

STATEMENT OF WORK

Provide Bread and Bakery Products listed in the Schedule for the period of April 1, 2018 through September 2018, with four (4) 12-month option years, and one (1) 6-month option for the following Department of Veterans Affairs, Medical Centers:

- VA Black Hills Healthcare System

Each medical center has TWO locations requiring bread and bakery products.

- Food Service & Production (Hospital), Fort Meade, SD
- Food Service & Production (Hospital), Hot Springs, SD

1. PRODUCT SPECIFICATIONS:

- a. All products offered within a Bid Group will be available to be ordered for delivery at any location within that Bid Group.
- b. Each location will phone in delivery orders for bread products to the Contractor.
 - i. Fort Meade facility will require deliveries two (2) days per week. Order will NOT be required to be placed more than one week prior to delivery day.
 - ii. Hot Springs facility will require deliveries two (2) days per week. Order will NOT be required to be placed more than one week prior to delivery.
- c. Bread shall not be more than 48 hours old upon arrival at receiving point. Bread shall be packaged in accordance with the commercial practice. Bread shall not have been frozen prior to arrival. The package shall afford adequate protection against deterioration and physical damage during shipment from the supply source to the medical center.
- d. If an item has been ordered and is not available at the time of delivery, it will be the vendor's responsibility to obtain the necessary product that day.
- e. All delivery tickets and invoices must show the total loaves/packages and item number delivered for each line item. Total cost will also be included on invoice.
- f. All items may be purchased by each item. It is not required to purchase by the flat.
- g. The Government does not guarantee the estimated yearly quantity.
- h. Please indicate the time orders are to be placed by location:

Fort Meade, SD

1 week prior to delivery

2. **AUTHORIZATION FOR CHANGES.** The contractor shall contact the Contracting Officer on all matters pertaining to administration. Only the Contracting Officer is authorized to make commitments to issue changes which will affect the price, quantity and quality or delivery of this contract.
3. **ALTERNATE ITEMS, PACKAGING AND PACKING.** Offerors may propose alternate items, packaging or packing. Offerors shall clearly indicate, in their offer, the quantity, packaging size, unit or other different features upon which the offer is submitted. Evaluation of the alternate items will be made against a common denominator (i.e., weight, package quantity, etc.). Offerors are reminded that the alternate item must meet all the requirements of the Government specifications.
4. **PRODUCT QUALITY AND FRESHNESS.**
 - a. All bread shall be delivered to the requested destinations as listed in the schedule. All bread and bread products furnished under this contract shall be baked within 48 hours of delivery and of the highest quality.
 - b. All products furnished under this contract shall be processed and packed under sanitary conditions in strict accordance with guidelines provided by the U.S. Food and Drug Administration and the U.S. Department of Agriculture, using the best commercial practices that are standard for the industry. All containers shall be clean, sound and securely covered or sealed to provide adequate protection from dirt, filth or contamination.
 - c. Unless otherwise specified in the item specification or solicitation, marking shall be in accordance with best commercial practice.
 - d. Any commercial or additional labeling as specified which complies with the U.S. Food, Drug and Cosmetic Act and regulations promulgated there under, is acceptable.
 - e. Breads and Buns shall be seedless.
 - f. Products manufactured to metric dimensions will be considered on an equal basis with those manufactured using inch-pound units, providing they fall within the tolerances specified using conversion dimensions and those dimensions exceed the tolerances specified in the inch-pound units, a request should be made to the Contracting Officer to determine if the product is acceptable. The COTR, in accordance with the Contracting Officer, will accept or reject the product.
5. **DELIVERIES OR PERFORMANCE.**
 - a. The Contracting Officer shall authorize VA Black Hills personnel to place delivery orders for products listed in the schedule of pricing.

