

LIMITED SOURCES JUSTIFICATION

ORDER >\$150,000

FAR PART 8.405-6

Acquisition Plan Action ID: VA261-17-AP-14980

1. Contracting Activity:

Department of Veterans Affairs
Network Contracting Office (NCO)21
VA Northern California HealthCare System
150 Muir Road, Bldg: AB7; Rm: AB701
Martinez CA 94553-4668

VISN: VISN 21

- 2. Description of Action:** This acquisition is conducted under the authority of the Multiple-Award Schedule Program (41 U.S.C. 251 and 40 U.S.C. 501).

The proposed action will consist of issuing a limited sources award to Source HOV for Record Management Services to include records storage, retrieval, and disposition services.

Order against: ☒ FSS Contract Number: GS-25F-0054L

Manufacturer/Contractor: Sourcecorp Bps Inc. (Sourcecorp) dba Source HOV
Manufacturer/Contractor POC & phone number: Andrea Bushnell, 408-436-1701 x-105
Mfr/Contractor Address: 2701 E Grauwylar Rd, Irving, TX 75061-3414
Dealer/Rep address/phone number: Andrea Bushnell, andreabushnell@srcp.com, 408-436-1701 x-105

3. Description of Supplies or Services:

The estimated value of the proposed action is \$495,688.76 (Base year)

The VA Pacific Islands Health Care System requires records storage, retrieval, and disposition services from a National Archives and Records Administration (NARA) Approved Commercial Records Storage Facility. This facility must be and maintain all NARA standards in accordance with 36 CFR 1220 and 36 CFR 1234, as well as be in compliance with all other Federal Records and Privacy Acts.)

(4) IDENTIFY THE AUTHORITY AND SUPPORTING RATIONALE (see 8.405-6(a)(1)(i)(A), (B), and (C) or 8.405-6(b)), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE. (CHECK ALL THAT APPLY AND COMPLETE)

☐ An urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays.

☒ Only one source is capable of providing the supplies or services required at the level of quality required because the supplies or services are unique or highly specialized;

A one year bridge contract is being issued to continue services and prepare for a competitive solicitation or identify the reasonable need for continuing the sole source awarding of this contract. This delay is in part based on the identification of new information; 1) that the documents for the VAPIHCS are not stored near the Honolulu facility in Hawaii they are being held with other VISN 21 documents at the San Jose, CA Facility 2) a change in the market place in which other NARA approved facilities have located near Honolulu facility in Hawaii. A competitive award would need to be made well in advance of the need date in the event of transferring the patient records from one NARA facility to another as well as the development and Network approvals required for the electronic patient data transfers also required. Currently SourceHOV stores over 10K Sq. Ft. of physical patient data records and a significantly large amount of electronic records as well.

☐ In the interest of economy and efficiency, the new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order must not have been previously issued under sole source or limited source procedures.

☐ Items peculiar to one manufacturer:

☐ A patent, copyright or proprietary data limits competition. The proprietary data is: (If FAR 8.405-6(a)(2)iii before posting. Do not include specific proprietary data. Only mention the type of equipment, procedure, etc. to show that proprietary supplies or services are being procured.)

☐ These are "direct replacements" parts/components for existing equipment.

☐ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system.

(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.404(d) TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:

Pricing is similar to previous prices in this location with the previous FY 17 contract VA261-17-F-0708 which was awarded at \$486,572.76 for a base year. Additionally, this contract is based on pre-published price list in accordance with the GSA Contract GS-25F-0054L.

(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:

A search on VETBIZ using keyword "NARA" did not identify any SDVOSB or VOSB vendors. Based on the urgent and compelling need no other research was conducted. Currently the incumbent contractor (SourceHOV) stores over 10K Sq. Ft. of physical patient data records and a significantly large amount of electronic records as well. A competitive award would need to be made well in advance of the need date in the event of transferring the patient records from one NARA certified contractor to another as well as necessary database developments and the requesting of VA network approvals that are required for the electronic patient data transfers needed. Therefore, the only option that does not interrupt patient care is a one year bridge contract.

(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:

(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:

(9) REQUIREMENTS CERTIFICATION: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge. I understand that processing of this limited sources justification restricts consideration of Federal Supply Schedule contractors to fewer than the number required by FAR Subpart 8.4. *(This signature is the requestor's supervisor, fund control point official, chief of service or someone with responsibility and accountability.)*

SIGNATURE

ALAN K. NEW

NAME

DATE

12/14/2017

TITLE

HIMS SUPERVISOR
COR

SERVICE LINE/SECTION

HAS / HIMS

VHAPM Part 808.405-6 Limiting Sources
Attachment 2: Request for Limited Sources Justification Format >\$150K

VAPIHCS

FACILITY: _____

(10) APPROVALS IN ACCORDANCE WITH THE VHAPM Part 806.3 OFOC SOP: *This part if filled out by Contracting Staff as part of the Justification*

a. CONTRACTING OFFICER'S CERTIFICATION (required): I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

[REDACTED]

CONTRACTING OFFICER/DESIGNEE'S SIGNATURE

Jason T. Hill, Contracting Officer

b. One Level Above the Contracting Officer (Required over \$150K but not exceeding \$700K): I certify the justification meets requirements for other than full and open competition.

[REDACTED]

SIGNATURE

DATE

NAME

BEVERLY QUEVEDO, SUPERVISORY CONTRACTING OFFICER