

**LIMITED SOURCES JUSTIFICATION**

**ORDER >\$150,000**

**FAR PART 8.405-6**

**Acquisition Plan Action ID: VA240C-17-AP-0045**

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

**Restricted to the following source:** Provide *original manufacturer's* name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, *ALSO* provide dealer information.)

Manufacturer/Contractor: Veterans Management Services, Inc

Manufacturer/Contractor POC & phone number: Shane Moore | 703-563-4601

Mfgr/Contractor Address: 14 PIDGEON HILL DR., STE 400, STERLING, VA 20165

The requested material or service represents the minimum requirements of the Government.

**(1) AGENCY AND CONTRACTING ACTIVITY:**

Service Area Office (SAO) Central Region Contracting Office  
708 South 3<sup>rd</sup> Street, Suite 108E, Minneapolis, MN 55415

**(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:**

The contractor shall provide acquisition management support services equivalent to fourteen (14) full time personnel. These services will be performed at nine (9) different sites within SAO Central Region. At no time, will contract support personnel perform functions that are inherently governmental as listed in Federal Acquisition Regulation (FAR) part 7.503(c) (12).

The contract support personnel shall provide multifunctional "cradle to grave" acquisition support services. The acquisition support services shall be conducted in accordance with the FAR, Veterans Affairs Acquisition Regulation (VAAR), and VA policies and procedures.

**(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:**

This is a follow-on contract to VA240C-16-F-0096 to Veterans Management Services, Inc. VA240C-16-F-0093 was awarded on 09/29/2016. Due to the recruitment process and subsequent internal VA background investigation, this task order was delayed and the period of performance was extended. The Contractor personnel have all been through the internal VA background investigations and now have experience with VA processes, procedures, and regulations. The contracting officer would like to procure the requirement on a sole source basis in order to continue the current services being performed. Due to the internal VA background investigation process and the learning curve required in order to be comfortable with VA systems, policies, procedures, and regulations would add an abundance of additional time.

**(b) ESTIMATED DOLLAR VALUE: \$4,293,744.00**

(c) **REQUIRED DELIVERY DATE:** Period of Performance (POP): 09/30/2017 - 09/29/2018

**(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE.**

The new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order must not have been previously issued under sole source or limited source procedures.

This is a follow-on contract to VA240C-16-F-0096 to Veterans Management Services, Inc. VA240C-16-F-0093 was awarded on 09/29/2016. Due to the recruitment process and subsequent internal VA background investigation, this task order was delayed and the period of performance was extended. The Contractor personnel have all been through the internal VA background investigations and are now trained on VA systems. Competing this requirement would delay contract close outs and delay the agency's requirement to have them completed within 180 days of contract completion. This requirement will be procured on a sole source basis in order to continue the current services being performed. Due to the internal VA background investigation process and the learning curve required in order to be comfortable with VA systems, policies, procedures, and regulations would add an abundance of additional time.

**(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:**

The Government's ability to determine a price fair and reasonable prior to award will be supported by FAR Subpart 8.404(d) Pricing which states "GSA has already determined the prices of supplies and fixed-price services, and rates for services offered at hourly rates, under schedule contracts to be fair and reasonable."

**(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:**

Contract Support Services are available on GSA Federal Supply Schedule (FSS) 00CORP The Professional Services Schedule (PSS), Mission Oriented Integrated Services, 874-6 Acquisition Management Support. There are currently 360 contractors that have FSS contracts for this type of service. 64 of the 360 contractors on FSS are SDVOSB or VOSB.

**(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:**

819.7007 Sole source awards to service-disabled Veteran-owned small business concerns.

- (a) A contracting officer may award contracts to SDVOSB concerns on a sole source basis provided:
- (1) The anticipated award price of the contract (including options) will not exceed \$5 million;
  - (2) The requirement is synopsisized in accordance with FAR part 5;
  - (3) The SDVOSB concern has been determined to be a responsible contractor with respect to performance; and
  - (4) Award can be made at a fair and reasonable price.

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(b) The contracting officer's determination whether to make a sole source award is a business decision wholly within the discretion of the contracting officer. A determination that only one SDVOSB concern is available to meet the requirement is not required.

(c) When conducting a SDVOSB sole source acquisition, the contracting officer shall ensure businesses are registered and verified as eligible in the VIP database prior to making an award.

**(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:**  
N/A

**(9) REQUIREMENTS CERTIFICATION:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

**(10) APPROVALS IN ACCORDANCE WITH THE VHAPM, Volume 6, Chapter VI: OFOC SOP:**

**a. CONTRACTING OFFICER'S CERTIFICATION (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

**Brian P. O'Boyle**  
**711022**

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Brian O'Boyle  
VHA SAO Central Region  
Contracting Officer

\_\_\_\_\_  
Date

**b. Director of Contracting/DESIGNEE:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

**Kimberly C. Hurt**  
**500425**

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Kimberly Hurt  
VHA SAO Central Region  
Chief, of Regional Contracting

\_\_\_\_\_  
Date

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**HIGHER LEVEL APPROVAL (Required For orders over \$700,000):**

c. **VHA SAO HCA REVIEW AND APPROVAL (over \$700,000 to \$13.5 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for restricting consideration of the Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4

Linda S.  
Greaves 404790

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8/25/2017

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Linda Greaves  
Acting, SAO Director, Central Region  
VHA Head of Contracting Activity (HCA)

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Date