

Department of Veterans Affairs		SMALL BUSINESS PROGRAM AND CONTRACT BUNDLING REVIEW		OSDBU CONTROL NUMBER 2018-009-003	
CONTRACTING ACTIVITY AND PROGRAM OFFICE DATA					
1A. CONTRACTING ACTIVITY Department of Veterans Affairs Network Contracting Office (NCO 16)			1B. ADDRESS (Include Street, City, State and Zip Code) Central Arkansas Veterans HCS 2200 Fort Roots Drive, Bldg 41, Room 213 North Little Rock AR 72114 1706		
1C. TELEPHONE NUMBER (Including Area Code) 501-257-1025			1D. CONTRACTING POINT OF CONTACT NAME AND EMAIL ADDRESS billy.morris@va.gov		
2A. NAME AND ADDRESS OF PROGRAM OFFICE G.V. (Sonny) Montgomery VA Healthcare System 1500 E Woodrow Wilson Jackson MS 39216			2B. PROGRAM MANAGER NAME AND EMAIL ADDRESS LaSha Baylis lasha.baylis@va.gov		
			3. REVIEW TYPE <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> MODIFICATION		
PROCUREMENT DATA					
4. DESCRIPTION OF SUPPLIES OR SERVICES McComb CBOC Bridge Contract		5. EST. DOLLAR VALUE		6A. NAICS AND SIZE STD.	6B. PSC
		A. BASE YEAR	B. TOTAL	621498 /\$20 Million	Q201
		\$463,341.54	\$463,341.54		
7. SOLICITATION NUMBER NA		8. PERFORMANCE PERIOD 3 Months		9. EST RELEASE DATE 03-01-2017	10. EST AWARD DATE
11. PROPOSED METHOD OF PROCUREMENT (Check all that apply) <input checked="" type="checkbox"/> SOLE SOURCE <input type="checkbox"/> SET-ASIDE <input type="checkbox"/> PARTIAL SET-ASIDE					
<input type="checkbox"/> SDVOSB <input type="checkbox"/> HUBZONE <input type="checkbox"/> UNRESTRICTED-INSUFFICIENT SMALL BUSINESS (Attach justification)					
<input type="checkbox"/> VOSB <input type="checkbox"/> 8(a) <input type="checkbox"/> FEDERAL SUPPLY SCHEDULE (FSS) NAME/# _____					
<input type="checkbox"/> WOSB <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> MULTIPLE AWARD CONTRACT, TYPE/# _____					
<input type="checkbox"/> EDWOSB <input type="checkbox"/> OTHER (Affiliate, Ability One, etc.) _____					
12. MARKET RESEARCH/PUBLICATION EFFORTS			13. MARKET RESEARCH RESPONSES (Actual Number)		
<input type="checkbox"/> POSTED FCO <input type="checkbox"/> SOURCES SOUGHT <input type="checkbox"/> DSBS <input type="checkbox"/> RFI <input type="checkbox"/> FBO			___ SDVOSB ___ VOSB ___ WOSB/EDWOSB ___ SDB/8a		
<input type="checkbox"/> VIP <input type="checkbox"/> GSA EBUY <input checked="" type="checkbox"/> SAM <input type="checkbox"/> FPDS			___ HUBZONE ___ SMALL BUSINESS <input checked="" type="checkbox"/> LARGE BUSINESS ___ OTHER		
14. IPT REQUIRED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	15. PCR ASSIGNED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	16. BUNDLING CHECKLIST REQUIRED? (Attach VA Form 2268a) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		17. SUBCONTRACTING PLAN REQUIRED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
PROCUREMENT HISTORY					
18. WAS ITEM PREVIOUSLY AWARDED? <input checked="" type="checkbox"/> YES (Complete 19-23) <input type="checkbox"/> NO (Skip to item 24)	19A. CONTRACTOR NAME AND ADDRESS C. R. Associates , Inc 8580 Cinderbed Road, STE 2400 Newington VA 22122			19B. BUSINESS TYPE <input type="checkbox"/> SDVOSB <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> OTHER <input type="checkbox"/> VOSB <input type="checkbox"/> WOSB <input type="checkbox"/> HUBZONE <input type="checkbox"/> SDB/8a <input type="checkbox"/> EDWOSB <input checked="" type="checkbox"/> LARGE BUSINESS	
20. DOLLAR VALUE \$638,173.15	21. PERIOD OF PERFORMANCE 03/01/2017 - 01/31/2018	22. NAICS/SIZE STD. 621498 /\$20.0M		23. PROCUREMENT METHOD Sole Source	
24. COMMENTS The long-term follow-on competitive contract is in the Pre-Award phase but will not be Awarded prior to the expiration of the current contract. This sole source bridge contract with the incumbent will allow adequate time to complete negotiations and award the long term competitive contract. This bridge is necessary to prevent a lapse in service to Veterans.					
COORDINATION/CONCURRENCES					
25. CONTRACTING OFFICER (Print), SIGNATURE Billy R. Morris				DATE SIGNED	
26. HEAD OF CONTRACTING ACTIVITY (HCA) OR DELEGATE (Print), SIGNATURE Aaron Villalpando				DATE SIGNED	
27. SMALL BUSINESS LIAISON (Print), SIGNATURE Pamela Magee				DATE SIGNED	
28. VA OSDBU REPRESENTATIVE (Print), SIGNATURE (Attach narrative documenting reasons for non-concurrence and recommendations)				<input checked="" type="checkbox"/> CONCUR <input type="checkbox"/> NON-CONCUR	DATE SIGNED 1/11/2018
29. SUBCONTRACTING GOALS (%) <u>3.0</u> SDVOSB <u>5.0</u> VOSB <u>3.0</u> HUBZONE <u>5.0</u> SDB <u>5.0</u> WOSB <u>17.5</u> SB					
30. NAME AND EMAIL ADDRESS OF SBA PCR (If assigned): Randy Marchiafava Randy.J.Marchiafava@usace.army.mil			31. OTHER APPROVING AUTHORITY (as required):		DATE SIGNED 8 Jan '18

