

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval (J&A)  
For  
Other Than Full and Open Competition (>\$150K)

Acquisition Plan Action ID:VA240C-17-AP-0048

1. **Contracting Activity:** Department of Veterans Affairs, SAO Central Region, 708 S. Third Street, Minneapolis, MN 55417 for the Department of Veterans Affairs, on behalf of the Procurement and Logistics Office (PL&O). The contracting activity plans to contract on a sole-source basis. This document sets forth the justification and approval as required by FAR 6.302.
2. **Nature and/or Description of the Action Being Processed:** This procurement is for project management support services in accordance with FAR 13.5 Simplified Procedures for Certain Commercial Items and specifically FAR 13.501 Special Documentation Requirements, where acquisitions conducted under Simplified Acquisition Procedures are exempt from the requirements of FAR Part 6, but still require a justification using the format of FAR 6.303-2. This is a request for other than full and open competition for the procurement of Project Management Support Services for the period of September 28, 2017 through September 27, 2018 with four (4) year options. The Government intends to award a sole-source contract to Veterans Management Services, Inc, 14 Pidgeon Hill Drive, Suite 400, Sterling, VA 20165.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** The Department of Veterans Affairs, Veterans Health Administration, The VHA Procurement and Logistics Service (PL&O) has expressed an immediate need for project management support services. Due to the programs within the PL&O office that do not contain adequate support, there is an immediate need for project management support management support for providing consultative services, quality assurance methods, analytical studies, and system redesign activities. The resulting contract shall be awarded as an Indefinite-Delivery Requirements contract with a base period of September 28, 2017 through September 27, 2018 with four (4) one year options. The IGCE for this contract is \$2.34 Million.
4. **Statutory Authority Permitting Other than Full and Open Competition:**  
  
( X ) (FAR 13.501)(a)(1)
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** The Contracting Officer has found a verified SDVOSB company, Veterans Management Services, Inc, that offers all Contractor Personnel that have: been through the internal VA background investigations; have current IT access; and have current and relevant experience with VA project management processes, procedures, and regulations. The contracting officer would like to procure the requirement on a sole source basis since the Contractor can provide the services immediately upon award. Due to the internal VA background investigation process, IT access, and the learning curve required to be comfortable with VA project management systems, policies, procedures, and regulations would add an abundance of additional time that the Government cannot afford to be without these vital services.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** An intent to sole-source was published on September 18, 2017 to the

Government Point of Entry with a response due date of September 20, 2017. No responses have been received at this time.

7. **Determination by the CO that the Anticipated Cost to the Government will be Fair and Reasonable:** In the estimation of the Contracting Officer, contract award can be made at a fair and reasonable price that offers the best value to the Government. Contracting Officer will determine a price that is fair and reasonable prior to award which will be supported by comparison of published pricing for the proposed labor categories, market research analysis and comparison to the Independent Government Estimate.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Market Research was conducted querying the System for Award Management (SAM) database, Federal Supply Schedules (FSS), Vet Biz, the Small Business Administration (SBA), Federal Business Opportunities (FBO), and Google. The results indicate that the types of service being requested are prevalent and available commercially for Government and Private Sector agencies. Research was conducted using NAICS 561210, key word "Project Management". According to Vetbiz.gov there are 875 companies that met that criteria. A search of the Small Business Dynamic Search database using the same criteria as listed above resulted in 191 Currently SDB Certifies; 374 VO; 445 Woman Owned; 317 Currently HubZone Certified; 299 SDVOSB; and 33 Currently 8(a) Certified.
9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:**  
NA
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** An intent to sole-source was published on September 18, 2017 with a response due date of September 20, 2017. No responses have been received at this time.
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:**  
NA
12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Name: James D. Harris

\_\_\_\_\_  
Date

Title: Acting, Healthcare Commodities Program Executive Officer

Facility: VHA Office of Procurement & Logistics Operations (10NA2)

13. **Approvals in accordance with the VHAPM Part 806.3**

- a. **Contracting Officer or Designee's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Name: Jennifer Johnson

\_\_\_\_\_  
Date

Title: Contracting Officer

Facility: SAO-Central Contracting

- b. **One Level Above the Contracting Officer (Required over\$150K but not exceeding \$700K):**  
I certify the justification meets requirements for other than full and open competition.

\_\_\_\_\_  
Name: Kimberly Hurt  
Chief, Regional Contracting  
Facility: SAO-Central Contracting

\_\_\_\_\_  
Date

- c. **VHA SAO HCA Review and Approval:** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (if over \$68 million) or approve (\$700K to \$68 million) for other than full and open competition.

\_\_\_\_\_  
Name: Linda Greaves  
VHA Head of Contracting Activity (HCA)

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9/20/2017  
Date