

**1.Title:** Service Maintenance for Xtreme CT II equipment

**2.Purpose:** The Michael E. DeBakey VAMC (MEDVAMC) hereby issues the following Sources Sought to Request Information (RFI). This RFI is to seek Contractors with the capability to provide Houston MEDVAMC with all labor, supervision, parts, software, transportation, management and personnel required for performing the maintenance of Xtreme CT II equipment

**3.Objective:** To find qualified and certified contractors with the capability to provide services to the equipment listed below:

XtremeCT II (Serial # 3423)

Contractor shall be an authorized vendor, trained technician, authorized by Scanco USA, Inc., for proprietary equipment and services to meet all government requirements and objectives. All questions shall be answered in Section 5 for the government considered contractor with the capability to meet the government requirement.

**4. Place of Performance:**

Michael E. DeBakey VA Medical Center (MEDVAMC)  
2002 Holcombe Blvd, Bldg 100  
Houston, TX 77030

**5. Responses Required:**

The MEDVAMC requires all the following questions answered in this RFI. Answers that are not provided shall be considered **non-responsive** to the Request for Information/Sources Sought and **contractor shall not be considered** as part of the market research.

- a. Is the contractor a Scanco USA, Inc., authorized vendor with certified technicians to meet all government requirements and objectives? (Contractor shall attach authorization letter to be reviewed by the government to be considered as part of the Market Research and responsive to this Sources Sought notice).
- b. Does the Contractor possess the capability to obtain software updates for Scanco USA, Inc., equipment? (Contractor shall attach authorization letter to be reviewed by the government to be considered as part of the Market Research and responsive to this Sources Sought notice)

Does the Contractor possess all required license, transportation and certification required to perform Service Maintenance on Scanco USA, Inc., equipment (XtremeCT II (Serial # 3423)

- c. Contractors shall also provide:
  - Point(s) of contact name, address, telephone number, and email address;
  - Company's business size; Data Universal Numbering System (DUNS) Number.

- d. Is the Contractor a small business, SDBs, HUBZone, or 8A concern? (Contractor shall attach authorization letter to be reviewed by the government to be considered as part of the Market Research and responsive to this Sources Sought notice).
- e. Has Contractor provided similar services? (Contractor shall provide in capability statement a list of active contracts for commercial, federal, state, and local governments. List of contracts shall provide communication on the Government requirement illustrating the capability for comparison).
- f. Is the Contractor available under any of the following:
- Government Wide Agency Contract (GWAC),
  - General Services Administration Schedules (GSA),
  - Indefinite Delivery Indefinite Quantity (IDIQ), and/or
  - Blanket Purchase Agreement (BPA)?
- (Please list the contract number and a brief summary of the products and services provided).
- g. Provide a short summary of your potential approach to this type of contract and meeting the specific requirements per the draft Statement of Work and your experience managing similar contracts with similar requirements for the MEDVAMC.

## 6. Opportunity:

The MEDVAMC, is seeking information from potential contractors on their ability to provide this service. THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. Small Business Concerns are encouraged to provide responses to this RFI in order to assist the MEDVAMC in determining potential levels of competition available in the industry. Contractor shall provide answers to all questions requested and shall possess the capability to provide all requirements and objectives per the **DRAFT STATEMENT OF WORK.**

## 7. Instructions and Response Guidelines:

RFI responses are due by November 20, 2017 at 9:00am (Central Time); size is limited to 8.5 x 11 inches, 12-point font, with 1-inch margins in Microsoft Word format via email to [jeneice.mcclinton@va.gov](mailto:jeneice.mcclinton@va.gov) .

All Questions shall be submitted by November 15, 2017 at 12:00 pm (Central Time) via email to [jeneice.mcclinton@va.gov](mailto:jeneice.mcclinton@va.gov) . Telephone requests or inquires will not be accepted.