Attachment 7b, Market Research Report Template for Contracting Officers

Market Research Report

Date: January 8, 2018

Requisition Number: 586-18-2-163-0017

Solicitation/ACQ Plan: NA/VA256-18-AP-2498

Description of requirement: McComb, MS CBOC Bridge

Period of Performance: February 1, 2018 – April 30, 2018

Estimated Value: \$463,341.54 **Base Year:** \$463,341.54

PSC/FSC: Q201 Medical-General Health Care

NAICS Code: *NAICS: 621498 All Other Outpatient Care Centers – Size Standard \$20.5 Million.*

1. OBJECTIVE: The G.V. (Sonny) Montgomery VA Medical Center, Jackson, Mississippi, also known as “the parent facility” requires the provision of Primary Care and Mental Health services via a community based outpatient clinic (CBOC) be within the city limits of Pike County, Mississippi, solely dedicated to Veteran beneficiaries located in, but not limited to, the counties of Amite, Lincoln, Pike, and Walthall County, MS. The contractor shall furnish professional medical staff, diagnostic testing and treatment capability, medical facilities, equipment and supplies, and administrative functions to fulfill the support of enrolled patients. If the CBOC facility is not exclusively for the use of Veteran patients, the areas for Veteran care must be exclusive to Veteran patients, clinical as well as administrative.

2. MARKET RESEARCH SOURCES for:

Medical Sharing/SERVICES: X

3. BACKGROUND: The G.V. (Sonny) Montgomery VA Medical Center, Jackson, Mississippi currently has a CBOC Contract with CR Associates that is set to expire 1/31/2018. It has been determined that the requirement for a CBOC in McComb, MS is still a bona fide need.

4. MARKET RESEARCH FINDINGS: No market research was conducted for this bridge sole source requirement. This is an established CBOC and the competitive long-term solicitation is currently in the MSO solicitation review phase. However, due to the situation and the necessity to have uninterrupted services, the contractor must be familiar with the GVMVAMC requirements and be able to immediately provide the required services.

