

***NOTE: All additions/changes have been highlighted in yellow.

Statement of Work (SOW)(REV.1)
Diamond Grinding and Polishing of the 3rd Floor
Bldg. 47
2/26/2018

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Statement of Work (SOW)

Diamond Grinding of the 3rd Floor Bldg. 47

1 Goal

The goal of the St Petersburg Regional Office is to repair the damage to the floor caused by the excessive weight of the former Mobile File System utilized on the third floor in Building 47.

1.1 Background

The Department of Veterans Affairs has a requirement for the repair of the floor located on the third floor in Building 47 on the VA Regional Office grounds. The concrete floor has a multitude of cracks and holes in it due to its prior use as a file storage facility. Previously in the space, there was a mobile files system installed that weighed in excess of 275,000 lbs (in addition to the weight of the files). Due to the extent of the damage, the contractor will need to repair all of the cracks and holes prior to taking any other action, in order to mitigate any leakage onto the floor below.

1.2 Scope

Contractor shall fill all holes and cracks in the floor with an epoxy based cement to form a water resistant surface and Diamond grind and polish the entire 14,500 sq. ft. of floor area. The contractor shall utilize a mechanical method known as “diamond grinding” to remove the glue from the floor. The contractor shall grind the entire floor area in order to have a level acceptable surface. **The contractor shall then apply two (2) coats of epoxy to a 3 mil thickness to the entire floor area.** The finished floor shall be in a suitable condition to accept new flooring. The contractor shall complete all work within 30 days of receipt of the notice to proceed. Due to the cracks in the floor, a typical hot water method of removal is not feasible due to the fact that the water will seep through the cracks in the floor to the level below

2 General Requirements

Contractor shall fill all holes and cracks in the floor with an epoxy cement and Diamond grind and polish the entire 14,500 sq. ft. of floor area. **The contractor shall then apply two (2) coats of epoxy to a 3 mil thickness to the entire floor area.** This work will be accomplished on nights and weekends due to the noise as it will most likely interfere with the operations of the facility. Specialized vacuum equipment shall be connected to the grinders in order to contain dust from the grinding procedure. The result of this work will allow the floor to be returned to a level surface prepared to accept any type of flooring the facility chooses to install.

2.1 Non-Personal Services

The Government shall neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor believes that any actions constitute, or are perceived to constitute personal services, it shall be the contractor's responsibility to notify the Contracting Officer (CO) immediately.

2.2 Business Relations

The contractor shall successfully integrate and coordinate all activity needed to execute the requirement. The contractor shall manage the timeliness, completeness, and quality of problem identification. The contractor shall provide corrective action plans, proposal submittals, timely identification of issues, and effective management of subcontractors. The contractor shall seek to ensure customer satisfaction and professional and ethical behavior of all contractor personnel.

2.3 Contract Administration and Management

The contractor shall establish processes and assign appropriate resources to effectively administer the requirement. The contractor shall respond to Government requests for contractual actions in a timely fashion. The contractor shall have a single point of contact between the Government and Contractor personnel assigned to support contracts or task orders. The contractor shall assign work effort and maintaining proper and accurate time keeping records of personnel assigned to work on the requirement.

2.4 Subcontract Management

The contractor shall be responsible for any subcontract management necessary to integrate work performed on this requirement and shall be responsible and accountable for subcontractor performance on this requirement. The prime contractor will manage work distribution to ensure there are no Organizational Conflict of Interest (OCI) considerations. Contractors may add subcontractors to their team after notification to the Contracting Officer (CO) or Contracting Officer Representative (COR).

2.5 Location and Hours of Work

Accomplishment of the results contained in this SOW requires work at the St Petersburg VA Regional Office, 9500 Bay Pines Blvd., St Petersburg, FL 33708. Normal workdays will be Monday through Friday except US Federal Holidays from 6:00 PM until 5:30 AM. Work cannot be started before 6:00 pm and areas of work will be cleaned and secured prior to the start of the following workday

The contractor may work on Saturday and/or Sunday's with prior coordination with the Contracting Officer Representative (COR). .

