

Deficiency: See "Commissioning Issue".

Design Criteria: A listing of the VA Design Criteria outlining the project design requirements, including its source. These are used during the design process to show the design elements meet the OPR.

Design Intent: The overall term that includes the OPR and the BOD. It is a detailed explanation of the ideas, concepts, and criteria that are defined by the owner to be important. The design intent documents are utilized to provide a written record of these ideas, concepts and criteria.

Design Narrative: A written description of the proposed design solutions that satisfy the requirements of the OPR.

Design Phase Commissioning (DPC): All commissioning tasks executed during the design phase of the project.

Environmental Systems: Systems that use a combination of mechanical equipment, airflow, water flow and electrical energy to provide heating, ventilating, air conditioning, humidification, and dehumidification for the purpose of human comfort or process control of temperature and humidity.

Executive Summary: A section of the Commissioning report that reviews the general outcome of the project. It also includes any unresolved issues, recommendations for the resolution of unresolved issues and all deferred testing requirements.

Functionality: This defines a design component or construction process which will allow a system or component to operate or be constructed in a manner that will produce the required outcome of the OPR.

Functional Test Procedure (FTP): A written protocol that defines methods, steps, personnel, and acceptance criteria for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Industry Accepted Best Practice: A design component or construction process that has achieved industry consensus for quality performance and functionality. Refer to the current edition of the NEBB Design Phase Commissioning Handbook for examples.

Installation Verification: Observations or inspections that confirm the system or component has been installed in accordance with the contract documents and to industry accepted best practices.

Integrated System Testing: Integrated Systems Testing procedures entail testing of multiple integrated systems performance to verify proper functional interface between systems. Typical Integrated Systems Testing includes verifying that building systems respond properly to loss of utility, transfer to emergency power sources, re-transfer from emergency power source to normal utility source; interface between HVAC controls and Fire Alarm systems for equipment shutdown, interface between Fire Alarm system and elevator control systems for elevator recall and shutdown; interface between Fire Alarm System and Security Access Control Systems to control access to spaces during fire alarm conditions; and other similar tests as determined for each specific project.

Issues Log: A formal and ongoing record of problems or concerns – and their resolution – that have been raised by members of the Commissioning Team during the course of the Commissioning Process.

Lessons Learned Workshop: A workshop conducted to discuss and document project successes and identify opportunities for improvements for future projects.

Maintainability: A design component or construction process that will allow a system or component to be effectively maintained. This includes adequate room for access to adjust and repair the equipment. Maintainability also includes components that have readily obtainable repair parts or service.

Manual Test: Testing using hand-held instruments, immediate control system readouts or direct observation to verify performance (contrasted to analyzing monitored data taken over time to make the 'observation').

Owner's Project Requirements (OPR): A written document that details the project requirements and the expectations of how the building and its systems will be used and operated. These include project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.

Peer Review: A formal in-depth review separate from the commissioning review processes. The level of effort and intensity is much greater than a typical commissioning facilitation or extended commissioning review. The VA usually hires an independent third-party (called the IDIQ A/E) to conduct peer reviews.

Precision: The ability of an instrument to produce repeatable readings of the same quantity under the same conditions. The precision of an instrument refers to its ability to produce a tightly grouped set of values around the mean value of the measured quantity.

Pre-Design Phase Commissioning: Commissioning tasks performed prior to the commencement of design activities that includes project programming and the development of the commissioning process for the project

Pre-Functional Checklist (PFC): A form used by the contractor to verify that appropriate components are onsite, correctly installed, set up, calibrated, functional and ready for functional testing.

Pre-Functional Test (PFT): An inspection or test that is done before functional testing. PFT's include installation verification and system and component start up tests.

Procedure or Protocol: A defined approach that outlines the execution of a sequence of work or operations. Procedures are used to produce repeatable and defined results.

Range: The upper and lower limits of an instrument's ability to measure the value of a quantity for which the instrument is calibrated.

Resolution: This word has two meanings in the Cx Process. The first refers to the smallest change in a measured variable that an instrument can detect. The second refers to the implementation of actions that correct a tested or observed deficiency.

Site Observation Visit: On-site inspections and observations made by the Commissioning Agent for the purpose of verifying component, equipment, and system installation, to observe contractor testing, equipment start-up procedures, or other purposes.

Site Observation Reports (SO): Reports of site inspections and observations made by the Commissioning Agent. Observation reports are intended to provide early indication of an installation issue which will need correction or analysis.

Special System Inspections: Inspections required by a local code authority prior to occupancy and are not normally a part of the commissioning process.

Static Tests: Tests or inspections that validate a specified static condition such as pressure testing. Static tests may be specification or code initiated.

Start Up Tests: Tests that validate the component or system is ready for automatic operation in accordance with the manufactures requirements.

Systems Manual: A system-focused composite document that includes all information required for the owners operators to operate the systems.

Test Procedure: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Testing: The use of specialized and calibrated instruments to measure parameters such as: temperature, pressure, vapor flow, air flow, fluid flow, rotational speed, electrical characteristics, velocity, and other data in order to determine performance, operation, or function.

Testing, Adjusting, and Balancing (TAB): A systematic process or service applied to heating, ventilating and air-conditioning (HVAC) systems and other environmental systems to achieve and document air and hydronic flow rates. The standards and procedures for providing these services are referred to as "Testing, Adjusting, and Balancing" and are described in the Procedural Standards for the Testing, Adjusting and Balancing of Environmental Systems, published by NEBB or AABC.

Thermal Scans: Thermographic pictures taken with an Infrared Thermographic Camera. Thermographic pictures show the relative temperatures of objects and surfaces and are used to identify leaks, thermal bridging, thermal intrusion, electrical overload conditions, moisture containment, and insulation failure.

Training Plan: A written document that details, in outline form the expectations of the operator training. Training agendas should include instruction on how to obtain service, operate, startup, shutdown, and maintain all systems and components of the project.

Trending: Monitoring over a period of time with the building automation system.

Unresolved Commissioning Issue: Any Commissioning Issue that, at the time that the Final Report or the Amended Final Report is issued that has not been either resolved by the construction team or accepted by the VA. **Validation:** The process by which work is verified as complete and operating correctly:

1. First party validation occurs when a firm or individual verifying the task is the same firm or individual performing the task.
2. Second party validation occurs when the firm or individual verifying the task is under the control of the firm performing the task or has other possibilities of financial conflicts of interest in the resolution (Architects, Designers, General Contractors and Third Tier Subcontractors or Vendors).
3. Third party validation occurs when the firm verifying the task is not associated with or under control of the firm performing or designing the task.

Verification: The process by which specific documents, components, equipment, assemblies, systems, and interfaces among systems are confirmed to comply with the criteria described in the Owner's Project Requirements.

Warranty Phase Commissioning: Commissioning efforts executed after a project has been completed and accepted by the Owner. Warranty Phase Commissioning includes follow-up on verification of system performance, measurement and verification tasks and assistance in identifying warranty issues and enforcing warranty provisions of the construction contract.

Warranty Visit: A commissioning meeting and site review where all outstanding warranty issues and deferred testing is reviewed and discussed.

Whole Building Commissioning: Commissioning of building systems such as Building Envelope, HVAC, Electrical, Special Electrical (Fire Alarm, Security & Communications), Plumbing and Fire Protection as described in this specification.

1.7 SYSTEMS TO BE COMMISSIONED

- A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following systems will be commissioned as part of this project:

Systems To Be Commissioned	
System	Description

Systems To Be Commissioned	
System	Description
HVAC	
Direct Digital Control System**	Operator Interface Computer, Operator Work Station (including graphics, point mapping, trends, alarms), Network Communications Modules and Wiring, Integration Panels. [DDC Control panels will be commissioned with the systems controlled by the panel]
Chilled Water System**	Chillers (centrifugal, rotary screw, air-cooled), pumps (primary, secondary, variable primary), VFDs associated with chilled water system components, DDC Control Panels (including integration with Building Control System)
Condenser Water System**	Cooling Towers, Fluid Coolers, heat exchangers/economizers, pumps, VFDs associated with condenser water system components, DDC control panels.
HVAC Air Handling Systems**	Air handling Units, packaged rooftop AHU, Outdoor Air conditioning units, humidifiers, DDC control panels
HVAC Energy Recovery Systems**	Heat Wheels, Heat Recovery Loops, AHU Integrated Heat Recovery
Humidity Control Systems	Humidifiers, de-humidifiers, controls, interface with facility DDC
Electrical	
Grounding & Bonding Systems	Witness 3rd party testing, review reports
Electrical System Protective Device Study	Review reports, verify field settings consistent with Study
Secondary Unit Substations	Medium-voltage components, transformers, low-voltage distribution, verify breaker testing results (injection current, etc.)

Systems To Be Commissioned	
System	Description
Low-Voltage Distribution System	Normal power distribution system, Life-safety power distribution system, critical power distribution system, equipment power distribution system, switchboards, distribution panels, panelboards, verify breaker testing results (injection current, etc.)
Table Notes	
** Denotes systems that LEED requires to be commissioned to comply with the LEED Fundamental Commissioning pre-requisite.	

1.8 COMMISSIONING TEAM

- A. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, schedulers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.
- B. Members Appointed by Contractor:
1. Contractor' Commissioning Manager: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team.
 2. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions.
- C. Members Appointed by VA:
1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The VA will engage the CxA under a separate contract.
 2. User: Representatives of the facility user and operation and maintenance personnel.
 3. A/E: Representative of the Architect and engineering design professionals.

1.9 VA'S COMMISSIONING RESPONSIBILITIES

- A. Appoint an individual, company or firm to act as the Commissioning Agent.
- B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:
 - 1. Coordination meetings.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.
 - 3. Testing meetings.
 - 4. Witness and assist in Systems Functional Performance Testing.
 - 5. Demonstration of operation of systems, subsystems, and equipment.
- C. Provide the Construction Documents, prepared by Architect and approved by VA, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.10 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

- A. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.
- B. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.
- C. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:
 - 1. Participate in commissioning coordination meetings.
 - 2. Conduct operation and maintenance training sessions in accordance with approved training plans.
 - 3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
 - 4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with

- entity responsible for system and equipment installation, recommend corrective action.
5. Review and comment on commissioning documentation.
 6. Participate in meetings to coordinate Systems Functional Performance Testing.
 7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
 8. Provide information to the Commissioning Agent for developing commissioning plan.
 9. Participate in training sessions for VA's operation and maintenance personnel.
 10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.11 COMMISSIONING AGENT'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.
- B. Prepare the commissioning plan. See Paragraph 1.11-A of this specification Section for further information.
- C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.
- D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.
- E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute

minutes to commissioning team members and attendees within five workdays of the commissioning meeting.

- F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.
- G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.
- H. Coordinate Systems Functional Performance Testing schedule with the Contractor.
- I. Witness selected systems startups.
- J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.
- K. Witness and document Systems Functional Performance Testing.
- L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.
- M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.
- N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.
- O. Prepare commissioning Field Observation Reports.
- P. Prepare the Final Commissioning Report.
- Q. Return to the site at 10 months into the 12 month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal Systems Functional Performance Testing. Also interview facility staff and identify problems or concerns they have operating the building as originally intended. Make suggestions for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports, documents and requests for services to remedy outstanding problems.
- R. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.12 COMMISSIONING DOCUMENTATION

- A. Commissioning Plan: A document, prepared by Commissioning Agent, which outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:
1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.
 2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
 3. Identification of systems and equipment to be commissioned.
 4. Schedule of Commissioning Coordination meetings.
 5. Identification of items that must be completed before the next operation can proceed.
 6. Description of responsibilities of commissioning team members.
 7. Description of observations to be made.
 8. Description of requirements for operation and maintenance training.
 9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
 10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.
 11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
 12. Preliminary Systems Functional Performance Test procedures.
- B. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode

of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:

1. Name and identification code of tested system.
 2. Test number.
 3. Time and date of test.
 4. Indication of whether the record is for a first test or retest following correction of a problem or issue.
 5. Dated signatures of the person performing test and of the witness, if applicable.
 6. Individuals present for test.
 7. Observations and Issues.
 8. Issue number, if any, generated as the result of test.
- C. Pre-Functional Checklists: The Commissioning Agent will prepare Pre-Functional Checklists. Pre-Functional Checklists shall be completed and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot-check Pre-Functional Checklists to verify accuracy and readiness for testing. Inaccurate or incomplete Pre-Functional Checklists shall be returned to the Contractor for correction and resubmission.
- D. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.
- E. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results.

F. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master Commissioning Issues Log will also track the status of unresolved issues.

1. Creating a Commissioning Issues Log Entry:

- a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
- b. Assign a descriptive title for the issue.
- c. Identify date and time of the issue.
- d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
- e. Identify system, subsystem, and equipment to which the issue applies.
- f. Identify location of system, subsystem, and equipment.
- g. Include information that may be helpful in diagnosing or evaluating the issue.
- h. Note recommended corrective action.
- i. Identify commissioning team member responsible for corrective action.
- j. Identify expected date of correction.
- k. Identify person that identified the issue.

2. Documenting Issue Resolution:

- a. Log date correction is completed or the issue is resolved.
- b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
- c. Identify changes to the Contract Documents that may require action.
- d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
- e. Identify person(s) who corrected or resolved the issue.
- f. Identify person(s) verifying the issue resolution.

G. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report will be used to evaluate systems, subsystems, and equipment and will serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. The commissioning report will include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
2. Commissioning plan.
3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
5. Commissioning Issues Log.
6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.

H. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:

1. Documentation of deferred and off season test(s) results.
2. Completed Systems Functional Performance Test Procedures for off season test(s).
3. Documentation that unresolved system performance issues have been resolved.

4. Updated Commissioning Issues Log, including status of unresolved issues.
 5. Identification of potential Warranty Claims to be corrected by the Contractor.
- I. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:
1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
 2. Reference to Final Commissioning Plan.
 3. Reference to Final Commissioning Report.
 4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.13 SUBMITTALS

- A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:
1. The Commissioning Team: A list of commissioning team members by organization.
 2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on Systems Performance Testing, including information on testing sample size (where authorized by the VA).
 3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
 4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
 5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.

6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.
 7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.
- B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the VA. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the VA.
 - C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the VA for review and comment. The Contractor shall return review comments to the VA and the Commissioning Agent. The VA will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.
 - D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.
 - E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the VA with copies to the Contractor and the Architect/Engineer.
 - F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the VA Resident Engineer with copies to the Contractor and Architect.
 - G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning

report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.

- H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final commissioning report to the VA. The final submittal will incorporate comments as directed by the VA.
- I. Data for Commissioning:
 - 1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.
 - 2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.14 COMMISSIONING PROCESS

- A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the VA and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.
- B. Within seven days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CxM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and communications for all commissioning related services by the Contractor.
- C. Within seven days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CXR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and

to speak on behalf of their organizations in all commissioning related contractual matters.

1.15 QUALITY ASSURANCE

- A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.
- B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.16 COORDINATION

- A. Management: The Commissioning Agent will coordinate the commissioning activities with the VA and Contractor. The Commissioning Agent will submit commissioning documents and information to the VA. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.
- B. Scheduling: The Contractor shall work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information (including, but not limited to, tasks, durations and predecessors) on commissioning activities to allow the Contractor and the VA to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the VA.
- C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.
- D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to

discuss scheduling conflicts, and to discuss upcoming commissioning process activities.

- E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.
- F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

- A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.
- B. Data logging equipment and software required to test equipment shall be provided by the Contractor.
- C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and following any repairs to the equipment. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION**3.1 COMMISSIONING PROCESS ROLES AND RESPONSIBILITIES**

A. The following table outlines the roles and responsibilities for the Commissioning Team members during the Construction Phase:

Construction Phase		CxA = Commissioning Agent RE = Resident Engineer A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Construction Commissioning Kick Off meeting	L	A	P	P	O	
	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Controls Meeting	L	A	P	P	O	
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support the OPR and BOD.	L	A	P	P	N/A	
Cx Plan & Spec	Final Commissioning Plan	L	A	R	R	O	
Schedules	Duration Schedule for Commissioning Activities	L	A	R	R	N/A	
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O	
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O	

Construction Phase		CxA = Commissioning Agent RE = Resident Engineer A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Document Reviews	TAB Plan Review	L	A	R	R	O	
	Submittal and Shop Drawing Review	R	A	R	L	O	
	Review Contractor Equipment Startup Checklists	L	A	R	R	N/A	
	Review Change Orders, ASI, and RFI	L	A	R	R	N/A	
Site Observations	Witness Factory Testing	P	A	P	L	O	
	Construction Observation Site Visits	L	A	R	R	O	
Functional Test Protocols	Final Pre-Functional Checklists	L	A	R	R	O	
	Final Functional Performance Test Protocols	L	A	R	R	O	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	

B. The following table outlines the roles and responsibilities for the Commissioning Team members during the Acceptance Phase:

Acceptance Phase		CxA = Commissioning Agent RE = Resident Engineer A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Pre-Test Coordination Meeting	L	A	P	P	O	
	Lessons Learned and Commissioning Report Review Meeting	L	A	P	P	O	
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support OPR and BOD	L	P	P	P	O	
Cx Plan & Spec	Maintain/Update Commissioning Plan	L	A	R	R	O	
Schedules	Prepare Functional Test Schedule	L	A	R	R	O	
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O	
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O	
Document Reviews	Review Completed Pre-Functional Checklists	L	A	R	R	O	
	Pre-Functional Checklist Verification	L	A	R	R	O	

Acceptance Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = Resident Engineer					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
	Review Operations & Maintenance Manuals	L	A	R	R	R	
	Training Plan Review	L	A	R	R	R	
	Warranty Review	L	A	R	R	O	
	Review TAB Report	L	A	R	R	O	
Site Observations	Construction Observation Site Visits	L	A	R	R	O	
	Witness Selected Equipment Startup	L	A	R	R	O	
Functional Test Protocols	TAB Verification	L	A	R	R	O	
	Systems Functional Performance Testing	L	A	P	P	P	
	Retesting	L	A	P	P	P	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
	Systems Training	L	S	R	P	P	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	
	Final Commissioning Report	L	A	R	R	R	
	Prepare Systems Manuals	L	A	R	R	R	

C. The following table outlines the roles and responsibilities for the Commissioning Team members during the Warranty Phase:

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = Resident Engineer					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Post-Occupancy User Review Meeting	L	A	O	P	P	
Site Observations	Periodic Site Visits	L	A	O	O	P	
Functional Test Protocols	Deferred and/or seasonal Testing	L	A	O	P	P	
Technical Activities	Issues Resolution Meetings	L	S	O	O	P	

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = Resident Engineer					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
	Post-Occupancy Warranty Checkup and review of Significant Outstanding Issues	L	A		R	P	
Reports and Logs	Final Commissioning Report Amendment	L	A		R	R	
	Status Reports	L	A		R	R	

3.2 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS

A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.

1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing. No sampling strategies are used.

a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.

b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.

2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.

a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.

b. The full startup plan shall at a minimum consist of the following items:

1) The Pre-Functional Checklists.

2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.

3) The manufacturer's normally used field checkout sheets.

c. The Commissioning Agent will submit the full startup plan to the VA and Contractor for review. Final approval will be by the VA.

- d. The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
- 3. Sensor and Actuator Calibration
 - a. All field installed temperature, relative humidity, CO2 and pressure sensors and gages, and all actuators (dampers and valves) on all equipment shall be calibrated using the methods described in Division 21, Division 22, Division 23, Division 26, Division 27, and Division 28 specifications.
 - b. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly referencing the procedures followed and written documentation of initial, intermediate and final results.
- 4. Execution of Equipment Startup
 - a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the VA and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.
 - b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.
 - c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.
 - d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.3 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

- A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the VA and the Commissioning Agent within two days of completion.
- B. The Commissioning Agent will review the report and submit comments to the VA. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the VA and others as necessary. The Contractor shall

correct all areas that are noncompliant or incomplete in the checklists in a timely manner, and shall notify the VA and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the VA.

- C. The Contractor shall be responsible for resolution of deficiencies as directed the VA.

3.4 PHASED COMMISSIONING

- A. not used.

3.5 DDC SYSTEM TRENDING FOR COMMISSIONING

- A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.
- B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers - Critical, Priority, and Maintenance.
 - 1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
 - 2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from the operator or maintenance personnel within a normal work shift, and not immediate action.
 - 3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The generated maintenance report will be printed to a printer located within the engineer's office.

- C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.
- D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the Resident Engineer and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:
1. Pre-testing, Testing, and Post-testing - Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the Resident Engineer. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the Resident Engineer, prior to the execution of Systems Functional Performance Testing.
 2. Dynamic plotting - The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
 3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted simultaneously on the graph with each series in distinct color. The

- plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.
4. The following tables indicate the points to be trended and alarmed by system. The Operational Trend Duration column indicates the trend duration for normal operations. The Testing Trend Duration column indicates the trend duration prior to Systems Functional Performance Testing and again after Systems Functional Performance Testing. The Type column indicates point type: AI = Analog Input, AO = Analog Output, DI = Digital Input, DO = Digital Output, Calc = Calculated Point. In the Trend Interval Column, COV = Change of Value. The Alarm Type indicates the alarm priority; C = Critical, P = Priority, and M = Maintenance. The Alarm Range column indicates when the point is considered in the alarm state. The Alarm Delay column indicates the length of time the point must remain in an alarm state before the alarm is recorded in the DDC. The intent is to allow minor, short-duration events to be corrected by the DDC system prior to recording an alarm.
- E. The Contractor shall provide the following information prior to Systems Functional Performance Testing. Any documentation that is modified after submission shall be recorded and resubmitted to the Resident Engineer and Commissioning Agent.
1. Point-to-Point checkout documentation;
 2. Sensor field calibration documentation including system name, sensor/point name, measured value, DDC value, and Correction Factor.
 3. A sensor calibration table listing the referencing the location of procedures to following in the O&M manuals, and the frequency at which calibration should be performed for all sensors, separated by system, subsystem, and type. The calibration requirements shall be submitted both in the O&M manuals and separately in a standalone document containing all sensors for inclusion in the commissioning documentation. The following table is a sample that can be used as a template for submission.

SYSTEM		
Sensor	Calibration	O&M Calibration Procedure

	Frequency	Reference
Discharge air temperature	Once a year	Volume I Section D.3.aa
Discharge static pressure	Every 6 months	Volume II Section A.1.c

4. Loop tuning documentation and constants for each loop of the building systems. The documentation shall be submitted in outline or table separated by system, control type (e.g. heating valve temperature control); proportional, integral and derivative constants, interval (and bias if used) for each loop. The following table is a sample that can be used as a template for submission.

AIR HANDLING UNIT AHU-1				
Control Reference	Proportional Constant	Integral Constant	Derivative Constant	Interval
Heating Valve Output	1000	20	10	2 sec.

3.6 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

- A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.
- B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation (seasonal, occupied, unoccupied, warm-up, cool-down, part- and full-load, fire alarm and emergency power) where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation. Proper responses to such modes and conditions as power failure, freeze condition, low oil pressure, no flow, equipment failure, etc. shall also be tested.
- C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list

of change orders affecting equipment or systems, including an updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the VA, the Architect/Engineer, and the Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.

D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:

1. System and equipment or component name(s)
2. Equipment location and ID number
3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment
4. Date
5. Project name
6. Participating parties
7. A copy of the specification section describing the test requirements
8. A copy of the specific sequence of operations or other specified parameters being verified
9. Formulas used in any calculations
10. Required pretest field measurements
11. Instructions for setting up the test.
12. Special cautions, alarm limits, etc.

13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format
 14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
 15. A section for comments.
 16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.
- E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall determine which method is most appropriate for tests that do not have a method specified.
1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
 2. Overwritten Values: Overwriting sensor values to simulate a condition, such as overwriting the outside air temperature reading in a control system to be something other than it really is, shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Simulating a condition is preferable. e.g., for the above case, by heating the outside air sensor with a hair blower rather than overwriting the value or by altering the appropriate setpoint to see the desired response. Before simulating conditions or overwriting values, sensors, transducers and devices shall have been calibrated.
 3. Simulated Signals: Using a signal generator which creates a simulated signal to test and calibrate transducers and DDC constants is generally recommended over using the sensor to act as the signal generator via simulated conditions or overwritten values.
 4. Altering Setpoints: Rather than overwriting sensor values, and when simulating conditions is difficult, altering setpoints to test a sequence is acceptable. For example, to see the Air Conditioning compressor lockout initiate at an outside air temperature below 12 C

(54 F), when the outside air temperature is above 12 C (54 F), temporarily change the lockout setpoint to be 2 C (4 F) above the current outside air temperature.

5. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly verifying and documenting, over the range of the tested parameters, that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.
- F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials, system modifications, etc. to produce the necessary flows, pressures, temperatures, etc. necessary to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.
- G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.
- H. Not used.
- I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days' notice to the Commissioning Agent and the VA regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and VA. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute the tests in accordance with the Systems Functional Performance Test Procedure.
- J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently

tested and approved by the Commissioning Agent and the VA before it is used to verify performance of other components or systems. The air balancing and water balancing shall be completed before Systems Functional Performance Testing of air-related or water-related equipment or systems are scheduled. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.

- K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.7 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

- A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the VA and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.
- B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be noted and reported to the VA on Commissioning Field Reports and/or the Commissioning Master Issues Log.
 - 1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
 - 2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so by direction from the VA.
 - 3. As the Systems Functional Performance Tests progresses and an item of noncompliance are identified, the Commissioning Agent shall discuss the issue with the Contractor and the VA.

4. When there is no dispute on an item of noncompliance and the Contractor accepts responsibility to correct it:
 - a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the VA. The Commissioning Agent will also note items of noncompliance and the Contractor's response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the VA and the Commissioning Agent.
 - b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
 5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
 - a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor's response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
 - b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
 - c. The Commissioning Agent will document the resolution process.
 - d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.
- C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a

justified reason for a claim of delay or for a time extension by the Contractor.

- D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the VA. In such case, the Contractor shall provide the VA with the following:

1. Within one week of notification from the VA, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the VA within two weeks of the original notice.
2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
3. The VA shall determine whether a replacement of all identical units or a repair is acceptable.
4. Two examples of the proposed solution shall be installed by the Contractor and the VA shall be allowed to test the installations for up to one week, upon which the VA will decide whether to accept the solution.
5. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.

