REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION By direction of the Secretary of Labor

WAGE AND HOUR DIVISION WASHINGTON D.C. 20210

Daniel W. Simms Division of Wage Determinations Wage Determination No.: 2015-4211 Revision No.: 4 Date Of Revision: 07/25/2017

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: New Jersey

Area: New Jersey Counties of Essex, Morris, Sussex, Union

**Fringe Benefits Required Follow the Occupational Listing**	
OCCUPATION CODE - TITLE FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	17.29
01012 - Accounting Clerk II	19.61
01013 - Accounting Clerk III	21.89
01020 - Administrative Assistant	31.31
01035 - Court Reporter	21.64
01041 - Customer Service Representative I	15.20
01042 - Customer Service Representative II	17.10
01043 - Customer Service Representative III	18.65
01051 - Data Entry Operator I	16.23
01052 - Data Entry Operator II	17.70
01060 - Dispatcher, Motor Vehicle	25.79
01070 - Document Preparation Clerk	15.56
01090 - Duplicating Machine Operator	15.56
01111 - General Clerk I	14.82
01112 - General Clerk II	17.49
01113 - General Clerk III	19.01
01120 - Housing Referral Assistant	26.92
01141 - Messenger Courier	15.58
01191 - Order Clerk I	16.49
01192 - Order Clerk II	21.31
01261 - Personnel Assistant (Employment) I	18.96
01262 - Personnel Assistant (Employment) II	21.22
01263 - Personnel Assistant (Employment) III	23.66
01270 - Production Control Clerk	23.51
01290 - Rental Clerk	18.04
01300 - Scheduler, Maintenance	21.57
01311 - Secretary I	21.57 24.82
01312 - Secretary II	24.62
01313 - Secretary III	20.50
01320 - Service Order Dispatcher	
01410 - Supply Technician	31.31 21.64
01420 - Survey Worker	15.71
01460 - Switchboard Operator/Receptionist 01531 - Travel Clerk I	15.71
01531 - Travel Clerk I 01532 - Travel Clerk II	17.31
01532 - Travel Clerk II	18.79
01611 - Word Processor I	17.62
01612 - Word Processor I	19.79
01613 - Word Processor III	22.13
05000 - Automotive Service Occupations	22.13
05000 - Automobile Body Repairer, Fiberglass	28.43
05010 - Automobile Body Repairer, Fibergrass	28.50
05010 - Automotive Electrician 05040 - Automotive Glass Installer	27.31
05070 - Automotive Worker	27.31
05110 - Mobile Equipment Servicer	24.42
05110 Mobile Equipment Servicer 05130 - Motor Equipment Metal Mechanic	29.68
05160 - Motor Equipment Metal Worker	27.31
05100 - Motor Vehicle Mechanic	29.68
05220 - Motor Vehicle Mechanic Helper	23.15
03220 Rodor veniore reconditionerper	20.10

05250 - Motor Vehicle Upholstery Worker	26.12
05280 - Motor Vehicle Wrecker	27.31
05310 - Painter, Automotive	28.50
05340 - Radiator Repair Specialist	27.31
05370 - Tire Repairer	17.92
05400 - Transmission Repair Specialist 07000 - Food Preparation And Service Occupations	29.68
07010 - Baker	17.64
07041 - Cook I	15.07
07042 - Cook II	16.80
07070 - Dishwasher	9.49
07130 - Food Service Worker	12.58
07210 - Meat Cutter	19.20
07260 - Waiter/Waitress	12.67
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	22.00
09040 - Furniture Handler	16.73
09080 - Furniture Refinisher	22.00
09090 - Furniture Refinisher Helper	18.56
09110 - Furniture Repairer, Minor	20.16
09130 - Upholsterer	22.00
11000 - General Services And Support Occupations	12.85
11030 - Cleaner, Vehicles 11060 - Elevator Operator	14.07
11090 - Gardener	19.39
11122 - Housekeeping Aide	15.70
11150 - Janitor	15.70
11210 - Laborer, Grounds Maintenance	15.89
11240 - Maid or Houseman	13.34
11260 - Pruner	14.75
11270 - Tractor Operator	19.39
11330 - Trail Maintenance Worker	15.89
11360 - Window Cleaner	16.86
12000 - Health Occupations	
12010 - Ambulance Driver	22.53
12011 - Breath Alcohol Technician	24.12
12012 - Certified Occupational Therapist Assistant	28.34
12015 - Certified Physical Therapist Assistant	26.96
12020 - Dental Assistant	19.85
12025 - Dental Hygienist	42.72
12030 - EKG Technician	34.67
12035 - Electroneurodiagnostic Technologist	34.67
12040 - Emergency Medical Technician	22.53
12071 - Licensed Practical Nurse I	21.56
12072 - Licensed Practical Nurse II	24.34
12073 - Licensed Practical Nurse III	26.89
12100 - Medical Assistant	17.39
12130 - Medical Laboratory Technician	24.07
12160 - Medical Record Clerk	21.78
12190 - Medical Record Technician	24.87
12195 - Medical Transcriptionist	20.65
12210 - Nuclear Medicine Technologist	44.68
12221 - Nursing Assistant I	12.37
12222 - Nursing Assistant II	13.91
12223 - Nursing Assistant III	15.82
12224 - Nursing Assistant IV	16.79
12235 - Optical Dispenser	26.89
12236 - Optical Technician	16.64
12250 - Pharmacy Technician	15.34
12280 - Phlebotomist	17.84
12305 - Radiologic Technologist	31.56
12311 - Registered Nurse I	32.76
12312 - Registered Nurse II	38.41
12313 - Registered Nurse II, Specialist	38.41
12314 - Registered Nurse III	49.39
12315 - Registered Nurse III, Anesthetist	49.39
12316 - Registered Nurse IV	59.22
12317 - Scheduler (Drug and Alcohol Testing)	29.87
12320 - Substance Abuse Treatment Counselor	24.43
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	27.03
13012 - Exhibits Specialist II	33.49
13013 - Exhibits Specialist III	40.95
13041 - Illustrator I	26.51
13042 - Illustrator II	33.23
13043 - Illustrator III	40.60
13047 - Librarian	36.42
13050 - Library Aide/Clerk	15.79
13054 - Library Information Technology Systems	32.65
Administrator 13058 - Library Technician	25.62
10000 Diblat I recimite tan	23.02

