

SECTION 010000
GENERAL REQUIREMENTS SPECIFIC TO DVAMC
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SECTION 01 00 00
GENERAL REQUIREMENTS

1.1 SAFETY REQUIREMENTS

Refer to section 01 35 26, SAFETY REQUIREMENTS for safety requirements.

1.2 GENERAL INTENTION

- A. Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, and furnish labor and materials and perform work for IMPROVE CAMPUS ACCESS AND SECURITY as required by drawings and specifications.
- B. Offices of PARADIGM ENGINEERS AND CONSTRUCTORS, as Architect-Engineers, will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer or his duly authorized representative.
- C. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.

1.3 STATEMENT OF BID ITEM(S)

See Page 6 and 7 of Solicitation 36C25018B0007.

1.4 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

- A. Drawings and contract documents may be obtained from the website where the solicitation is posted. Additional copies will be at Contractor's expense.

1.5 CONSTRUCTION SECURITY REQUIREMENTS

A. Security Plan:

1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The General Contractor is responsible for assuring that all subcontractors working on the project and their employees also comply with these regulations.

B. Security Procedures:

1. General Contractor's employees (to include all subcontractors) shall not enter the project site without an appropriate Dayton VA Medical Center badge. They may also be subject to inspection of their personal effects when entering or leaving the project site. The badging process is expected to take a minimum of six weeks. A badging briefing is provided in the solicitation. Before performing any work at the Dayton VA Medical Center, contractor personnel shall be appropriately badged in accordance with the following procedures:
 - a. The contractor shall distinguish between personnel expected to work 15 days or less, or greater than 15 work days.
 - b. For contractor personnel working fifteen days or less on site, the contractor shall report to the Police Station, Building 127, to obtain a temporary "Station" badge.

- c. For contractor personnel working greater than fifteen days, Contractor shall provide personal identifying information to the COR for all personnel who will be working on the site. The information is required for badging and fingerprinting processes in order to work on DVAMC. A hand-out, titled VSC Personnel Security Services Overview, is provided outlining these requirements. Contractor may submit names throughout the contract period as well, and the same process applies.
- i. Contractor shall establish an appointment for fingerprinting using the following internet address: <https://va-piv.com>. Fingerprinting shall be accomplished at the Human Resources Department (HR) located at the Dayton VA Medical Center, Building 409, second floor. Appointments may take a minimum of two weeks to be scheduled.
 - ii. The COR will submit Contractor personal identifying information to the VHA Service Center for background screening. This process typically takes two weeks and will result in an e-mail notification from the VA PIV System to the contractor employee, directing the contractor employee to contact their local PIV Office (Human Resources Department) to schedule an appointment.
 - iii. Following VA PIV System notification, Contractor shall establish an appointment for obtaining a "Flash" badge using the following internet address: <https://va-piv.com>. "Flash" badging shall be accomplished at the Human Resources Department (HR) located at the Dayton VA Medical Center, Building 330, 9th floor. Appointments may take a minimum of two weeks to be scheduled.
 - iv. Contractors approved to work but who do not yet have a "Flash" badge may obtain a "Station" badge following the procedures previously identified. "Station" badges will not be issued back-to-back to a single individual. If a contractor's "Station" badge has expired, and the contractor has not received a "Flash" badge, that contractor will not be permitted to work on the site.
 - v. After receipt of the "Flash" badge, contractor personnel shall return to the Police Station any "Station" badges previously issued to the same individual.
 - vi. Contractor shall monitor expiration dates of expiring badges and reinitiate the previous process should personnel be required to work on site beyond the expiration date.
 - vii. In situations where a prime contractor is employing personnel who are already badged (i.e. badge has been obtained under a different contract), those individuals do not need to be submitted for rebadging until within four weeks of expiration of the badge.

viii. Contractors shall report lost/missing badges within 24 hours to the COR.

ix. Contractor shall ensure "Flash" and "Station" badges are collected and turned into COR upon contract completion. Failure to turn in badges may result in punitive damages and/or security investigations.

