

RADIATION SAFETY COMMITTEE

1. SCOPE/EFFECT: This Medical Center Policy (MCP) affects the following Services: Imaging Service, Primary Care Service, Medical Service, Mental Health and Behavioral Service, Geriatrics and Extended Care Service, Rehabilitation and Prosthetics Service, Surgical Service, and Facilities Management Service.
2. PURPOSE: To establish a Radiation Safety Committee and to outline the responsibilities of the Committee.
3. POLICY:
 - a. To assure that all patients and personnel fall within the scope of radiation exposure As Low As Reasonably Achievable (ALARA).
 - b. To make certain that all personnel practice radiation safety and to promptly investigate any areas of discrepancy.
4. PROCEDURE: The Committee will meet on a quarterly basis or at the call of the Chairman to institute and carry out its responsibilities. Minutes will be sent to the facility director through the Chief of Staff's office. The committee minutes must be received and signed by the facility director within 45 days after the Radiation Safety Committee meeting. A copy of the minutes will also be forwarded to the Safety Committee as they serve as the oversight committee for Radiation Safety. Minutes will be retained for the duration of the radioactive materials permit.
5. DESIGNATION: The Radiation Safety Committee will consist of the following members (See Attachment A for list of membership):

Chairman: Chief, Imaging Service

Members: Radiation Safety Officer
Safety Office Representative or Designee
Police Service Representative
Management Representative

Cardiac Cath Lab Nurse Manager
Radiation Physicist
Supervisor, Imaging Service
Supervisory Technologist, Imaging Service

6. RESPONSIBILITY: The Committee is responsible for adherence to NRC, NHPP procedural guidance and for ensuring all Radiation Safety Policies are followed.
7. CUSTOMER SATISFACTION: Patient/family issues were considered when developing this policy.
8. REFERENCES: Federal Register, Vol. 47, No. 117, September 13, 1982, Rules and Regulations U.S. NRC Regulatory Guide 8.18, December, 1977.
VHA Handbook 1105.2, Nuclear Medicine and Radiation Safety 12/10/10.
VHA Directive 1105.1, Management of Radioactive Materials, October 7, 2009.
9. RESCISSION: Medical Center Policy, 115-09-21, dated October 29, 2009.
10. DISTRIBUTION: Electronic Access to All Employees
11. ATTACHMENT: A

MEMBERSHIP – RADIATION SAFETY COMMITTEE

The following is the Radiation Safety Committee membership:

MEMBERS: Marino Valentini

Radiation Safety Officer

Joseph Kalowsky, D.O.

Chief, Imaging Service, Chairperson

Brent Miller

Safety & Occupational Health Manager

Dawn Vigna

Supervisor, Imaging Service

Janet Walck

Supervisory Technologist, Imaging Service

Samuel Payne

Radiation Physicist

Alternates:

Michael Payne

Douglas Heim, Consultant Physicists

Kristina Griffiths

Cardiac Cath Nurse Manager

Alternate:

Richard Weaver, Cardiac Cath Lab Tech

Joseph Hussey

Police Service

Howard Nash, M.D.

Management Representative