The subject line shall read:

**36C256-18-Q-9057**

**Sources Sought Service Maintenance for Xtreme CT II equipment**

NO SOLICITATION EXISTS AT THIS TIME. There is no page limitation on above subparagraphs 5(a) - 5(g). Please provide the information you deem relevant in order to respond to the specific inquiries of the RFI. Information provided will be used solely by MEDVAMC as "market research" and will not be released outside of the MEDVAMC Purchasing and Contract Team. This RFI does not constitute a Request for Proposal (RFP), Invitation for Bid (IFB), or

Request for Quotation (RFQ), and it is not to be construed as a commitment by the Government to enter into a contract, nor will the Government pay for the information submitted in response to this request. All information contained in this RFI is preliminary as well as subject to modification and is in no way binding on the Government.

7. In accordance with FAR 15.201(e), responses to this notice are not offers and cannot be accepted by the U.S. Government to form a binding contract. If a solicitation is released, it will be synopsisized in the Federal Business Opportunities (FedBizOpps) website or GSA. It is the responsibility of the interested parties to monitor these sites for additional information pertaining to this RFI, or future RFP.

8. Contact Information:

Contract Specialist, Jeneice McClinton

Email address: [jeneice.mcclinton@va.gov](mailto:jeneice.mcclinton@va.gov)

Your responses to this notice are appreciated.

THIS NOTICE IS NOT A REQUEST FOR COMPETITIVE QUOTES; however, any firm that believes it can meet the requirements may give written notification prior to the response due date and time. Supporting evidence must be furnished in sufficient detail to demonstrate the ability to perform the requirements.

### **DRAFT Statement of Work**

#### **Michael E. DeBakey VA Medical Center (MEDVAMC)**

**1.0 Background:** The requiring activity is the Michael E. DeBakey VA Medical Center (MEDVAMC). The contractor shall furnish services required to annual maintenance service plan for Xtreme CT Hardware: includes clean, calibrate, and alignment of the X-Ray-Tube, High Voltage Generator, all mechanical parts, electronics, detector system, data acquisition and communication electronics. Maintenance Xtreme CT Software: includes bug fixes, minor enhancements, and upgrades.

**2.0 Scope:** The contractor shall furnish services required to annual maintenance service plan for Xtreme CT Hardware: includes clean, calibrate, and alignment of the X-Ray-Tube, High Voltage Generator, all mechanical parts, electronics, detector system, data acquisition and communication electronics. Maintenance Xtreme CT Software: includes bug fixes, minor enhancements, and upgrades.

**3.0 Place and Period of Performance:** Michael E. DeBakey VAMC – 2002 Holcombe – Bldg. 109, Room 140 - Houston, TX 77030

**4.0 Performance Measures:** Annual Maintenance Service Plan.

**6.0 Deliverables:** Annual Maintenance Service Plan.

**7.0 Price/Cost Schedule:**

Quantity	Part #	Description	Unit Price	Ext. Price
1	N/A	<input type="checkbox"/> <u>Covered items:</u>  - XtremeCT Hardware Service  - Includes XtremeCT X-Ray-Tube, High Voltage Generator, all mechanical parts, electronics, detector  system, data acquisition and communication electronics.  - XtremeCT Software Maintenance Service (bug fixes, minor enhancements, upgrades; excluding new functions.  - All costs arising for repair (travel, labor and replaced parts)   <input type="checkbox"/> <u>Uncovered items:</u>  - Computer System  - Peripherals (printer, tape, optical disk etc.)  - New Software releases with new functionality  - Any taxes  - Consumables (storage media, toner cartridges, paper, etc.)  - Repair of damage caused by external influence (fire, water, mishandling, neglect, etc.)  - Damage caused by modifications of hardware or software by customer or third parties   <input type="checkbox"/> <u>Scope of supply and service:</u>  - One maintenance visit at CUSTOMER site per year (checklist see Appendix)		