13061 - Media Specialist I 13062 - Media Specialist II 13063 - Media Specialist III 13071 - Photographer I 13072 - Photographer III 13073 - Photographer III 13074 - Photographer IV 13075 - Photographer V 13090 - Technical Order Library Clerk 13110 - Video Teleconference Technician 14000 - Information Technology Occupations		23.57 26.35 29.39 21.29 24.10 32.88 41.88 50.02 17.38 24.33
14041 - Computer Operator I  14042 - Computer Operator II  14043 - Computer Operator III  14044 - Computer Operator IV  14045 - Computer Operator V  14071 - Computer Programmer I  14072 - Computer Programmer III  14073 - Computer Programmer III  14074 - Computer Programmer IV  14101 - Computer Systems Analyst I  14102 - Computer Systems Analyst II	(see 1) (see 1) (see 1) (see 1) (see 1) (see 1)	19.00 21.26 23.71 26.35 29.17 27.56
14103 - Computer Systems Analyst III 14150 - Peripheral Equipment Operator 14160 - Personal Computer Support Technician 14170 - System Support Specialist	(see 1)	19.00 26.35 38.86
15000 - Instructional Occupations 15010 - Aircrew Training Devices Instructor (Non-Rated) 15020 - Aircrew Training Devices Instructor (Rated) 15030 - Air Crew Training Devices Instructor (Pilot) 15050 - Computer Based Training Specialist / Instructor 15060 - Educational Technologist 15070 - Flight Instructor (Pilot) 15080 - Graphic Artist 15085 - Maintenance Test Pilot, Fixed, Jet/Prop 15086 - Maintenance Test Pilot, Rotary Wing 15088 - Non-Maintenance Test/Co-Pilot 15090 - Technical Instructor 15095 - Technical Instructor/Course Developer 15110 - Test Proctor		39.54 43.75 52.46 39.54 38.15 52.46 31.85 46.16 46.16 30.43 37.22 24.57
15120 - Tutor  16000 - Laundry, Dry-Cleaning, Pressing And Related Occup 16010 - Assembler 16030 - Counter Attendant 16040 - Dry Cleaner 16070 - Finisher, Flatwork, Machine 16090 - Presser, Hand 16110 - Presser, Machine, Drycleaning 16130 - Presser, Machine, Shirts 16160 - Presser, Machine, Wearing Apparel, Laundry 16190 - Sewing Machine Operator 16220 - Tailor 16250 - Washer, Machine 19000 - Machine Tool Operation And Repair Occupations	pations	24.57 11.62 11.62 14.84 11.62 11.62 11.62 11.62 12.78
19010 - Machine-Tool Operator (Tool Room) 19040 - Tool And Die Maker 21000 - Materials Handling And Packing Occupations		24.26 30.07
21020 - Forklift Operator 21030 - Material Coordinator 21040 - Material Expediter 21050 - Material Handling Laborer 21071 - Order Filler 21080 - Production Line Worker (Food Processing) 21110 - Shipping Packer 21130 - Shipping/Receiving Clerk 21140 - Store Worker I 21150 - Stock Clerk 21210 - Tools And Parts Attendant 21410 - Warehouse Specialist		17.28 23.51 23.51 13.57 14.92 17.28 15.80 15.80 16.34 20.48 18.10
23000 - Mechanics And Maintenance And Repair Occupations 23010 - Aerospace Structural Welder 23019 - Aircraft Logs and Records Technician 23021 - Aircraft Mechanic I 23022 - Aircraft Mechanic II 23023 - Aircraft Mechanic III 23040 - Aircraft Mechanic Helper 23050 - Aircraft Servicer 23070 - Aircraft Survival Flight Equipment Technician 23080 - Aircraft Worker 23091 - Aircrew Life Support Equipment (ALSE) Mechanic		32.89 27.73 31.67 32.89 34.12 25.28 30.47 27.73 30.47 29.22 29.22

