
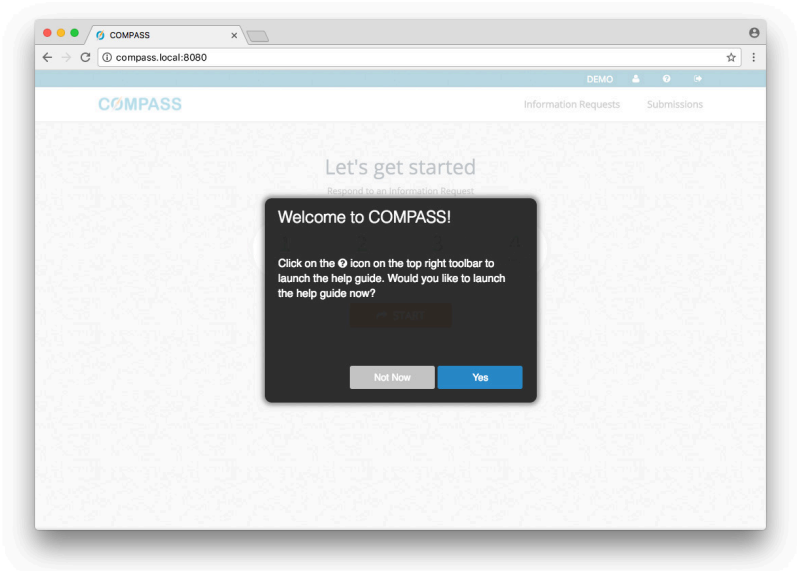
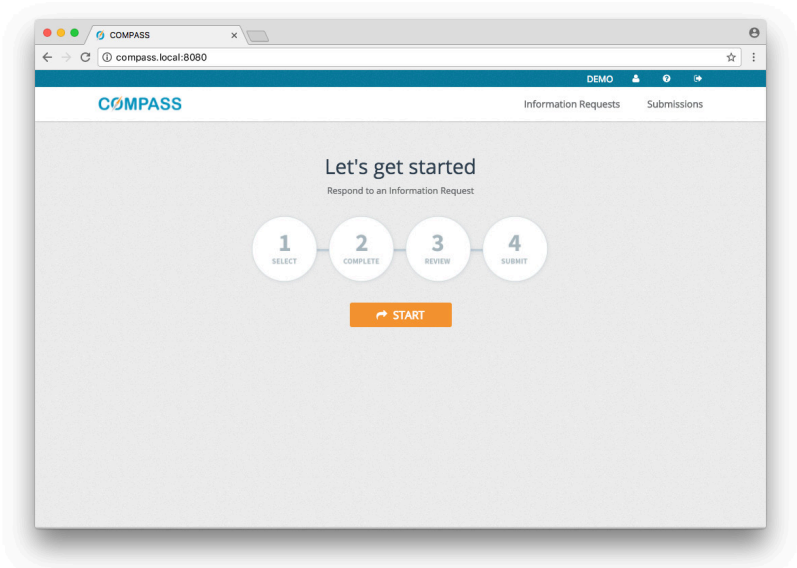


After successfully logging in to COMPASS the first time, you are asked if you would like to launch the help guide.


If you choose "Not Now," the help guide can be launched at anytime by clicking the  icon in the toolbar.



Click the START button to view a list of active information requests.

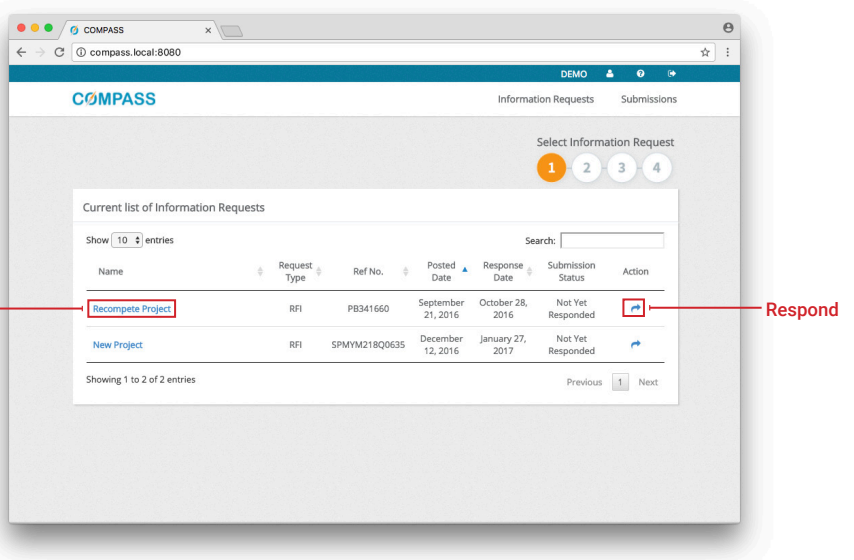


From the active request list, you can

1. Click the request name to view details. *You cannot respond from this view.*
2. Click the  icon in the far column to begin your response.