5. CUSTOMARY COMMERCIAL TERMS AND CONDITIONS:

FAR 10.002 Information specific to the item being acquired, including but not Limited to:

Attachment 7b, Market Research Report Template for Contracting Officers

- a. Whether the Government's needs can be met by –
- (1) Items of a type customarily available in the commercial marketplace: N/A
 - (2) Items of a type customarily available in the commercial marketplace with modifications: N/A
 - (3) Items used exclusively for governmental purposes: N/A
- b. Customary practices regarding customizing, modifying or tailoring of items to meet customer needs and associated costs: N/A
-
- c. Customary practices, including warranty, buyer financing, discounts, contract type considering the nature and risk associated with the requirement, etc., under which commercial sales of the products are made: N/A
-
- d. The requirements of any laws and regulations unique to the item being acquired: VA Directive 1663, Health Care Resources Contracting – Buying, Title 38 U.S.C. 8153
-
- e. The availability of items that contain recovered materials and items that are energy efficient: N/A
-
- f. Size and status of potential sources (see Part 19): Large Business
-

6. **MARKET PRICE:** Current contract pricing for a current enrollment panel of 2250 has a Monthly rate of \$119,844.72. Rental of office space and other related overhead costs are included in the aforementioned prices. These prices were deemed fair and reasonable at the time of contract award. It is anticipated a slight increase (6.5%) in cost will be requested from the contractor to ensure continuity of services can be accomplished.
7. **ACQUISITION HISTORY:** Historically, this CBOC has been awarded to a Large Business which has become the expectation with these Multi-Million Dollar Health Care Resource Contracts. The incumbent was a Small Business but became a Large over the term of the last Contract.
8. **OTHER PERTINENT INFORMATION:** No additional information.
9. **RECOMMENDATION:** Based on the above market research, it is determined to be in the best interest of the Government to obtain, by use of other than full and open competition, the procurement of a Community Base Outpatient Clinic {CBOC} for Primary Care and Mental Health Care services. Based on the above, an IDIQ contract will be awarded and the award notice will be posted via FBO.

Attachment 7b, Market Research Report Template for Contracting Officers

Prepared by: Billy R. Morris, Contracting Officer

Name: _____ Date: 01/08/2018 _____

Chapter VI : Other Than Full and Open Competition (OFOC) SOP
Attachment 3: Request for Sole Source Justification Format >\$150K

DEPARTMENT OF VETERANS AFFAIRS

Justification and Approval (J&A)
For
Other Than Full and Open Competition (>\$150K)

Acquisition Plan Action ID: VA256-16-AP-7879 (Long Term Contract)

1. Contracting Activity:

Department of Veterans Affairs, NCO 16,
G.V. (Sonny) VA Medical Center
715 south Pear Orchard Road, Plaza One
Fiscal Year 2018 - Purchase Request NO. TDB (Medical Center AD has approved funding)

2. Nature and/or Description of the Action Being Processed:

This proposed sole source acquisition is to obtain, by use of other than full and open competition for the procurement of Primary Care Services & Mental Health Services in McComb, MS by means of a Bridge Contract to the incumbent contractor. The current Contract # is VA256-17-D-0020 which expires 1/31/2018. A 3 month Interim Contract (with a 6 month Option Period) will allow adequate time for a new Base plus 4 Option Year Contract to be put in place. This service shall be provided at the current contractor's clinic in McComb MS. The long-term competitive contract is currently in the Pre-Award phase.

3. Description of Supplies/Services Required to Meet the Agency's Needs:

The proposed action is to provide continued Primary Care Services & Mental Health Services to bridge the gap until the new Award can be made. Contractor provides primary care services for eligible veterans in the McComb catchment area.

The proposed sole source action will be awarded for the period beginning 2/01/2018 through 4/30/18.

Estimated Value: \$463,341.54

4. Statutory Authority Permitting Other than Full and Open Competition:

- (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
- () (2) Unusual and Compelling Urgency per FAR 6.302-2;
- () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
- () (4) International Agreement per FAR 6.302-4
- () (5) Authorized or Required by Statute FAR 6.302-5;
- () (6) National Security per FAR 6.302-6;
- () (7) Public Interest per FAR 6.302-7;

5. Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):

The McComb MS CBOC provides a critical service for our ever-growing Veteran population. The current contract is expiring 1/31/2018 but currently provides the needed services and has proven to be beneficial to the veteran constituents of the Gulf Coast area.

