

SCOPE OF WORK PEST CONTROL SERVICE

The contractor shall furnish all labor, supervision, transportation, tools, materials and supplies necessary to perform pest control services in accordance with the guidelines established by Federal, State and Local Government laws, rules and regulations. Any and all applicable EPA regulations and rules shall be followed (www.epa.gov). The contractor shall provide five days per/week coverage. All services provided are to be completed by a certified, trained and licensed pest control operators in any and all categories as required by the State of Pennsylvania. The terms, conditions, provisions, specifications, and the schedule of this proposal is listed below.

The locations to be covered in this contract are the following:

1. Department of Veterans Affairs (Main Facility and CLC); 3900 Woodland Ave. Philadelphia, Pa. 19104
2. Department of Veterans Affairs (Off Base Dialysis); 4219 Chestnut St. Philadelphia, Pa. 19104
3. Department of Veterans Affairs, (ANNEX); 4100 Chester Ave. Philadelphia PA 19104

The period of contract will be one (1) base year and four (4) 12-month option years of pest control services.

CALLS FOR WEEKLY SERVICES:

The contractor shall respond only to calls for services placed by the following VA personnel:

Environmental Management Services (EMS) Supervisors

SCHEDULED DAILY VISITS/AND FOLLOW-UP SERVICES

During each scheduled daily visits to the Medical Center, the contractor shall conduct inspections for potential pest infestations, and check the Food and Nutrition (F & N) kitchens in building #2 and CLC. Contact EMS office 215-823-6047 for further instructions and take immediate action to eradicate pests as they are encountered. These areas are to be inspected and serviced during the scheduled visits (Monday thru Friday) as follows:

REQUIRED TASKS

Inspecting and controlling all vermin, such as, but not restricted to: rats, mice, roaches, bedbugs, fleas, stinkbugs, ants, wasp, bees etc., on campus grounds, inside Medical Center buildings/ CLC, Dialysis Clinic, Annex . Number of buildings consists of four (4) buildings and two parking structures. The Integrated Pest Management (IPM) tasks shall be used in all treatment plans.

Spraying of all outside entranceways (outside frames) into four buildings and all entrance ways to connecting corridors monthly.

DESCRIPTION/SPECIFICATIONS/WORK STATEMENTS

1. General:

The contractor shall provide all supplies, materials, equipment, labor, supervision, management, and transportation to perform all tasks as identified below and in the Log Book (Attachment 2) provided by the contractor. All work is to be performed in accordance with the guidelines established by Federal, State, and local ordinances.

2. Scheduling:

Pest management tasks shall be scheduled so as to be performed on definite appointed days and in no event shall the contractor carry on work outside regular agreed-upon working hours without prior approval from the Chief EMS. In the event of climate or weather conditions become unsuitable for work or may induce an environmental hazard, then the entire work shall be rescheduled to a date and time satisfactory to the contractor and Environmental Management Services. Postponement will not reflect any penalties assessed to the contractor, nor should there be any additional cost to the Government.

3. Standards:

All IPM tasks shall be executed to meet the guidelines as prescribed by the National Pest Control Association.

4. Coverage:

The contractor shall provide complete IPM tasks for buildings and on grounds as shown in Attachment 1.

5. Special contractor Provisions:

The following provisions shall be adhered to by the contractor in performing pesticide applications of the areas specified below;

a. Food Handling Areas: Treatment of these areas is limited to ONLY times when food is not being held, processed, prepared, served, and when not occupied by facility employees. The contractor shall at no time enter facility elevators that are occupied by food service equipment while in the possession of pesticides or application equipment.

b. Patient Occupied Areas: The contractor shall utilize pesticides with as low volatility and as odor free as possible in order to keep odor levels from affecting patients in these areas.

c. Critical Areas: The contractor shall submit a list of pesticides for intended use in areas listed below for approval by EMS prior to any application. The planned use of pesticides in these areas requires recognition of the attendant hazards to occupants, supplies, equipment, and surfaces. No substitution can be made at any time without approval from EMS. When space treatment is required in the areas listed below, the Ultra-Low Volume method of pesticide application shall be utilized with approved equipment capable of delivering a particle size range of .5 to 15 microns.

