

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. ACQUISITION PLAN ACTION ID:</b> VA244-18-AP-2832	<b>1A. PROJECT/TASK No.</b>	<b>1B. ESTIMATED AMOUNT:</b> \$18,400.00
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The Lebanon VA Medical Center has a **brand name requirement** for (8) Performa 3-Sec X w/Power Flex Black Tables with wheels for the Cumberland and Lancaster VA Clinic’s Physical Therapy Departments. This will occur as part of the move to the new clinic sites and the addition of Physical Therapy clinics.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The Lebanon VA Medical Center and associated clinics (currently Berks and York) manage an established Physical Therapy program which enables veterans to regain optimum functioning ability toward independence in the activities of daily living. The Lancaster and Camp Hill Clinics are going through new clinic activations and are establishing physical therapy clinics. Veterans will generally begin their in-patient physical therapy at the Lebanon VA Medical Center and transition to out-patient physical therapy at a supporting clinic. The Lebanon VA Medical Center, Berks VA Clinic, and York VA Clinic currently use the (560270BL) Performa 3-Sec X W/Power Flex in Black with wheels and it is crucial to the consistency of care that all Physical Therapy sites have matching equipment.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

VIP search, FPDS Search, Collect Informal Quotes, Collect Brochures, Researched Historical contracts, GSA Searches, Web Searches, NAC Searches, FPDS-NG Searches, Sam verifications.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

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Edward Boddie, Contracting Officer/NCO4 Hybrid 1 Branch Chief