C R & Associates have been providing Primary Care & Mental Health Services since 2001 under various contract awards. They have worked very closely with the G.V. (Sonny) Montgomery VA Medical Center staff, patients, and resources within the CBOC. They have also gained significant knowledge of the current and daily operations. This continued relationship is crucial to patient care until a new contract is put into place. C R & Associates has an intimate knowledge of the patients, VA requirements, and G. V. (Sonny) Montgomery VA Medical Center infrastructure. If another vendor is selected, additional risk would be incurred as the new contractor's staff may not fully understand the care required nor have the experience to care for our unique veteran population. Furthermore, another source would require at least a minimum of ninety (90) to one-hundred (120) days start up time to include background and credentialing/privileging and also a learning curve while gaining familiarity with the G. V. (Sonny) Montgomery VA Medical Center computerized patient record system (CPRS) and our veterans. This is time that is not available except with the new long term solicitation.

A new Award is in process which will be for a base period and include four (4) twelve-month option periods. The VA has a very lengthy review process that includes an integrated Product Team, the Medical Sharing Office (which includes Patient Care Services and Legal) and the Contract Review Board.

Without this short term contract, the McComb CBOC would have to completely shut down which would cause our Veterans to have to seek their healthcare elsewhere. This could also negatively affect our Veterans continuity of care and would also have economic repercussions on the Government as the cost of their outside healthcare would be significantly higher than providing it at the current location. With services provided at the current clinic, the VA has quality monitoring controls in place to measure the exceptional care that our Veterans receive and deserve. This same quality monitoring is not afforded to the VA when care is provided outside in the community which could deem fatal for our Veterans in certain cases.

6. Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:

Due to time and the complexity of this requirement, no Solicitation will be released for the Short Term. A Full and Open Solicitation was released for the Long Term requirement.

7. Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:

The Contracting Officer will determine that the anticipated cost to the government will be fair and reasonable based on the fact that the Interim pricing will be a flat 6.5% overall increase from the existing Contract previously negotiated and already bear the determination.

8. Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:

No market research was conducted for this interim sole source requirement. This is an established CBOC and the competitive long-term solicitation is currently in the MSO solicitation review phase. However, due to the situation and the necessity to have uninterrupted services, the contractor must

be familiar with the GVMVAMC requirements and be able to immediately provide the required services.

9. Any Other Facts Supporting the Use of Other than Full and Open Competition:

Requirement is not suitable for competition among all other interested parties at this time. This is due to the amount of time it requires to credential the physicians and the process their background checks. If there are no current veteran primary care clinics that meet those specific requirements, then this would truly cause undue harm to the patients and the Government if not acquired from the current contractor, C R & Associates, at this time and as stated in Paragraph 5 above.

10. Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:

C R & Associates

11. A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:

The Government will continue processing the long-term competitive requirement, which is currently in the Pre-Award phase.

12. Requirements Certification: I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.

Lasha V Baylis
500630

Digitally signed by Lasha V Baylis
500630
Date: 2018.01.04 10:20:26 -06'00'

01/04/18

LaSha Baylis
CBOC, Coordinator
G. V. (Sonny) Montgomery VAMC
Jackson MS 39216

Date

13. Approvals in accordance with VHAPM, Volume 6, Chapter VI: OFOC SOP.

- a. **Contracting Officer's Certification (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

Billy R. Morris
Contracting Officer
CAVHS , North Little Rock, AR
Network Contracting Office 16

Date

- b. **P&C:** I certify the justification meets requirements for other than full and open competition.

Bennett Smith
Branch Chief, Medical Sharing Team A
Network Contracting Office 16

Date

- c. Director of Contracting/Designee (Required \$150K and above): I certify the justification meets requirements for other than full and open competition.

Aaron Villalpando
Director of Contracting
Network Contract Manager
Network Contracting Office 16

Date