I		
	- Aircrew Life Support Equipment (ALSE) Mechanic	31.67
II	Appliance Machanic	27 70
	- Appliance Mechanic - Bicycle Repairer	27.79 21.68
23125	- Cable Splicer	43.26
	- Carpenter, Maintenance	29.89
23140	- Carpet Layer - Electrician, Maintenance	27.98 37.18
23181	- Electronics Technician Maintenance I	28.22
	- Electronics Technician Maintenance II	29.43
	- Electronics Technician Maintenance III - Fabric Worker	30.58 28.00
23290	- Fire Alarm System Mechanic	25.49
	- Fire Extinguisher Repairer	24.81
	<ul><li>Fuel Distribution System Mechanic</li><li>Fuel Distribution System Operator</li></ul>	33.34 27.56
23370	- General Maintenance Worker	23.69
	- Ground Support Equipment Mechanic	31.67
	- Ground Support Equipment Servicer - Ground Support Equipment Worker	27.73 29.22
23391	- Gunsmith I	24.81
	- Gunsmith II	27.70
	<ul><li>Gunsmith III</li><li>Heating, Ventilation And Air-Conditioning</li></ul>	30.02 27.97
Mecha	nic	
23411	- Heating, Ventilation And Air Contidioning	29.06
	nic (Research Facility) - Heavy Equipment Mechanic	28.16
23440	- Heavy Equipment Operator	34.30
	- Instrument Mechanic	32.42
	- Laboratory/Shelter Mechanic - Laborer	28.88 13.74
23510	- Locksmith	24.78
	- Machinery Maintenance Mechanic	27.42 22.82
	- Machinist, Maintenance - Maintenance Trades Helper	15.09
23591	- Metrology Technician I	32.42
	- Metrology Technician II	33.68 34.94
	- Metrology Technician III - Millwright	33.96
23710	- Office Appliance Repairer	22.91
	<ul><li>Painter, Maintenance</li><li>Pipefitter, Maintenance</li></ul>	26.50 31.12
	- Plumber, Maintenance	31.12
23820	- Pneudraulic Systems Mechanic	30.02
	- Rigger - Scale Mechanic	30.02 27.70
	- Sheet-Metal Worker, Maintenance	29.46
23910	- Small Engine Mechanic	22.08
	- Telecommunications Mechanic I - Telecommunications Mechanic II	32.01 33.25
	- Telephone Lineman	33.66
	- Welder, Combination, Maintenance	22.17
	- Well Driller - Woodcraft Worker	28.88 30.02
23980	- Woodworker	24.70
24000 -	Personal Needs Occupations	16 55
	- Case Manager - Child Care Attendant	16.55 13.05
24580	- Child Care Center Clerk	16.41
	- Chore Aide	12.24
	- Family Readiness And Support Services inator	16.55
24630	- Homemaker	20.13
	Plant And System Operations Occupations	20 02
	- Boiler Tender - Sewage Plant Operator	29.03 29.27
25070	- Stationary Engineer	29.03
	<ul><li>Ventilation Equipment Tender</li><li>Water Treatment Plant Operator</li></ul>	23.71 29.27
27000 -	Protective Service Occupations	49.41
27004	- Alarm Monitor	22.55
	- Baggage Inspector - Corrections Officer	17.98 34.40
	- Court Security Officer	37.10
27030	- Detection Dog Handler	20.36
	- Detention Officer - Firefighter	34.40 38.02
27101	- Guard I	17.98
27102	- Guard II	20.36