- E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the VA. The Commissioning Agent will evaluate each test and report to the VA using a standard form. The VA will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.8 DEFERRED TESTING

- A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the VA. These Systems Functional Performance Tests shall be conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the VA and the Contractor.
- B. Deferred Seasonal Testing: Deferred Seasonal Systems Functional Performance Tests are those that must be deferred until weather conditions are closer to the systems design parameters. The Commissioning Agent will review systems parameters and recommend which Systems Functional Performance Tests should be deferred until weather conditions more closely match systems parameters. The Contractor shall review and comment on the proposed schedule for Deferred Seasonal Testing. The VA will review and approve the schedule for Deferred Seasonal Testing. Deferred Seasonal Systems Functional Performances Tests shall be witnessed and documented by the Commissioning Agent. Deferred Seasonal Systems Functional Performance Tests shall be executed by the Contractor in accordance with these specifications.

3.9 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

- A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include VA's Resident Engineer, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.
- B. The Contractor shall provide training and demonstration as required by other Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 sections. The Training and Demonstration shall include, but is not limited to, the following:
 - 1. Review the Contract Documents.
 - 2. Review installed systems, subsystems, and equipment.
 - 3. Review instructor qualifications.
 - 4. Review instructional methods and procedures.
 - 5. Review training module outlines and contents.

6. Review course materials (including operation and maintenance manuals).
 7. Review and discuss locations and other facilities required for instruction.
 8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
 9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.
- C. Training Module Submittals: The Contractor shall submit the following information to the VA and the Commissioning Agent:
1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.
 2. Qualification Data: Submit qualifications for facilitator and/or instructor.
 3. Attendance Record: For each training module, submit list of participants and length of instruction time.
 4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
 5. Demonstration and Training Recording:
 - a. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
 - b. Video Format: Provide high quality color DVD color on standard size DVD disks.
 - c. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
 - d. Narration: Describe scenes on video recording by audio narration by microphone while demonstration and training is recorded.

Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

e. Submit two copies within seven days of end of each training module.

6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.

D. Quality Assurance:

1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.
3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. Training Coordination:

1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.
2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the VA.

F. Instruction Program:

1. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections, and as follows:
 - a. Fire protection systems, including fire alarm, fire pumps, and fire suppression systems.

- b. Intrusion detection systems.
 - c. Conveying systems, including elevators, wheelchair lifts, escalators, and automated materials handling systems.
 - d. Medical equipment, including medical gas equipment and piping.
 - e. Laboratory equipment, including laboratory air and vacuum equipment and piping.
 - f. Heat generation, including boilers, feedwater equipment, pumps, steam distribution piping, condensate return systems, heating hot water heat exchangers, and heating hot water distribution piping.
 - g. Refrigeration systems, including chillers, cooling towers, condensers, pumps, and distribution piping.
 - h. HVAC systems, including air handling equipment, air distribution systems, and terminal equipment and devices.
 - i. HVAC instrumentation and controls.
 - j. Electrical service and distribution, including switchgear, transformers, switchboards, panelboards, uninterruptible power supplies, and motor controls.
 - k. Packaged engine generators, including synchronizing switchgear/switchboards, and transfer switches.
 - l. Lighting equipment and controls.
 - m. Communication systems, including intercommunication, surveillance, nurse call systems, public address, mass evacuation, voice and data, and entertainment television equipment.
 - n. Site utilities including lift stations, condensate pumping and return systems, and storm water pumping systems.
- G. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:
- 1. Basis of System Design, Operational Requirements, and Criteria:
 - Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.

- f. Operating characteristics.
 - g. Limiting conditions.
 - H, Performance curves.
2. Documentation: Review the following items in detail:
- a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project Record Documents.
 - e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
3. Emergencies: Include the following, as applicable:
- a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
- a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.

- c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
- 6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
- 7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
- 8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.
- H. Training Execution:
 - 1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual. Set up instructional equipment at instruction location.
 - 2. Instruction:
 - a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.
 - b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.

- 2) The VA will furnish an instructor to describe VA's operational philosophy.
 - 3) The VA will furnish the Contractor with names and positions of participants.
 3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA and the Commissioning Agent with at least seven days' advance notice.
 4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of an oral, or a written, performance-based test.
 5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.
- I. Demonstration and Training Recording:
1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
 2. Video Format: Provide high quality color DVD color on standard size DVD disks.
 3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
 4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

----- END -----

**SECTION 02 41 00
DEMOLITION**

PART 1 - GENERAL

1.1 DESCRIPTION:

This section specifies demolition and removal of buildings, portions of buildings, utilities, other structures and debris from trash dumps shown.

1.2 RELATED WORK:

- A. Demolition and removal of roads, walks, curbs, and on-grade slabs outside buildings to be demolished: Section 31 20 11, EARTH MOVING (SHORT FORM).
- B. Safety Requirements: Section 01 35 26 Safety Requirements Article, ACCIDENT PREVENTION PLAN (APP).
- C. Disconnecting utility services prior to demolition: Section 01 00 00, GENERAL REQUIREMENTS.
- D. Reserved items that are to remain the property of the Government: Section 01 00 00, GENERAL REQUIREMENTS.
- E. Asbestos Removal: Section 02 82 11, TRADITIONAL ASBESTOS ABATEMENT.
- F. Lead Paint: Section 02 83 33.13, LEAD-BASED PAINT REMOVAL AND DISPOSAL.
- G. Environmental Protection: Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.
- H. Construction Waste Management: Section 017419 CONSTRUCTION WASTE MANAGEMENT.
- I. Infectious Control: Section 01 00 00, GENERAL REQUIREMENTS, Article 1.7, INFECTION PREVENTION MEASURES.

1.3 PROTECTION:

- A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures. Comply with requirements of GENERAL CONDITIONS Article, ACCIDENT PREVENTION.
- B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations. Comply with requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS.

- C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.
- D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.
- E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition such as, but not limited to; ice, flooding, or pollution. Vacuum and dust the work area daily.
- F. In addition to previously listed fire and safety rules to be observed in performance of work, include following:
 - 1. No wall or part of wall shall be permitted to fall outwardly from structures.
 - 2. Maintain at least one stairway in each structure in usable condition to highest remaining floor. Keep stairway free of obstructions and debris until that level of structure has been removed.
 - 3. Wherever a cutting torch or other equipment that might cause a fire is used, provide and maintain fire extinguishers nearby ready for immediate use. Instruct all possible users in use of fire extinguishers.
 - 4. Keep hydrants clear and accessible at all times. Prohibit debris from accumulating within a radius of 4500 mm (15 feet) of fire hydrants.
- G. Before beginning any demolition work, the Contractor shall survey the site and examine the drawings and specifications to determine the extent of the work. The contractor shall take necessary precautions to avoid damages to existing items to remain in place, to be reused, or to remain the property of the Medical Center; any damaged items shall be repaired or replaced as approved by the Resident Engineer. The Contractor shall coordinate the work of this section with all other work and shall construct and maintain shoring, bracing, and supports as required. The Contractor shall ensure that structural elements are not overloaded and shall be responsible for increasing structural supports or adding new supports as may be required as a result of any cutting, removal, or demolition work performed under this contract. Do not

overload structural elements. Provide new supports and reinforcement for existing construction weakened by demolition or removal works. Repairs, reinforcement, or structural replacement must have Resident Engineer's approval.

- H. The work shall comply with the requirements of Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.
- I. The work shall comply with the requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article 1.7 INFECTION PREVENTION MEASURES.

1.4 UTILITY SERVICES:

- A. Demolish and remove outside utility service lines shown to be removed.
- B. Remove abandoned outside utility lines that would interfere with installation of new utility lines and new construction.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 DEMOLITION:

- A. Completely demolish and remove buildings and structures, including all appurtenances related or connected thereto, as noted below:
 - 1. As required for installation of new utility service lines.
 - 2. To full depth within an area defined by hypothetical lines located 1500 mm (5 feet) outside building lines of new structures.
- B. Debris, including brick, concrete, stone, metals and similar materials shall become property of Contractor and shall be disposed of by him daily, off the Medical Center to avoid accumulation at the demolition site. Materials that cannot be removed daily shall be stored in areas specified by the Resident Engineer. Break up concrete slabs below grade that do not require removal from present location into pieces not exceeding 600 mm (24 inches) square to permit drainage. Contractor shall dispose debris in compliance with applicable federal, state or local permits, rules and/or regulations.
- C. In removing buildings and structures of more than two stories, demolish work story by story starting at highest level and progressing down to third floor level. Demolition of first and second stories may proceed simultaneously.
- D. Remove and legally dispose of all materials, other than earth to remain as part of project work, from any trash dumps shown. Materials removed shall become property of contractor and shall be disposed of in compliance with applicable federal, state or local permits, rules and/or regulations. All materials in the indicated trash dump areas,

including above surrounding grade and extending to a depth of 1500mm (5feet) below surrounding grade, shall be included as part of the lump sum compensation for the work of this section. Materials that are located beneath the surface of the surrounding ground more than 1500 mm (5 feet), or materials that are discovered to be hazardous, shall be handled as unforeseen. The removal of hazardous material shall be referred to Hazardous Materials specifications.

- E. Remove existing utilities as indicated or uncovered by work and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the Resident Engineer. When Utility lines are encountered that are not indicated on the drawings, the Resident Engineer shall be notified prior to further work in that area.

3.2 CLEAN-UP:

On completion of work of this section and after removal of all debris, leave site in clean condition satisfactory to Resident Engineer.

Clean-up shall include off the Medical Center disposal of all items and materials not required to remain property of the Government as well as all debris and rubbish resulting from demolition operations.

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SECTION 07 92 00
JOINT SEALANTS

PART 1 - GENERAL

1.1 DESCRIPTION:

Section covers all sealant and caulking materials and their application, wherever required for complete installation of building materials or systems.

1.2 RELATED WORK:

- A. NOT USED.
- B. NOT USED.
- C. Firestopping penetrations: Section 07 84 00, FIRESTOPPING.
- D. NOT USED.
- E. NOT USED.
- F. NOT USED.
- G. NOT USED.

1.3 QUALITY CONTROL:

- A. Installer Qualifications: An experienced installer who has specialized in installing joint sealants similar in material, design, and extent to those indicated for this Project and whose work has resulted in joint-sealant installations with a record of successful in-service performance.
- B. Source Limitations: Obtain each type of joint sealant through one source from a single manufacturer.
- C. Product Testing: Obtain test results from a qualified testing agency based on testing current sealant formulations within a 12-month period.
 - 1. Testing Agency Qualifications: An independent testing agency qualified according to ASTM C1021.
 - 2. Test elastomeric joint sealants for compliance with requirements specified by reference to ASTM C920, and where applicable, to other standard test methods.
 - 3. NOT USED.
 - 4. Test other joint sealants for compliance with requirements indicated by referencing standard specifications and test methods.
- D. NOT USED.
- E. VOC: Acrylic latex and Silicon sealants shall have less than 50g/l VOC content.
- F. NOT USED.

1.4 SUBMITTALS:

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's installation instructions for each product used.
- C. Cured samples of exposed sealants for each color where required to match adjacent material.
- D. Manufacturer's Literature and Data:
 - 1. Caulking compound
 - 2. Primers
 - 3. Sealing compound, each type, including compatibility when different sealants are in contact with each other.

1.5 PROJECT CONDITIONS:

- A. Environmental Limitations:
 - 1. Do not proceed with installation of joint sealants under following conditions:
 - a. When ambient and substrate temperature conditions are outside limits permitted by joint sealant manufacturer or are below 4.4 °C (40 °F).
 - b. When joint substrates are wet.
- B. Joint-Width Conditions:
 - 1. Do not proceed with installation of joint sealants where joint widths are less than those allowed by joint sealant manufacturer for applications indicated.
- C. Joint-Substrate Conditions:
 - 1. Do not proceed with installation of joint sealants until contaminants capable of interfering with adhesion are removed from joint substrates.

1.6 DELIVERY, HANDLING, AND STORAGE:

- A. Deliver materials in manufacturers' original unopened containers, with brand names, date of manufacture, shelf life, and material designation clearly marked thereon.
- B. Carefully handle and store to prevent inclusion of foreign materials.
- C. Do not subject to sustained temperatures exceeding 32° C (90° F) or less than 5° C (40° F).

1.7 DEFINITIONS:

- A. Definitions of terms in accordance with ASTM C717 and as specified.
- B. Back-up Rod: A type of sealant backing.

- C. Bond Breakers: A type of sealant backing.
- D. Filler: A sealant backing used behind a back-up rod.

1.8 WARRANTY:

- A. Warranty exterior sealing against leaks, adhesion, and cohesive failure, and subject to terms of "Warranty of Construction", FAR clause 52.246-21, except that warranty period shall be extended to two years.
- B. General Warranty: Special warranty specified in this Article shall not deprive Government of other rights Government may have under other provisions of Contract Documents and shall be in addition to, and run concurrent with, other warranties made by Contractor under requirements of Contract Documents.

