

**COST AND PRICING DOCUMENTATION TO BE SUBMITTED IF ONLY ONE  
PROPOSAL IS RECEIVED  
(PRELIMINARY REVIEW MATERIALS NEEDED FOR FULL-TIME EQUIVALENT (FTE)-  
BASED REQUIREMENTS)**

1. Detailed support for fringe benefit expenses. This support needs to include what is included in the amount along with supporting documentation for the expense.
2. Detailed support for any overhead expenses. This support needs to include what is included in the amount, along with supporting documentation for the expense. Include adequate documentation detailing the method of allocating expenses to the department and/or physician.
3. Supporting documentation for the professional liability insurance expense by physician.
4. Supporting documentation for any other direct physician expense. The support needs to detail what makes up the expense and policies governing the amount allowed for physicians.
5. Policies and procedures governing any incentive payments made to the physicians.
6. Policies and procedures governing timekeeping procedures for physicians rendering professional services.