2.6 Travel / Temporary Duty (TDY)

Travel will not be paid by the government.

3 Special Requirements

This section describes the special requirements for this effort. The following sub-sections provide details of various considerations on this effort.

3.1 Security

It is therefore essential that a VA Form 20-0334 must be completed by the Contractor, contractor employees, and sub-contractors and original copies turned in to the COR prior beginning construction The Contractor is required to enter and exit the St Petersburg VARO through the front entrance. Entering or exiting the building through any other door will require VARO approval and an escort will be required. Upon entering the building the contractor and/or contractor employees will be required to show proof of identity (must have a valid photo ID) as well as pass through a security screening. Due to the sensitivity and personal information processed at the VARO the Contractor as well as the Contractors employees will be required to complete VA Privacy training, Information Security Awareness and Rules of Behavior training.

Certification of completion of training will be submitted to the COR within 10 working days from the contract award date. In addition, a VA Form 20-0334 must be completed by the Contractor, contractor employees, and sub-contractors and original copies turned in to the COR prior beginning construction

3.2 Safety

Equipment - The Contractor shall provide all safety equipment/devices, MSDS, personal protective equipment and clothing as required for its employees. Copies of all MSDS shall be provided to the COR.

OSHA - Prior to commencing work the Contractor shall provide proof that an OSHA designated "competent person (CP)(29 CFR 1926.20(b)(2) will maintain a presence at

the work site whenever the general or subcontractors are not present. The Contractor's on-site supervisor will have completed no less than 30 hours of OSHA approved safety training. All other Contractor employees will have no less than 10 hours of OSHA approved safety training.

Safety Plan - Contractor will provide a site specific safety plan.

Compliance - The Contractor shall comply with all applicable Federal, State and local legal requirements regarding workers health and safety. The requirements include but are not limited to, those found in Federal and State Occupational Safety and Health Act (OSHA) statutes and regulations, such as applicable provisions of Title 29, Code of Federal Regulations (CFR) Parts 1910 and 1926. Contractor is solely responsible for determining the legal requirements that apply to activities, and shall ensure safe and healthful working conditions for its employees.

3.2.2 Mishaps

Mishap Notification and Investigation: The contractor and its subcontractors (if applicable) shall promptly report pertinent facts regarding mishaps involving Government property damage or injury to Government personnel and to cooperate in any resulting safety investigation. The contractor shall notify (via telephone) the cognizant contracting officer, the contracting officers' representative, and/or other applicable members within four (4) hours of all mishaps or incidents. The Government person notified by the contractor will in-turn notify the Safety office. Contractor notifications made after duty hours shall be reported to the appropriate installation Command Post. If requested by the cognizant contracting officer, the contracting officer's representative, and/or the cognizant program manager, the contractor shall immediately secure the mishap scene/damaged property and impound pertinent maintenance and training records until released by the investigating safety office. If the Government investigates the mishap, the contractor and the subcontractors shall cooperate fully and assist the Government personnel until the investigation is completed.

3.3 Government Furnished Materials

The government shall provide at no cost parking space, use of restrooms, use of elevators, use of canteen and retail store, and access to the VARO loading docks as necessary.

3.4 Environmental Requirements

Non-Hazardous waste disposal

Demolition - The Construction Contractor shall provide all demolition, removal and legal disposal of materials. The Construction Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations.

Disposal vendors - The Whole Building Design Guide website <http://www.wbdg.org> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.

3.5 Applicable Directives

The contractor shall comply with all documents listed below as mandatory and referenced under paragraph 3.0, Performance Requirements. Compliance with documents listed as non-mandatory is the contractors' option.

