

PRE-PROPOSAL CONFERENCE 589-17-101 Replace Boiler Controls KCVA

Introduction

- (a) Good afternoon, thank you for taking the time to attend this pre-bid conference.
- (b) Today we will discuss contractual issues, discuss technical issues, entertain questions, and finally conduct a walk through of the areas. Please sign the attendance roster; this will be published along with any applicable amendments to the solicitation on the FBO website.
- (c) Before we cover the issues, let me first introduce myself and the Government staff.

CO – Matt Finley

COR – Dennis Powers. Alternate- Mike Baker. The COR is responsible for day-to-day technical oversight of this project. He is not here to be Quality Control. This is the prime contractor's responsibility.

Other VA staff - Jeff Hernbloom, Projects Supervisor

A/E – In House Design

I. Contractual Issues

1. General:

- (a) Project No./Project Title: 589-17-101 Replace Boiler Controls
- (b) Cost Range: Between \$1,000,000 and \$2,000,000 (VAAR 836.204), 238220, Plumbing, Heating, and Air-Conditioning Contractors
- (c) Completion Time: 330 Calendar days after receipt of notice to proceed for all bid items.
- (d) Proposals are due February 22, 2018 - 2:00 PM CT to 3450 S. 4th STREET, LEAVENWORTH, KANSAS 66048. All proposals are required to have a 120-day acceptance period. Questions are due February 8, 2017. Be prompt with your responses. Please ensure that you provide name, company name, phone # where you can be reached, and email address in the event a clarification is necessary. Questions must be sent via email to the contracting

officer at matthew.finley@va.gov and must be from the prime contractor. Please do not post VA employees contact information to public forums as a direct POC.

- (d) The project is 100% set aside for Service Disabled Veteran Owned Small Business. The successful prime contractor will be required to perform no less than 25 percent of the construction labor. (See worksheet in solicitation).
- (e) The selection process for this procurement is based on the Lowest Priced Technically Accepted Offer. Note that offers that are not technically acceptable cannot be selected, regardless of price. Factors are: Relevant Past Performance, Technical Construction Experience of Prime Contractor, Technical Qualifications of Proposed Key Staffing, Prime Contractor Quality Control Plan and Contractors Safety Plan.
- (f) Please review and comply with Project Specific Information Instructions outlined in the FBO solicitation. You may be considered nonresponsive if required items are not submitted with your initial proposal. The Government plans to award without discussions. However, we reserve the right to open discussions if necessary.
- (g) There is a base bid amount and 3 additional bid items/bid alternates. Enter bid amounts for base bid and all alternates on the worksheet page 3 of the solicitation.
- (h) Please keep side-bar conversations to a minimum. Pictures may only be taken while being escorted, cannot be taken with people in them and no photos of anything that could be considered VA "sensitive information".

2. Disclaimer Statements:

- (a) Remarks and explanations at the conference shall not qualify the terms of the solicitation
- (b) Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing

3. Bonds:

- (a) A bid Bond in the amount of 20% must accompany your BID.
- (b) After award of the contract a Payment Bond and a Performance Bond in the amount of 100% of the contract value are due prior to a Notice to Proceed Letter being issued.

4. Buy American Act: The solicitation is subject to the Buy American Act, and it generally requires the use of American made products. Please keep this in mind when you are providing product submittal data.

5. Davis-Bacon Act: All labor performed under this contract is subject to the Davis-Bacon Act and related labor laws, to include the payment of at least the amounts shown in the wage determination in the solicitation. If the wage rate changes prior to the proposal due date, an amendment including the current rates will be issued.

6. Other Contracting Topics:

(a) The purchase of material for this project is exempt from state sales tax. A Missouri Tax exempt certificate will be issued after contract award.

(b) The contractor is expected to maintain insurance coverage during the contract period as directed in the specifications.

(c) Progress payments will be made no later than 30 days after receipt of an acceptable invoice.

(e) There are 2 important submittals that we need at contract start-up. They are the Schedule of Values, and a Construction Schedule.

II. Technical Issues – I will now turn the conference over to the COR. Please ensure that you stay together as a group so that information can be presented only once.