2. No photography of VA premises is allowed without written permission of the Contracting Officer.

3. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. Key Control:

1. The General Contractor shall provide, at the request of the Contracting officer's representative (COR), duplicate keys and lock combinations. For the purpose of security, at any time, the COR may request and shall be provided immediate access to inspect locked containers and Contractor/subcontractor company vehicles.

2. The General Contractor shall turn over all permanent lock cylinders to the VA locksmith for permanent installation. See Section 08 71 00, DOOR HARDWARE and coordinate.

3. The Contractor may be provided government key(s) to access construction sites. These key(s) shall be turned over to the COR at the end of the project, or sooner if access to keyed areas is no longer required. Loss of key(s) may result in rekeying of entire lockset at the expense of the Contractor.

D. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".

2. The General Contractor is responsible for safekeeping of all drawings, project manuals and other project information. This information shall be shared only with those with a specific need to accomplish the project.

3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.

4. Security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.

5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS) .
 - a. Security, access and maintenance of all project drawings, both scanned and electronic, shall be performed and tracked through the EDMS system.
 - b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

1.6 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.
- D. Working space and space available for storing materials shall be as shown on the drawings. The Contractor is not guaranteed storage in the immediate vicinity of the worksite but will be afforded space for storing nonhazardous material on DVAMC property.
- E. Workmen are subject to rules of Medical Center applicable to their conduct.
- F. Utilities Services: Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or communications systems (except telephone), services shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by

COR . All such actions shall be coordinated with the COR or Utility Company involved:

1. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.

G. Phasing:

The Medical Center must maintain its operation 24 hours a day 7 days a week. The Contractor may schedule work Monday through Friday, 0700-1700, not including federal holidays, unless otherwise specified herein. Any interruption in service must be scheduled and coordinated with the COR to ensure that no lapses in operation occur. For work occurring during the regular work week, utility/alarm shut-off can be coordinated between the hours of 0800-1600, Monday through Friday. It is the Contractor's responsibility to develop a work plan and schedule detailing, at a minimum, the procedures to be employed, the equipment and materials to be used, the interim life safety measures to be used during the work, and a schedule defining the duration of the work with milestone subtasks.

To insure such executions, Contractor shall furnish the COR with a schedule of approximate phasing dates on which the Contractor intends to accomplish work in each specific area of site, building or portion thereof. In addition, Contractor shall notify the COR two weeks in advance of the proposed date of starting work in each specific area of site, building or portion thereof. Arrange such phasing dates to insure accomplishment of this work in successive phases mutually agreeable to COR and Contractor, as follows:

REFER TO BID ITEM 1 FOR OUTLINE OF PHASES, ADDITIONAL PHASE REQUIREMENTS ARE INDICATED BELOW:

Gettysburg (East) Entrance:

1. PHASE 1:
 - 1.1. DEMO OF EXISTING TENNESSEE AVE AND PENNSYLVANIA AVE. WITHIN PHASE LIMITS SHOWN.
 - 1.1.1. EXISTING WEST VIRGINIA AVENUE TO REMAIN OPERATIONAL. ROADWAY CENTERLINE MARKINGS FOR TWO-WAY TRAFFIC SHALL BE APPLIED IN ADDITION TO ANY REQUIRED DIRECTIONAL SIGNAGE AS NOTED ABOVE. TRAFFIC CONES SHALL ALSO BE PLACED ALONG THE CENTERLINE OF WEST VIRGINIA AVE. WHILE TWO-WAY TRAFFIC PATTERN IS IN EFFECT.
 - 1.1.2. LISCUM AND AMBULANCE CAMPUS ENTRANCES SHALL BOTH BE FULLY OPERATIONAL DURING PHASE 1 AND PHASE 2 WORK.
 - 1.2. RE-ROUTING OF EXISTING GAS SUPPLY LINE AND DEMOLITION OF EXISTING GAS HOUSE LOCATED NORTH OF NEW ENTRANCE LOCATION. CONTRACTOR SHALL COORDINATE GAS OUTAGE TIME WITH OCCUPANTS OF BUILDINGS SUPPLIED BY GAS LINE TO BE MODIFIED.

