

1. Title: **Repair of the Sakura Finetek Prisma Slide Stainer**
2. **Purpose:** Purpose: The Michael E. DeBakey Veteran Affairs Medical Center (MEDVAMC) hereby issues the following Sources Sought to Request Information (RFI). This RFI is to seek contractors with the capability to provide CAVHS Medical Center with all labor, tools, material, parts, equipment, supervision, software, license, certification, transportation, management, and personnel required for the repair of Sakura Prisma Slide Stainer. Seeking contractor with the capability to repair the Sakura Prisma Slide Stainer, at the CAVHS Medical Center Little Rock, Arkansas.
3. **Objective:** To find qualified and certified contractors with the capability to provide services to repair the Sakura Prisma slide stainer.
NOTE: Contractor shall be an authorize vendor, trained technician, possess licenses and certification for proprietary equipment and services to meet all government requirements and objectives. All Questions shall be answered in Section 5 for the government to consider contractor with the capability to meet the government requirement.
4. **Place of Performance:** CAVHS Medical Center, John L. McClellan Memorial Veterans Hospital, Histology Lab, 4300 West 7th Street, Little Rock, AR 72205.
5. **Responses Requested:** The MEDVAMC requires the following questions answered in this RFI: Questions that are not provided shall be considered non- responsive to the Request for Information.
 - a. Does the Contractor have the capability to meet all government requirements and objectives in the Draft Statement of Work (See Attached)?
Contractor shall provide information/documentation to be viewed by the government to be considered as part of the Market Research and responsive to this Sources Sought notice.
 - b. Does the Contractor possess all license/certification to repair the Sakura Prisma Slide Stainer?
Contractor shall attach license/certification to be viewed by the government to be considered as part of the Market Research and responsive to this Sources Sought notice.
 - c. Contractors shall also provide their point(s) of contact name, address, telephone number, and email address; and the company's business size, and Data Universal Numbering System (DUNS) Number.
 - d. Is your company a small business, SDBs, HUBZone, or 8A concern? Please provide proof of qualifications.
 - e. Provide in your capability statement a list of active contracts for commercial, federal, state, and local governments. List Contracts shall provide communication on the government requirement illustrating the capability for comparison.
 - f. Is your company available under any Government Wide Agency Contract (GWAC), General Services Administration Schedules (GSA), Indefinite Delivery Indefinite Quantity (IDIQ), and/or Blanket Purchase Agreement (BPA)? If so, please list the contract number and a brief summary of the products and services provided.

g. Provide a short summary of your potential approach to this type of contract and meeting the specific requirements per the draft Statement of Work and your experience managing similar contracts with similar requirements for the CAVHS.

6. **Opportunity:** The MEDVAMC, is seeking information from potential contractors on their ability to provide this service and possess OEM license and certification. **THIS IS A REQUEST FOR INFORMATION (RFI) ONLY.** Small Business Concerns are encouraged to provide responses to this RFI in order to assist the MEDVACM in determining potential levels of competition available in the industry. Contractor shall possess the capability to provide all requirements and objectives.
7. **Instructions and Responses Guidelines:** RFI responses are due by February 28, 2018 at 10:00am (CST); size is limited to 8.5 x 11 inches, 12-point font, with 1-inch margins in Microsoft Word format via email to venson.wilkins@va.gov. All Questions shall be submitted by February 26, 2018 2:00pm (CST) via email to venson.wilkins@va.gov. Telephone requests or inquiries will not be accepted.

The subject line shall read: On site Repair of the Sakura Prisma Slide Stainer

NO SOLICITATION EXISTS AT THIS TIME: There is no page limitation on subparagraphs 5(a) - 5(g). All **Questions shall be answered** to be considered as part of the Market Research for capable contractors to meet the government requirements.

Please provide additional information you deem relevant in order to respond to the specific inquiries of the RFI. Information provided will be used solely by MEDVAMC as "market research" and will not be released outside of the MEDVAMC Purchasing and Contract Team. This RFI does not constitute a Request for Proposal (RFP), Invitation for Bid (IFB), or Request for Quotation (RFQ), and it is not to be construed as a commitment by the Government to enter into a contract, nor will the Government pay for the information submitted in response to this request. All information contained in this RFI is preliminary as well as subject to modification and is in no way binding on the Government.

In accordance with FAR 15.201(e), responses to this notice are not offers and cannot be accepted by the U.S. Government to form a binding contract. If a solicitation is released, it is will be synopsisized in the Federal Business Opportunities (FedBizOpps) website or GSA. It is the responsibility of the interested parties to monitor these sites for additional information pertaining to this RFI, or future RFP.

8. **Contact Information:**

Contract Specialist, Venson Wilkins

Email address: venson.wilkins@va.gov

Your responses to this notice are appreciated.

THIS NOTICE IS NOT A REQUEST FOR COMPETITIVE QUOTES; however, any firm that believes it can meet the requirements may give written notification prior to the

response due date and time. Supporting evidence must be furnished in sufficient detail to demonstrate the ability to perform the requirements.

DRAFT STATEMENT OF WORK

Repair of the Sakura Finetek Prisma Slide Stainer

1. Purpose: The Michael E. Debakey VAMC (MEDVACM), will contract for the repair of the Sakura Finetek Prisma Slide Stainer.
2. Definitions/Acronyms:
 - A. Biomedical Engineer(ing) - Supervisor or designee.
 - B. CO - Contracting Officer
 - C. COR - Contracting Officer's Representative
 - D. PM - Preventive Maintenance Inspection. Services which are periodic in nature and are required to maintain the equipment in such condition that it may be operated in accordance with its intended design and functional capacity with minimal incidence of malfunction or inoperative conditions.
 - E. FSE - Field Service Engineer. A person who is authorized by the contractor to perform maintenance (corrective and/or preventive) services on the VAMC premises.
 - F. ESR - Vendor Engineering Service Report. A documentation of the services rendered for each incidence of work performance under the terms and conditions of the contract.
 - G. Acceptance Signature - VA employee who is authorized to sign-off on the ESR which indicates that the PM has been concluded or is still pending completion, or that the Emergency Repair has been accomplished or is still in a pending status.
 - H. Authorization Signature - COR's signature; indicates COR accepts work status as stated in ESR.
 - I. NFPA - National Fire Protection Association.
 - J. CDRH - Center for Devices and Radiological Health.
 - K. VAMC - Department of Veterans Affairs Medical Center
 - L. VAH - Department of Veterans Affairs Hospital
3. Background. The slide stainer is used to prepare slides for viewing under a microscope. A Pathologist reads the slides and determines if disease is present and what type of care is required to treat the patient. Our stainer is currently malfunctioning and requires service. We can see the protective sheath is torn on one of the x-axis drive cables. This is causing the stainer to produce multiple error codes.

4. Scope. The Contractor shall provide service to the repair of the Sakura Finetek slide stainer, serial number: 61300955-0813.
5. Period of Performance. Repairs to the equipment will start upon contract award.
6. Place of Performance. CAVHS Medical Center, John L. McClellan Memorial Veterans Hospital, Histology Lab, 4300 West 7th Street, Little Rock, AR 72205.
7. Type of Contract. A Firm- Fixed Price /Contract will be issued for this effort.
8. Changes to the SOW. Any changes to this SOW shall be authorized and approved only through written correspondence from the Contracting Officer. A copy of each change will be kept in a project folder along with all other products of the project. Costs incurred by the contractor through the actions of parties other than the Contracting Officer shall be borne by the contractor.

(END DRAFT STATEMENT OF WORK)