Mandatory compliance (list)

29 CFR 1926.20

4 Related Documents

The following Documents are related to this project

Florida Building Codes - <https://floridabuilding.org/c/default.aspx>

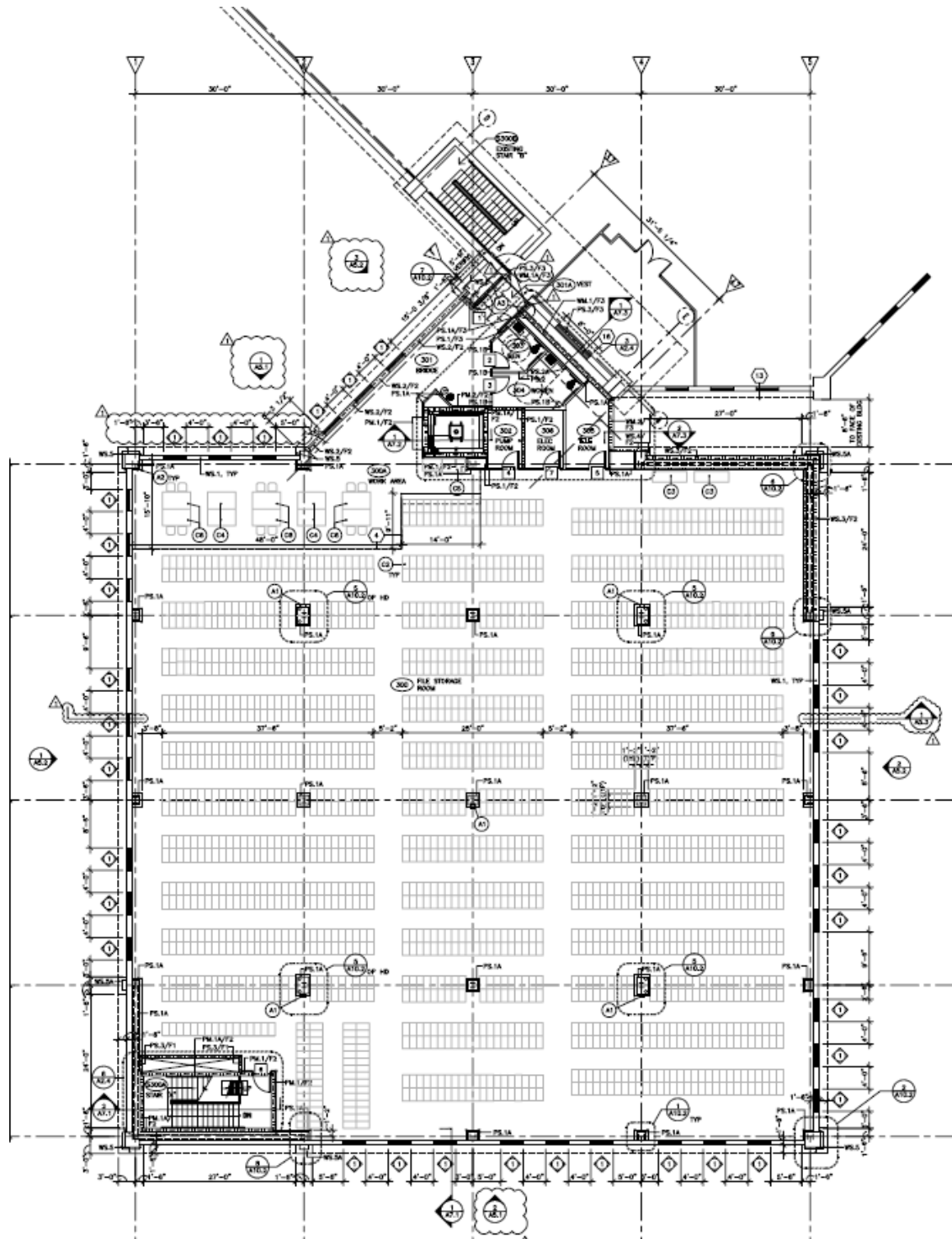
VHA Directive 7715, Safety and Health During Construction - <https://www.va.gov/vhapublications/publications.cfm?pub=1>

29 CFR 1926.20 - Application of the multi-employer policy to particular installation standards.

Found at:

https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10606 The contractor shall

5 Building 47 Third Floor Drawing



6. Building 47 Third Floor Photos



6. Building 47 Third Floor Photos



6. Building 47 Third Floor Photos



6. Building 47 Third Floor Photos