- 1.3. RELOCATION OF EXISTING GETTYSBURG ENTRANCE MONUMENTS TO NEW FOUNDATIONS. CONTRACTOR SHALL SUBMIT DETAILED TIMELINE FOR MONUMENT RELOCATION PROCESS AS TRAFFIC IMPACT TO EXISTING AND NEW GETTYSBURG ENTRANCES SHALL BE KEPT TO A MINIMUM.
- 1.4. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
2. PHASE 2:
 - 2.1. DEMOLITION OF EXISTING WEST VIRGINIA ROADWAY AND PORTION OF REMAINING EXISTING TENNESSEE AVE: NEW GETTYSBURG ENTRANCE SHALL BE FULLY OPERATIONAL BEFORE START OF WORK THIS PHASE.
 - 2.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
3. PHASE 3:
 - 3.1. CONSTRUCTION OF NEW BUS BUILDING PARKING AND CONCRETE SIDEWALK: THIS WORK DOES NOT INCLUDE PAVING SURROUNDING BUS BUILDING.
 - 3.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
4. PHASE 4:
 - 4.1. LISCUM ENTRANCE MODIFICATION: NOT TO BE PERFORMED CONCURRENTLY WITH AMBLUANCE ENTRY WORK WHEN WORK REQUIRES THAT ENTRANCES BE TEMPORARILY SHUT DOWN. IN THE EVENT OF TEMPORARY CLOSURE OF ENTRANCE, CONTRACTOR SHALL PROVIDE SIGNAGE TO INDICATE ALTERNATE ROUTES AND ENTRANCES TO BE USED.
 - 4.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
5. PHASE 5:
 - 5.1. AMBULANCE ENTRANCE MODIFICATION: NOT TO BE PERFORMED CONCURRENTLY WITH LISCUM ENTRY WORK WHEN WORK REQUIRES THAT ENTRANCES BE TEMPORARILY SHUT DOWN. IN THE EVENT OF TEMPORARY CLOSURE OF ENTRANCE, CONTRACTOR SHALL PROVIDE SIGNAGE TO INDICATE ALTERNATE ROUTES AND ENTRANCES TO BE USED.
 - 5.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
6. PHASE 6:
 - 6.1. SITE CAMERA AND CALL BOX INSTALLATION: CONTRACTOR SHALL COORDINATE WITH VA PERSONNEL SITE POWER SHUT OFF TIMES NECESSARY TO PERFORM ELECTRICAL WORK. ANY OUTAGES SHALL BE SUBMITTED AT LEAST 15 DAYS PRIOR TO SCHEDULES OUTAGE DATE. OUTAGES SHALL OCCUR DURING DAYTIME HOURS TO ALLOW SITE LIGHTING TO REMAIN OPERATIONAL AT NIGHT.
 - 6.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
7. PHASE 7:
 - 7.1. GLASS BREAK INSTALLATION: CONTRACTOR SHALL COORDINATE WITH CHILD CARE ADMINISTRATION TO DEVELOP SCHEDULE OF INSTALLATION SUCH THAT NOT ALL ROOMS WILL BE UNDER WORK AT THE SAME TIME SO CHILDREN CAN BE RELOCATED TO OTHER ROOMS WHILE WORK IS BEING PERFORMED.
 - 7.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
8. PHASE 8:
 - 8.1. EXISTING BUS BUILDING RENOVATON: BUILDING IS CONSIDERED A HISTORICAL BUILDING, CARE SHALL BE TAKEN NOT TO DAMAGE EXISTING PORTIONS OF BUILDING TO REMAIN. CONTRACTOR SHALL REPAIR ANY DAMAGES CAUSED TO MAINTAIN HISTORICAL PRESERVATION DIRECTIVE.
 - 8.2. REFER TO DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.

