

CEMETERY RESTROOM DAILY CHECKLIST MONTH/YEAR: _____

OS-1.1a: Restrooms are inspected daily and determined to be clean and supplied in accordance with Restroom checklist

Restrooms are to be inspected daily on the days they are open to the public.

	SUN.		MON.		TUE.		WED.		THUR		FRI.		SAT.		COMMENTS
DATE	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	
CLEAN DAILY															
Mirrors															
Sinks															
Toilets															
Floors															
Trash Emptied															
CLEAN WEEKLY - (Or as needed)															
Light Fixtures															
Soap Dispenser															
CLEAN MONTHLY - (Or as needed)															
Heat/Air Vents															
Walls and Doors															
Stall Partitions															
Air Freshner Dispenser															
CHECK DAILY (Replenish as necessary)															
Towels															
Toilet Paper															
Soap															
Air Freshner															
Work Completed by															
Work Inspected by															