Critical Areas:

1. Pharmacy

2. Research Facilities
3. Intensive Care Units
4. Respiratory Care Areas
5. Supply, Processing, and Sterilization

The contractor must be licensed in the state of Pennsylvania. All contractor personnel must have on their uniforms the individuals' names and the company name so they are easily recognizable at all times. In cases where the contractor has two or more persons reporting to work under contract, one of these will be designated as a supervisor; and must be fully certified in all pest management categories in which work is to be performed. Non-certified employees may only assist the supervisor in the performance of the work, as long as the supervisor assumes responsibility for their work.

NOTE: Certification shall mean a current Certificate of Competency in pest management in any and all categories or sub categories, as identified by the state in which work is being performed under the contract. All other definitions are as defined in CFR 40, Subchapter E, and Part 162-180.

6. IPM Tasks:

Services required of the contractor are as follows:

- a. Inspect to determine which pest management measures are appropriate and required.
- b. Recommend environmental sanitation practices that restrict or eliminate food, water, or harborage for pests
- c. Select and utilize non-chemical control methods that eliminate, exclude, or repel pests (i.e. insect electrocution devices, traps, caulking, air screens, etc.).
- d. Select and use of the most environmentally sound pesticide(s) to control when chemical control methods are necessary.
- e. Evaluation effectiveness of control measures through follow-up inspections.
- f. Control:
 - General structural anthropoid pests (i.e., cockroaches, ants, carpet beetles, spiders, carpenter ants, carpenter bees, etc.).
 - Flying insect pests (i.e., house flies, stable flies, fruit flies, blow flies, etc.).
 - Predatory pests (i.e., bedbugs, fleas, mites, ticks, bees, wasps, mosquitoes, etc.).
 - Stored products pests (i.e., saw-tooth grain beetle, red/confused flour beetles, bromoderma beetles, grain moths, etc.).
 - Mice and rats (i.e., house mouse, field mouse, roof rat, Norway rat, etc.).

- Skunks, raccoons, and stray cats.

7. Interference to Normal Function:

The contractor are not to interfere with the normal functioning of the facility, including utility services, fire protection systems, and passage of facility patients, personnel, equipment, and carts.

8. Storage of Pest Control Materials:

No pest control materials or equipment shall be stored or kept at the Veterans Administration installation when the contractor is not working, without the expressed approval of EMS.

9. Disposal of Hazardous Wastes:

The contractor shall not dispose of any excess pesticide, pesticide containers or any other materials contaminated by pesticides at any location on the medical facility premises except as specified by EMS.

Conformity to Regulations: The contractor shall conform to all Federal, State and local regulations governing, examining and licensing of pest control operators, performance of pest control, use of approved pest control chemicals and equipment, which may be in effect in the area in which the work under the contract will be performed.

10. Required Contractor Reporting: The contractor shall:

a. Check in at the beginning of scheduled service and check out at the end of the service call on the main campus. This will be done at the EMS office. Upon checking in at the EMS office, a tentative treatment plan and/or follow-up of pest problems (work orders) and scheduled inspections shall be provided by the contractor.

b. Complete and maintain a Pesticide Log Book (form on Attachment 2) containing Safety Data Sheets for all pesticides used in conformance with this contract and records listing the following: pesticide name, date/time of application, fluid ounces of pesticide applied, areas treated, equipment used, name of insect, and name of applicator.

c. Complete and submit to EMS, the IPM Operations Report provided by the Medical center. All IPM services provided during the work shift will be documented. The document is a permanent record and must be maintained the life of the contract.

d. Is responsible for supplying, completing, and submitting all reports required or requested by Federal, State or local ordinances that pertain to any duties contained in the contract.

e. Furnishes the Veterans Administration, prior to initial application of pesticides, the trade names (if any) and chemical names of the chemicals used and a label showing the contents, the use strength of the chemical as applied and the antidote thereto. The contractor shall furnish the same information each time chemicals or products used are changed in the performance of this contract. This information is required by Employee Health for emergency treatment in the event of ingestion of and/or contact with the material by humans.