H. Building No. (s) 105 and 106 will be vacated by Government in accordance with above phasing beginning immediately after date of receipt of Notice to Proceed and turned over to Contractor.

Building 401 will be occupied during performance of work, but immediate areas of alterations will be vacated.

- I. When a building and/or construction site is turned over to Contractor, Contractor shall accept entire responsibility including upkeep and maintenance therefore:
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (Department of Veterans Affairs or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.
- J. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COR.
1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of COR. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without a detailed work plan, to include the Medical Center Director's prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, 27 05 11 REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS and 28 05 00, COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATIONS for additional requirements.
 2. Contractor shall submit a request to interrupt any such services to COR, in writing, 20 calendar days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
 3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.

4. Major interruptions of any system (those which cause the system to be down more than four hours) must be requested, in writing, at least 20 calendar days prior to the desired time and shall be performed as directed by the COR.
 5. In case of a contract construction emergency, service will be interrupted on approval of COR. Such approval will be confirmed in writing as soon as practical.
 6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- K. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged at the main, branch or panel they originate from. Abandoned water lines shall be removed and capped near the main to within a distance equal to twice the diameter of the pipe being capped. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- L. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:
1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new utility lines cross existing roads, at least one lane must be open to traffic at all times with approval.
 2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the COR.
- M. Coordinate the work for this contract with other construction operations as directed by COR. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.7 ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with the COR and a representative of VA Supply Service, of buildings in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by both, to the Contracting Officer. This report shall list by rooms and spaces:
1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of building.

2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
 3. Shall note any discrepancies between drawings and existing conditions at site.
 4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and COR.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of COR, to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and COR together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:
1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.
- D. Protection: Provide the following protective measures:
1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
 2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
 3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.8 INFECTION PREVENTION MEASURES

- A. Implement the requirements of VAMC's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded.

1.9 DISPOSAL AND RETENTION

- A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:
1. Reserved items which are to remain property of the Government are noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by COR.
 2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical Center.
 3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.

1.10 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer. The Contractor shall restore any grounds damaged during the course of the project to original condition. Ruts/Holes on lawns shall be corrected by filling with top soil and sod to original grade. Contractor shall be responsible for maintaining and watering replaced sod up to three weeks after placement and will replace dead/dying sod, which will also be maintained and watered up to three weeks after placement
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

(FAR 52.236-9)

- C. Refer to Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS, for additional requirements on protecting vegetation, soils and the environment. Refer to Articles, "Alterations", "Restoration", and "Operations and Storage Areas" for additional instructions concerning repair of damage to structures and site improvements.
- D. Refer to FAR clause 52.236-7, "Permits and Responsibilities," which is included in General Conditions. A National Pollutant Discharge Elimination System (NPDES) permit is required for this project. The Contractor is considered an "operator" under the permit and has extensive responsibility for compliance with permit requirements. VA will make the permit application available at the Dayton VA medical center COR office. The apparent low bidder, contractor and affected subcontractors shall furnish all information and certifications that are required to comply with the permit process and permit requirements. Many of the permit requirements will be satisfied by completing construction as shown and specified. Some requirements involve the Contractor's method of operations and operations planning and the Contractor is responsible for employing best management practices. The affected activities often include, but are not limited to the following:
- Designating areas for equipment maintenance and repair;
 - Providing waste receptacles at convenient locations and provide regular collection of wastes;
 - Locating equipment wash down areas on site, and provide appropriate control of wash-waters;
 - Providing protected storage areas for chemicals, paints, solvents, fertilizers, and other potentially toxic materials; and
 - Providing adequately maintained sanitary facilities.

1.11 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the COR before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.
- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.

- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.12 PHYSICAL DATA

- A. Data and information furnished or referred to below is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor.
 - 1. The indications of physical conditions on the drawings and in the specifications are the result of site investigations by AMEC FOSTER WHEELER, Louisville, KY
(FAR 52.236-4)
- B. Subsurface conditions have been developed by core borings and test pits. Logs of subsurface exploration are shown diagrammatically in the Report.
- C. A copy of the geotechnical investigation and report will be included in Bid Documents and shall be considered part of the contract documents.
- D. Government does not guarantee that other materials will not be encountered nor that proportions, conditions or character of several materials will not vary from those indicated by explorations. Bidders are expected to examine site of work and logs of borings; and, after investigation, decide for themselves character of materials and make their bids accordingly. Upon proper application to Department of Veterans Affairs, bidders will be permitted to make subsurface explorations of their own at site.

1.13 PROFESSIONAL SURVEYING SERVICES

A registered professional land surveyor or registered civil engineer whose services are retained and paid for by the Contractor shall perform services specified herein and in other specification sections. The Contractor shall certify that the land surveyor or civil engineer is not one who is a regular employee of the Contractor, and that the land surveyor or civil engineer has no financial interest in this contract.

1.14 LAYOUT OF WORK

- A. The Contractor shall lay out the work from Government established base lines and bench marks, or as indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be

established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

(FAR 52.236-17)

- B. Establish and plainly mark roads, parking lots, are in accordance with lines and elevations shown on contract drawings.
- C. Following completion of general mass excavation and before any other permanent work is performed, establish and plainly mark (through use of appropriate batter boards or other means) sufficient additional survey control points or system of points as may be necessary to assure proper alignment, orientation, and grade of all major features of work. Survey shall include, but not be limited to, location of lines and grades of footings, exterior walls, center lines of columns in both directions, major utilities and elevations of floor slabs:
 - 1. Such additional survey control points or system of points thus established shall be checked and certified by a registered land surveyor or registered civil engineer. Furnish such certification to the before any work (such as footings, floor slabs, columns, walls, utilities and other major controlling features) is placed.
- D. During progress of work, and particularly as work progresses, Contractor shall have line grades and plumbness of all major form work checked and certified by a registered land surveyor or registered civil engineer as meeting requirements of contract drawings. Furnish such certification to the COR before any major items of concrete work are placed. In addition, Contractor shall also furnish to the COR certificates from a registered land surveyor or registered civil engineer that the following work is complete in every respect.
 - 1. Lines and elevations of sewers and of all outside distribution systems.
 - 2. Lines of elevations of all swales and interment areas.
 - 3. Lines and elevations of roads, streets and parking lots.
- E. Whenever changes from contract drawings are made in line or grading requiring certificates, record such changes on a reproducible drawing bearing the registered land surveyor or registered civil engineer seal, and forward these drawings upon completion of work to COR.
- F. Upon completion of the work, the Contractor shall furnish the COR one electronic copy and reproducible drawings at the scale of the contract drawings, showing the finished grade on the grid developed for constructing the work, including burial monuments and fifty foot stationing along new road centerlines. These drawings shall bear the seal of the registered land surveyor or registered civil engineer.

F. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.15 AS-BUILT DRAWINGS

A. Contractor shall deliver one approved completed set of as-built drawings to the COR after the acceptance of the project by the COR. An additional as-built drawing set may be requested and provided by Contractor at no expense to the Government.

1.16 USE OF ROADWAYS

A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the COR, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed and restoration performed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.

1.17 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to written approval and compliance with the following provisions:

1. Permission to use each unit or system must be given by COR in writing. If the equipment is not installed and maintained in accordance with the written agreement and following provisions, the COR will withdraw permission for use of the equipment.
2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Installation of temporary electrical equipment or devices shall be in accordance with NFPA 70, National Electrical Code, (2014 Edition), Article 590, *Temporary Installations*. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.

5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.
- D. Any damage to the equipment or excessive wear due to prolonged use will be repaired replaced by the contractor at the contractor's expense.

