

**Statement of Work**  
**DRX X-ray Maintenance**  
**VA Sierra Nevada Health Care System**

**Section 1: General Information**

1.1 General: This is a non-personal services contract to provide maintenance services for DRX x-ray machines at the VA Sierra Nevada Health Care System (VASNHCS). The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.2 Period of Performance:

Base Year:	April 1, 2018 to March 31, 2019
Option Year #1:	April 1, 2019 to March 31, 2020
Option Year #2:	April 1, 2020 to March 31, 2021
Option Year #3:	April 1, 2021 to March 31, 2022
Option Year #4:	April 1, 2022 to March 31, 2023

1.3 Place of Performance:       VA Sierra Nevada Health Care System  
  975 Kirman Ave  
  Reno, NV 89502

1.4 Hours of Operation: All services will be performed during normal VA business hours, 8:00 AM - 4:00 PM, Monday to Friday, except Federal Holidays. Contractor may work outside normal business hours by arrangement with Biomedical Engineering if such services are provided without additional charge to the government, or if after-hours service is a service covered under the contractor's maintenance agreement. Contractor may also work outside of normal business hours if a request for services outside of the scope of this contract is coordinated with Biomedical Engineering

1.5 Invoicing: All invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests.

VA's Electronic Invoice Presentment and Payment System – The FSC uses a third-party contractor, Tungsten, to transition vendors from paper to electronic invoice submission. Please go to this website: <http://www.tungsten-network.com/US/en/veterans-affairs/> to begin submitting electronic invoices, free of charge.

More information on the VA Financial Services Center is available at <http://www.fsc.va.gov/einvoice.asp>.

Vendor e-Invoice Set-Up Information:

Please contact Tungsten at the phone number or email address listed below to begin submitting your electronic invoices to the VA Financial Services Center for payment processing, free of

charge. If you have question about the e-invoicing program or Tungsten, please contact the FSC at the phone number or email address listed below:

- Tungsten e-Invoice Setup Information: 1-877-489-6135
- Tungsten e-Invoice email: [VA.Registration@Tungsten-Network.com](mailto:VA.Registration@Tungsten-Network.com)
- FSC e-Invoice Contact Information: 1-877-353-9791
- FSC e-invoice email: [vafscshd@va.gov](mailto:vafscshd@va.gov)

## **Section 2: Definitions & Acronyms**

None

## **Section 3: Government Furnished Property, Equipment, and Services**

None

## **Section 4: Contractor Furnished Items and Services**

The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract.

## **Section 5: Specific Tasks**

5.1 The contractor shall furnish parts with Field Engineer assistance for labor option on the systems listed at VASNHCS. The equipment and support systems to be serviced under this contract includes the following:

Description	Model #	Serial Number	Manufacturer
Mobile X-ray System	DRX Revolution	1989	Carestream
Detector	DRX Plus 3543C	154430100948	Carestream
Mobile X-ray System	DRX Revolution	2008	Carestream
Detector	DRX Plus 3543C	172330100832	Carestream
Detector	DRX Plus 3543C	154430100939	Carestream
X-ray system	DRX Revolution	6520	Carestream
Detector	DRX Plus 3543C	173430100258	Carestream

5.2 Preventive maintenance visits will be completed in the months mutually agreed upon by the Contracting Officer's Representative (COR) and the contractor.

5.3 Field service representatives must provide, upon written request, evidence of appropriate training for the equipment they are servicing. The service providers must have been engaged in maintaining/servicing the equipment similar to the list in section 5.1 for a minimum of 5 years.

5.4 Due to the criticality of medical devices/systems listed in Section 5.1, the vendor must have a field service representative located in the Reno, NV area who has received maintenance training specific to the models of equipment listed above.

5.5 Parts replaced by the contractor become property of the contractor unless required to be maintained by VASNHCS due to on-going evaluation of equipment/system identified on incident report or sentinel event.

5.6 Contractor will provide the necessary manpower and supervision to properly execute the maintenance program.

5.7 Only manufacturer approved factory service parts shall be used.

5.8 Service contractor must furnish all tools and materials (e.g., service manuals, diagnostic software, etc.) required to maintain the equipment to manufacturer's operational specifications

5.9 Service contractor to assist preventive maintenance (PM) service per manufacturer specifications.

- A. PM inspections will be performed by the VA and contractor annually on all equipment and support systems listed in Section 5.1.
- B. Service to include system inspection, calibration as necessary, system lubrication and filter replacement or cleaning.
- C. Upon completion of PM inspections, equipment will be labeled with a signed and dated preventive maintenance/electrical safety inspection sticker.

5.10 Service contractor to provide the latest software updates when made available by the equipment manufacturer. These upgrades include; operating system software, basic application software and software options purchased with the equipment.

5.11 Service documentation - A documentation package acceptable for JCAHO purposes will be maintained by the contractor and made available to VASNHCS. Required documentation includes:

- A. Inventory. The contractor will survey all applicable areas within VASNHCS the first 3 months after contract award to validate inventory of equipment to be serviced.
- B. Service Histories. The contractor will maintain a permanent record of service histories for equipment listed in Section 4.
- C. Preventive Maintenance inspections. The service contractor will have written procedures to be followed and documented evidence that equipment/systems listed in Section 4 have been inspected per those procedures.

- D. A preventive maintenance inspection report will be prepared and delivered to the COR annually. This report will show all equipment by serial number as well as all parts replaced on each system.

5.12 VASNHCS Biomedical Engineering will work with the service contractor to provide a designated area for servicing the equipment listed in Section 5.1. In most cases the work will be performed in the area where the equipment is used for patient care.

5.13 Inventory changes: Equipment may be added or deleted from this maintenance contract. If any changes are needed, they will be processed through a bilateral contract modification. Only the Contracting Officer is authorized to make any changes. The COR is not authorized to change any terms of the contract.

5.14 Contractor Check-In: The contractor's representative will contact Biomedical Engineering at (775) 784-3940 prior to performing any maintenance services.

5.15 Security Requirements: Contractors, contractor personnel, subcontractors, and subcontractor personnel shall be subject to the same Federal laws, regulations, standards, and VA Directives and Handbooks as VA and VA personnel regarding information and information system security.

5.16 The contractor will provide the industry standard 90-day warranty for repairs/services.