- b. Orders shall be placed no less than 1 work day prior to the required delivery date, upon delivery at the receiving location, items ordered shall be less than 48 hours old.
 - c. Deliveries shall be made between 6:00am and 11:00am, local time, on Monday through Friday, as requested by the COTR or his/her designee, excluding Saturdays, Sundays, and federal holidays.
 - d. Deliveries shall be made within the premises at the following locations:
 - 1. VA Black Hills Health Care System – Fort Meade
Dept N&FS– Food Production & Service
113 Comanche Road
Fort Meade, 57741
 - 2. VA Black Hills Health Care System – Hot Springs
Dept N&FS – Food Production & Service
500 North 5th Street
Hot Springs, SD 57747
6. INSPECTION OF PLANTS: All product furnished under the awarded contract shall be processed at plants that have been inspected by the Federal Government. Approved inspection reports of another VA Facility or other Federal Government agency will be accepted as satisfactory evidence that the facilities/plants meets these requirements, provided that the inspection was made not more than six (6) months prior to the proposed contract period. The Contracting Officer or his/her designee reserves the right to make pre-award, on-site survey and inspection of the plant, personnel, equipment and processes of the offeror prior to making award and conditions found will e considered in awarding the contract. Inspection(s) may also be made at any time during the life of the contract and, if it is found that the contractor is not complying with specifications, deliveries will be rejected and the products covered by this contract will be procured in the open market. Any excess cost occasioned by this action will be charged against the contractor's account.
7. DESCRIPTION OF SUPPLIES/SCHEDULE OF PRICE/COSTS: Contractor shall provide the estimated bread and roll requirements as described in the schedule to the VA Black Hills Health Care System, Fort Meade and Hot Springs locations, in accordance with specifications contained herein, for a one year base. The Government anticipates award of a Firm Fixed-Price Estimated Requirements contract for the period April 1, 2018 through March 31, 2019. The Government does not guarantee the estimated yearly quantity. Any proposed alternate items shall meet the requirements of the Government specifications as cited in the Index of Federal Specifications/Standards (FED) and or commercial Item Description (CID). A-A-20052B and A-A-20053B. The awarded contract shall constitute the entire agreement including all terms and conditions applicable to the contract.

<u>SUPPLIES/SERVICES</u>	<u>EST</u> <u>QTY</u> <u>FORT</u> <u>MEADE</u>	<u>EST QTY</u> <u>HOT</u> <u>SPRINGS</u>	<u>UNIT</u>	<u>UNIT</u> <u>COST</u>	<u>TOTAL</u> <u>COST</u>
1. Bread, White, Enriched, Pan Baked, Sandwich, Fresh, Type I, 24 oz loaf	800	1200	Pkg		
2. Bread, White, Enriched, Pan Baked, Round Top, Fresh, Type I, Texas Toast 24 oz loaf	500	600	Pkg		
3. Bread, Hearth Baked, Fresh, Type VI, French (sliced) (to contain no milk product) 16-24 oz loaf	200	250	Pkg		
4. Bread, Black Rye, Pan Baked, Sandwich, Fresh, Type V, 24 oz loaf	0	300	Pkg		
5. Bread, 100% Whole Wheat, Pan Baked, Round Top or Sandwich, Fresh, Type II, 24 oz loaf	1700	1600	Pkg		
6. Roll, White, Enriched, Soft, Pan Baked, Finger (Hot Dog), fresh, Type II, 12 per package	300	0	Pkg		
7. Rolls, White, Enriched, Soft, Pan Baked, (Hamburger), Fresh, Type III, min 12 per package	600	50	Pkg		
8. Buns, Wheat (hamburger), 12 oz/8 count	0	700	Pkg		
9. Rolls, Variety Specialties, Fresh, Old Style Steak Bunds, 6 count	0	200	Pkg		
10. Rolls, White, Enriched, Soft, Pan Baked (Dinner), Fresh, Type VII, 12 per package	500	0	Pkg		
11. Rolls, Wheat (Dinner), made with honey, Naturally Flavored 17 oz/12 count	0	500	Pkg		

12. Hoagie Buns, Sour Hoagie
Hinge, 27 oz/6 count

50

200

Pkg

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