1.9 APPLICABLE PUBLICATIONS:

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
- B. American Society for Testing and Materials (ASTM):
 - C509-06.....Elastomeric Cellular Preformed Gasket and Sealing Material.
 - C612-10.....Mineral Fiber Block and Board Thermal Insulation.
 - C717-10.....Standard Terminology of Building Seals and Sealants.
 - C834-10.....Latex Sealants.
 - C919-08.....Use of Sealants in Acoustical Applications.
 - C920-10.....Elastomeric Joint Sealants.
 - C1021-08.....Laboratories Engaged in Testing of Building Sealants.
 - C1193-09.....Standard Guide for Use of Joint Sealants.
 - C1330-02 (R2007).....Cylindrical Sealant Backing for Use with Cold Liquid Applied Sealants.
 - D1056-07.....Specification for Flexible Cellular Materials—Sponge or Expanded Rubber.
 - E84-09.....Surface Burning Characteristics of Building Materials.
- C. Sealant, Waterproofing and Restoration Institute (SWRI).
The Professionals' Guide

PART 2 - PRODUCTS**2.1 SEALANTS:****A. S-1:**

1. ASTM C920, polyurethane or polysulfide.
2. Type M.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 20-40

B. S-2:

1. ASTM C920, polyurethane or polysulfide.
2. Type M.
3. Class 25.
4. Grade P.
5. Shore A hardness of 25-40.

C. S-3:

1. ASTM C920, polyurethane or polysulfide.
2. Type S.
3. Class 25, joint movement range of plus or minus 50 percent.
4. Grade NS.
5. Shore A hardness of 15-25.
6. Minimum elongation of 700 percent.

D. S-4:

1. ASTM C920 polyurethane or polysulfide.
2. Type S.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 25-40.

E. S-5:

1. ASTM C920, polyurethane or polysulfide.
2. Type S.
3. Class 25.
4. Grade P.
5. Shore hardness of 15-45.

F. S-6:

1. ASTM C920, silicone, neutral cure.
2. Type S.
3. Class: Joint movement range of plus 100 percent to minus 50 percent.
4. Grade NS.

5. Shore A hardness of 15-20.
6. Minimum elongation of 1200 percent.

G. S-7:

1. ASTM C920, silicone, neutral cure.
2. Type S.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 25-30.
6. Structural glazing application.

H. S-8:

1. ASTM C920, silicone, acetoxycure.
2. Type S.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 25-30.
6. Structural glazing application.

I. S-9:

1. ASTM C920 silicone.
2. Type S.
3. Class 25.
4. Grade NS.
5. Shore A hardness of 25-30.
6. Non-yellowing, mildew resistant.

J. S-10:

1. ASTM C920, coal tar extended fuel resistance polyurethane.
2. Type M/S.
3. Class 25.
4. Grade P/NS.
5. Shore A hardness of 15-20.

K. S-11:

1. ASTM C920 polyurethane.
2. Type M/S.
3. Class 25.
4. Grade P/NS.
5. Shore A hardness of 35 to 50.

L. S-12:

1. ASTM C920, polyurethane.
2. Type M/S.

- 3. Class 25, joint movement range of plus or minus 50 percent.
- 4. Grade P/NS.
- 5. Shore A hardness of 25 to 50.

2.2 CAULKING COMPOUND:

- A. C-1: ASTM C834, acrylic latex.
- B. C-2: One component acoustical caulking, non drying, non hardening, synthetic rubber.

2.3 COLOR:

- A. Sealants used with exposed masonry shall match color of mortar joints.
- B. Sealants used with unpainted concrete shall match color of adjacent concrete.
- C. Color of sealants for other locations shall be light gray or aluminum, unless specified otherwise.
- D. Caulking shall be light gray or white, unless specified otherwise.

2.4 JOINT SEALANT BACKING:

- A. General: Provide sealant backings of material and type that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C1330, of type indicated below and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance:
 - 1. Type C: Closed-cell material with a surface skin.
- C. Elastomeric Tubing Sealant Backings: Neoprene, butyl, EPDM, or silicone tubing complying with ASTM D1056, nonabsorbent to water and gas, and capable of remaining resilient at temperatures down to minus 32° C (minus 26° F). Provide products with low compression set and of size and shape to provide a secondary seal, to control sealant depth, and otherwise contribute to optimum sealant performance.
- D. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.5 FILLER:

- A. Mineral fiber board: ASTM C612, Class 1.
- B. Thickness same as joint width.
- C. Depth to fill void completely behind back-up rod.

2.6 PRIMER:

- A. As recommended by manufacturer of caulking or sealant material.
- B. Stain free type.

2.7 CLEANERS-NON POUROUS SURFACES:

Chemical cleaners acceptable to manufacturer of sealants and sealant backing material, free of oily residues and other substances capable of staining or harming joint substrates and adjacent non-porous surfaces and formulated to promote adhesion of sealant and substrates.

PART 3 - EXECUTION**3.1 INSPECTION:**

- A. Inspect substrate surface for bond breaker contamination and unsound materials at adherent faces of sealant.
- B. Coordinate for repair and resolution of unsound substrate materials.
- C. Inspect for uniform joint widths and that dimensions are within tolerance established by sealant manufacturer.

3.2 PREPARATIONS:

- A. Prepare joints in accordance with manufacturer's instructions and SWRI.
- B. Clean surfaces of joint to receive caulking or sealants leaving joint dry to the touch, free from frost, moisture, grease, oil, wax, lacquer paint, or other foreign matter that would tend to destroy or impair adhesion.
 - 1. Clean porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants.
 - 2. Remove loose particles remaining from above cleaning operations by vacuuming or blowing out joints with oil-free compressed air. Porous joint surfaces include the following:
 - a. Concrete.
 - b. Masonry.
 - c. Unglazed surfaces of ceramic tile.
 - 3. Remove laitance and form-release agents from concrete.
 - 4. Clean nonporous surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
 - a. Metal.
 - b. Glass.
 - c. Porcelain enamel.

- d. Glazed surfaces of ceramic tile.
- C. Do not cut or damage joint edges.
- D. Apply masking tape to face of surfaces adjacent to joints before applying primers, caulking, or sealing compounds.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- E. Apply primer to sides of joints wherever required by compound manufacturer's printed instructions.
 - 1. Apply primer prior to installation of back-up rod or bond breaker tape.
 - 2. Use brush or other approved means that will reach all parts of joints.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.3 BACKING INSTALLATION:

- A. Install back-up material, to form joints enclosed on three sides as required for specified depth of sealant.
- B. Where deep joints occur, install filler to fill space behind the back-up rod and position the rod at proper depth.
- C. Cut fillers installed by others to proper depth for installation of back-up rod and sealants.
- D. Install back-up rod, without puncturing the material, to a uniform depth, within plus or minus 3 mm (1/8 inch) for sealant depths specified.
- E. Where space for back-up rod does not exist, install bond breaker tape strip at bottom (or back) of joint so sealant bonds only to two opposing surfaces.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.4 SEALANT DEPTHS AND GEOMETRY:

- A. At widths up to 6 mm (1/4 inch), sealant depth equal to width.
- B. At widths over 6 mm (1/4 inch), sealant depth 1/2 of width up to 13 mm (1/2 inch) maximum depth at center of joint with sealant thickness at center of joint approximately 1/2 of depth at adhesion surface.

3.5 INSTALLATION:

- A. General:
 - 1. Apply sealants and caulking only when ambient temperature is between

5° C and 38° C (40° and 100° F).

2. Do not use polysulfide base sealants where sealant may be exposed to fumes from bituminous materials, or where water vapor in continuous contact with cementitious materials may be present.
 3. Do not use sealant type listed by manufacture as not suitable for use in locations specified.
 4. Apply caulking and sealing compound in accordance with manufacturer's printed instructions.
 5. Avoid dropping or smearing compound on adjacent surfaces.
 6. Fill joints solidly with compound and finish compound smooth.
 7. Tool joints to concave surface unless shown or specified otherwise.
 8. Finish paving or floor joints flush unless joint is otherwise detailed.
 9. Apply compounds with nozzle size to fit joint width.
 10. Test sealants for compatibility with each other and substrate. Use only compatible sealant.
- B. For application of sealants, follow requirements of ASTM C1193 unless specified otherwise.
- C. Where gypsum board partitions are of sound rated, fire rated, or smoke barrier construction, follow requirements of ASTM C919 only to seal all cut-outs and intersections with the adjoining construction unless specified otherwise.
1. Apply a 6 mm (1/4 inch) minimum bead of sealant each side of runners (tracks), including those used at partition intersections with dissimilar wall construction.
 2. Coordinate with application of gypsum board to install sealant immediately prior to application of gypsum board.
 3. Partition intersections: Seal edges of face layer of gypsum board abutting intersecting partitions, before taping and finishing or application of veneer plaster-joint reinforcing.
 4. Openings: Apply a 6 mm (1/4 inch) bead of sealant around all cut-outs to seal openings of electrical boxes, ducts, pipes and similar penetrations. To seal electrical boxes, seal sides and backs.
 5. Control Joints: Before control joints are installed, apply sealant in back of control joint to reduce flanking path for sound through control joint.

3.6 FIELD QUALITY CONTROL:

- A. Field-Adhesion Testing: Field-test joint-sealant adhesion to joint substrates as recommended by sealant manufacturer:
 - 1. Extent of Testing: Test completed elastomeric sealant joints as follows:
 - a. Perform 10 tests for first 300 m (1000 feet) of joint length for each type of elastomeric sealant and joint substrate.
 - b. Perform one test for each 300 m (1000 feet) of joint length thereafter or one test per each floor per elevation.
- B. Inspect joints for complete fill, for absence of voids, and for joint configuration complying with specified requirements. Record results in a field adhesion test log.
- C. Inspect tested joints and report on following:
 - 1. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each type of product and joint substrate.
 - 2. Compare these results to determine if adhesion passes sealant manufacturer's field-adhesion hand-pull test criteria.
 - 3. Whether sealants filled joint cavities and are free from voids.
 - 4. Whether sealant dimensions and configurations comply with specified requirements.
- D. Record test results in a field adhesion test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant fill, sealant configuration, and sealant dimensions.
- E. Repair sealants pulled from test area by applying new sealants following same procedures used to originally seal joints. Ensure that original sealant surfaces are clean and new sealant contacts original sealant.
- F. Evaluation of Field-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements, will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.7 CLEANING:

- A. Fresh compound accidentally smeared on adjoining surfaces: Scrape off immediately and rub clean with a solvent as recommended by the caulking or sealant manufacturer.
- B. After filling and finishing joints, remove masking tape.
- C. Leave adjacent surfaces in a clean and unstained condition.

3.8 LOCATIONS:

- A. Exterior Building Joints, Horizontal and Vertical:
 - 1. Metal to Metal: Type S-1, S-2
 - 2. Metal to Masonry or Stone: Type S-1
 - 3. Masonry to Masonry or Stone: Type S-1
 - 4. Stone to Stone: Type S-1
 - 5. Cast Stone to Cast Stone: Type S-1
 - 6. Threshold Setting Bed: Type S-1, S-3, S-4
 - 7. Masonry Expansion and Control Joints: Type S-6
 - 8. Wood to Masonry: Type S-1
- B. Metal Reglets and Flashings:
 - 1. Flashings to Wall: Type S-6
 - 2. Metal to Metal: Type S-6
- C. Sanitary Joints:
 - 1. Walls to Plumbing Fixtures: Type S-9
 - 2. Counter Tops to Walls: Type S-9
 - 3. Pipe Penetrations: Type S-9
- D. Horizontal Traffic Joints:
 - 1. Concrete Paving, Unit Pavers: Type S-11 or S-12
 - 2. Garage/Parking Decks: Type S-10
- E. High Temperature Joints over 204 degrees C (400 degrees F):
 - 1. Exhaust Pipes, Flues, Breech Stacks: Type S-7 or S-8
- F. Interior Caulking:
 - 1. Typical Narrow Joint 6 mm, (1/4 inch) or less at Walls and Adjacent Components: Types C-1 and C-2.
 - 2. Perimeter of Doors, Windows, Access Panels which Adjoin Concrete or Masonry Surfaces: Types C-1 and C-2.
 - 3. Joints at Masonry Walls and Columns, Piers, Concrete Walls or Exterior Walls: Types C-1 and C-2.
 - 4. Perimeter of Lead Faced Control Windows and Plaster or Gypsum Wallboard Walls: Types C-1 and C-2.

5. Exposed Isolation Joints at Top of Full Height Walls: Types C-1 and C-2.
6. Exposed Acoustical Joint at Sound Rated Partitions Type C-2.
7. Concealed Acoustic Sealant Types S-4, C-1 and C-2.

- - - E N D - - -

SECTION 26 05 11
REQUIREMENTS FOR ELECTRICAL INSTALLATIONS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section applies to all sections of Division 26.
- B. Furnish and install electrical systems, materials, equipment, and accessories in accordance with the specifications and drawings. Capacities and ratings of motors, transformers, conductors and cable, switchboards, switchgear, panelboards, motor control centers, generators, automatic transfer switches, and other items and arrangements for the specified items are shown on the drawings.
- C. Electrical service entrance equipment and arrangements for temporary and permanent connections to the electric utility company's system shall conform to the electric utility company's requirements. Coordinate fuses, circuit breakers and relays with the electric utility company's system, and obtain electric utility company approval for sizes and settings of these devices.
- D. Conductor ampacities specified or shown on the drawings are based on copper conductors, with the conduit and raceways sized per NEC. Aluminum conductors are prohibited.

1.2 MINIMUM REQUIREMENTS

- A. The latest International Building Code (IBC), Underwriters Laboratories, Inc. (UL), Institute of Electrical and Electronics Engineers (IEEE), and National Fire Protection Association (NFPA) codes and standards are the minimum requirements for materials and installation.
- B. The drawings and specifications shall govern in those instances where requirements are greater than those stated in the above codes and standards.

