

## **EVALUATION CRITERIA:**

Quotes submitted in response to this solicitation and which meet the solicitation requirements shall be evaluated in accordance with the following factors in descending order of importance.

### **A. Factor I-Technical Capability**

#### **i. Company Experience and Demonstrated Capability**

##### **1. Experience:**

- a. The offeror shall demonstrate the firms' successful experience (5) five years minimum in the field IP Network cameras.

##### **2. Ability:**

- a. The offeror shall demonstrate their ability to meet the rigorous scheduling demand requiring multiple visits to Northport VAMC campuse to complete the requirements of the prospective contract contemplated by this solicitation.

##### **3. Capability of offeror to support its service personnel:**

- a. The offeror shall demonstrate their ability to provide technical and supervisory assistance to field personnel when needed.
- b. The offeror shall demonstrate their ability to respond to emergent situations. How would the firm respond to unforeseen circumstances to ensure minimal downtime for inspection services?

#### **ii. Personnel Qualifications**

##### **1. Key Personnel**

- a. The offeror shall provide name(s) and resume(s) of key personnel that demonstrates knowledge and competency in boiler plant operation, systems theory, tuning and calibration of controls. The technicians must be capable of programming the controls and have the appropriate hardware and software for this. Technicians shall have a minimum of (5) five years successful field experience with institutional and industrial boiler plants similar in design to the VAMC plant.

#### **iii. Project Approach**

##### **1. Quality Assurance Plan: Assess the firm's plan of Quality Assurance**

- a. The offeror shall demonstrate how the inspection schedules will be performed compared to the requirements posed by VA including how long will these inspections take; how will the offeror document the state of the equipment and overall performance/condition of the equipment.

**B. Factor II-Past Performance and Prior VA experience**

A past performance questionnaire template is included with this solicitation. Offeror shall provide the questionnaire to at a minimum of (3) references, to whom the Offeror has provided the same or similar services of the magnitude described in this solicitation. Offeror will identify references regarding all federal, state and local government contracts as well as any private/commercial contracts of similar size, scope and complexity that are ongoing or have been completed within the last three (3) years. Reference information for each contract must include: Contact name, address of contracting activity (company name), telephone Number, type of contract and total amount of contract, date of award, status and/or contract completion. Offeror's completed questionnaires shall be submitted to the contracting officer by either the Offeror or the Reference. Completed questionnaires shall be received no later than the offer due date and time stated in Block 8 of the 1449.

The Government shall check the Past Performance Information Retrieval System (PPIRS) in addition to offeror provided references to determine Past Performance rating.

**C. Factor III-Price**

All pricing will be evaluated on a total price basis based on the estimated quantities, to include option years of the contract. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

Non-Price factors, when combined, are significantly more important than price.

**BASIS FOR AWARD:**

The Government will award a contract(s) resulting from this solicitation to the responsible Offeror whose offer conforms to the solicitation and is most advantageous to the Government, price and other factors considered. All Quotes will be evaluated to determine that the offered price(s) reflects a technical understanding of the requirements and those considered unrealistic may be rejected.

To receive consideration for award, Quotes must receive an overall rating of no less than:

"Acceptable" for the overall rating under Technical Capability

"Acceptable / Neutral" for Past Performance

Price must be determined to be "Fair and Reasonable" in accordance with FAR 12.209.

- a) The Government intends to evaluate offers and award a contract(s) without discussions with Offerors. Therefore, the Offeror's initial offer should contain the Offeror's best terms from a technical, past performance, and price standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. This statement is not to be construed to mean that the Government is obligated to conduct exchanges. Note that FAR Part 13 procedures do apply to evaluation of the Quotes and will be used. An Offeror may be eliminated from consideration for award without further exchanges if its technical and/or pricing

Quotes are not among those considered most advantageous to the Government based on a best value determination.

- b) Offerors are cautioned to submit sufficient information and in the format specified in FAR §52.212-1 and this Addendum. Offerors may be asked to clarify certain aspects of their Quote (e.g., the relevance of past performance information) or respond to adverse past performance information to which the offeror has not previously had an opportunity to respond. Communication conducted to resolve minor or clerical errors will constitute discussions and the contracting officer reserves the right to award a contract without the opportunity for Quote revision.
- C) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful Offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.