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27131 - Police Officer I 27132 - Police Officer II		39.17
28000 - Recreation Occupations		43.48
28041 - Carnival Equipment Operator		13.27
28042 - Carnival Equipment Repairer		13.85
28043 - Carnival Worker		10.96
28210 - Gate Attendant/Gate Tender		16.49
28310 - Lifeguard		13.40
28350 - Park Attendant (Aide)		18.46
28510 - Recreation Aide/Health Facility Attendant		18.95
28515 - Recreation Specialist		22.88
28630 - Sports Official		14.69
28690 - Swimming Pool Operator		20.05
29000 - Stevedoring/Longshoremen Occupational Services 29010 - Blocker And Bracer		33.67
29020 - Hatch Tender		33.67
29030 - Line Handler		33.67
29041 - Stevedore I		31.95
29042 - Stevedore II		36.26
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	42.79
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	29.51
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	32.50
30021 - Archeological Technician I		19.69
30022 - Archeological Technician II		22.02
30023 - Archeological Technician III		27.27
30030 - Cartographic Technician		27.27
30040 - Civil Engineering Technician		27.92
30051 - Cryogenic Technician I		30.08 33.22
30052 - Cryogenic Technician II 30061 - Drafter/CAD Operator I		19.69
30062 - Drafter/CAD Operator II		22.02
30063 - Drafter/CAD Operator III		24.55
30064 - Drafter/CAD Operator IV		30.20
30081 - Engineering Technician I		19.98
30082 - Engineering Technician II		22.47
30083 - Engineering Technician III		25.28
30084 - Engineering Technician IV		31.22
30085 - Engineering Technician V		38.08
30086 - Engineering Technician VI		46.20
30090 - Environmental Technician		23.82
30095 - Evidence Control Specialist		27.16
30210 - Laboratory Technician		24.45 27.86
30221 - Latent Fingerprint Technician I 30222 - Latent Fingerprint Technician II		30.78
30240 - Mathematical Technician		27.16
30361 - Paralegal/Legal Assistant I		23.36
30362 - Paralegal/Legal Assistant II		28.94
30363 - Paralegal/Legal Assistant III		35.39
30364 - Paralegal/Legal Assistant IV		42.84
30375 - Petroleum Supply Specialist		33.22
30390 - Photo-Optics Technician		27.27
30395 - Radiation Control Technician		33.22
30461 - Technical Writer I		26.41
30462 - Technical Writer II		32.29
30463 - Technical Writer III		39.16
30491 - Unexploded Ordnance (UXO) Technician I		27.19
30492 - Unexploded Ordnance (UXO) Technician II 30493 - Unexploded Ordnance (UXO) Technician III		32.90 39.44
30494 - Unexploded (UXO) Safety Escort		27.19
30495 - Unexploded (UXO) Sweep Personnel		27.19
30501 - Weather Forecaster I		30.08
30502 - Weather Forecaster II		36.60
	(see 2)	24.55
Surface Programs		
30621 - Weather Observer, Senior	(see 2)	27.27
31000 - Transportation/Mobile Equipment Operation Occupa	tions	
31010 - Airplane Pilot		32.90
31020 - Bus Aide		19.12
31030 - Bus Driver 31043 - Driver Courier		24.64 18.39
31260 - Parking and Lot Attendant		10.71
31290 - Farking and not Attendant 31290 - Shuttle Bus Driver		19.53
31310 - Taxi Driver		13.87
31361 - Truckdriver, Light		19.53
31362 - Truckdriver, Medium		20.63
31363 - Truckdriver, Heavy		24.52
31364 - Truckdriver, Tractor-Trailer		24.52
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		16.04
99030 - Cashier		10.53

99050 - Desk Clerk	13.34
99095 - Embalmer	35.47
99130 - Flight Follower	27.19
99251 - Laboratory Animal Caretaker I	13.56
99252 - Laboratory Animal Caretaker II	14.42
99260 - Marketing Analyst	36.54
99310 - Mortician	35.47
99410 - Pest Controller	20.32
99510 - Photofinishing Worker	16.23
99710 - Recycling Laborer	19.78
99711 - Recycling Specialist	22.59
99730 - Refuse Collector	18.36
99810 - Sales Clerk	14.70
99820 - School Crossing Guard	15.82
99830 - Survey Party Chief	26.00
99831 - Surveying Aide	18.85
99832 - Surveying Technician	23.57
99840 - Vending Machine Attendant	19.31
99841 - Vending Machine Repairer	22.06
99842 - Vending Machine Repairer Helper	19.31

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.41 per hour or \$176.40 per week or \$764.40 per month

HEALTH & WELFARE EO 13706: \$4.13 per hour, or \$165.20 per week, or \$715.87 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, 4 weeks after 15 years, and 5 weeks after 25 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

# THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer

industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### \*\* HAZARDOUS PAY DIFFERENTIAL \*\*

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

## \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

## \*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\*

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form  $1444 \ (SF-1444) \ **$ 

#### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).