1.3 TEST STANDARDS

- A. All materials and equipment shall be listed, labeled, or certified by a Nationally Recognized Testing Laboratory (NRTL) to meet Underwriters Laboratories, Inc. (UL), standards where test standards have been established. Materials and equipment which are not covered by UL standards will be accepted, providing that materials and equipment are listed, labeled, certified or otherwise determined to meet the safety requirements of a NRTL. Materials and equipment which no NRTL accepts, certifies, lists, labels, or determines to be safe, will be considered

if inspected or tested in accordance with national industrial standards, such as ANSI, NEMA, and NETA. Evidence of compliance shall include certified test reports and definitive shop drawings.

B. Definitions:

1. Listed: Materials and equipment included in a list published by an organization that is acceptable to the Authority Having Jurisdiction and concerned with evaluation of products or services, that maintains periodic inspection of production or listed materials and equipment or periodic evaluation of services, and whose listing states that the materials and equipment either meets appropriate designated standards or has been tested and found suitable for a specified purpose.
2. Labeled: Materials and equipment to which has been attached a label, symbol, or other identifying mark of an organization that is acceptable to the Authority Having Jurisdiction and concerned with product evaluation, that maintains periodic inspection of production of labeled materials and equipment, and by whose labeling the manufacturer indicates compliance with appropriate standards or performance in a specified manner.
3. Certified: Materials and equipment which:
 - a. Have been tested and found by a NRTL to meet nationally recognized standards or to be safe for use in a specified manner.
 - b. Are periodically inspected by a NRTL.
 - c. Bear a label, tag, or other record of certification.
4. Nationally Recognized Testing Laboratory: Testing laboratory which is recognized and approved by the Secretary of Labor in accordance with OSHA regulations.

1.4 QUALIFICATIONS (PRODUCTS AND SERVICES)

A. Manufacturer's Qualifications: The manufacturer shall regularly and currently produce, as one of the manufacturer's principal products, the materials and equipment specified for this project, and shall have manufactured the materials and equipment for at least three years.

B. Product Qualification:

1. Manufacturer's materials and equipment shall have been in satisfactory operation, on three installations of similar size and type as this project, for at least three years.

2. The Government reserves the right to require the Contractor to submit a list of installations where the materials and equipment have been in operation before approval.

C. Service Qualifications: There shall be a permanent service organization maintained or trained by the manufacturer which will render satisfactory service to this installation within four hours of receipt of notification that service is needed. Submit name and address of service organizations.

1.5 APPLICABLE PUBLICATIONS

A. Applicable publications listed in all Sections of Division 26 shall be the latest issue, unless otherwise noted.

B. Products specified in all sections of Division 26 shall comply with the applicable publications listed in each section.

1.6 MANUFACTURED PRODUCTS

A. Materials and equipment furnished shall be of current production by manufacturers regularly engaged in the manufacture of such items, and for which replacement parts shall be available. Materials and equipment furnished shall be new, and shall have superior quality and freshness.

B. When more than one unit of the same class or type of materials and equipment is required, such units shall be the product of a single manufacturer.

C. Equipment Assemblies and Components:

1. Components of an assembled unit need not be products of the same manufacturer.

2. Manufacturers of equipment assemblies, which include components made by others, shall assume complete responsibility for the final assembled unit.

3. Components shall be compatible with each other and with the total assembly for the intended service.

4. Constituent parts which are similar shall be the product of a single manufacturer.

D. Factory wiring and terminals shall be identified on the equipment being furnished and on all wiring diagrams.

E. When Factory Tests are specified, Factory Tests shall be performed in the factory by the equipment manufacturer, and witnessed by the contractor. In addition, the following requirements shall be complied with:

1. The Government shall have the option of witnessing factory tests. The Contractor shall notify the Government through the COR a minimum of thirty (30) days prior to the manufacturer's performing of the factory tests.
2. When factory tests are successful, contractor shall furnish four (4) copies of the equipment manufacturer's certified test reports to the COR fourteen (14) days prior to shipment of the equipment, and not more than ninety (90) days after completion of the factory tests.
3. When factory tests are not successful, factory tests shall be repeated in the factory by the equipment manufacturer, and witnessed by the Contractor. The Contractor shall be liable for all additional expenses for the Government to witness factory re-testing.

1.7 VARIATIONS FROM CONTRACT REQUIREMENTS

- A. Where the Government or the Contractor requests variations from the contract requirements, the connecting work and related components shall include, but not be limited to additions or changes to branch circuits, circuit protective devices, conduits, wire, feeders, controls, panels and installation methods.

1.8 MATERIALS AND EQUIPMENT PROTECTION

- A. Materials and equipment shall be protected during shipment and storage against physical damage, vermin, dirt, corrosive substances, fumes, moisture, cold and rain.
 1. Store materials and equipment indoors in clean dry space with uniform temperature to prevent condensation.
 2. During installation, equipment shall be protected against entry of foreign matter, and be vacuum-cleaned both inside and outside before testing and operating. Compressed air shall not be used to clean equipment. Remove loose packing and flammable materials from inside equipment.
 3. Damaged equipment shall be repaired or replaced, as determined by the COR.
 4. Painted surfaces shall be protected with factory installed removable heavy kraft paper, sheet vinyl or equal.
 5. Damaged paint on equipment shall be refinished with the same quality of paint and workmanship as used by the manufacturer so repaired areas are not obvious.

1.9 WORK PERFORMANCE

- A. All electrical work shall comply with requirements of the latest NFPA 70 (NEC), NFPA 70B, NFPA 70E, NFPA 99, NFPA 110, OSHA Part 1910 subpart J – General Environmental Controls, OSHA Part 1910 subpart K – Medical and First Aid, and OSHA Part 1910 subpart S – Electrical, in addition to other references required by contract.
- B. Job site safety and worker safety is the responsibility of the Contractor.
- C. Electrical work shall be accomplished with all affected circuits or equipment de-energized. However, energized electrical work may be performed only for the non-destructive and non-invasive diagnostic testing(s), or when scheduled outage poses an imminent hazard to patient care, safety, or physical security. In such case, all aspects of energized electrical work, such as the availability of appropriate/correct personal protective equipment (PPE) and the use of PPE, shall comply with the latest NFPA 70E, as well as the following requirements:
 - 1. Only Qualified Person(s) shall perform energized electrical work. Supervisor of Qualified Person(s) shall witness the work of its entirety to ensure compliance with safety requirements and approved work plan.
 - 2. At least two weeks before initiating any energized electrical work, the Contractor and the Qualified Person(s) who is designated to perform the work shall visually inspect, verify and confirm that the work area and electrical equipment can safely accommodate the work involved.
 - 3. At least two weeks before initiating any energized electrical work, the Contractor shall develop and submit a job specific work plan, and energized electrical work request to the COR, and Medical Center's Chief Engineer or his/her designee. At the minimum, the work plan must include relevant information such as proposed work schedule, area of work, description of work, name(s) of Supervisor and Qualified Person(s) performing the work, equipment to be used, procedures to be used on and near the live electrical equipment, barriers to be installed, safety equipment to be used, and exit pathways.
 - 4. Energized electrical work shall begin only after the Contractor has obtained written approval of the work plan, and the energized

electrical work request from the COR, and Medical Center's Chief Engineer or his/her designee. The Contractor shall make these approved documents present and available at the time and place of energized electrical work.

5. Energized electrical work shall begin only after the Contractor has invited and received acknowledgment from the COR, and Medical Center's Chief Engineer or his/her designee to witness the work.
- D. For work that affects existing electrical systems, arrange, phase and perform work to assure minimal interference with normal functioning of the facility. Refer to Article OPERATIONS AND STORAGE AREAS under Section 01 00 00, GENERAL REQUIREMENTS.
- E. New work shall be installed and connected to existing work neatly, safely and professionally. Disturbed or damaged work shall be replaced or repaired to its prior conditions, as required by Section 01 00 00, GENERAL REQUIREMENTS.
- F. Coordinate location of equipment and conduit with other trades to minimize interference.

1.10 EQUIPMENT INSTALLATION AND REQUIREMENTS

- A. Equipment location shall be as close as practical to locations shown on the drawings.
- B. Working clearances shall not be less than specified in the NEC.
- C. Inaccessible Equipment:
 1. Where the Government determines that the Contractor has installed equipment not readily accessible for operation and maintenance, the equipment shall be removed and reinstalled as directed at no additional cost to the Government.
 2. "Readily accessible" is defined as being capable of being reached quickly for operation, maintenance, or inspections without the use of ladders, or without climbing or crawling under or over obstacles such as, but not limited to, motors, pumps, belt guards, transformers, piping, ductwork, conduit and raceways.
- D. Electrical service entrance equipment and arrangements for temporary and permanent connections to the electric utility company's system shall conform to the electric utility company's requirements. Coordinate fuses, circuit breakers and relays with the electric utility company's system, and obtain electric utility company approval for sizes and settings of these devices.

1.11 EQUIPMENT IDENTIFICATION

- A. In addition to the requirements of the NEC, install an identification sign which clearly indicates information required for use and maintenance of items such as switchboards and switchgear, panelboards, cabinets, motor controllers, fused and non-fused safety switches, generators, automatic transfer switches, separately enclosed circuit breakers, individual breakers and controllers in switchboards, switchgear and motor control assemblies, control devices and other significant equipment.
- B. Identification signs for Normal Power System equipment shall be laminated black phenolic resin with a white core with engraved lettering. Identification signs for Essential Electrical System (EES) equipment, as defined in the NEC, shall be laminated red phenolic resin with a white core with engraved lettering. Lettering shall be a minimum of 12 mm (1/2 inch) high. Identification signs shall indicate equipment designation, rated bus amperage, voltage, number of phases, number of wires, and type of EES power branch as applicable. Secure nameplates with screws.
- C. Install adhesive arc flash warning labels on all equipment as required by the latest NFPA 70E. Label shall show specific and correct information for specific equipment based on its arc flash calculations. Label shall show the followings:
 - 1. Nominal system voltage.
 - 2. Equipment/bus name, date prepared, and manufacturer name and address.
 - 3. Arc flash boundary.
 - 4. Available arc flash incident energy and the corresponding working distance.
 - 5. Minimum arc rating of clothing.
 - 6. Site-specific level of PPE.

1.12 SUBMITTALS

- A. Submit to the COR in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. The Government's approval shall be obtained for all materials and equipment before delivery to the job site. Delivery, storage or installation of materials and equipment which has not had prior approval will not be permitted.

- C. All submittals shall include six copies of adequate descriptive literature, catalog cuts, shop drawings, test reports, certifications, samples, and other data necessary for the Government to ascertain that the proposed materials and equipment comply with drawing and specification requirements. Catalog cuts submitted for approval shall be legible and clearly identify specific materials and equipment being submitted.
- D. Submittals for individual systems and equipment assemblies which consist of more than one item or component shall be made for the system or assembly as a whole. Partial submittals will not be considered for approval.
1. Mark the submittals, "SUBMITTED UNDER SECTION_____".
 2. Submittals shall be marked to show specification reference including the section and paragraph numbers.
 3. Submit each section separately.
- E. The submittals shall include the following:
1. Information that confirms compliance with contract requirements. Include the manufacturer's name, model or catalog numbers, catalog information, technical data sheets, shop drawings, manuals, pictures, nameplate data, and test reports as required.
 2. Submittals are required for all equipment anchors and supports. Submittals shall include weights, dimensions, center of gravity, standard connections, manufacturer's recommendations and behavior problems (e.g., vibration, thermal expansion, etc.) associated with equipment or piping so that the proposed installation can be properly reviewed. Include sufficient fabrication information so that appropriate mounting and securing provisions may be designed and attached to the equipment.
 3. Elementary and interconnection wiring diagrams for communication and signal systems, control systems, and equipment assemblies. All terminal points and wiring shall be identified on wiring diagrams.
 4. Parts list which shall include information for replacement parts and ordering instructions, as recommended by the equipment manufacturer.
- F. Maintenance and Operation Manuals:
1. Submit as required for systems and equipment specified in the technical sections. Furnish in hardcover binders or an approved equivalent.

2. Inscribe the following identification on the cover: the words "MAINTENANCE AND OPERATION MANUAL," the name and location of the system, material, equipment, building, name of Contractor, and contract name and number. Include in the manual the names, addresses, and telephone numbers of each subcontractor installing the system or equipment and the local representatives for the material or equipment.
3. Provide a table of contents and assemble the manual to conform to the table of contents, with tab sheets placed before instructions covering the subject. The instructions shall be legible and easily read, with large sheets of drawings folded in.
4. The manuals shall include:
 - a. Internal and interconnecting wiring and control diagrams with data to explain detailed operation and control of the equipment.
 - b. A control sequence describing start-up, operation, and shutdown.
 - c. Description of the function of each principal item of equipment.
 - d. Installation instructions.
 - e. Safety precautions for operation and maintenance.
 - f. Diagrams and illustrations.
 - g. Periodic maintenance and testing procedures and frequencies, including replacement parts numbers.
 - h. Performance data.
 - i. Pictorial "exploded" parts list with part numbers. Emphasis shall be placed on the use of special tools and instruments. The list shall indicate sources of supply, recommended spare and replacement parts, and name of servicing organization.
 - j. List of factory approved or qualified permanent servicing organizations for equipment repair and periodic testing and maintenance, including addresses and factory certification qualifications.
- G. Approvals will be based on complete submission of shop drawings, manuals, test reports, certifications, and samples as applicable.
- H. After approval and prior to installation, furnish the COR with one sample of each of the following:
 1. A minimum 300 mm (12 inches) length of each type and size of wire and cable along with the tag from the coils or reels from which the sample was taken. The length of the sample shall be sufficient to show all markings provided by the manufacturer.