1.18 NOT USED

1.19 NOT USED

1.20 TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by COR, provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

1.21 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The Contractor shall carefully conserve any utilities furnished without charge.
 1. Obtain electricity by connecting to the Building 105 electrical distribution system.
 2. Obtain water by connecting to the Building 105 water distribution system. Provide reduced pressure backflow preventer at each connection as per code. Water is available at no cost to the Contractor.
 3. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at COR discretion) of use of water from Medical Center's system.
- B. Fuel: Natural and LP gas is not available.

1.22 NOT USED

1.23 TESTS

- A. Before placement and installation of work subject to test, whether by Contractor or through a testing laboratory retained by Department of Veterans Affairs, the

Contractor shall notify the COR in sufficient time to enable COR or government representatives to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three work days unless otherwise designated by the COR.

- B. As per specification sections 01 91 00, 27 08 00 and 28 08 00 the contractor shall provide a written testing and commissioning plan complete with component level, equipment level, sub-system level and system level breakdowns. The plan will provide a schedule and a written sequence of what will be tested, how and what the expected outcome will be. This document will be submitted for approval prior to commencing work. The contractor shall document the results of the approved plan and submit for approval with the as built documentation.
- C. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- D. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- E. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire system which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc.
- F. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonable period of time during which operating and environmental conditions remain reasonably constant and are typical of the design conditions.
- G. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.24 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals (hard copies and electronic) and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and operating manuals (two hard copies and one electronic copy each on compact disc) for each separate piece of equipment shall be delivered to the COR coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting,

maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. The COR may request up to four hard copies of each manual at no additional expense to the Government.

- C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed training to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. Instructions for different items of equipment that are component parts of a complete system shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the COR and shall be considered concluded only when the COR is satisfied in regard to complete and thorough coverage. Unless specified to provide more detailed instruction, the Contractor shall provide a minimum of four hours operating and maintenance training for each unique piece of equipment provided. The contractor shall submit a course outline with associated material to the COR for review and approval prior to scheduling training to ensure the subject matter covers the expectations of the VA and the contractual requirements. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the COR, does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.25 NOT USED

1.26 NOT USED

1.27 NOT USED

1.28 CONSTRUCTION SIGN

- A. Provide a Construction Sign where directed by the COR. All wood members shall be of framing lumber. Cover sign frame with 0.7 mm (24 gage) galvanized sheet steel nailed securely around edges and on all bearings. Provide three 100 by 100 mm (4 inch by 4 inch) posts (or equivalent round posts) set 1200 mm (four feet) into ground. Set bottom of sign level at 900 mm (three feet) above ground and secure to posts with through bolts. Make posts full height of sign. Brace posts with 50 x 100 mm (two by four inch) material as directed.

- B. Paint all surfaces of sign and posts two coats of white gloss paint. Border and letters shall be of black gloss paint, except project title which shall be blue gloss paint.
- C. Maintain sign and remove it when directed by the COR.
- D. Detail drawing of construction sign showing required legend and other characteristics of sign is shown on the drawings.

1.29 SAFETY SIGN

- A. Provide a Safety Sign where directed by COR. Face of sign shall be 19 mm (3/4 inch) thick exterior grade plywood. Provide two 100 mm by 100 mm (four by four inch) posts extending full height of sign and 900 mm (three feet) into ground. Set bottom of sign level at 1200 mm (four feet) above ground.
- B. Paint all surfaces of Safety Sign and posts with one prime coat and two coats of white gloss paint. Letters and design shall be painted with gloss paint of colors noted.
- C. Maintain sign and remove it when directed by COR.
- D. Standard Detail Drawing Number SD10000-02 of safety sign showing required legend and other characteristics of sign is shown on the drawings.
- E. Post the number of accident free days on a daily basis.

1.30 NOT USED

1.31 NOT USED

1.32 HISTORIC PRESERVATION

Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the COR verbally, and then with a written follow up.

1.33 NOT USED

1.34 NOT USED

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