

Solicitation Number: 36C10A18Q0124
VA Records Center Vault Warehouse Labor Support Services
Solicitation Questions and Answers

Outlined in this document are responses to questions received relative to the VA Records Center Vault Warehouse Labor Support Services Request for Quotation (RFQ) 36C10A18Q0124. Please be advised that any information contained herein is for informational purposes only, is offered in response to specific questions posed by prospective Offerors, and is subject to change throughout the question and answer process. Accordingly, in the event that there is any discrepancy between the information contained within this document, any subsequent Question and Answer document(s), and/or the Solicitation, Offerors are hereby advised that the terms and conditions contained within the final Solicitation control. If indicated in the Question and Answers provided below, updated information will be incorporated into the Solicitation by an amendment to the Solicitation. Offerors are notified that all comments provided to the Government have been reviewed and considered by the Government but may not be specifically addressed herein.

- Q1: Are there any requirements for Contractor Furnished Equipment or Information in order to accomplish the tasks described in the associated PWS.
- A1: VA furnishes all necessary equipment. VA will provide standard operating procedures (SOPs) for tasks.
- Q2: Please confirm the government accepts the responsibility to ensure Information Systems are appropriately labeled and maintained as indicated in Section B.5.a?
- A2: The contractor shall be required to treat all information systems as sensitive.
- Q3: Please describe how long each of the employees has been filling these positions? What is their total length of service including previous contract? This information is critical in order to appropriately price fringe benefits.
- A3: Warehouseman Working Team Lead: 9 years
Warehouseman: Five individuals that have each served 1, 2, 4, 8 and 16 years respectively.
- Q4: Will the government add an additional CLIN for overtime rate so offerors can appropriately reflect time and a half pricing as required by the Department of Labor for hours exceeding 40 in a week? If not, will the government decrease the NTE hours to 1920.
- A4: VA does not anticipate overtime for this requirement. The NTE hours will remain unchanged.
- Q5: In Volume II Price offerors are instructed to include Attachment 03 in order to be eligible for award. However, no attachment was provided with the solicitation. Are offerors required to complete and submit Section B1 or is there another attachment the government would like to see? If so, please provide this template.
- A5: See Amendment P00001, to remove reference to Attachment 03 – Price List. Offerors shall complete Section B1.

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Q6: Please confirm proposed personnel are not required to have an active secret clearance prior to contract award. Please confirm the appropriate investigations will be required to be initiated post award.

A6: Please reference the Performance Work Statement Section 6.2.1 Position/Task Risk Designation Level(s) for the position sensitivity and the level of background investigation commensurate with the required level of access for the required PWS tasks. VA will not require reinvestigations for existing contract staff with current clearance. For new hires, the background investigation is initiated post award and escorted access will be required in the warehouse until the e-QIP and associated documents are released to the Office of Personnel Management for processing.