2. Each type of conduit coupling, bushing, and termination fitting.
3. Conduit hangers, clamps, and supports.
4. Duct sealing compound.
5. Each type of receptacle, toggle switch, lighting control sensor, outlet box, manual motor starter, device wall plate, engraved nameplate, wire and cable splicing and terminating material, and branch circuit single pole molded case circuit breaker.

1.13 SINGULAR NUMBER

- A. Where any device or part of equipment is referred to in these specifications in the singular number (e.g., "the switch"), this reference shall be deemed to apply to as many such devices as are required to complete the installation as shown on the drawings.

1.14 POLYCHLORINATED BIPHENYL (PCB) EQUIPMENT

- A. This project requires the removal, transport, and disposal of electrical equipment containing Polychlorinated Biphenyls (PCB) in accordance with the Federal Toxic Substances Control Act (TSCA).
- B. The equipment to be removed is shown on the drawings.
- C. The selective demolition shall be in accordance with Section 02 41 00, DEMOLITION.

1.15 ACCEPTANCE CHECKS AND TESTS

- A. The Contractor shall furnish the instruments, materials, and labor for tests.
- B. Where systems are comprised of components specified in more than one section of Division 26, the Contractor shall coordinate the installation, testing, and adjustment of all components between various manufacturer's representatives and technicians so that a complete, functional, and operational system is delivered to the Government.
- C. When test results indicate any defects, the Contractor shall repair or replace the defective materials or equipment, and repeat the tests for the equipment. Repair, replacement, and re-testing shall be accomplished at no additional cost to the Government.

1.16 WARRANTY

- A. All work performed and all equipment and material furnished under this Division shall be free from defects and shall remain so for a period of one year from the date of acceptance of the entire installation by the Contracting Officer for the Government.

1.17 INSTRUCTION

- A. Instruction to designated Government personnel shall be provided for the particular equipment or system as required in each associated technical specification section.
- B. Furnish the services of competent and factory-trained instructors to give full instruction in the adjustment, operation, and maintenance of the specified equipment and system, including pertinent safety requirements. Instructors shall be thoroughly familiar with all aspects of the installation, and shall be factory-trained in operating theory as well as practical operation and maintenance procedures.
- C. A training schedule shall be developed and submitted by the Contractor and approved by the COR at least 30 days prior to the planned training.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

---END---

SECTION 26 05 26
GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, connection, and testing of grounding and bonding equipment, indicated as grounding equipment in this section.
- B. "Grounding electrode system" refers to grounding electrode conductors and all electrodes required or allowed by NEC, as well as made, supplementary, and lightning protection system grounding electrodes.
- C. The terms "connect" and "bond" are used interchangeably in this section and have the same meaning.

1.2 RELATED WORK

- A. Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS: Requirements that apply to all sections of Division 26.
- B. Section 26 05 19, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES: Low-voltage conductors.
- C. Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS: Conduit and boxes.
- D. Section 26 12 19, PAD-MOUNTED, LIQUID-FILLED, MEDIUM-VOLTAGE TRANSFORMERS: pad-mounted, liquid-filled, medium-voltage transformers.
- E. Section 26 13 13, MEDIUM-VOLTAGE CIRCUIT BREAKER SWITCHGEAR: Medium-voltage circuit breaker switchgear.
- F. Section 26 23 13, GENERATOR PARALLELING CONTROLS: Generator paralleling controls.
- G. Section 26 13 16, MEDIUM-VOLTAGE FUSIBLE INTERRUPTER SWITCHES: Medium-voltage fusible interrupter switches.
- H. Section 26 22 00, LOW-VOLTAGE TRANSFORMERS: Low-voltage transformers.
- I. Section 26 23 00, LOW-VOLTAGE SWITCHGEAR: Low-voltage switchgear.
- J. Section 26 24 13, DISTRIBUTION SWITCHBOARDS: Low-voltage distribution switchboards.
- K. Section 26 24 16, PANELBOARDS: Low-voltage panelboards.
- L. Section 26 24 19, MOTOR CONTROL CENTERS: Motor control centers.
- M. Section 26 32 13, ENGINE GENERATORS: Engine generators.
- N. Section 26 36 23, AUTOMATIC TRANSFER SWITCHES: Automatic transfer switches.
- O. Section 26 41 00, FACILITY LIGHTNING PROTECTION: Lightning protection.

1.3 QUALITY ASSURANCE

- A. Quality Assurance shall be in accordance with Paragraph, QUALIFICATIONS (PRODUCTS AND SERVICES) in Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.

1.4 SUBMITTALS

- A. Submit in accordance with Paragraph, SUBMITTALS in Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, and the following requirements:
1. Shop Drawings:
 - a. Submit sufficient information to demonstrate compliance with drawings and specifications.
 - b. Submit plans showing the location of system grounding electrodes and connections, and the routing of aboveground and underground grounding electrode conductors.
 2. Test Reports:
 - a. Two weeks prior to the final inspection, submit ground resistance field test reports to the COR.
 3. Certifications:
 - a. Certification by the Contractor that the grounding equipment has been properly installed and tested.

1.5 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.
- B. American Society for Testing and Materials (ASTM):
- B1-13.....Standard Specification for Hard-Drawn Copper Wire
- B3-13.....Standard Specification for Soft or Annealed Copper Wire
- B8-11.....Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
- C. Institute of Electrical and Electronics Engineers, Inc. (IEEE):
- 81-12.....IEEE Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Ground System Part 1: Normal Measurements
- D. National Fire Protection Association (NFPA):

70-17.....National Electrical Code (NEC)
 70E-15.....National Electrical Safety Code
 99-15.....Health Care Facilities

E. Underwriters Laboratories, Inc. (UL):

44-14Thermoset-Insulated Wires and Cables
 83-14Thermoplastic-Insulated Wires and Cables
 467-13Grounding and Bonding Equipment

PART 2 - PRODUCTS

2.1 GROUNDING AND BONDING CONDUCTORS

- A. Equipment grounding conductors shall be insulated stranded copper, except that sizes No. 10 AWG and smaller shall be solid copper. Insulation color shall be continuous green for all equipment grounding conductors, except that wire sizes No. 4 AWG and larger shall be identified per NEC.
- B. Bonding conductors shall be bare stranded copper, except that sizes No. 10 AWG and smaller shall be bare solid copper. Bonding conductors shall be stranded for final connection to motors, transformers, and vibrating equipment.
- C. Conductor sizes shall not be less than shown on the drawings, or not less than required by the NEC, whichever is greater.
- D. Insulation: THHN-THWN and XHHW-2. XHHW-2 shall be used for isolated power systems.

2.2 GROUND RODS

- A. Steel or copper clad steel, 19 mm (0.75 inch) diameter by 3 M (10 feet) long.
- B. Quantity of rods shall be as shown on the drawings, and as required to obtain the specified ground resistance.

2.3 CONCRETE ENCASED ELECTRODE

- A. Concrete encased electrode shall be No. 4 AWG bare copper wire, installed per NEC.

2.4 GROUND CONNECTIONS

- A. Below Grade and Inaccessible Locations: Exothermic-welded type connectors.
- B. Above Grade:
 - 1. Bonding Jumpers: Listed for use with aluminum and copper conductors. For wire sizes No. 8 AWG and larger, use compression-type connectors. For wire sizes smaller than No. 8 AWG, use mechanical type lugs. Connectors or lugs shall use zinc-plated steel bolts,

- nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.
2. Connection to Building Steel: Exothermic-welded type connectors.
 3. Connection to Grounding Bus Bars: Listed for use with aluminum and copper conductors. Use mechanical type lugs, with zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.
 4. Connection to Equipment Rack and Cabinet Ground Bars: Listed for use with aluminum and copper conductors. Use mechanical type lugs, with zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.

2.5 EQUIPMENT RACK AND CABINET GROUND BARS

- A. Provide solid copper ground bars designed for mounting on the framework of open or cabinet-enclosed equipment racks. Ground bars shall have minimum dimensions of 6.3 mm (0.25 inch) thick x 19 mm (0.75 inch) wide, with length as required or as shown on the drawings. Provide insulators and mounting brackets.

2.6 GROUND TERMINAL BLOCKS

- A. At any equipment mounting location (e.g., backboards and hinged cover enclosures) where rack-type ground bars cannot be mounted, provide mechanical type lugs, with zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.

2.7 GROUNDING BUS BAR

- A. Pre-drilled rectangular copper bar with stand-off insulators, minimum 6.3 mm (0.25 inch) thick x 100 mm (4 inches) high in cross-section, length as shown on the drawings, with hole size, quantity, and spacing per detail shown on the drawings. Provide insulators and mounting brackets.

PART 3 - EXECUTION

3.1 GENERAL

- A. Installation shall be in accordance with the NEC, as shown on the drawings, and manufacturer's instructions.
- B. System Grounding:
 1. Secondary service neutrals: Ground at the supply side of the secondary disconnecting means and at the related transformer.
 2. Separately derived systems (transformers downstream from the service entrance): Ground the secondary neutral.

- C. Equipment Grounding: Metallic piping, building structural steel, electrical enclosures, raceways, junction boxes, outlet boxes, cabinets, machine frames, and other conductive items in close proximity with electrical circuits, shall be bonded and grounded.
- D. For patient care area electrical power system grounding, conform to the latest NFPA 70 and 99.

3.2 INACCESSIBLE GROUNDING CONNECTIONS

- A. Make grounding connections, which are normally buried or otherwise inaccessible, by exothermic weld.

3.3 MEDIUM-VOLTAGE EQUIPMENT AND CIRCUITS

- A. Switchgear: Provide a bare grounding electrode conductor from the switchgear ground bus to the grounding electrode system.
- B. Duct Banks and Manholes: Provide an insulated equipment grounding conductor in each duct containing medium-voltage conductors, sized per NEC except that minimum size shall be No. 2 AWG. Bond the equipment grounding conductors to the switchgear ground bus, to all manhole grounding provisions and hardware, to the cable shield grounding provisions of medium-voltage cable splices and terminations, and to equipment enclosures.
- C. Pad-Mounted Transformers:
 - 1. Provide a driven ground rod and bond with a grounding electrode conductor to the transformer grounding pad.
 - 2. Ground the secondary neutral.
- D. Lightning Arresters: Connect lightning arresters to the equipment ground bus or ground rods as applicable.

3.4 SECONDARY VOLTAGE EQUIPMENT AND CIRCUITS

- A. Main Bonding Jumper: Bond the secondary service neutral to the ground bus in the service equipment.
- B. Metallic Piping, Building Structural Steel, and Supplemental Electrode(s):
 - 1. Provide a grounding electrode conductor sized per NEC between the service equipment ground bus and all metallic water pipe systems, building structural steel, and supplemental or made electrodes. Provide jumpers across insulating joints in the metallic piping.
 - 2. Provide a supplemental ground electrode as shown on the drawings and bond to the grounding electrode system.

C. Switchgear, Switchboards, Unit Substations, Panelboards, Motor Control Centers, Engine-Generators, Automatic Transfer Switches, and other electrical equipment:

1. Connect the equipment grounding conductors to the ground bus.
2. Connect metallic conduits by grounding bushings and equipment grounding conductor to the equipment ground bus.

D. Transformers:

1. Exterior: Exterior transformers supplying interior service equipment shall have the neutral grounded at the transformer secondary. Provide a grounding electrode at the transformer.
2. Separately derived systems (transformers downstream from service equipment): Ground the secondary neutral at the transformer. Provide a grounding electrode conductor from the transformer to the nearest component of the grounding electrode system .

3.5 RACEWAY

A. Conduit Systems:

1. Ground all metallic conduit systems. All metallic conduit systems shall contain an equipment grounding conductor.
2. Non-metallic conduit systems, except non-metallic feeder conduits that carry a grounded conductor from exterior transformers to interior or building-mounted service entrance equipment, shall contain an equipment grounding conductor.
3. Metallic conduit that only contains a grounding conductor, and is provided for its mechanical protection, shall be bonded to that conductor at the entrance and exit from the conduit.
4. Metallic conduits which terminate without mechanical connection to an electrical equipment housing by means of locknut and bushings or adapters, shall be provided with grounding bushings. Connect bushings with a equipment grounding conductor to the equipment ground bus.

B. Feeders and Branch Circuits: Install equipment grounding conductors with all feeders, and power and lighting branch circuits.

C. Boxes, Cabinets, Enclosures, and Panelboards:

1. Bond the equipment grounding conductor to each pullbox, junction box, outlet box, device box, cabinets, and other enclosures through which the conductor passes (except for special grounding systems for intensive care units and other critical units shown).

2. Provide lugs in each box and enclosure for equipment grounding conductor termination.

D. Wireway Systems:

1. Bond the metallic structures of wireway to provide electrical continuity throughout the wireway system, by connecting a No. 6 AWG bonding jumper at all intermediate metallic enclosures and across all section junctions.
2. Install insulated No. 6 AWG bonding jumpers between the wireway system, bonded as required above, and the closest building ground at each end and approximately every 16 M (50 feet).
3. Use insulated No. 6 AWG bonding jumpers to ground or bond metallic wireway at each end for all intermediate metallic enclosures and across all section junctions.
4. Use insulated No. 6 AWG bonding jumpers to ground cable tray to column-mounted building ground plates (pads) at each end and approximately every 15 M (49 feet).

