

**SIMPLIFIED LEASE PROPOSAL**

IN RESPONSE TO REQUEST FOR LEASE PROPOSALS (RLP) NUMBER

DATED:

Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3090-0086. We estimate that it will take 1.5 hours to read the instructions, gather the facts, and answer the questions. Send only comments relating to our time estimate, including suggestions for reducing this burden, or any other aspects of this collection of information to: U.S. General Services Administration, Regulatory Secretariat Division (M1V1CB), 1800 F Street, NW, Washington, DC 20405.

**SECTION I - BUILDING INFORMATION**

1	A. BUILDING NAME		2	NUMBER OF FLOORS	6	TOTAL PARKING FOR BUILDING STRUCTURED: SURFACE:	
	B. BUILDING STREET ADDRESS		3	LIVE FLOOR LOAD (LBS / SQ FT)	7	CONSTRUCTION TYPE	
	C. CITY	D. STATE	4	TOTAL RENTABLE AREA (SQ FT)	8	A. BUILDING BUSINESS HOURS (MON - FRI)	
	E. 9-DIGIT ZIP CODE	F. CONGRESSIONAL DISTRICT	5	BUILDING AGE (YEARS)		B. BUILDING BUSINESS HOURS (SAT - SUN)	

**SECTION II - SPACE OFFERED AND RATES**

9	FLOOR LOCATION	SUITE NUMBER	ANSI/BOMA SQ FT	TYPE OF SPACE	FLOOR LOCATION	SUITE NUMBER	ANSI/BOMA SQ FT	TYPE OF SPACE

  

10	TYPE OF SPACE	ANSI/BOMA AREA (SQ FT) A	COMMON AREA FACTOR B	RENTABLE SQ FT (RSF) A x B = C	FIRM TERM		NON-FIRM TERM		OPTION TERM	
					RENTAL RATE (PER RSF/YR) D	ANNUAL RENT C x D = E	RENTAL RATE (PER RSF/YR) F	ANNUAL RENT C x F = G	RENTAL RATE (PER RSF/YR) H	ANNUAL RENT C x H = I
11	OFFICE				\$	\$	\$	\$	\$	\$
12	OTHER				\$	\$	\$	\$	\$	\$
13	TOTAL				\$	\$	\$	\$	\$	\$
14	COMPOSITE ABOA PER SQ FT RATES				12E ÷ 12A = 13A \$		12G ÷ 12A = 13B \$		12I ÷ 12A = 13C \$	
15	A. RATE ADJUSTMENT FOR VACANT SPACE: \$ / ABOA SF				B. FREE RENT INCLUDED IN OFFER <input type="checkbox"/> 1. months free rent (includes shell, operating, TI and BSAC rent) <input type="checkbox"/> 2. Other rental concessions structured as follows _____ <input type="checkbox"/> 3. None					
16	A. HOURLY RATE FOR OVERTIME HVAC: Zone \$ _____ Floor \$ _____ Entire space \$ _____				B. AREAS REQUIRING 24 HOUR HVAC (LAN, ETC.) \$ _____ ABOA SF* <small>*Only applies when the Government requires separate reimbursement for 24 hour HVAC as described under Section 1 of the Lease. Otherwise, include this cost in the operating rent as described under Section 6 of the Lease.</small>					
17	NUMBER OF PARKING SPACES OFFERED TO GOVERNMENT:				A. STRUCTURED:		C. SURFACE:			
18	CHARGE FOR SPACES OFFERED TO GOVERNMENT (IF NOT IN RENT):				B. STRUCTURED: \$ /MO		D. SURFACE: \$ /MO			
19	RIGHT TO USE OF ROOFTOP AREA FOR ANTENNAS AND ASSOCIATED RIGHTS IN BUILDING <input type="checkbox"/> INCLUDED <input type="checkbox"/> NOT INCLUDED									

**SECTION III - OWNER/OFFEROR INFORMATION**

18	A. OFFEROR (NAME AND COMPLETE MAILING ADDRESS)			B. OFFEROR'S AUTHORIZED REPRESENTATIVE (IF APPLICABLE) (NAME AND COMPLETE MAILING ADDRESS)			C. DUNS NUMBER		
19	TELEPHONE NUMBER			20	E-MAIL ADDRESS				
21	OFFEROR'S FORM OF BUSINESS: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION - SPECIFY STATE:								

**EXHIBIT E TO LEASE NUMBER VAXXX-XX-L-XXXX-**

**SECTION IV - OFFER**

22	RLP AMENDMENTS ACKNOWLEDGED (INITIAL)	NO. 1	NO. 2	NO. 3	NO. 4	NO. 5
	On behalf of the Offeror, the undersigned offers to lease to the Government the Premises described in Sections I and II, together with all other rights indicated therein, at the rental and other rates stated, on the terms and conditions set forth in the referenced Request for Lease Proposals and this Proposal. This Offer shall remain open for a period of 60 days.					
23	A. SIGNATURE	B. NAME	C. TITLE	D. DATE		

**SECTION V - PROPOSED ADDITIONAL TERMS, CONDITIONS**

24	OFFEROR WILL COMPLETE THE FOLLOWING FIRE/LIFE SAFETY, ACCESSIBILITY, AND ENERGY SAVINGS IMPROVEMENTS AS REQUIRED IN THE LEASE:
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25	ADDITIONAL TERMS AND CONDITIONS WITH RESPECT TO THIS OFFER:
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