You can easily change the sort order of active requests by clicking the title of any column. List items can be displayed in either ascending or descending order.

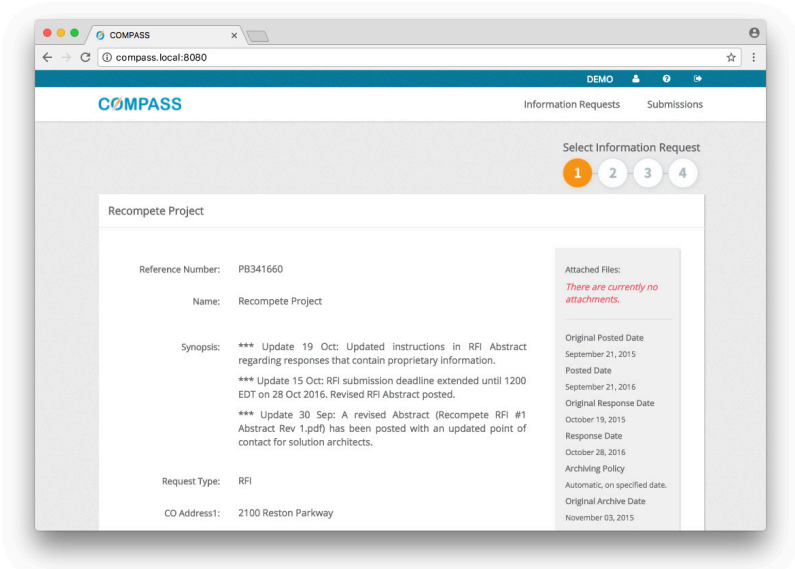
View



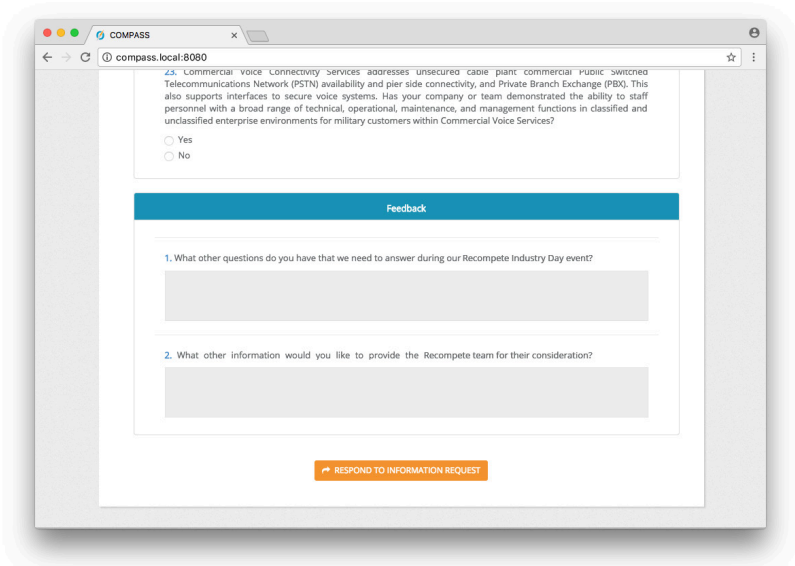
Respond

Clicking the title from the list view takes you to a request detail page.

The detail page provides information about the request and a **preview of questions** government needs answered (questions are disabled in the request detail page). This allows you to decide if you would like to respond, prepare your responses, or gather additional information from other subject matter experts.



From the request detail page, you can respond by clicking the RESPOND TO INFORMATION REQUEST button at the bottom of the page.



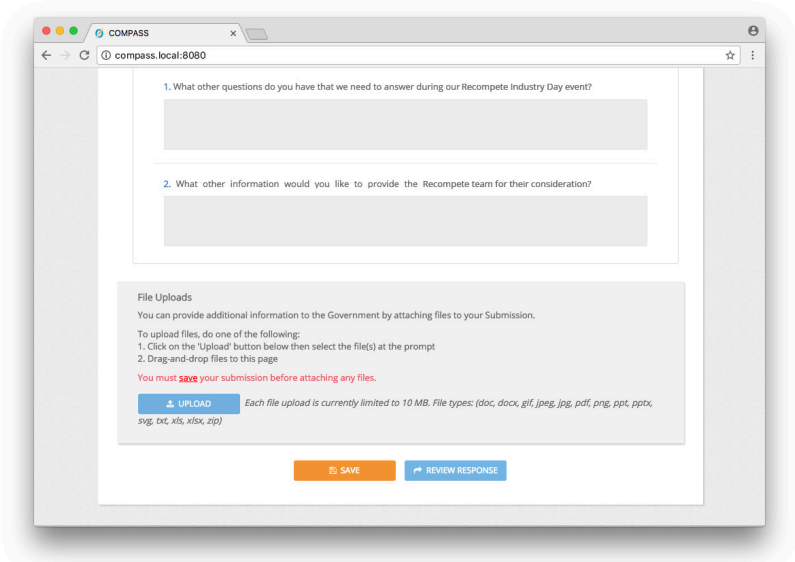
Starting your response enables the questions and adds other options.