E. Receptacles shall not be grounded through their mounting screws. Ground receptacles with a jumper from the receptacle green ground terminal to the device box ground screw and a jumper to the branch circuit equipment grounding conductor.

F. Ground lighting fixtures to the equipment grounding conductor of the wiring system. Fixtures connected with flexible conduit shall have a green ground wire included with the power wires from the fixture through the flexible conduit to the first outlet box.

G. Fixed electrical appliances and equipment shall be provided with a ground lug for termination of the equipment grounding conductor.

H. Raised Floors: Provide bonding for all raised floor components as shown on the drawings.

I. Panelboard Bonding in Patient Care Areas: The equipment grounding terminal buses of the normal and essential branch circuit panel boards serving the same individual patient vicinity shall be bonded together with an insulated continuous copper conductor not less than No. 10 AWG, installed in rigid metal conduit.

3.6 OUTDOOR METALLIC FENCES AROUND ELECTRICAL EQUIPMENT

A. Fences shall be grounded as shown on the drawings if available.

B. Drive ground rods until the top is 300 mm (12 inches) below grade. Attach a No. 4 AWG copper conductor by exothermic weld to the ground

rods, and extend underground to the immediate vicinity of fence post. Lace the conductor vertically into 300 mm (12 inches) of fence mesh and fasten by two approved bronze compression fittings, one to bond the wire to post and the other to bond the wire to fence. Each gate section shall be bonded to its gatepost by a 3 mm x 25 mm (0.375 inch x 1 inch) flexible, braided copper strap and ground post clamps. Clamps shall be of the anti-electrolysis type.

3.7 CORROSION INHIBITORS

- A. When making grounding and bonding connections, apply a corrosion inhibitor to all contact surfaces. Use corrosion inhibitor appropriate for protecting a connection between the metals used.

3.8 CONDUCTIVE PIPING

- A. Bond all conductive piping systems, interior and exterior, to the grounding electrode system. Bonding connections shall be made as close as practical to the equipment ground bus.
- B. In operating rooms and at intensive care and coronary care type beds, bond the medical gas piping and medical vacuum piping at the outlets directly to the patient ground bus.

3.9 LIGHTNING PROTECTION SYSTEM

- A. Bond the lightning protection system to the electrical grounding electrode system.

3.10 MAIN ELECTRICAL ROOM GROUNDING

- A. Provide ground bus bar and mounting hardware at each main electrical room where incoming feeders are terminated, as shown on the drawings. Connect to pigtail extensions of the building grounding ring, as shown on the drawings.

3.11 EXTERIOR LIGHT POLES

- A. Provide 6.1 M (20 feet) of No. 4 AWG bare copper coiled at bottom of pole base excavation prior to pour, plus additional un-spliced length in and above foundation as required to reach pole ground stud.

3.12 GROUND RESISTANCE

- A. Grounding system resistance to ground shall not exceed 5 ohms. Make any modifications or additions to the grounding electrode system necessary for compliance without additional cost to the Government. Final tests shall ensure that this requirement is met.
- B. Grounding system resistance shall comply with the electric utility company ground resistance requirements.

3.13 GROUND ROD INSTALLATION

- A. For outdoor installations, drive each rod vertically in the earth, until top of rod is 610 mm (24 inches) below final grade.
- B. For indoor installations, leave 100 mm (4 inches) of each rod exposed.
- C. Where buried or permanently concealed ground connections are required, make the connections by the exothermic process, to form solid metal joints. Make accessible ground connections with mechanical pressure-type ground connectors.
- D. Where rock or impenetrable soil prevents the driving of vertical ground rods, install angled ground rods or grounding electrodes in horizontal trenches to achieve the specified ground resistance.

3.14 ACCEPTANCE CHECKS AND TESTS

- A. Resistance of the grounding electrode system shall be measured using a four-terminal fall-of-potential method as defined in IEEE 81. Ground resistance measurements shall be made before the electrical distribution system is energized or connected to the electric utility company ground system, and shall be made in normally dry conditions not fewer than 48 hours after the last rainfall.
- B. Resistance measurements of separate grounding electrode systems shall be made before the systems are bonded together. The combined resistance of separate systems may be used to meet the required resistance, but the specified number of electrodes must still be provided.
- C. Below-grade connections shall be visually inspected by the COR prior to backfilling. The Contractor shall notify the COR 24 hours before the connections are ready for inspection.

---END---

SECTION 26 05 33
RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, and connection of conduit, fittings, and boxes, to form complete, coordinated, grounded raceway systems. Raceways are required for all wiring unless shown or specified otherwise.
- B. Definitions: The term conduit, as used in this specification, shall mean any or all of the raceway types specified.

1.2 RELATED WORK

- A. Section 06 10 00, ROUGH CARPENTRY: Mounting board for telephone closets.
- B. Section 07 60 00, FLASHING AND SHEET METAL: Fabrications for the deflection of water away from the building envelope at penetrations.
- C. Section 07 84 00, FIRESTOPPING: Sealing around penetrations to maintain the integrity of fire rated construction.
- D. Section 07 92 00, JOINT SEALANTS: Sealing around conduit penetrations through the building envelope to prevent moisture migration into the building.
- E. Section 09 91 00, PAINTING: Identification and painting of conduit and other devices.
- F. Section 13 05 41, SEISMIC RESTRAINT REQUIREMENTS FOR NON-STRUCTURAL COMPONENTS: Conduits bracing.
- G. Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS: General electrical requirements and items that are common to more than one section of Division 26.
- H. Section 26 05 26, GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS: Requirements for personnel safety and to provide a low impedance path for possible ground fault currents.
- I. Section 26 05 41, UNDERGROUND ELECTRICAL CONSTRUCTION: Underground conduits.
- J. Section 31 20 00, EARTHWORK: Bedding of conduits.

1.3 QUALITY ASSURANCE

Refer to Paragraph, QUALIFICATIONS, in Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.

1.4 SUBMITTALS

A. Submit six copies of the following in accordance with Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.

1. Shop Drawings:

- a. Size and location of main feeders.
- b. Size and location of panels and pull-boxes.
- c. Layout of required conduit penetrations through structural elements.
- d. Submit the following data for approval:
 - 1) Raceway types and sizes.
 - 2) Conduit bodies, connectors and fittings.
 - 3) Junction and pull boxes, types and sizes.

2. Certifications: Two weeks prior to final inspection, submit the following:

- a. Certification by the manufacturer that raceways, conduits, conduit bodies, connectors, fittings, junction and pull boxes, and all related equipment conform to the requirements of the drawings and specifications.
- b. Certification by the Contractor that raceways, conduits, conduit bodies, connectors, fittings, junction and pull boxes, and all related equipment have been properly installed.

1.5 APPLICABLE PUBLICATIONS

A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.

B. American National Standards Institute (ANSI):

C80.1-05.....Electrical Rigid Steel Conduit
 C80.3-05.....Steel Electrical Metal Tubing
 C80.6-05.....Electrical Intermediate Metal Conduit

C. National Fire Protection Association (NFPA):

70-11.....National Electrical Code (NEC)

D. Underwriters Laboratories, Inc. (UL):

1-05.....Flexible Metal Conduit
 5-11.....Surface Metal Raceway and Fittings
 6-07.....Electrical Rigid Metal Conduit - Steel
 50-95.....Enclosures for Electrical Equipment
 360-13.....Liquid-Tight Flexible Steel Conduit

- 467-13.....Grounding and Bonding Equipment
- 514A-13.....Metallic Outlet Boxes
- 514B-12.....Conduit, Tubing, and Cable Fittings
- 514C-07.....Nonmetallic Outlet Boxes, Flush-Device Boxes
and Covers
- 651-11.....Schedule 40 and 80 Rigid PVC Conduit and
Fittings
- 651A-11.....Type EB and A Rigid PVC Conduit and HDPE
Conduit
- 797-07.....Electrical Metallic Tubing
- 1242-06.....Electrical Intermediate Metal Conduit - Steel
- E. National Electrical Manufacturers Association (NEMA):
 - TC-2-13.....Electrical Polyvinyl Chloride (PVC) Tubing and
Conduit
 - TC-3-13.....PVC Fittings for Use with Rigid PVC Conduit and
Tubing
 - FB1-12.....Fittings, Cast Metal Boxes and Conduit Bodies
for Conduit, Electrical Metallic Tubing and
Cable
 - FB2.10-13.....Selection and Installation Guidelines for
Fittings for use with Non-Flexible Conduit or
Tubing (Rigid Metal Conduit, Intermediate
Metallic Conduit, and Electrical Metallic
Tubing)
 - FB2.20-12.....Selection and Installation Guidelines for
Fittings for use with Flexible Electrical
Conduit and Cable
- F. American Iron and Steel Institute (AISI):
 - S100-2007.....North American Specification for the Design of
Cold-Formed Steel Structural Members

PART 2 - PRODUCTS

2.1 MATERIAL

- A. Conduit Size: In accordance with the NEC, but not less than 13 mm (0.5-inch) unless otherwise shown. Where permitted by the NEC, 13 mm (0.5-inch) flexible conduit may be used for tap connections to recessed lighting fixtures.
- B. Conduit:

1. Size: In accordance with the NEC, but not less than 13 mm (0.5-inch).
 2. Rigid Steel Conduit (RMC): Shall conform to UL 6 and ANSI C80.1.
 3. Rigid aluminum: Shall conform to UL 6A and ANSI C80.5.
 4. Rigid Intermediate Steel Conduit (IMC): Shall conform to UL 1242 and ANSI C80.6.
 5. Electrical Metallic Tubing (EMT): Shall conform to UL 797 and ANSI C80.3. Maximum size not to exceed 105 mm (4 inches) and shall be permitted only with cable rated 600 V or less.
 6. Flexible Metal Conduit: Shall conform to UL 1.
 7. Liquid-tight Flexible Metal Conduit: Shall conform to UL 360.
 8. Direct Burial Plastic Conduit: Shall conform to UL 651 and UL 651A, heavy wall PVC or high density polyethylene (PE).
 9. Surface Metal Raceway: Shall conform to UL 5.
- C. Conduit Fittings:
1. Rigid Steel and Intermediate Metallic Conduit Fittings:
 - a. Fittings shall meet the requirements of UL 514B and NEMA FB1.
 - b. Standard threaded couplings, locknuts, bushings, conduit bodies, and elbows: Only steel or malleable iron materials are acceptable. Integral retractable type IMC couplings are also acceptable.
 - c. Locknuts: Bonding type with sharp edges for digging into the metal wall of an enclosure.
 - d. Bushings: Metallic insulating type, consisting of an insulating insert, molded or locked into the metallic body of the fitting. Bushings made entirely of metal or nonmetallic material are not permitted.
 - e. Erickson (Union-Type) and Set Screw Type Couplings: Approved for use in concrete are permitted for use to complete a conduit run where conduit is installed in concrete. Use set screws of case-hardened steel with hex head and cup point to firmly seat in conduit wall for positive ground. Tightening of set screws with pliers is prohibited.
 - f. Sealing Fittings: Threaded cast iron type. Use continuous drain-type sealing fittings to prevent passage of water vapor. In concealed work, install fittings in flush steel boxes with

blank cover plates having the same finishes as that of other electrical plates in the room.

2. Rigid Aluminum Conduit Fittings:
 - a. Standard threaded couplings, locknuts, bushings, conduit bodies, and elbows: Malleable iron, steel or aluminum alloy materials; Zinc or cadmium plate iron or steel fittings. Aluminum fittings containing more than 0.4% copper are prohibited.
 - b. Locknuts and Bushings: As specified for rigid steel and IMC conduit.
 - c. Set Screw Fittings: Not permitted for use with aluminum conduit.
3. Electrical Metallic Tubing Fittings:
 - a. Fittings and conduit bodies shall meet the requirements of UL 514B, ANSI C80.3, and NEMA FB1.
 - b. Only steel or malleable iron materials are acceptable.
 - c. Compression Couplings and Connectors: Concrete-tight and rain-tight, with connectors having insulated throats.
 - d. Indent-type connectors or couplings are prohibited.
 - e. Die-cast or pressure-cast zinc-alloy fittings or fittings made of "pot metal" are prohibited.
4. Flexible Metal Conduit Fittings:
 - a. Conform to UL 514B. Only steel or malleable iron materials are acceptable.
 - b. Clamp-type, with insulated throat.
5. Liquid-tight Flexible Metal Conduit Fittings:
 - a. Fittings shall meet the requirements of UL 514B and NEMA FB1.
 - b. Only steel or malleable iron materials are acceptable.
 - c. Fittings must incorporate a threaded grounding cone, a steel or plastic compression ring, and a gland for tightening. Connectors shall have insulated throats.
6. Direct Burial Plastic Conduit Fittings: Fittings shall meet the requirements of UL 514C and NEMA TC3.
7. Surface Metal Raceway Fittings: As recommended by the raceway manufacturer. Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, conduit entry fittings, accessories, and other fittings as required for complete system.
8. Expansion and Deflection Couplings:

- a. Conform to UL 467 and UL 514B.
 - b. Accommodate a 19 mm (0.75-inch) deflection, expansion, or contraction in any direction, and allow 30 degree angular deflections.
 - c. Include internal flexible metal braid, sized to guarantee conduit ground continuity and a low-impedance path for fault currents, in accordance with UL 467 and the NEC tables for equipment grounding conductors.
 - d. Jacket: Flexible, corrosion-resistant, watertight, moisture and heat-resistant molded rubber material with stainless steel jacket clamps.
- D. Conduit Supports:
- 1. Parts and Hardware: Zinc-coat or provide equivalent corrosion protection.
 - 2. Individual Conduit Hangers: Designed for the purpose, having a pre-assembled closure bolt and nut, and provisions for receiving a hanger rod.
 - 3. Multiple Conduit (Trapeze) Hangers: Not less than 38 mm x 38 mm (1.5 x 1.5 inches), 12-gauge steel, cold-formed, lipped channels; with not less than 9 mm (0.375-inch) diameter steel hanger rods.
 - 4. Solid Masonry and Concrete Anchors: Self-drilling expansion shields, or machine bolt expansion.
- E. Outlet, Junction, and Pull Boxes:
- 1. UL-50 and UL-514A.
 - 2. Rustproof cast metal where required by the NEC or shown on drawings.
 - 3. Sheet Metal Boxes: Galvanized steel, except where shown on drawings.
- F. Metal Wireways: Equip with hinged covers, except as shown on drawings. Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for a complete system.