		<ul style="list-style-type: none"> <li>- Unlimited visits for repairing system.</li> <li>- Servicing through Scanco Medical / SCANCO USA, Inc. trained personnel</li> <li>- Maintenance visit will be pre-arranged and coordinated with CUSTOMER in advance</li> <li>- Response time to initiate problem solving: 48 hours (5 days per week, from 8 AM to 5PM EST)</li> <li>- Repair time "as soon as possible"</li> <li>- Service provided via network, return to SCANCO USA, Inc. or onsite depending on problem.</li> </ul> <p>Decision by SCANCO USA, Inc.</p> <ul style="list-style-type: none"> <li>- Defective hardware will be repaired or exchanged by SCANCO USA, Inc.,</li> </ul> <p>whereas the exchanged part will be property of SCANCO USA, Inc.</p> <ul style="list-style-type: none"> <li>- CUSTOMER has no claim for a replacement machine</li> <li>- SCANCO assumes no responsibility for any warranty except as specified above. SCANCO is not</li> </ul> <p>responsible for any expenses for downtime, lost profits, lost sales, lost data, injury to person or property</p> <p>of CUSTOMER</p> <p><input type="checkbox"/> <u>Visit consists of:</u></p> <ul style="list-style-type: none"> <li>- Planning of visit together with the person responsible for the equipment at CUSTOMER site</li> <li>- Check or repair of the instrument (see Appendix)</li> <li>- Report of work performed to operator on site</li> </ul>		
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		- Written report hereof signed by service personnel		
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## **9.0 Inherently Governmental Functions**

Contractor shall not perform any Inherently Governmental functions in accordance with FAR Part 7.5.

## **10.0 Quality Assurance**

Contractors shall conform to quality assurance standards in accordance with best commercial practices, unless otherwise specified.

## **11.0 Confidentiality and Non-Disclosure**

All information acquired and documents reviewed or handled during this contract belong to the Department of Veterans Affairs, unless otherwise specified in the affiliate agreement. The contractor recognizes that in the performance of this contract it may receive or have access to sensitive or confidential information, including personal information of VHA employees and information proprietary in nature by system contractors, equipment manufacturers and other private or public entities. The contractor working with the COR shall ensure that all employees that may require access to sensitive or confidential information have the mandatory security clearances required for access, and only for the minimum number of employees necessary for contract performance.

The contractor shall indoctrinate its employees and all subcontractor employees working on this contract on the laws, rules and regulations governing access to sensitive and/or confidential information. All persons concerned shall understand that unauthorized access to or use of sensitive or confidential information related to this contract shall result in immediate termination of the individual or individuals from the contract and be subject to legal prosecution to the fullest extent of the law.

The VA Office of Security and Law Enforcement shall conduct an appropriate background investigation on all of its employees and subcontractor employees working on this contract, and those who may require access to Government computer systems.

Clauses dealing with data requirements, rights in data, release in use restrictions, requests for information, press releases and marketing material, intellectual property, Cooperative Research and Development Agreements, and patents and copyrights apply.

## **12.0 Contract Administration and Performance Monitoring**

Notwithstanding the Contractor's responsibility for total management during the performance of this contract, the administration of the contract will require maximum coordination between the Government and the Contractor. The COR and Program Manager will assist by monitoring contractor

performance and reporting the findings to the CO. The COR will communicate at least monthly with the Lead Principal Investigator.

The COR shall be designated on the authority of the CO at the time of contract award to monitor all technical aspects of the contract. In no event is the COR empowered to change any of the terms and conditions of the contract. Changes in any section of this contract shall be made only by the Contracting Officer pursuant to a properly executed modification. The types of actions within the purview of the COR's authority are to ensure that the Contractor performs the technical requirements of the contract, and to notify both the Contractor and the Contracting Officer of any deficiencies observed. A memorandum of designation shall be issued to the COR and a copy shall be sent to the Contractor at the time of contract award setting forth in full the responsibilities and limitations of the COR.

**12.1 Contracting Officer's Representative (COR):**

Dorellyn Lee, Program Specialist  
Office of Research and Development  
Tel: 713-791-7949  
Email: dorellyn.lee@va.gov

**12.2 VA Principle Investigator:**

Dennis Villareal  
Office of Research and Development  
Tel: 713-794-7151  
E-mail: Dennis.Villareal@va.gov