Below the questions is the ability to attach any supporting documentation to your response.

You must first save your response before files can be attached to your response.

You can also save your response and come back to it at a later time provided the request is still active.

When everything is answered and attached the way you would like, clicking the REVIEW RESPONSE button allows you to review the way government will see your response. *Saving and reviewing your response does not send your response to government.*



After your response has been reviewed, the submittal process begins by asking you to view and accept the disclaimer.

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22. VTC services offer cameras, CODECs, monitors, onscreen menus, dynamic speaker technology, far-end camera control, collaborative tools, VTC scheduling set-up and operations, IP infrastructure, multi-session MCU and bridging service, and remote diagnostics to enable VTC connectivity throughout NGEN and with external participants via high bandwidth communications, point-to-point and point-to-multi-point switching. Has your company or team demonstrated the ability to staff personnel with a broad range of technical, operational, maintenance, and management functions in classified and unclassified enterprise environments for military customers within Video Teleconferencing (VTC) Services?

☐ Yes
☐ No

23. Commercial Voice Connectivity Services addresses unsecured cable plant commercial Public Switched Telecommunications Network (PSTN) availability and pier side connectivity, and Private Branch Exchange (PBX). This also supports interfaces to secure voice systems. Has your company or team demonstrated the ability to staff personnel with a broad range of technical, operational, maintenance, and management functions in classified and unclassified enterprise environments for military customers within Commercial Voice Services?

☐ Yes
☐ No

File Uploads
If you have attached files to your submission, they will be displayed below.

Attached Files:
There are currently no attachments.

[EDIT](#) [VIEW DISCLAIMER](#)

It is important that you read and accept the disclaimer. The SUBMIT RESPONSE button is disabled until you certify your acceptance.

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2. Information presented on this service not identified as protected by copyright is considered public information and may be distributed or copied. Use of appropriate byline, photo, and image credits is requested.

3. For site management, information is collected (Link "Information is collected" to description of specific information. An example is provided after paragraph 8. in this figure) for statistical purposes. This U.S. Government computer system uses software programs to create summary statistics, which are used for such purposes as assessing what information is of most and least interest, determining technical design specifications, and identifying system performance or problem areas.

4. For site security purposes and to ensure that this service remains available to all users, software programs are employed to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.

5. Except for authorized law enforcement investigations and national security purposes, no other attempts are made to identify individual users or their usage habits beyond DoD websites. Raw data logs are used for no other purposes and are scheduled for regular destruction in accordance with National Archives and Records Administration Guidelines. [Agencies subject to Reference (c) shall add the following sentence to this paragraph: "All data collection activities are in strict accordance with DoD Directive 5240.01."]

6. Web measurement and customization technologies (WMCT) may be used on this site to remember your online interactions, to conduct measurement and analysis of usage, or to customize your experience. The Department of Defense does not use the information associated with WMCT to track individual user activity on the Internet outside of Defense Department websites, nor does it share the data obtained through such technologies, without your explicit consent, with other departments or agencies. The Department of Defense does not keep a database of information obtained from the use of WMCT. [If the DoD CIO has provided explicit written approval to use Tier III WMCT, cite that approval here.] General instructions for how you may opt out of some of the most commonly used WMCT is available at http://www.usa.gov/optout_instructions.html.

7. Unauthorized attempts to upload information or change information on this site are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1987 and the National Information Infrastructure Protection Act (18 U.S.C. § 1030).

8. If you have any questions or comments about the information presented here, please forward them to [contact information to report both technical and information problems with the website specifically, including accessibility problems].

☐ By checking this box, I certify that I have read and accepted the above disclaimer.

[CANCEL](#) [SUBMIT RESPONSE](#)

The SUBMIT RESPONSE button is enabled when the box is checked to certify that you have read and accepted the disclaimer.

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[CANCEL](#) [SUBMIT RESPONSE](#)

Clicking the SUBMIT RESPONSE button sends your response, locks it from editing, and moves it from the Information Requests tab to the Submissions tab.