PART 3 - EXECUTION

3.1 PENETRATIONS

- A. Cutting or Holes:
- 1. Cut holes in advance where they should be placed in the structural elements, such as ribs or beams. Obtain the approval of the COR prior to drilling through structural elements.

2. Cut holes through concrete and masonry in new and existing structures with a diamond core drill or concrete saw. Pneumatic hammers, impact electric, hand, or manual hammer-type drills are not allowed, except when permitted by the COR where working space is limited.

B. Firestop: Where conduits, wireways, and other electrical raceways pass through fire partitions, fire walls, smoke partitions, or floors, install a fire stop that provides an effective barrier against the spread of fire, smoke and gases as specified in Section 07 84 00, FIRESTOPPING.

C. Waterproofing: At floor, exterior wall, and roof conduit penetrations, completely seal the gap around conduit to render it watertight, as specified in Section 07 92 00, JOINT SEALANTS.

3.2 INSTALLATION, GENERAL

- A. In accordance with UL, NEC, NEMA, as shown on drawings, and as specified herein.
- B. Raceway systems used for Essential Electrical Systems (EES) shall be entirely independent of other raceway systems.
- C. Install conduit as follows:
 - 1. In complete mechanically and electrically continuous runs before pulling in cables or wires.
 - 2. Unless otherwise indicated on the drawings or specified herein, installation of all conduits shall be concealed within finished walls, floors, and ceilings.
 - 3. Flattened, dented, or deformed conduit is not permitted. Remove and replace the damaged conduits with new conduits.
 - 4. Assure conduit installation does not encroach into the ceiling height head room, walkways, or doorways.
 - 5. Cut conduits square, ream, remove burrs, and draw up tight.
 - 6. Independently support conduit at 2.4 M (8 feet) on centers with specified materials and as shown on drawings.
 - 7. Do not use suspended ceilings, suspended ceiling supporting members, lighting fixtures, other conduits, cable tray, boxes, piping, or ducts to support conduits and conduit runs.
 - 8. Support within 300 mm (12 inches) of changes of direction, and within 300 mm (12 inches) of each enclosure to which connected.

9. Close ends of empty conduits with plugs or caps at the rough-in stage until wires are pulled in, to prevent entry of debris.
10. Conduit installations under fume and vent hoods are prohibited.
11. Secure conduits to cabinets, junction boxes, pull-boxes, and outlet boxes with bonding type locknuts. For rigid steel and IMC conduit installations, provide a locknut on the inside of the enclosure, made up wrench tight. Do not make conduit connections to junction box covers.
12. Flashing of penetrations of the roof membrane is specified in Section 07 60 00, FLASHING AND SHEET METAL.
13. Conduit bodies shall only be used for changes in direction, and shall not contain splices.

D. Conduit Bends:

1. Make bends with standard conduit bending machines.
2. Conduit hickey may be used for slight offsets and for straightening stubbed out conduits.
3. Bending of conduits with a pipe tee or vise is prohibited.

E. Layout and Homeruns:

1. Install conduit with wiring, including homeruns, as shown on drawings.
2. Deviations: Make only where necessary to avoid interferences and only after drawings showing the proposed deviations have been submitted and approved by the COR.

3.3 CONCEALED WORK INSTALLATION

A. In Concrete:

1. Conduit: Rigid steel, IMC, or EMT. Do not install EMT in concrete slabs that are in contact with soil, gravel, or vapor barriers.
2. Align and run conduit in direct lines.
3. Install conduit through concrete beams only:
 - a. Where shown on the structural drawings.
 - b. As approved by the COR prior to construction, and after submittal of drawing showing location, size, and position of each penetration.
4. Installation of conduit in concrete that is less than 75 mm (3 inches) thick is prohibited.

- a. Conduit outside diameter larger than one-third of the slab thickness is prohibited.
 - b. Space between conduits in slabs: Approximately six conduit diameters apart, and one conduit diameter at conduit crossings.
 - c. Install conduits approximately in the center of the slab so that there will be a minimum of 19 mm (0.75-inch) of concrete around the conduits.
5. Make couplings and connections watertight. Use thread compounds that are UL approved conductive type to ensure low resistance ground continuity through the conduits. Tightening setscrews with pliers is prohibited.
- B. Above Furred or Suspended Ceilings and in Walls:
- 1. Conduit for Conductors Above 600 V: Rigid steel. Mixing different types of conduits in the same system is prohibited.
 - 2. Conduit for Conductors 600 V and Below: Rigid steel, IMC, or EMT. Mixing different types of conduits in the same system is prohibited.
 - 3. Align and run conduit parallel or perpendicular to the building lines.
 - 4. Connect recessed lighting fixtures to conduit runs with maximum 1.8 M (6 feet) of flexible metal conduit extending from a junction box to the fixture.
 - 5. Tightening set screws with pliers is prohibited.
 - 6. For conduits running through metal studs, limit field cut holes to no more than 70% of web depth. Spacing between holes shall be at least 457 mm (18 inches). Cuts or notches in flanges or return lips shall not be permitted.

3.4 EXPOSED WORK INSTALLATION

- A. Unless otherwise indicated on drawings, exposed conduit is only permitted in mechanical and electrical rooms.
- B. Conduit for Conductors Above 600 V: Rigid steel. Mixing different types of conduits in the system is prohibited.
- C. Conduit for Conductors 600 V and Below: Rigid steel, IMC, or EMT. Mixing different types of conduits in the system is prohibited.
- D. Align and run conduit parallel or perpendicular to the building lines.
- E. Install horizontal runs close to the ceiling or beams and secure with conduit straps.

- F. Support horizontal or vertical runs at not over 2.4 M (8 feet) intervals.
- G. Surface Metal Raceways: Use only where shown on drawings.
- H. Painting:
 - 1. Paint exposed conduit as specified in Section 09 91 00, PAINTING.
 - 2. Paint all conduits containing cables rated over 600 V safety orange. Refer to Section 09 91 00, PAINTING for preparation, paint type, and exact color. In addition, paint legends, using 50 mm (2 inch) high black numerals and letters, showing the cable voltage rating. Provide legends where conduits pass through walls and floors and at maximum 6 M (20 feet) intervals in between.

3.5 DIRECT BURIAL INSTALLATION

Refer to Section 26 05 41, UNDERGROUND ELECTRICAL CONSTRUCTION.

3.6 HAZARDOUS LOCATIONS

- A. Use rigid steel conduit only.
- B. Install UL approved sealing fittings that prevent passage of explosive vapors in hazardous areas equipped with explosion-proof lighting fixtures, switches, and receptacles, as required by the NEC.

3.7 WET OR DAMP LOCATIONS

- A. Use rigid steel or IMC conduits unless as shown on drawings.
- B. Provide sealing fittings to prevent passage of water vapor where conduits pass from warm to cold locations, i.e., refrigerated spaces, constant-temperature rooms, air-conditioned spaces, building exterior walls, roofs, or similar spaces.
- C. Use rigid steel or IMC conduit within 1.5 M (5 feet) of the exterior and below concrete building slabs in contact with soil, gravel, or vapor barriers, unless as shown on drawings. Conduit shall be half-lapped with 10 mil PVC tape before installation. After installation, completely recoat or retape any damaged areas of coating.
- D. Conduits run on roof shall be supported with integral galvanized lipped steel channel, attached to UV-inhibited polycarbonate or polypropylene blocks every 2.4 M (8 feet) with 9 mm (3/8-inch) galvanized threaded rods, square washer and locknut. Conduits shall be attached to steel channel with conduit clamps.

3.8 MOTORS AND VIBRATING EQUIPMENT

- A. Use flexible metal conduit for connections to motors and other electrical equipment subject to movement, vibration, misalignment, cramped quarters, or noise transmission.

- B. Use liquid-tight flexible metal conduit for installation in exterior locations, moisture or humidity laden atmosphere, corrosive atmosphere, water or spray wash-down operations, inside airstream of HVAC units, and locations subject to seepage or dripping of oil, grease, or water.
- C. Provide a green equipment grounding conductor with flexible and liquid-tight flexible metal conduit.

3.9 EXPANSION JOINTS

- A. Conduits 75 mm (3 inch) and larger that are secured to the building structure on opposite sides of a building expansion joint require expansion and deflection couplings. Install the couplings in accordance with the manufacturer's recommendations.
- B. Provide conduits smaller than 75 mm (3 inch) with junction boxes on both sides of the expansion joint. Connect flexible metal conduits to junction boxes with sufficient slack to produce a 125 mm (5 inch) vertical drop midway between the ends of the flexible metal conduit. Flexible metal conduit shall have a green insulated copper bonding jumper installed. In lieu of this flexible metal conduit, expansion and deflection couplings as specified above are acceptable.
- C. Install expansion and deflection couplings where shown.
- D. Seismic Areas: In seismic areas, provide conduits rigidly secured to the building structure on opposite sides of a building expansion joint with junction boxes on both sides of the joint. Connect conduits to junction boxes with 375 mm (15 inches) of slack flexible conduit. Flexible conduit shall have a copper bonding jumper installed.

3.10 CONDUIT SUPPORTS

- A. Safe working load shall not exceed one-quarter of proof test load of fastening devices.
- B. Use pipe straps or individual conduit hangers for supporting individual conduits.
- C. Support multiple conduit runs with trapeze hangers. Use trapeze hangers that are designed to support a load equal to or greater than the sum of the weights of the conduits, wires, hanger itself, and an additional 90 kg (200 lbs). Attach each conduit with U-bolts or other approved fasteners.
- D. Support conduit independently of junction boxes, pull-boxes, fixtures, suspended ceiling T-bars, angle supports, and similar items.
- E. Fasteners and Supports in Solid Masonry and Concrete:

1. New Construction: Use steel or malleable iron concrete inserts set in place prior to placing the concrete.
2. Existing Construction:
 - a. Steel expansion anchors not less than 6 mm (0.25-inch) bolt size and not less than 28 mm (1.125 inch) in embedment.
 - b. Power set fasteners not less than 6 mm (0.25-inch) diameter with depth of penetration not less than 75 mm (3 inch).
 - c. Use vibration and shock-resistant anchors and fasteners for attaching to concrete ceilings.
- F. Hollow Masonry: Toggle bolts.
- G. Bolts supported only by plaster or gypsum wallboard are not acceptable.
- H. Metal Structures: Use machine screw fasteners or other devices specifically designed and approved for the application.
- I. Attachment by wood plugs, rawl plug, plastic, lead or soft metal anchors, or wood blocking and bolts supported only by plaster is prohibited.
- J. Chain, wire, or perforated strap shall not be used to support or fasten conduit.
- K. Spring steel type supports or fasteners are prohibited for all uses except horizontal and vertical supports/fasteners within walls.
- L. Vertical Supports: Vertical conduit runs shall have riser clamps and supports in accordance with the NEC and as shown. Provide supports for cable and wire with fittings that include internal wedges and retaining collars.

3.11 BOX INSTALLATION

- A. Boxes for Concealed Conduits:
 1. Flush-mounted.
 2. Provide raised covers for boxes to suit the wall or ceiling, construction, and finish.
- B. In addition to boxes shown, install additional boxes where needed to prevent damage to cables and wires during pulling-in operations or where more than the equivalent of 4-90 degree bends are necessary.
- C. Locate pullboxes so that covers are accessible and easily removed. Coordinate locations with piping and ductwork where installed above ceilings.
- D. Remove only knockouts as required. Plug unused openings. Use threaded plugs for cast metal boxes and snap-in metal covers for sheet metal boxes.

- E. Outlet boxes mounted back-to-back in the same wall are prohibited. A minimum 600 mm (24 inch) center-to-center lateral spacing shall be maintained between boxes.
- F. Flush-mounted wall or ceiling boxes shall be installed with raised covers so that the front face of raised cover is flush with the wall. Surface-mounted wall or ceiling boxes shall be installed with surface-style flat or raised covers.
- G. Minimum size of outlet boxes for ground fault circuit interrupter (GFCI) receptacles is 100 mm (4 inches) square x 55 mm (2.125 inches) deep, with device covers for the wall material and thickness involved.
- H. Stencil or install phenolic nameplates on covers of the boxes identified on riser diagrams; for example "SIG-FA JB No. 1."
- I. On all branch circuit junction box covers, identify the circuits with black marker.

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