

This is a SOURCES SOUGHT NOTICE - This synopsis is for information and planning purposes only and is not to be construed as a commitment by the Government. **No contract will be awarded as a result of this Sources Sought announcement.** The Department of Veterans Affairs (VA), Network Contracting Office (NCO 21) is soliciting information from qualified **Small Business** sources, **the results of this announcement will be evaluated to determine if at least two VOSB sources are capable of performing the proposed work.**

The Department of Veterans Affairs (VA), Network Contracting Office (NCO 21) seeks responses from Small Business Vendors that possess the capability and experience required to database support for the VA's PICIS database. The following general description outlines contractor requirements.

The Contractor shall provide all labor, programming, materials, tools, equipment, specialty services and supervision necessary to perform the requirements of "Preventive Maintenance Service Contract for the Building Management System" at the San Francisco VA Medical Center.

The Preventive Maintenance Service Contract for the Building Management System will provide the following:

1. Provide a detail quarterly report on the work completed, current condition and reliability of the Building Management System Controls (BMS Controls).
2. Current BMS System is a Johnson Control Metasys Version 7.0.1.0400, Graphics Version 1.3.0.1334.
3. Must be qualified to work on the Metasys system.
4. Develop a work schedule of items to be addressed monthly.
5. Provide critical system calibration and report for the following areas annually.
 - a. Building 200, OR department rooms 1-7, 8, 9, SPS all zones, Air Handlers SF1, SF2, SF3, AHU4, AHU6 and AHU 7 and Minor Procedures.
 - b. Building 200D EA Department
 - c. Building 203, Pharmacy
 - d. VMU Building 41
6. Twice a month work on troubleshooting and correcting system errors.
 - a. Make corrections to unreliable points, by replacing, repairing, calibrating.
 - b. Remove unused points and components.
7. Parts and components less than \$500.00 are covered by this service agreement.
 - a. Any parts or components in excess must be approved by the VA.
 - b. Must have available parts stock on hand. Sensors, controllers, damper motors, actuators, etc.
8. Maintain system files and backup system files. Provide electronic and a hard copy to the VA on a semiannual basis.
9. Perform system Firmware flash updates on system controllers and components when needed.
10. Replace controller batteries as needed.
11. Provide emergency calls backs at 12 times a year. Must be able to respond and be onsite within 2 hours.
12. Work closely with our IT department to ensure system security and reliability.
13. Ensure protocols and guidelines for installing and removing main system controls are followed.

14. Provide Hands on training on bi -monthly basis. (Class size not to exceed 3 VA personnel)
15. Provide Training reports.

Respondents shall provide detailed information as to how they are qualified to perform this work. In addition, respondents are requested to submit the following information: (1) Name of Organization, (2) Address + Zip Code, (3) Telephone number, (4) current GSA contract number, (5) Business status: (DVOSB or VOSB only) (6) Point(s) of contact, (7) e-mail address, (8) DUNS number, (9) number of years' experience in providing this service, (10) current and/or past performance references that identify the contract/order number, customer, contract value, period of performance, prime or subcontract, and a brief description of services provided under the contract/order number.

Interested vendors shall notify the Contracting Officer of pending changes in business status. Respondents will not be notified of the results. Based on the responses received, the Contracting Officer reserves the right to determine the set-aside status. No reimbursement will be made for any cost associated with providing information in response to this solicitation. All responses must be submitted by e-mail to the point of contact identified below; no other method of transmittal will be accepted. **Responses to this Sources Sought Notice shall be e-mailed to the Contracting Specialist, Jason Hill, at Jason.hill@va.gov . Responses must be received no later than 01:00 PM PST on September 13, 2017.** Failure to submit all information requested will result in a contractor not being considered as an interested business.